

# Urban Design Panel Application

## Applicant Details

Name of Applicant:		
Contact Person (if different from above):		
Address for Service:		
		Postcode:
Phone:	Fax:	E-mail:

## Project Details

Name of Project:	
Project Address:	
Legal Description:	Site Area:
Project Team Members who will attend the Panel Hearing:	
Description of Project ( <i>give details</i> ):	
<b>*Note:</b> Any additional information should be submitted on a separate sheet(s).	

## Specific Information Required

*Please ensure your application is complete. Applicants are requested to advise the panel administrator at least 15 working days before a meeting of their intention to make a presentation to the panel. Please provide four copies and an electronic version of the following to the administrator at least 10 working days beforehand.*

- A completed panel application form.
- An aerial (1:1000 min. scale) of the site and surrounding area.
- Ground level photos of the site and surrounding properties.
- Site and floor plans of the development.
- Elevation plans of the development.
- Landscaping and parking plans.
- A plan showing pedestrian and vehicle access into and through the site.
- A list of the main materials, colours and textures to be used.
- Perspective(s) at key surrounding streets or public spaces which show the proposal in its neighbourhood context. (Simple sketches or wire frames are acceptable.)
- A design rationale which explains why the project has been designed in a certain way.

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## General Information Required

Have you confirmed a date with the panel administrator?

Yes      If yes, what date is confirmed? \_\_\_\_\_

No      If no, please confirm a date before submitting your application.

### Attendance at the Panel Hearing

Is your project confidential?    Yes    No

Do you require any of the following for your presentation?    Data Projector    Laptop    Screen

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**Print Full Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_  
*(Person making application or authorised agent)*

**Date:** \_\_\_\_\_