

Minutes

Takaka Aerodrome User Group

Date and Time: Tuesday 4 June 2019, 5.30pm

Venue: Aero Club Rooms, Takaka Aerodrome

Present: Ian Orange – Chair
Cr Sue Brown – Councillor, Tasman District Council
Cr Paul Sangster – Councillor, Tasman District Council
Mit Brereton – Adventure Flights
Murray Bensemman – Golden Bay Flying Club
Richard Molloy – Golden Bay Air
David Gowland – Golden Bay Community Board
Shane Fleming – Aerodrome Management Committee

In attendance: Mark Johannsen, Property Services Manager – Tasman District Council
Andrew Ellis, Commercial Portfolio Manager – Tasman District Council
Linda Atkins – Executive Support Officer – Tasman District Council
Jane Park, Administration Officer - Tasman District Council

Meeting opened at 5.30 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

There were two apologies: Mark Soper and Nina Visker.

3. Minutes of previous meeting – 26 February 2019

The minutes of the previous meeting held 26 February 2019 were confirmed as a true and correct record of the meeting.

4. Action items from the minutes of the previous meeting

- H&S Update: Golden Bay air accident – the CAA accident investigation report has not been done yet.
- Discussed the problem of people waiting for planes letting their dogs run loose and noted the need for a sign at the front gate stating “dogs permitted on a lead only”. Suggested putting a letter to the editor in the Golden Bay Weekly from this committee reminding people that dogs are only allowed at Takaka aerodrome if they are on a leash.

Action: Jane to get two signs done – one by Golden Bay Air and one by the club rooms/carpark.

- Markers: contractors have been instructed but the markers are still there.
- One lease has been signed, one is awaiting Mit’s signature (hangar lease).
- Tree removal: Ian has done this but noted the neighbour has reneged and the owner Donald Gardner is to get back to Ian. No price was given but this is needed as the committee may get some funding to do this.
- Suggested topping trees instead of removing them.

Action: Jane to see if Olsens can get a contractor to do this along with another job here.

TDC can do this at no cost to the owner and the tree near the club rooms. Suggested chopping up the wood and gifting it.

- Windsock is done.
- Pothole is done.

5. Health and Safety Update

Mit noted cars are driving in quite fast, so a fence is needed between the two buildings (his hangar and the new hangar) as this is dangerous.

Action: Jane is to arrange this.

6. Sculpture gifted from Nelson airport to Takaka Aerodrome

Andrew explained this sculpture ‘Pacific Angel’ was commissioned for Nelson airport and they want it to be relocated to Golden Bay. Cr Brown noted it was originally made by Bodhi Vincent and paid for by Dame Suzie Moncrieff. There is no cost to the committee to move it here.

The committee agreed to accept this gift.

Moved Shane Fleming, seconded Ian Orange

Carried

Agreed to locate it near the entrance on the grass fenced off area, on the right as you enter.

Action: Jane to send a photo of the location to Lynne Hall in Community Development at Tasman District Council and inform her that the committee will accept it.

7. Aerodrome Operations Update

- Tractor and truck tyres had been found on the edge of the runway and were noted as a hazard. They have been moved to outside the hangars. If this happens again the committee will take formal action.
- Resealing: Downers quote was for over \$100k so Andrew has some new quotes for repairs and resealing. Sollys had the best price for two or three jobs combined. Both quotes recommend sealing all of the main runway as one project and not patching it up in parts. No deadline was given but it was advised to do this soon. Noted this is not in the TDC budget so it will need to get TDC approval.
- Marking the runway is a further cost of \$4k.
- Quotes were discussed and an email tabled with details:
\$87k to extend the runway, \$105k to do all the repairs, \$17k for the corners, \$65k plus \$1400 for the corners.
- Discussed applying for a PGF (Provincial Growth Fund) grant for the runway extension and sealing could be a second smaller application.
- Recommended full resealing of the runway as one project and the cross way as a second project. Suggested getting a quote for both projects at the same time.
- Repairs to the runway were noted as important in terms of resilience if Takaka hill is out of action.

Actions: Jane to ask Sollys if a discount is applicable if all work is authorised at the same time.

- Murray is to spray the grass.

8. Financial Update

- Andrew Ellis distributed the year to date April 2019 financial statements.
- Noted income is higher and costs are lower than budget, with a surplus of \$17k.
- Noted depreciation is now correct, as the Council Finance department has corrected some earlier errors. .

9. General Business

- Hedges need trimming around the house. –

Action: Jane to arrange this.

- New signs were brought for the committee to put up where needed.

10. Next Meeting

The next meeting is scheduled for Tuesday 3 September 2019, 5.30pm, Takaka Aerodrome.

The meeting concluded at 6.20 pm.

Confirmed

Action Log – 4 June 2019

Action	Assigned to:
Quotes for runway repairs and cross runway resealing - prices circulated. <ul style="list-style-type: none"> Jane to ask Solllys if a discount is applicable if all work authorised at the same time. 	Andrew Ellis Jane Park
Organise removal of threshold markers as not required. <ul style="list-style-type: none"> Contractors have not done this yet. 	Jane Park WIP
Golden Bay Flying Club Lease — signed.	Andrew Ellis / Jane Park
Mit Brereton Hangar Lease <ul style="list-style-type: none"> Awaiting signature from Mit. 	Andrew Ellis / Jane Park
Tree removal timeframe from neighbour <ul style="list-style-type: none"> Jane to see if Olsens can get a contractor to do this along with another job here. 	Ian Orange – WIP Jane Park
Jane to get two signs made with 'dogs allowed on a lead only' wording.	Jane Park
Murray is to spray the grass.	Murray Bensemann
To arrange a fence between the two hangars.	Jane Park
Sculpture: Jane to send a photo of the location to Lynne Hall in Community Development at Tasman District Council and inform her that the committee will accept it.	Jane Park
To arrange trimming hedges around the house.	Jane Park