

Minutes

Port Tarakohe Advisory Group

Date and Time: Tuesday 3 September 2019, 12.30 pm

Venue: Pohara Boat Club Rooms, Port Tarakohe

Present: Cr Paul Sangster – Councillor (Acting Chair), Tasman District Council
Cr Sue Brown – Councillor, Tasman District Council
Mike Holland – Clearwater
Bob Butts – Director, Port Tarakohe Ltd
Dean Higgins – Kono
Martin Potter – Tarakohe Marina Association
Barney Thomas – Manawhenua Ki Mohua
Steve Du Feu – Commodore, Pohara Boat Club
Dan Hames – Port Tarakohe Services Limited
Ned Wells – General Manager, Marine Farming Association

Apologies: Mark Johannsen – Manager, Property Services, Tasman District Council
Allen Reid – Talleys
Merv Solly - Solllys

In attendance: Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
Jane Park - Administration Officer, Tasman District Council
Steve Tennant – Port Manager, Tasman District Council
Linda Atkins – Executive Support Officer, Tasman District Council (minutes)

Meeting opened at 12.31 pm

1. Welcome

The Chair welcomed everyone to the meeting.

The Chair also welcomed Steve du Feu, the new Commodore of Pohara Boat Club to the Group. He replaces Mike Stevens, who is no longer Commodore or a member of the Advisory Group.

2. Apologies

Moved Martin Potter / Steve Du Feu

That the Apologies from Cr Tim King, Mark Johannsen, Allen Reid and Merv Solly were accepted.

CARRIED

3. Minutes of previous meeting – 4 June 2019

These were taken as read.

Moved: Mike Holland / Cr Sangster

That the minutes of the previous meeting are accepted as a true and correct record of the meeting.

CARRIED

To amend Barney Thomas' organisation to Manawhenua Ki Mohua (MKM) not Department of Conservation (DoC).

4. Action items from the previous meeting

All completed, except the second item - annual boat ramp fees.

5. Health and Safety Update

Steve Tennant gave an update:

- The anchors for the oil protection booms are installed. We are just waiting for Maritime NZ to deliver oil response gear.
- Creation of an induction system for people entering the port is in progress and it will include a card system for visitors.
- Logs in the bay were noted as a hazard.

6. Port operations update

- Fuel lines: waiting for NPD, Steve to follow up. Mark Johannsen has spoken to NPD about the levy staying at \$3 and they are deciding if they will supply the fuel.
- Power cable: major break in the three phase cable was temporarily repaired, but will need new cable. Network Tasman to visit this week and advise the cost. Waiting to go ahead, along with NPD trench.

- Andrew Ellis noted this ties in with the major project.
- Lightning strike: This hit Golden Bay on 7 August and affected IT services to the office for a week. Steve noted he needs 4G service here and the IS department is looking into this.
- The north plastic marina maintenance repairs are underway.
- Nearly all berths on the plastic marina are booked out with long term bookings and there has been strong demand for casual berthage for 15 metre plus vessels.
- Waste water: discussed the high cost to remove this. Operators need to remove their own waste water. Oil is removed for free, but bilge water in oil is a problem and Steve did not know who is doing this.

Actions: Steve Tennant to write a formal email to all users regarding removing waste water, and to investigate future options for water/oil disposal.

7. Financial update

- Andrew Ellis gave an update and noted that the port made a loss for the last financial year, as forecast, but the overall performance was slightly better than expected.
- Consultant fees for the Provincial Growth Fund (PGF) business case are recorded under professional fees.
- The loss for the year was \$126k which takes the cumulative deficit to over \$1m. The deficit will need to be addressed by Council. The port has made a loss for the last ten years, but the planned new development will hopefully help move the port into profitability.
- Discussed allocations, overhead costs.

Action: Andrew Ellis to follow up regarding overhead costs.

Moved Bob Butts / Dan Hames

That the Advisory Group accepts the June 2019 financials.

CARRIED

8. Business case update

- The draft Port Taroakohe Business Case has been through the public consultation process. Subsequently some changes were made before it was approved by the Council.
- There will be a few more changes before the final copy to goes to Provincial Growth Fund (PGF) which will be submitted mid-September 2019.

Updated site plan

- As a result of the consultation process it was decided to expand the wharf area, berths have been moved and more boats will move to the end of the inner break water. This will allow continuation of rock activity on the main wharf.
- Other changes include sheet piling the north end of the wharf, moving the ablution block slightly, moving parking to the inner breakwater off on the main wharf, thus allowing more usable wharf space. The overall impact of all the changes is cost neutral and the total cost remains at \$28m.
- It was confirmed that the ablution block on the western arm would include showers. The plans are high level concept designs and have been used to estimate overall costs. The detailed design is the next stage, once the PGF application is approved.
- There was discussion regarding the accommodation of recreational and commercial needs in the port designs. Martin Potter stated there is limited parking for recreational users, but there is a 7.5% increase in fees. It was noted that there is a large area by the boat club that has been left open to accommodate additional parking should it be required. PTAG can advise the Council regarding parking needs in the future. The initial plan is to keep revenue generating items by the Boat Club such as the campground, which is on a short term licence expiring in 2020, but this area may be adjusted if additional parking space is required for the port.
- Andrew Ellis noted the application for the PGF funding was adjusted to include co-funding so the amount requested has reduced due to Council and industry contributions. There is \$6m co-funding so the Council is applying for a total of \$22m. The decision is expected in 2019 so work could start in 2020.

Action: L Atkins to email the Council resolution to the Port Taroakohe Advisory Group (PTAG).

- Noted the local community want Tasman District Council to remain the owner of Port Taroakohe.
- Discussed moving the ice tower, possibly to the current port office site as this will move.
- Talley's are considering building a mussel processing facility on their site opposite the port.

Cultural Impact Assessment update

- Barney Thomas noted there are recommendations from the consultation process that may cause issues and he advised identifying these and starting to address them now. These include parking, recreational users, resource consent issues, iwi issues. Sharon Flood (Strategic Policy Manager, Community Development) is working on this and once the PGF decision is received, the design and consent process will commence.
- Barney Thomas noted iwi are involved in both the environment and the industry.

Actions: Cr Brown to request that the final business case to the PGF is shared with the PTAG.

- L Atkins to amend the PTAG email list.

General business

- S Du Feu offered the Pohara Boat Club as a means to share information with the public.
- B Thomas advised the Council to meet with local iwi to discuss issues and plans.

Action: Andrew Ellis to discuss follow up plans with Sharon Flood.

Barney Thomas advised there is a MKM meeting on 12 September, and Council representatives are invited to attend as Tasman District Council has a place in this group.

The next meeting is on Tuesday 17 December 2019.

Meeting closed at 2 pm

Confirmed

Action Log – 3 September 2019

	Action	Assigned to:	Status
1	Port Operations: <ul style="list-style-type: none"> To write a formal email to all users regarding removing waste water, and to investigate future options for water/oil disposal. To follow up fuel lines from NPD. 	Steve Tennant	
2	Financial Update: To follow up regarding overhead costs.	Andrew Ellis	
3	Business Case: <ul style="list-style-type: none"> To email the Council resolution to the Advisory Group. To request that the final business case to the PGF is shared with the Steering Committee. To amend the PTAG email list. 	L Atkins Cr Brown L Atkins	
4	General business: To discuss follow up plans with Sharon Flood.	Andrew Ellis	

Next meeting: Tuesday 17 December.