

Resource Consent Application – Land Use

This application is made under Section 88 of the Resource Management Act 1991

Please read and complete this form thoroughly and provide all details relevant to your proposal. Feel free to discuss any aspect of your proposal, the words used in this form or the application process with Council staff, who are here to help. Ph. 03 543 8400 and ask to make an appointment with the Duty Planner or email resourceconsentadmin@tasman.govt.nz.

Attached at the rear of this form is a list of information requirements. You should check through this list and use it as a guide for completing this form. Of course not all the information listed is necessary for every application.

A deposit in accordance with the Tasman District Council's schedule of charges is required to be paid with the application.

In terms of Section 36 of the Resource Management Act 1991, further charges may be imposed to recover actual and reasonable costs in processing the application. Likewise, if actual costs are less than the deposit a refund will be made.

This application will be checked before formal acceptance. If further information is required, you will be notified accordingly. When this information is supplied, the application will be formally received and processed further.

FOR OFFICE USE ONLY

Deposit Paid \$ _____

Receipt No. _____

Consent No. _____

1. Applicant Details

(If the site is owned by more than one person an Unincorporated Trust or a Partnership, then all the owners, trustees or partners must be identified.)

Name: _____

Mailing Address: _____

Email Address: _____

Phone(daytime): _____ Phone(mobile): _____

2. Name and Address for Service *(if different from above or if your agent is dealing with the application)*

Name: _____

Mailing Address: _____

Email Address: _____

Phone(daytime): _____ Phone(mobile): _____

3. Land Use consent sought for *(tick as many boxes as necessary)*

- | | | |
|---|--|--|
| <input type="checkbox"/> Building in Coastal Environment Area | <input type="checkbox"/> Second/replacement dwelling | <input type="checkbox"/> Destruction or removal of indigenous forest |
| <input type="checkbox"/> Building in Landscape Priority Area | <input type="checkbox"/> Sleepout or studio | <input type="checkbox"/> Cultural heritage site |
| <input type="checkbox"/> Setback (building, balcony, deck) | <input type="checkbox"/> Relocated dwelling | <input type="checkbox"/> Changing the use of contaminated land* |
| <input type="checkbox"/> Building height or daylight angle | <input type="checkbox"/> Worker's accommodation | <input type="checkbox"/> Other |
| <input type="checkbox"/> Wall length breach | <input type="checkbox"/> Community activity | _____ |
| <input type="checkbox"/> Coverage or density | <input type="checkbox"/> Commercial activity | _____ |
| <input type="checkbox"/> Home occupation | <input type="checkbox"/> Industrial activity | |
| <input type="checkbox"/> Sign(s) | <input type="checkbox"/> Parking/access | |
| <input type="checkbox"/> First dwelling in Rural 1 zone | <input type="checkbox"/> Protected tree | |
| <input type="checkbox"/> First dwelling in Rural 3 zone | <input type="checkbox"/> Heritage building | |

* Tick if consent is required under the National Environmental Standard for Assessing and Managing Contaminants to Protect Human Health (2011)

Other special forms are available if you are applying for the following activities: Hazardous Facility, Land Disturbance/Quarrying, Construction of a bore, or Land-based Gravel Extraction. Please contact us or see our website for the appropriate form.

7. Any other Resource Consents needed?

Are any other resource consent(s) required for this proposal?

Yes No

If **yes**, show any other resource consent(s) required as part of this proposal by ticking the relevant boxes.

	Resource consent required	Resource consent applied for	Comments:
Land use consent	<input type="checkbox"/>	<input type="checkbox"/>	_____
Subdivision consent	<input type="checkbox"/>	<input type="checkbox"/>	_____
Coastal permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Water permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Discharge permit	<input type="checkbox"/>	<input type="checkbox"/>	_____
Land use consent (e.g. earthworks)	<input type="checkbox"/>	<input type="checkbox"/>	_____

8. The National Environmental Standard (NES) for Assessing and Managing Contaminants in Soil to Protect Human Health (2011)

Note: These questions must be accurately answered for all land use applications

Is an activity described on the HAIL* currently being undertaken anywhere on the property to which this application relates?

Yes No

Has an activity described on the HAIL* ever been undertaken anywhere on the property to which this application relates?

Yes No

If you ticked "yes" to either of the above questions, please describe the activity that is, or was, undertaken on the site:

If you are unsure, and think that an activity described on the HAIL* may have been undertaken anywhere on the property, please describe the activity that may have been undertaken and describe the circumstances and reasons why you think it may or may not have been undertaken:

* What is the HAIL?

HAIL stands for "Hazardous Activities and Industries List". It is a list published by the Ministry for the Environment. It can be obtained from the Ministry's website or the Tasman District Council.

The HAIL specifies over 50 different activities which are considered to be potentially hazardous. It includes the following classes of activities:

- Chemical manufacture, application and bulk storage
e.g. Spray mixing shed, fertiliser storage, Sheep dips
- Electrical and electronic works, power generation and transmission
- Explosives and ordnances production, storage and use
e.g. gun clubs or explosive storage
- Metal extraction, refining and reprocessing, storage and use
e.g. abrasive blasting sites, engineering workshops
- Mineral extraction, refining and reprocessing, storage and use
e.g. asbestos-containing buildings in deteriorating condition
- Vehicle refuelling, service and repair
e.g. motor vehicle workshops, transport depots
- Cemeteries and waste recycling, treatment and disposal
e.g. landfill sites, scrap yards.
- Any land that has been subject to the migration of hazardous substances from adjacent land
- Any other land that has been subject to the intentional or accidental release of a hazardous substance that could risk human health.

9. Assessment of Effects on the Environment (AEE)

- An AEE is an essential part of your application. If no AEE is provided then the Council cannot accept your application.
- Either complete your AEE in the space provided below, or tick here if an AEE is attached.

Describe the effects of your proposal on the environment.

(continue on next page or separate sheet if necessary)

Describe any methods or steps you will take to reduce these effects.

(continue on next page or separate sheet if necessary)

Information Box – Brief guide to completing your AEE

For more information see the Ministry for the Environment publication “A Guide to Preparing a Basic Assessment of Environmental Effects” at www.mfe.govt.nz

WHAT is an Assessment of Environmental Effects?

An AEE is a statement identifying the actual or potential effects on the environment of your proposal. There are two important definitions to understand.

“Environment” includes:

- Ecosystems, people and communities; and
- All natural and physical resources; and
- The social, economic, aesthetic and cultural conditions which affect the matters stated above or which are affected by those matters.
- Amenity values

“Effect” includes:

- Any positive or adverse effect; and
- Any temporary or permanent effect; and
- Any past, present or future effect; and
- Any cumulative effect which arises over time:
 - Any potential effect of high probability; and
 - Any effect of low probability but high potential impact.

WHO should write your AEE?

The level of detail in your AEE needs to correspond with the scale and significance of the effects that your proposed activity may have on the environment. A more significant application with more effects will need a more detailed AEE.

If your application is simple or only moderately complex then you may be able to write your own AEE. If it is more complicated or the effects are greater you may require help from a professional such as a planner, engineer or scientist.

HOW to write your AEE

The Fourth Schedule of the Act provides guidance on the scope and content of the AEE. A copy of the Fourth Schedule can be found in the Ministry for the Environment document referred to at the top of this brief guide.

Your AEE should be logically structured, accurate and honest and should be presented as clearly and simply as possible. Maps, aerial photographs and drawings are particularly effective.

12.Consultation

Depending on the scale or effects of your proposed activity it may be appropriate for you to consult with people who may be affected by, or have an interest in your activity. Consultation is not always necessary, but if others are affected it can be very worthwhile.

Space is provided to write the results of your consultation.

Information Box – Brief guide to consultation

The Act says that you must identify the person or parties affected. However there is no legal obligation to consult with any person or party.

Examples of people you may consult are neighbours, local iwi and the New Zealand Transport Agency (for State Highway access). Think about who might be affected by or interested in your proposal.

Meeting face to face may be the best way to achieve effective consultation. Here are some ingredients for effective consultation.

1. Be prepared to make changes to the proposal in response to feedback.
2. Listen rather than promote. The person consulting should remember that the primary purpose of the exercise is to find out what people think about the proposal, not to "sell" the proposal by putting down or ignoring any concerns expressed.
3. Make sure that those being consulted are representative of all the people who will be affected. At meetings, make sure that all the people present contribute to the discussions.

The Council must take into account the effects of proposals on resources of value to tangata whenua.

If there is a chance that your proposal may affect the local iwi, or if you want to find out if they are interested, you should consult with the appropriate groups:

To find out if you need to talk with iwi,

1. go to our webpage at www.tasman.govt.nz and
2. enter "talk to iwi" as the keywords in the search box.

This will take you to guidance on:

- when it's likely you must talk to iwi,
- why you should talk,
- what to expect,
- which iwi to contact, and
- their contact details.

We also explain that if you're unsure it's worth talking to our duty planners as part of this process.

Check before you lodge - this can save you time and money.

Enter the results of your consultation in the space below:

Name: _____ Position: _____

Address: _____

Their concerns: _____

Your response: _____

Name: _____ Position: _____

Address: _____

Their concerns: _____

Your response: _____

Name: _____ Position: _____

Address: _____

Their concerns: _____

Your response: _____

(continue on separate sheet if necessary)

Declaration

I (*print name*)

hereby acknowledge:

- (i) The requirement to provide details of additional consents needed, and the effects of my proposal on the environment.
- (ii) That the minimum fee paid is a deposit against full costs.
- (iii) That the information provided in this application and the attachments to it are to the best of my knowledge accurate.
- (iv) I attach other information (if any) required to be included in the application by the Resource Management Plan or Regional Plan or regulations.

Signature of applicant or authorised agent:

Date

Not needed if lodged electronically

Information that must be submitted with this application

Attach **two** copies of the following information in support of this application, to satisfy the requirements of Section 88(2) of the Resource Management Act 1991 (RMA). If inadequate information is supplied with your application, this will cause delays in processing.

Two copies of the following information (as relevant):

Assessment of Environmental Effects (AEE)

– If you have a separate AEE (not as part of this form)

Site Plan (see section 6 of this form):

– Aerial photos and/or diagrams may also be attached

Elevation plans and floor plans:

– If your proposed includes any building works or the activity will take place in any building(s)

One copy of the following (as relevant):

Current register of title for the subject site (*no more than 3 months old*)

– Including any relevant consent notice(s) registered on the register

Any signed written approval forms

– with an initialled copy of the site plan and any other relevant plan

Please also enclose or provide:

The necessary deposit

– specified in the Council's schedule of charges

– processing of your application can not begin until the deposit is paid



Te Kaunihera o
te tai o Aorere

Email for help in completing this form: resourceconsentadmin@tasman.govt.nz

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Website	www.tasman.govt.nz	Richmond	189 Queen Street Private Bag 4 Richmond 7050 Phone 03 543 8400	Murchison	92 Fairfax Street Murchison 7007 Phone 03 523 1013	Motueka	7 Hickmott Place PO Box 123 Motueka 7143 Phone 03 528 2022	Takaka	14 Junction Street PO Box 74 Takaka 7142 Phone 03 525 0020
Email	info@tasman.govt.nz	24 hour assistance							