

Tasman District Council

Community Facilities and Parks and Reserves

Asset Management Plan

Version 2: January 2009

Prepared by Prophet Infrastructure Asset Management for Tasman District Council.

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Disclaimer

The authors did not carry out an audit or verification of the information supplied during the preparation of this report (by Council staff, Council contractors, facility managers and members of not-for-profit agencies), unless otherwise stated in the report. Whilst due care was taken during enquiries, neither the authors, nor any of their employees, takes any responsibility for any errors or mis-statements in the report arising from information supplied to the authors during the preparation of this report.

This report is based on 'existing information' only and no primary research has been completed by the authors.

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GLOSSARY

The following terms and acronyms are used in this AM plan.

Acronyms	Name
AMP	Activity Management Plan
AMS	Asset Management System
AR	Asset Register
BMP	Building Maintenance Plan
Confirm	Software programme on which Council holds its reserves and property asset information
DOC	Department of Conservation
DRV	Depreciated Replacement Value
TDC	Tasman District Council
LOS	Level of Service
LTCCP	Long Term Council Community Plan
LV/CV	Land Value / Capital Value
ODM	Optimised Decision Making
OSH	Occupational Safety and Health
PRAMS	Parks and Recreation Asset Condition Grading System
Building WOF	Building Warrant of Fitness

1. Executive Summary

1.0 Executive Summary

1.1 Parks and Reserves

What we do

Tasman District Council manages a range of parks, reserves, open spaces and recreational facilities for and on behalf of the community. Easily accessible parks and open spaces provide active recreation, play and social opportunities for both residents and visitors. Council's activities in this area aim to assist in the development of healthy, active, functioning communities.

Parks and reserves includes the provision of:

- Urban open spaces and amenity reserves
- Formal parks and gardens
- Trees, plots and verges
- Sports grounds
- Rabbit Island
- Rural recreation and esplanade reserves
- Walkway reserves
- Scenic and special interest parks

Why we do it

Council is required by law and community expectation to manage the use, development and protection of land and natural resources in a way that protects environmental standards and promotes community wellbeing.

Council recognises it plays a key role in creating the environment in which communities can prosper and enjoy improved health and wellbeing. The provision of open spaces and recreational facilities influences the way in which people can take part in the life of the community and makes the choice for people to be more active more convenient, easy, safe and enjoyable.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our unique and special natural environment is bountiful, healthy, clean and protected.	Protection of the natural environment and ecologically significant areas. Provision and enhancement of open space. Vegetation enhancement and awareness. Enhanced community involvement in conservation and restoration work. Protection and enhancement of coastal and riparian areas.
Our built urban and rural environments are functional, pleasant, safe and sustainably managed.	Provision and enhancement of open space and an interconnected open space network. Provision of neighbourhood and community parks within walking distance of homes.
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.	Provision of open space and recreation facilities that cater for and promote active lifestyles. This includes casual activities such as walking and cycling, and organised sports and recreation activities. Reserves and facilities are designed and managed to ensure users safety and cater for the needs of the whole community.

Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.

Provision of high quality open space, recreation and cultural facilities that provide a range of leisure and cultural opportunities.

Our goal

We aim to provide parks, reserves and recreational facilities that promote the physical, psychological, environmental and social wellbeing of communities in Tasman District.

Key issues

- High population growth and subsequent demand for additional urban reserve land.
- A general shortage of urban reserve land in Richmond.
- The focus on catering for growth and on development of new reserves, has resulted in a decline in quality of older reserves and significant variance in service levels between new and older reserves.
- Improving the quality of services we deliver on rural community reserves.
- Coastal protection and access.
- Ongoing development of walking and cycling tracks and networks at various locations.
- Investigation of Sportsville multi code clubs throughout the district, e.g. Moutere Hills facility.

Our level of service – What the Council will do (including significant changes) and how it will measure performance

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 - 3	Forecast Performance by Year 10
Interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	<p>Area of actively maintained reserve land above 4ha/1000 residents as measured by Yardstick¹.</p> <p>We have a minimum of 4 playgrounds per 1000 children under 15 years old</p> <p>Resident satisfaction with reserves score above 80% - as measured by Communitrak surveys² undertaken at least 3 yearly.</p> <p>We have a current reserves strategy in place</p> <p>Parks, reserves, playgrounds and sportsfields are maintained in accordance with contractual standards³</p> <p>Maintenance and safety queries and faults are dealt with promptly as per contractual standards (e.g within 3 working days, unless specified as urgent when it will be done within 24 hours)</p>	<p>Current level of service of 10.3ha/1000 residents</p> <p>Currently we have 4.3 playgrounds per 1000 children under 15</p> <p>79% of Tasman residents are fairly or very satisfied with the parks and reserves</p> <p>No reserves strategy currently in place</p> <p>Not currently measured in this way. To be measured through audits and inspections</p> <p>Not currently measured in this way. To be measured through audits and inspections</p>	<p>Future performance to be amended from current stated target of 4ha/1000 residents to 10ha/1000 residents</p> <p>100% compliance with standard</p> <p>80% satisfaction</p> <p>Reserves strategy to be completed by June 2010</p> <p>90% compliance with contractual standards</p> <p>85% compliance with contractual standards</p>	<p>Area of actively maintained reserve land to be a minimum of 10ha/1000 residents</p> <p>100% compliance with standard</p> <p>80% satisfaction</p> <p>Updating reserves strategy, as required</p> <p>90% compliance with contractual standards</p> <p>85% compliance with contractual standards</p>

¹ Yardstick

YardstickTM is an international parks benchmarking initiative. It involves council parks departments participating in an annual **self-assessment survey**. Information collected includes levels of service, financial information, best practice, asset management and policy and planning. The information is collated at the national level and made available to the councils. Over half of the councils in New Zealand are members, as is the Department of Conservation.

² Communitrak Survey

Survey of residents' opinions that the Council has undertaken by an independent research agency.

³.Contractual standards

Standards in the Parks and Reserves Asset Management Contracts, covering lawn mowing, maintenance of plants, weed removal, and equipment (e.g. furniture, playgrounds) inspections and maintenance.

Major activities

- Undertake capital works programme
- Prepare Reserve Strategy
- Review reserve management plans that are 10 years old and have not had an interim review.

In addition to the above reserve specific projects the Council has identified a range of projects it can do to enhance the natural environment and outdoor recreational opportunities. Some of the projects are increasing existing services and others are new projects.

Activity/Project	Notes	Cost 2009/10	Cost 2010/11	Cost 2011/12	Ongoing cost per annum
Designing & constructing gateway signage	New signage and landscaping at District State Highway entrances	\$20,000	\$20,000	\$20,000	
Treasured Pathway – upgrading signage & promotional materials (working with other agencies)	Joint project with DOC, NCC & MDC	\$5,000	\$15,000	\$15,000	\$5,000
Amenity planting in Tasman	Tree policy, town street planting	\$10,000	\$5,000	\$5,000	\$5,000
Waimea Estuary enhancement (working with other agencies)	Ongoing development of walkway linkages	\$5,000	\$5,000	\$5,000	\$5,000
Rabbit Island – new walkways & cycleways	Increasing access to the forestry areas for recreation	\$5,000	\$15,000	\$5,000	\$5,000
Waimea River Park – enhancing walking, cycling, swimming and native replanting	Confluence of Waimea, Wairoa & Wai-iti Rivers	\$20,000	\$20,000	\$50,000	\$30,000
Contribution to developing the Kawatiri Rail Trail	Support for external groups		\$5,000	\$5,000	\$5,000

Key assumptions and uncertainties

- The reserves operating cost projections provide for an average annual growth increase of 2.4% per annum over the 10 year planning period.
- Ongoing capital development programme is based on funding from reserve financial contributions as anticipated.

Cost of service statement

Refer to page 145

New capital expenditure (where relevant and if not covered above)

RICHMOND			
Project	Year 1	Year 2	Year 3
Walkways/cycleways	\$160,000	\$125,000	\$125,000
Sportsfields		\$85,000	\$60,000
Picnic Areas	\$20,000	\$20,000	\$35,000
Gardens	\$45,000		\$30,000
Playgrounds	\$15,000	\$125,000	\$50,000
Estuary Reserve			\$180,000
Miscellaneous	\$5,000	\$40,000	\$30,000

MOTUEKA			
Project	Year 1	Year 2	Year 3
Walkways/cycleways	\$10,000	\$50,000	\$50,000
Sportsfields	\$65,000	\$60,000	
Picnic Areas	\$50,000	\$55,000	\$20,000
Gardens	\$30,000	\$12,500	\$10,000
Playgrounds	\$25,000	\$45,000	\$50,000
Coastcare	\$35,000	\$35,000	\$35,000
Miscellaneous	\$46,500	\$53,000	\$91,000

GOLDEN BAY			
Project	Year 1	Year 2	Year 3
Walkways/cycleways	\$60,000	\$80,000	\$80,000
Sportsfields		\$15,000	
Picnic Areas		\$10,000	
Gardens	\$20,000		\$35,000
Playgrounds		\$60,000	\$40,000
Tennis Courts			\$80,000
Coastcare	\$50,000	\$50,000	\$50,000
New Reserves	\$30,000		
Miscellaneous	\$40,000	\$80,000	\$50,000

MOUTERE/LAKES/MURCHISON			
Project	Year 1	Year 2	Year 3
Walkways/cycleways	\$80,000	\$100,000	\$80,000
Sportsfields	\$90,000	\$20,000	\$20,000
Picnic Areas	\$20,000	\$30,000	\$35,000
Gardens	\$10,000	\$28,000	\$100,000
Playgrounds		\$40,000	\$40,000
Tennis Courts	\$30,000		\$30,000
Coastcare	\$25,000	\$25,000	\$25,000
New Reserves	\$350,000		
Hall Trusts		\$5,000	\$30,000
Miscellaneous	\$45,000	\$50,000	\$20,000
Mapua Waterfront Development \$1.0m	Loan	Loan	

DISTRICT			
	Year 1	Year 2	Year 3
Planning & Protected Trees	\$50,000	\$30,000	\$25,000
Halls & Reserves	\$140,000	\$157,500	\$175,000
Revegetation	\$75,000	\$75,000	\$75,000

Years 4-10

The following total amounts are planned for capital expenditure (includes expenditure on Cemeteries and Public Toilets) in each of the following areas:

- Richmond \$3,935,000
- Motueka \$2,276,500
- Golden Bay \$2,034,000
- Moutere/Lakes/Murchison \$3,574,500
- District \$2,568,500

Refer to tables in Section 6.4 of the Community Services AMP for project details.

Funding for future capital works (where relevant)

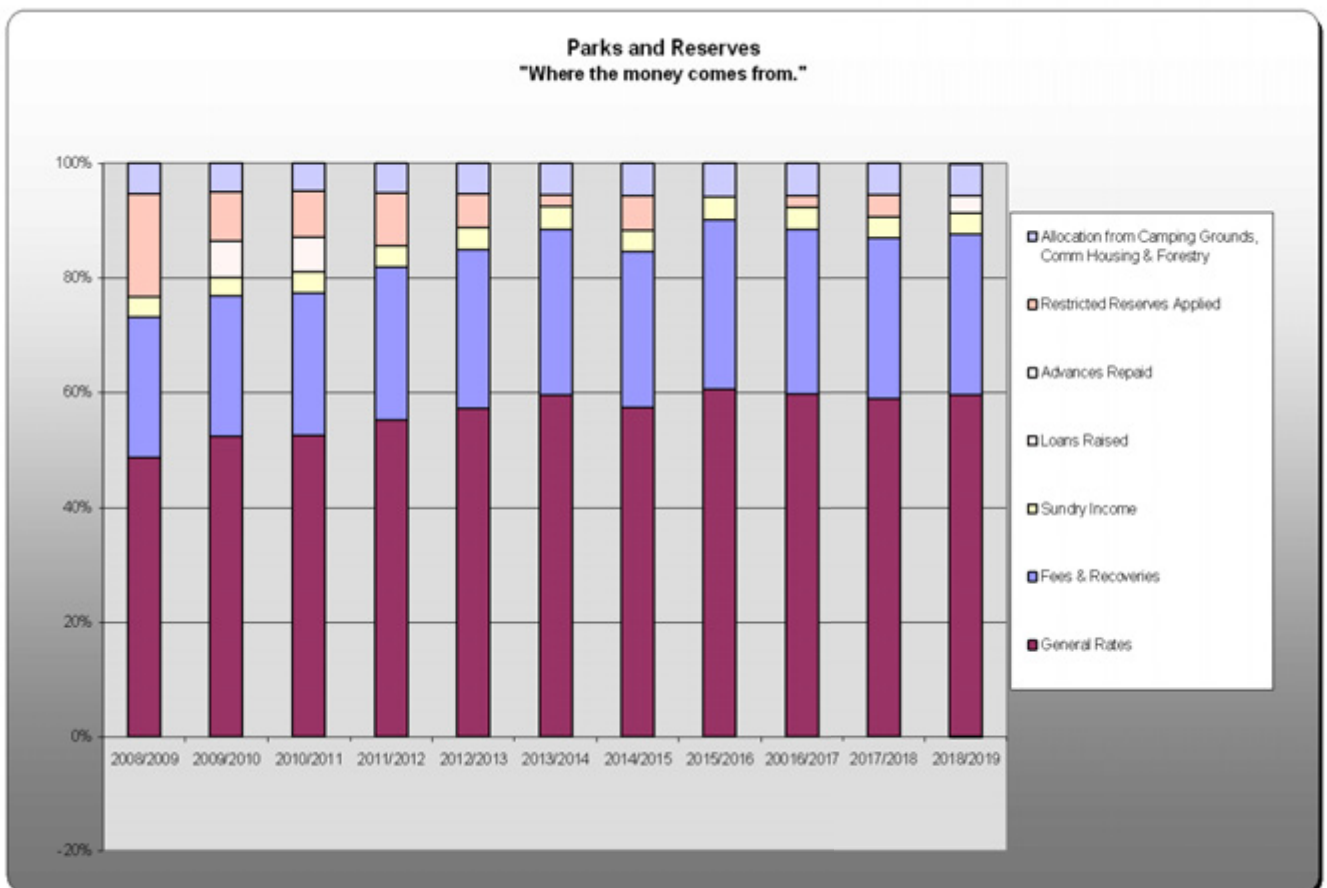
The majority of capital works programme is funded from income received through the Reserve Financial Contributions. Some major projects, e.g. ASB Aquatic Centre Learn to Swim Pool, are funded from the Facilities Rate.

Other capital works issues (where relevant)

The growth assumptions underpin our capital works programme. If the projected growth does not occur there could be implications for our income streams which could impact on our ability to deliver the capital expenditure programme.

Significant Negative Effects

There are no significant negative effects from the activities.



1.2 Community Buildings

What we do

Council provides buildings that assist in meeting the community demand for indoor meeting and recreation spaces. Our current list of Public Halls and Community Buildings includes 24 halls around the District. We provide multi-purpose halls in most small settlements throughout the District. This is a result of historic development and past community needs. In most cases the halls are well used, performing an important community function and are valued assets in the communities.

The quality of public halls varies dependent on their age and past maintenance and improvement history. In most cases they are maintained to a good standard with the assistance of volunteer Hall Management Committees.

Financial data for this activity also incorporates all the projects funded by the Facilities Rate.

Why we do it

Public halls and community buildings are provided to deliver a range of benefits including:

- Meeting space for community organisations.
- Meeting space for community gatherings.
- Indoor space for community events.
- Indoor space for recreation and arts activities.

The benefits of community buildings are specifically or generally believed to enhance the community's health and wellbeing.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.	Provision of recreation facilities that caters for and promotes healthy communities through social and recreation activity. Facilities are designed and managed to ensure users safety and cater for the needs of the whole community.
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.	Provision of high quality, recreation and cultural facilities that provide a range of leisure and cultural opportunities.

Our goal

We aim to provide buildings that assist in meeting the community demand for indoor activities and recreation spaces.

Key issues

The development of a building maintenance plan and the establishment of a detailed asset inventory has been undertaken in 2008.

There has been a significant capital and maintenance works programme over the last five to ten years to bring the buildings up to an acceptable standard, address compliance issues and to meet local needs for facility developments.

The major future focus will be the implementation of the maintenance plan to ensure that the standard of the buildings is maintained.

The major issue may be funding any additional maintenance work resulting from the Building Maintenance Plan.

There is a need for a Community Halls Strategy to address the following issues:

1. Level of utilisation
2. Changing communities and patterns of use/demand
3. Future development requirements
4. Better defined Levels of Service
5. Funding mechanisms and equity

Our level of service – What the Council will do (including significant changes) and how it will measure performance

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 – 3	Forecast Performance By Year 10
Buildings that assist in meeting the community demand for indoor activities and recreation spaces.	<p>Halls and other buildings provided at a local community level provide reasonable access to indoor activities and recreation space and a central focal facility for all significant communities.</p> <p>We have a current hall strategy in place</p> <p>Residents satisfaction with community halls is 80% or above, as measured through the Communitrak Survey, at least three yearly</p>	<p>New facilities recently provided in some settlements within the district, i.e.</p> <p>Moutere Hills St Arnaud Murchison</p> <p>Currently we do not have a halls strategy</p> <p>Currently measured in the survey in conjunction with recreation facilities which achieve 79% satisfaction</p>	<p>Investigating the provision of a new facility in Golden Bay during the first three years</p> <p>Assist the Mapua community with the upgrade or replacement of the Mapua Hall in 2010/2011 owned by a community trust</p> <p>Halls strategy to be prepared by June 2011</p> <p>80% satisfaction</p>	<p>Construction of new Golden Bay facility in 2012/2013</p> <p>Continue with existing hall upgrades in 2012/13 and 2017/18</p> <p>Halls strategy is maintained and updated, as required</p> <p>80% satisfaction</p>

Major activities

- To undertake the capital works programme
- To investigate the need for a community facility at Golden Bay
- To complete a Community Halls Strategy
- To finalise the Building Maintenance Plan
- To investigate the development and upgrade of the Wakefield Village Hall and Brightwater Public Hall.
- Assist the Mapua community with the upgrade or replacement of the Mapua Hall.

Key assumptions and uncertainties

All current Community Buildings continue to be operated with no significant changes.
Continue current operation of the public halls by volunteer committees.

Cost of service statement

Please refer to page 145

New capital expenditure (where relevant and if not covered above)

Years 4-10

- Construct a community facility in Golden Bay
- Upgrade or develop other community facilities dependent on the outcome of the Halls Strategy.

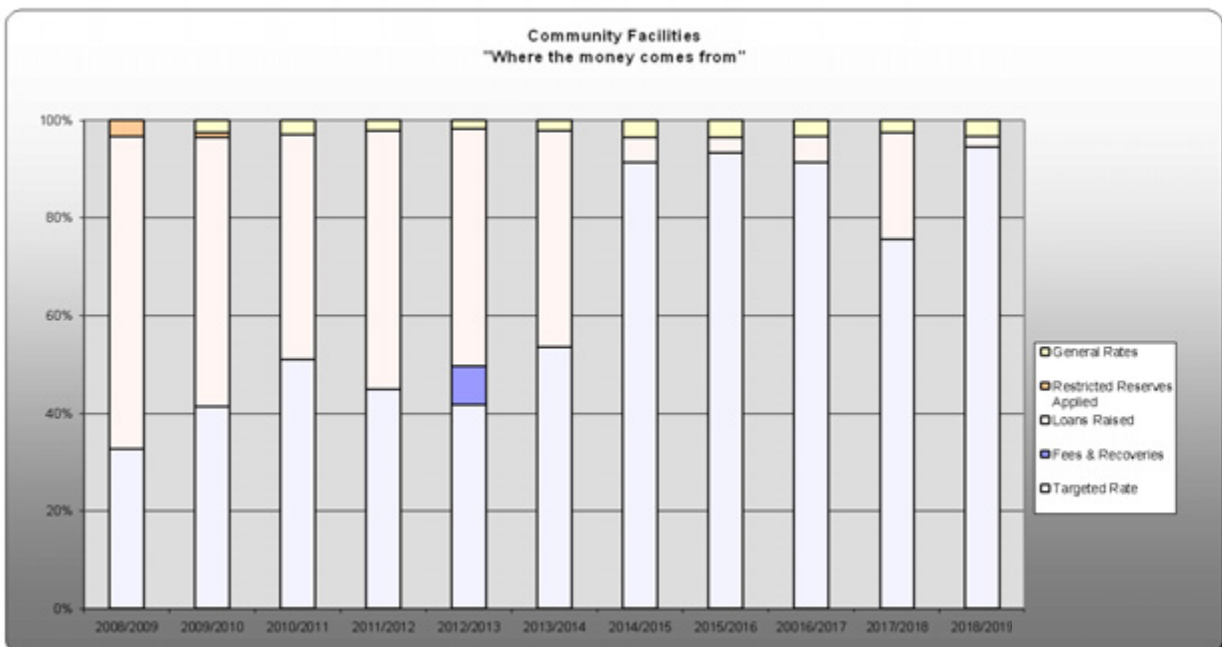
Refer to tables in Section 6.4 of the Community Services and Parks and Reserves Asset Management Plan for project details

Funding for future capital works (where relevant)

From Community Facilities Rate

Significant Negative Effects

There are no significant negative effects from the activities.



1.3 Swimming Pools

What we do

The Council owns and contracts out the management of the ASB Aquatic Centre in Richmond which is a modern, all year operation, indoor 25 metre pool with additional leisure features.

Two other small community outdoor pools are provided at Rockville and Upper Takaka, which are managed by the local communities. Funding assistance is also provided by Council to secure community access to some school pools.

Why we do it

Public swimming pool provision provides recreation facilities with wide ranging benefits:

- Learn to swim programmes which are considered a vital public service given our coastal & river environment and high rate of accidental drowning in New Zealand.
- Physical recreation activity to promote health and wellbeing.
- Sports and competitive activity.
- Leisure and play activity beneficial to families and children.
- A recreation activity available to all ages, gender and ability.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.	Provision of recreation facilities that cater for and promote healthy communities through social and recreation activity. Facilities are designed and managed to ensure their safety and cater for the needs of the whole community.
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.	Provision of high quality, recreation and cultural facilities that provides a range of leisure and cultural opportunities.

Our goal

We aim to provide swimming pools that assist in meeting the community demand for aquatic activities.

Key issues

A new high quality indoor pool was opened in Richmond in 2004 which provides the central base for aquatic activity in the district.

The provision of some form of improved aquatic facility in Motueka continues to be investigated, following the Council decision not to proceed building a new facility as a result of a poll of ratepayers.

A building asset inventory and long term maintenance and renewal plan needs to be completed within the next two years.

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 - 3	Forecast Performance By Year 10
Swimming pools that meet the needs of users and provide opportunity for aquatic based recreation activities and learn to swim programmes.	<p>Provision of one indoor facility serving the needs of the district at Richmond and assistance with the provision of outdoor pools in other communities, to provide basic access to a swimming facility at a local level.</p> <p>Customers are satisfied with the ASB Aquatic Centre, score above 80% as measured by Communitrak Survey undertaken at least three yearly.</p> <p>Council undertakes an annual assessment of the ASB Aquatic Centre compliance with the NZ Swimming Pool water standards</p>	<p>Council provides funding to the ASB Aquatic Centre and 20 school swimming pools on the proviso that they are available for public use.</p> <p>Not currently measured.</p> <p>Information is not currently available, but the water quality is measured by the contractor</p>	<p>In 2009/10 a learn-to-swim pool will be constructed at the ASB Aquatic Centre.</p> <p>In 2011/12 the Council, in conjunction with another party, may provide a swimming pool in Motueka.</p> <p>Council will continue to fund the school swimming pools to ensure public access.</p> <p>Customer satisfaction with the ASB Aquatic Centre is 80% or above, as measured by Communitrak Survey, undertaken at least three yearly</p> <p>Annual assessment is undertaken</p>	<p>Not applicable</p> <p>Not applicable</p> <p>Council will continue to fund the school swimming pools to ensure public access</p> <p>Customer satisfaction with the ASB Aquatic Centre is 80% or above, as measured by Communitrak Survey, undertaken at least three yearly</p> <p>Annual assessment is undertaken</p>

Major activities

Carry out capital expenditure programme

Continue to provide funding for the ASB Aquatic Centre

Continue to provide funding for school pools to ensure public access

Investigate and plan for a pool for Motueka in Year 3, as part of a wider community sports park facility.

Key assumptions and uncertainties

That the Motueka Pool will be built in conjunction with a third party

That the school pools will still be available for public use

That the ASB Aquatic Centre will continue to be managed under contract.

Cost of service statement

Refer to page 145.

New capital expenditure (where relevant and if not covered above)

Years 1-3

The following capital investment is proposed over the next three years:

- ASB Aquatic Centre, Learn to Swim Pool extension - \$2.1 million
- Motueka Pool development - \$3.5 million most likely in association with the Motueka High School (Ministry of Education). Decisions have yet to be made on ownership and management of this facility
- Golden Bay School Pool upgrades - \$64,013

Years 4-10

The following development projects will be investigated over the following seven years:

- Golden Bay School Pool upgrades - \$74,926

Refer to tables in Section 6.4 of the Community Services and Parks and Reserves Asset Management Plan for project details.

Funding for future capital works (where relevant)

Motueka Pool and ASB Aquatic Centre from Facilities Rate

Golden Bay Pool upgrades from Reserve Financial Contributions.

Significant Negative Effects

There are no significant negative effects from the activities.

1.4 Public Conveniences

What we do

Council provides and maintains public conveniences throughout the District to meet community and visitor needs.

Currently there are a total of 61 toilet buildings located throughout the district. This includes seven in Richmond, 16 in Moutere/Waimea, 17 in Motueka, six in Lakes/Murchison, and 15 in Golden

Bay. Most of the toilets have modern sanitary systems with a mix of reticulation, septic tank or containment systems.

Public conveniences have been divided into three categories as outlined in the Sanitary Services Assessment 2005:

- Toilet facilities in townships, predominantly to serve local shoppers.
- Toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities.
- Toilet facilities on main visitor routes or at visitor attractions, predominantly to serve visitor groups.

Existing toilets appear to be meeting current demand and most are in good to excellent condition.

Why we do it

Public conveniences are provided for the following reasons:

- To comply with the Health Act 1956 to provide sanitary conveniences for use by the public.
- For users of parks and reserves.
- For visitors to town centres.
- For the travelling public.

The private sector provides limited numbers of public conveniences, therefore provision by local government, as a public good, is required.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.	Provision of attractive well maintained and functional toilet facilities.
	Facilities are designed and managed to ensure public safety.

Our goal

We aim to provide clean public toilet facilities to meet community and visitor needs, in appropriate locations.

Key issues

The development of a building maintenance plan and the establishment of a detailed asset inventory has been undertaken in 2008.

The major future focus will be the implementation of the maintenance plan to ensure that the standard of public conveniences is maintained.

There is a need for a review of public conveniences to address the following issues:

1. Better defined Levels of Service both for development/design and servicing
2. Level of utilisation
3. Changing communities and patterns of use/demand
4. Future development requirements

Our level of service – What the Council will do (including significant changes) and how it will measure performance

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 - 3	Forecast Performance By Year 10
Public Conveniences at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.	<p>Customers are satisfied with our Public toilets as measured by the Communitrak Survey undertaken at least three yearly</p> <p>Our toilets are cleaned and maintained to the appropriate contract specification as measured in the bi-monthly sample contract audit.</p> <p>New toilets are provided where there is a demonstrated need</p> <p>We complete a review of public conveniences</p>	<p>68% satisfied or very satisfied</p> <p>Non-compliance is recorded but not analysed.</p> <p>Currently Council has 61 toilet blocks and has identified with the community where further blocks are needed</p> <p>We have identified that a review needs to be undertaken</p>	<p>Customer satisfaction with public conveniences is 70% or above</p> <p>At least 90% compliant with contract cleaning specifications</p> <p>New toilets will be built at:</p> <ul style="list-style-type: none"> • Rabbit Island 2009/10 • Labyrinth Rock 2009/10 • Mapua Waterfront Park 2010/11 • Ben Cooper Park 2011/12. 	<p>Customer satisfaction with public conveniences is 70% or above</p> <p>At least 90% compliant with contract cleaning specifications</p> <p>New toilets will be built at Marahau in Year 2014/2015 and on other new reserves as required.</p> <p>Public convenience review is completed during 2012/13</p>

Major activities

- Undertake capital expenditure programme
- To finalise Building Maintenance Plan
- Undertake review of public conveniences

Key assumptions and uncertainties

Current facilities meet the need of the community except in areas where we are building new facilities.

Cost of Service Statement

Refer to page 145

New Capital Expenditure (where relevant and if not covered above)

Years 1-3

Development of new facilities at Labrynths Rock (Golden Bay), Rabbit Island (Conifer Park MTB area), Mapua Waterfront Park and Ben Cooper Park. The development of a public convenience strategy is also planned.

Years 4-10

Development of new facilities at Marahau and provision for future needs has been provided for in the 10 year financial forecast.

Refer to tables in Section 6.4 of the Community Services AMP for project details.

Funding for future capital works (where relevant)

Reserve Financial Contributions.

Significant Negative Effects

There are no significant negative effects from the activities.

1.5 Cemeteries

What we do

A total of 12 cemeteries are provided across the District in the following locations:

- Richmond
- Bainham, Collingwood
- Collingwood
- Fletts Road, Lower Moutere
- Kotinga
- Motueka
- Murchison
- Rototai, Takaka
- Spring Grove
- Waimea West, Brightwater
- Marawera, Tapawera
- Foxhill

Most burial activity occurs at the main cemeteries located in Richmond, Motueka and Takaka. Tasman District Council manages cemeteries throughout the District providing accessible and appropriate sites for burial. Natural burials will be provided for in some cemeteries during 2009.

All these cemeteries have a significant number of plots available and, at current burial rates, there is no demand for additional land within the next 20 years, except for Richmond.

Long term there is a requirement to provide land for an alternative to the existing Richmond Cemetery. Due to social issues and the time it takes to develop cemeteries, it is preferable to purchase suitable land and to publicise the intended use well before any actual need.

Why we do it

Cemeteries are provided for the following reasons:

- Public health
- Comply with the requirements of the Burial and Cremation Act 1964.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services	Provision of attractive and functional cemeteries.

Our Goal

We aim to provide an attractive and peaceful environment for the burial, memorial and remembrance of the deceased.

Key Issues

There is sufficient space to meet current and medium term (15-20 years) demand but planning needs to be undertaken to assess future cemetery development options, particularly in the Richmond area.

There is a need for a Cemetery Policy to address the following issues:

1. Assessment of long term space requirements
2. Assessment of options for meeting future needs
3. Better define levels of service for the different standard of cemeteries across the District

Our level of service – What the Council will do (including significant changes) and how it will measure performance

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 - 3	Forecast Performance By Year 10
Cemeteries that offer a range of burial options and adequate space for future burial demand.	<p>Planning assessment of future burial demands predicts adequate space available for at least 20 years.</p> <p>Cemeteries are maintained in accordance with the contractual standards in the Parks and Reserves Asset Management Contracts</p>	<p>All cemeteries currently provide adequate space for burials for the next 20 years</p> <p>Currently not measured in this way. To be measured through audit and inspections</p>	<p>Future acquisition of additional land is investigated in the Richmond area</p> <p>90% compliance with the contractual standards</p>	<p>Land purchased in Year 2018/2019.</p> <p>90% compliance with the contractual standards</p>

Major activities

Years 1-3

No projects have been identified, although opportunities for the purchase of land for a new cemetery in Richmond need to be considered.

Years 4-10

Development of a cemetery policy.

Refer to tables in Section 6.4 of the Community Services and Parks and Reserves Asset Management Plan for project details.

Key assumptions and uncertainties

Population and death rates will continue as predicted by current statistical trends.

Burial preferences between cremation and interment will continue in line with current trends.

Cost of service statement

Refer to page 145

New capital expenditure (where relevant and if not covered above)

Purchase of land for a cemetery in Richmond.

Funding for future capital works (where relevant)

Funded from Reserve Financial Contributions

Significant Negative Effects

There are no significant negative effects from the activities.

1.6 Camping Grounds

What we do

Council owns four commercially operated camping grounds on reserve land in Collingwood, Motueka, Pohara and Murchison. These camping grounds assist in meeting the demand for camping at popular holiday destinations in Tasman District for both visitors and residents.

Eventually all the camping grounds will be operated on long-term commercial lease arrangements.

Why we do it

The camping grounds are located on reserve land at popular holiday destinations. They provide an opportunity for low cost holiday and visitor accommodation and deliver a range of benefits including:

- Providing unique recreation and holiday experiences.
- Providing facilities to cater for local residents and visitors to the District.
- Providing low cost access to riverside and coastal camping.

These reserves have historically been used as camping grounds – a permitted activity under the Reserves Act 1977. Council recognises that operating camping grounds is not core business and has endeavoured to enter into long-term lease arrangements to limit its involvement in the day-to-day running of these businesses.

Contribution to Community Outcomes

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.	Provision of camping grounds that enable people to have affordable and enjoyable holidays in the outdoors.

Our goal

Our aim is to ensure that Council-owned camping grounds provide holiday opportunities for visitors and residents and that they continue to be commercially viable and provide good financial returns to Council.

Key issues

- Continue to provide camping grounds that are maintained at a high standard.
- Collingwood and Murchison camping grounds to be put on a long term commercial lease footing.

Our level of service – What the Council will do (including significant changes) and how it will measure performance

Levels Of Service (We provide)	We will know we are meeting The Level Of Service if ..	Current Performance	Forecast Performance Years 1 - 3	Forecast Performance By Year 10
Camping grounds to provide the opportunity for people to have holidays in the outdoors.	Camping grounds are well used, measured through annual dividends returned to Council.	\$220,000 Dividend	Dividend increased to \$240,000 in 2011/12	Dividend increased to \$280,000 by Year 2014/156

Major Activities

- Deliver capital expenditure programme
- Organise long term leases for Collingwood and Murchison camping grounds.

Key assumptions and uncertainties

Past visitor usage trends continue in the future.

Cost of service statement

Refer to page 145

New capital expenditure (where relevant and if not covered above)

Years 1-3

Upgrade of facilities at Murchison and Collingwood.

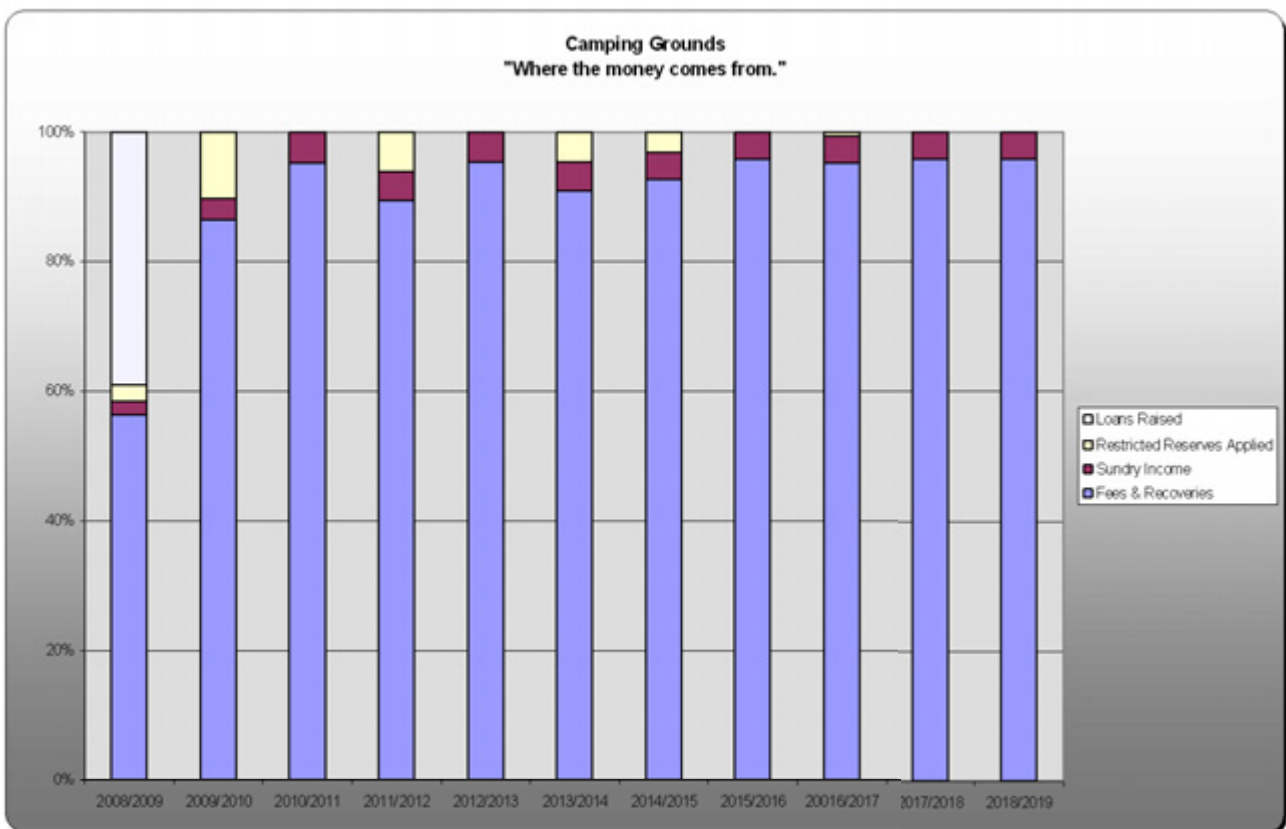
Refer to tables in Section 6.3.5 of the Community Services AMP for project details.

Funding for future capital works (where relevant)

Servicing of any loans is met through the Camping Ground Revenue account.

Significant Negative Effects

There are no significant negative effects from the activities.



2. Introduction

2.0 Introduction

2.1 Purpose of the plan

The purpose of this asset management plan is to set out how the Tasman District Council's Community Facilities and Reserves are managed. Asset management planning takes a comprehensive and long term approach to the management of the assets and services delivered.

“The goal of infrastructure asset management is to meet a required level of service in the most cost-effective way through the creation, acquisition, maintenance, operation, rehabilitation and disposal of assets to provide for present and future customers.”

The basic elements of asset management are:

- Asset knowledge – an accurate and detailed description of the assets owned, their condition, performance, value and estimated life
- Levels of Service – a clear description of the levels of service that are to be delivered to the customer and the methods for monitoring how well those levels of service are being achieved.
- Operations and maintenance - a description of how the assets are maintained and the services delivered.
- Asset renewal –detailed long term planning and funding for the renewal of assets as they reach the end of their life
- Asset development – long term planning for the development of new assets in response to population growth, changing needs or a desire for improved levels of service.

The planning period for this plan is ten years from July 2009 to June 2019.

Assets included in the Asset Management Plan are Reserves, Community Halls, Swimming Pools, Libraries, Museums, Cemeteries and Public Conveniences.

2.2 Asset Description

2.2.1 Reserves

A total of 595 hectares of reserve land is provided for a population of 44,617 (2006 census). This equates to 13.3 hectares per 1000 residents. This is lower than the Yardstick national average of 21.7ha/1000 residents but is well above an accepted open space standard of 4ha per 1000 people. The reserve land is split between 461 hectares of actively maintained reserves at 10.33ha/1000 compared to Yardstick national average of 7.86/1000; and 132 hectares of natural land.

A total of 41 playgrounds are provided. This equates to 4.3 playgrounds per 1000 children under 15. This is consistent with the Yardstick national average of 3.8 playgrounds per 1000 children under 15.

The net operating budget for 2008/09 is \$2,901,600.

The total cost of operation and maintenance of reserves is \$5,718 per hectare. This is slightly lower than the Yardstick national average of \$6,440.

The value of reserves assets is a Depreciated Replacement Cost of \$9,537,000.

2.2.2 Public Halls & Community Buildings

A total of 24 public halls and community buildings are owned by the District Council and these are operated under a variety of management arrangements.

The asset comprises:

- Two Recreation Centres
- Nineteen Public Halls
- Three Community Centres

The net operating budget for 2008/09 is \$529,795

The value of assets is a Depreciated Replacement Cost of \$8,774,000.

2.2.3 Swimming Pools

The Council operates one major aquatic facility at Richmond which is a modern, all year operation, indoor 25 metre pool with additional leisure features.

Two other small community outdoor pools are provided at Rockville and Upper Takaka, plus funding assistance is also provided to operate some school pools for community access.

The net operating budget for the ASB Aquatic Centre is \$250,000 for 2008/09.

The value of assets is a Depreciated Replacement Cost of \$5,346,000.

2.2.4 Museums

The council owns two museums which are operated by local community groups and also contributes to the Regional Museum Trust based in Nelson City.

The net operating budget for 2008/09 is \$631,200 the bulk of which is provided as a grant to the Regional Museum.

The value of assets is a Depreciated Replacement Cost of \$565,000.

2.2.5 Cemeteries

The Council operates twelve cemeteries, with a total land area of 23.1 hectares. The main bulk of the interment activity occurs at Richmond and Motueka cemeteries.

The net operating budget for 2008/09 is \$250,000.

The value of assets is a Depreciated Replacement Cost of \$91,000.

2.2.6 Public Conveniences

The Council operates 61 Public Conveniences.

The net operating budget for 2008/09 is \$525,671.

The value of assets is a Depreciated Replacement Cost of \$1,084,000.

2.2.7 Camping Grounds

The Council operates four camping grounds.

The total operating expenditure budget for 2008/09 is \$406,442.

The value of assets is a Depreciated Replacement Cost of \$2,518,000.

2.3 Planning Framework and Strategies

The Community Facilities and Reserves Asset Management Plan is one part of the overall planning framework that the Tasman District operates within. The Local Government Act 2002 (LGA) has placed a major emphasis on the production of the Long Term Council Community Plan (LTCCP) to define to the community what the Council intends to do over the next 10 years.

While the LGA does not explicitly require an asset management plan to be prepared, it does require a depth of knowledge, analysis and planning to be demonstrated that is met through the preparation of an asset management plan.

2.4 Contribution to Community Outcomes

The community outcomes are identified in the *Long Term Community Plan 2006-2016 Volume One* and those Community Outcomes will form the basis of the 2009-2019 LTCCP. Below is a summary of the ways in which the Parks and Leisure activity contributes to the achievement of these outcomes.

Community Outcomes	How Our Activity Contributes to the Community Outcome
Our unique and special natural environment is bountiful, healthy, clean and protected.	Protection of the natural environment and ecologically significant areas. Provision and enhancement of open space. Vegetation enhancement and awareness. Enhanced community involvement in conservation and restoration work. Protection and enhancement of coastal and riparian areas.
Our built urban and rural environments are functional, pleasant, safe and sustainably managed.	Provision and enhancement of open space and an interconnected open space network. Provision of neighbourhood and community parks within walking distance of homes.
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.	Provision of open space and recreation facilities that cater for and promote active lifestyles. This includes casual activities such as walking and cycling, and organised sports and recreation activities. Reserves and facilities are designed and managed to ensure users safety and cater for the needs of the whole community.
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.	Provision of high quality open space, recreation and cultural facilities that provide a range of leisure and cultural opportunities.

2.5 Relationship with Other Plans and Documents

AM plans are a key component of the Council planning process linking with the following documents:

- **Long-term Council Community Plan (LTCCP):** This sets out the broad strategic direction and priorities for the long term development of the District (10 years), identifying the community's prioritised outcomes, the activities Council will undertake to support those outcomes and the means of measuring progress. This document will be supported by Activity Plans for Council's 'groups of activities', much of which will be founded on this AM Plan.
- **Resource Management Plan:** This plan sets objectives, policies and methods for addressing the District's resource management issues.
- **Annual Plan and Annual Report:** The Annual Plan defines the specific items of expenditure identified in the LTCCP for the immediate year, while the Annual Report identifies the prior year's achievements against Annual Plan targets.
- **Asset Management Plan:** This provides detailed information on the Activity group, describing and defining the assets and the service and how they are managed to meet demand, community expectation and ensure their long term sustainability.
- **Strategies & Plans:** The Council may have in place or develop a number of strategy documents for individual services e.g. reserves, which examine in detail their level of provision, standards, policies, service levels, etc. High level plans may also be developed such as a regional activity plan which will provide guidance for the provision and development of services.
- **Reserve Management Plans:** These plans are required to be prepared for all reserve land with a Reserves Act classification. They may be prepared for a single reserve or a group of reserves and provide detailed information on specific reserve development and management.
- **Bylaws, Policies, Standard Operating Procedure and Engineering Codes of Practice:** These management tools are used to guide and control asset management and development activities.
- **Contracts and Agreements:** The delivery of services to maintain and operate the assets are contained in formal contract documents for commercial arrangements and in less formal "agreements" for community or voluntary groups.

2.6 Ownership Objectives

2.6.1 Justification of Asset Ownership

The preparation of the long term financial strategy within an LTCCP places demands on Councils to justify their role in providing services and owning assets, and the methods of funding activities. The Council has a long history in the provision of community facilities such as swimming pools, libraries and public halls. While this isn't reason enough in itself to continue, the Council's involvement in community facilities can correct private sector failure and usually has elements of public good and external benefits.

Community facilities contribute to the health and vitality of the city by:

- Enhancing individual health and wellbeing, including personal development and quality of life
- Increasing social cohesion and people's sense of belonging and healthy communities
- Attracting visitors and therefore providing economic benefits to the district

- Enhancing the district's environment

Council provision and support for quality community facilities enhance the district as a place to live and visit.

Although many community facilities are excludable (people can be prevented from using them), the private sector will often not provide them due to poor investment returns resulting from small markets or price barriers. Therefore if peoples' leisure needs are to be met, the Council has a role in providing where the private sector fails.

External benefits of recreation are benefits collected by the community as a whole such as community health and well being, economic and environmental benefit, and creates an environment which is desirable to visit, and live and do business in. As it is impossible to allocate the benefits and therefore the costs to specific individuals, the Council as a governing body has a legitimate role in providing community facilities that have external benefits.

Council is likely to consider owning, providing or supporting a community facility where:

- community demand is apparent,
- wide public good benefits are achievable
- the benefits outweigh the costs,
- the facility or service cannot be adequately provided by the private sector.

3. Levels of Service

3.0 Levels of Service

3.1 Introduction

A key objective of asset management planning is to match the level of service (LOS) provided by the asset with agreed expectations of customers. The level of service provides the basis for the life cycle management strategies and works programmes.

AM planning requires a clear understanding of customers needs and preferences. The level of service is intended:

- to inform customers of the proposed type and level of service to be offered (now and in the future)
- as a focus for the AM strategies developed to deliver the required level of service
- as a measure of the effectiveness of this AM plan
- to identify the costs and benefits of the services offered, and
- to enable customers to assess suitability, affordability and equity of the services offered in developing levels of service, the following factors are taken into account:
 - Customer Research
 - Strategic plans and objectives – as defined in all relevant Strategies and Plans
 - Ability to significantly change current levels of service
 - Statutory Requirements

3.2 Core Levels Of Service

3.2.1 Parks & Reserves

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
Our built urban and rural environments are functional, pleasant, safe and sustainably managed	Provision of interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	Area of actively maintained reserve land above 4ha/1000 residents as measured by Yardstick ¹ .	Current level of service of 10.3ha/1000 residents	Future performance to be amended from current stated target of 4ha/1000 residents to 10ha/1000 residents
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services		Customer satisfaction with Reserves score above 80% - as measured by ParkCheck ² and Communitrak surveys ³ undertaken at least 3 yearly.		
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.				

3.2.2 Community Buildings

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
<p>Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.</p>	<p>Buildings that assist in meeting the community demand for indoor activities and recreation spaces.</p>	<p>Halls and other buildings provided at a local community level provide reasonable access to indoor activities and recreation space and a central focal facility for all significant communities.</p>	<p>New facilities recently provided in some settlements within the district, i.e.</p> <p>Moutere Hills Community Centre</p> <p>Lake Rotoiti Hall</p> <p>Murchison Sport & Recreation Cultural Centre</p> <p>Further work is needed to determine what other facilities may be required or need upgrading, particularly in Golden Bay and Mapua.</p>	<p>Future changes include:</p> <ul style="list-style-type: none"> investigating the provision of a new facility in Golden Bay assist the Mapua community with the upgrade or replacement of the Mapua Hall; and continue with existing hall upgrades in 2012/13 and 2017/18

3.2.3 Swimming Pools

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.	Swimming pools that meet the needs of users and provide opportunity for aquatic based recreation activities and learn to swim programmes.	Provision of one indoor facility serving the needs of the district at Richmond and assistance with the provision of outdoor pools in other communities, to provide basic access to a swimming facility at a local level.	Council provides funding to the ASB Aquatic Centre and 25 school swimming pools on the proviso that they are available for public use.	In Year 1 a learn-to-swim pool will be constructed at the ASB Aquatic Centre.
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services		Customers are satisfied with the ASB Aquatic Centre, score above 80% as measured by Communitrak Survey undertaken at least three yearly.	Not currently measured.	<p>In Year 3 the Council, in conjunction with another party, will provide a swimming pool in Motueka.</p> <p>Council will continue to fund the school swimming pools to ensure public access.</p> <p>Customer satisfaction with the ASB Aquatic Centre is 80% or above, as measured by Communitrak Survey, undertaken at least three yearly</p>

3.2.4 Public Conveniences

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
<p>Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.</p>	<p>Public Conveniences at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.</p>	<p>Customers are satisfied with our Public toilets as measured by the Communitrak Survey undertaken at least three yearly</p> <p>Our toilets are cleaned and maintained to the appropriate contract specification as measured in the bi-monthly sample contract audit.</p>	<p>Communitrak Survey</p> <p>Non-compliance is recorded but not analysed.</p>	<p>Customer satisfaction with public conveniences is 70% or above</p> <p>At least 90% compliant with contract cleaning specifications</p> <p>New toilets will be built at Mapua Waterfront Park, Rabbit Island, Marahau, Labrynths Rock and Ben Cooper Park.</p>

3.2.5 Cemeteries

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services	Cemeteries that offer a range of burial options and adequate space for future burial demand.	Planning assessment of future burial demands predicts adequate space available for at least 20 years.	All cemeteries currently provide adequate space for burials for the next 20 years	Future acquisition of additional land is needed in the Richmond area.

3.2.6 Camping Grounds

Community Outcomes	We provide	Achieved When	Current Performance	Future Performance
Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services	Camping grounds to provide the opportunity for people to have holidays in the outdoors.	The camping grounds are well used, measured through annual dividends returned to Council.	\$220,000 Dividend	\$280,000 Dividend by Year 6

3.3 Customer Research

The Council's knowledge of customer expectations and preferences is based on;

- Council customer satisfaction and other surveys
- LOS consultation on specific issues
- Feedback from staff customer contact
- Feedback from elected members
- Ongoing staff liaison with sports clubs, horticultural groups, and other user groups and individuals
- Analysis of customer service requests and complaints
- Consultation on Strategies and Management Plans
- Annual Consultation via the Annual Plan process

3.3.1 Residents Surveys

Council has previously undertaken General Residents Surveys (NRB Communitrak) comprising random household selection/telephone surveys to determine, amongst other things the level of satisfaction residents have with various services that the Council provides.

The results from the most recent Communitrak survey in 2008 as they relate to Community Services activities are listed in the following table. The results are a total of the percentage of respondents who were either "very satisfied" or "fairly satisfied".

Category	Public Conveniences	Recreational Facilities
All respondents	68%	76%

This indicates a high level of satisfaction for all categories surveyed other than Public Conveniences which recorded 13% of respondents who were "not very" satisfied. These results are very consistent with those from the 2005 survey reported in the previous version of this AMP. Results are fairly typical of Communitrak surveys at other Councils in NZ where satisfaction with parks and reserves and libraries is very high and Public Conveniences are lower.

92% of Tasman residents say they have used a park or reserve in the last 12 months, with 45% saying they have used / visited a park or reserve in the last week, and 70% within the last month. Again these results are very consistent with the 2005 responses.

3.4 Strategic Plans & Objectives

The following strategic plans have been developed by the Council and have been referenced in the preparation of this plan.

These strategies and plans need to be taken into account when planning, developing and operating reserves and community facilities.

- Regional Facilities Plan 2002 and updated 2008
- Local Facilities Report 2002
- Regional Cycling and Walking Strategy 2005
- Physical Activity Strategy 2008

3.5 Statutory Requirements

The key legislation relating to the management of parks and reserves and community facilities is listed below:

- Local Government Act 2002
- Resource Management Act 1991, which requires council to:
 - sustain the potential of natural and physical resources to meet the reasonable foreseeable needs of future generations
 - avoid, remedy or mitigate any adverse effect of activities on the environment
 - comply with planning documents prepared under the Resource Management Act that impact on the management of community facilities (including the District and Regional Plans)
 - take into account the principles of the Treaty of Waitangi in exercising functions and powers under the Act relating to the use, development, and protection of natural and physical resources
 - comply with any resource consents issued by the Tasman District Council for the operation of Reserves.
- Building Act 1991: The management, design and construction of structures must comply with Building Consents and Warrant of Fitness issued under the provision of the Act and relevant regulations and standards, which include:
 - Building Regulation 1992
- Health & Safety in Employment Act 1992.
- Reserves Act 1977

The general purpose of the Reserves Act is set out in Section 3 of the Act. Among other things, the Act deals with the powers and responsibilities of a local authority as the administering body of a reserve.

Purposes of the Reserves Act

- providing for the preservation and management of areas for the benefit and enjoyment of the public
- ensuring, as far as possible, the survival of all indigenous species of flora and fauna
- ensuring, as far as possible, the preservation of access for the public
- providing for the preservation of representative samples of all classes of natural ecosystems and landscape
- promoting the protection of the natural character of the coastal environment and the margins of lakes and rivers.

Areas are provided and managed as reserves under the Act to protect a range of special features, including recreational, historical and community values.

The Act provides for the Council to undertake a number of planning, management and control functions including the preparation of management plans, leasing land and, in some cases, control of access. It also allows Council to register easements across reserves and to develop reserves.

Tasman District Council should achieve the following objectives to comply with the above acts:

- emphasise retention of open space for outdoor recreation
- maximise freedom of access to reserves for all people rather than just a few
- encourage multiple use of reserve land and facilities when feasible and appropriate
- facilitate greater involvement of the public in reserves administration and decision-making.

A number of bylaws adopted and enacted by Council are relevant to the management and use of parks, reserves and community facilities. These are further discussed in Section 5.8.

3.6 Options for Level of Service Change

3.6.1 Current Level of Service

The general feedback from a range of sources is that customers are relatively satisfied with the level of service provided by Reserves and Community Facilities. This includes:

- Generally high levels of satisfaction being expressed through prior customer satisfaction surveys.
- Staff are generally aware of service level issues through ongoing informal customer contact and through issue/project specific consultation work

As such, the stated levels of service in section 2.6 are intended to define the current levels of service.

3.6.2 Council Levels of Service Development and Customer Consultation

At this stage there has been no specific or activity wide attempt to develop or review Levels of Service through a public consultation process. Best practise asset management identifies this as an important process.

As a result, the Council is planning to undertake a comprehensive review of levels of service in 2010/11 as part of its asset management improvement programme with the intention that any changes can be incorporated into the next review of the Asset management plans and LTCCP in 2011.

3.6.3 Options for Reducing the Level of Service

To effect a real change (reduction) in costs from the current level of service, it is necessary to look at complete changes to the services that are provided. Minor changes to maintenance regimes will not have a substantial effect on cost; they will not be sustainable over time; and it will defeat the purpose of their provision.

An example is the provision of annual flower beds. Choosing to weed them half as often will not have a significant impact on cost as it will take longer to weed them each visit, plus the beds will look very poor for a period of time. This defeats their purpose which is to beautify the town or park. Removing one or two beds will not make a substantive difference to individual ratepayer costs.

The only effective way to reduce the level of service and achieve a substantive saving, using the same example, is to not provide any annual flower beds at all.

The same principle applies to other services including mowing. The only effective way to reduce mowing costs is to mow less land, which involves either disposing of land or retiring it to grazing (or similar) lease.

3.6.4 Options for Increasing the Level of Service

Most options for increasing the levels of service for Parks and Leisure relate to capital improvements which provide additional services or enhance the quality and accessibility to existing recreational opportunities.

3.7 Levels of Service Approach

In addition to the core levels of service identified in section 3.2 for each major activity area within the Community Services department, the following levels of service provide additional detail relating to the amount of provision, standard of development and operational standards. The reserves levels of service, are split into categories based on the current budget categories.

Each category has a generic level of service statement in addition to specific levels of service dealing with provision, development and service delivery

3.8 Specific Levels of Service

3.8.1 Urban Open Space and Amenity

3.8.1.1 Description – Urban Open Space and Amenity

Urban Open Space & Amenity areas are developed reserves designed for use by the local residential community. They are generally smaller in size, ranging from 1,000m² up to one hectare. The average ideal size is considered to be from 2,500m² to 5,000m²

The reserve should be easily accessible ideally with road frontage and multiple access points. The reserve will be well maintained, free draining, have flat or gently undulating grassed areas, be safe and provide an attractive welcoming ambiance to the immediate local community within a ten minute walking distance of urban residential property.

Urban Open Space & Amenity should provide an open grass area suitable for small scale ball play; children's play equipment, seating, paths and attractive amenity planting. Larger reserves may accommodate small community buildings and small scale sports facilities such as tennis courts. Children's play area and play equipment on the reserve should be within 500 metres of all residential dwellings.

Level of Service statement	Provision of local urban reserve within walking distance of home, providing play opportunities, open space and amenity values
Total operating cost	\$688,674 – 2008/09

3.8.1.2 Provision – Urban Open Space and Amenity

It is recommended that the minimum future provision for neighbourhood reserves be 2,500 m² with a preferred provision of up to 5,000m² of usable flat or gently undulating land. This will serve a population of around 500 persons. For smaller rural communities and small subdivisions it is likely that reserve provision may be appropriate below the average indicator of 500 persons.

The reserve size is larger than many existing or traditional Urban & Amenity reserves, but it provides for a reasonable mix of activities including a small ball play space, playgrounds (both junior and senior), gardens and “quiet” spaces. It is also important to be able to provide a reasonable separation for adjoining residential properties from the active/noisy activities.

In urban communities neighbourhood reserves are to be located within a reasonable walking distance (10 minutes or 500m radius) of residential properties. Other reserve types suitable for neighbourhood reserves functions may also fulfil this requirement.

Location and design is to provide a wide open road frontage, providing a safe ambience and maximise amenity impact. Ideally “centrally” located within the Urban & Amenity Reserves, with access to more than one road to maximise linkages to as many parts of the Urban & Amenity Reserves as possible. Suitable land for neighbourhood reserves is to be acquired at the time of planning new subdivisions generally.

3.8.1.3 Development Standards – Urban Open Space and Amenity

The aim is to provide an attractive area for local use for children’s play, relaxation and to enhance the local amenity value.

Services & Facilities	Development Standard – Urban Open Space and Amenity
Carparking	Encourage the use of street parking bays (within road reserve) but where necessary provide within the reserve.
Toilets	Not required.
Tracks and paths	Pathways that provide linkages between roads. Surface to be concrete or asphalt. Consistent with NZ HB 8630:2004 category classification. Path/kerb/gates designed to cater for accessible and pram/buggy use.
Furniture & structures	Provision of seating, picnic tables and refuse bins. Standard quality furniture, fencing and structures provided. Lighting not generally provided other than along walkway routes.
Visitor information	Standard name and control signage.
Tree planting	Opportunities to establish specimen trees will be maximised to provide shade, shelter and enhance amenity values.
Gardens	Shrub Gardens to enhance amenity will be provided.
Play equipment	Playground equipment provided that best reflects the needs of the immediate community.

3.8.1.4 Service Delivery Standards - Urban Open Space and Amenity

The primary focus for Urban & Amenity Reserves maintenance is to provide a consistently good standard - particularly in relation to grass mowing, and safe play equipment.

Services	Maintenance Standard – Urban Open Space and Amenity
Grass mowing	Medium quality grass mowing standard that consistently maintains a surface suitable for walking and ball games.
Turf management	Turf cover should be consistent.
Arboriculture	Inspection and maintenance of Juvenile trees quarterly and mature trees annually.
Vegetation control	Medium quality weed control for fence-lines and structures to maintain a tidy appearance consistent with grass standard.
Gardens	Garden weed and pest control maintenance will generally be to grade 2 standard with no greater than 10% weed coverage and no weeds over 100mm in height.
Furniture & structure maintenance	Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Inspection on two monthly cycle, made safe within eight hours and non-urgent repairs within five days.

Playgrounds	Play equipment inspected weekly for safety and maintenance. Maintenance as per NZS 5828:2004
Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule, which ranges from daily to twice weekly with seasonal variances.
Tracks & paths	Maintained to a high standard that ensures safe, unhindered and attractive access.

3.8.2 Special Interest Sites

3.8.2.1 Description – Special Interest Sites

Scenic & Special Interest reserves are those where the primary focus is the protection of natural values, with limited recreation use and development. Typically native bush areas, wetlands or other natural landscapes. May include walking tracks, mountain bike (MTB) tracks, picnic areas and facilities to support and service these activities.

The values of Scenic & Special Interest reserves are:

- Remnant NZ native vegetation
- Natural wetland areas
- Significant water bodies
- Sites that contain cultural or historic values
- Adjoining significant waterways or water bodies
- Opportunities for low impact recreation activity (secondary to conservation values)

Level of service statement	Protection of specific natural landscapes and provision of a range of recreation experiences appropriate to the particular reserve.
Total operating cost	\$75,000 - 2008/09

3.8.2.2 Provision - Special Interest Sites

For planning purposes no minimum size is identified although it is expected sites will be no smaller than 1 hectare unless the area has natural values of particular interest.

Land may be located anywhere in the district where a site has specific values that warrants its acquisition for Scenic & Special Purposes. The values identified in 3.8.2.1 will be used to assess its value for acquisition.

Some sites may be acquired as Scenic & Special Interest areas that do not have existing strong values, but where their management as areas of NZ native vegetation is considered the most appropriate land use. These are typically gully areas adjoining waterways, around urban areas where secondary values including access to the water and walking tracks will provide additional benefits.

3.8.2.3 Development - Special Interest Sites

Generally a low level of development is envisaged for Scenic & Special Interest Reserves with the objective being to retain or enhance the natural experience. Development will generally be limited to low impact activities such as walking and MTB tracks. Higher use sites may require ancillary visitor facilities such as car parking, signage and toilets.

Services & Facilities	Development Standard
Car parking/Roads	Off street car parking provided at high use sites only. Metalled surface.
Toilets	Medium/low standard toilets to be provided at entranceway/Carpark area appropriate to usage level.

Tracks and paths	Walking and MTB tracks provided to appropriate NZS grading based on usage level.
Furniture & structures	Limited furniture such as picnic tables provided at car parks/picnic areas. Seats provided at key viewing or rest points. Refuse bins provided at picnic areas only if necessary and can be serviced efficiently
Visitor information	Signage to be provided to identify the reserve and provide directional/control information. Additional signage and visitor info as appropriate: Interpretation signs provided at historic or natural feature sites Map sign provided at entrance to larger sites with multiple tracks Directional signage at path junctions
Biodiversity	If additional revegetation is required a native planting and weed/pest control programme will be undertaken to protect and add to existing values.

3.8.2.4 Service Delivery Standards - Special Interest Sites

Services inputs on Scenic & Special Purpose reserves are expected to be low with an emphasis on weed control, track maintenance and operation of visitor facilities such as toilets and picnic/parking areas.

Services	Maintenance Standard
Grass maintenance	Medium/High standard quality grass mowing where required e.g. picnic and urban community use areas.
Weed control	Weed control will be a high priority on sites being revegetated, with release spraying undertaken 2-4 times per year. Other areas will be limited to target weeds or alongside tracks. For urban community use sites, weed control will match grass mowing standard.
Furniture & structure maintenance	Regular two monthly inspections focusing on maintaining good structural condition and safety. Any damage reported within 24 hours.
Track maintenance	Maintained to a high standard that ensures safe, unhindered and attractive access.
Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule, which ranges from daily to twice weekly with seasonal variances.
Grazing	Grazing will be used at appropriate sites to economically control vegetation and support the rural character.
Toilet cleaning	Either three times a week where usage warrants or once per week for remote or low use locations depending on seasonal use.

3.8.3 Sportsgrounds

3.8.3.1 Description – Sportsgrounds

A Sportsground is a reserve that is primarily designed and used for active sport and recreation within one geographic area, usually of a traditional team nature. The reserve may also provide for a range of community activities and facilities. It is also likely to be used for casual recreation activities such as children's play and walking by local residents.

The reserve is likely to have formally maintained sports turf for a mixture of winter and/or summer sport. The sports turf areas are maintained to standards reflective of Council's Policies for sports code use. The reserve may also accommodate hard court or other built recreation facilities.

There will be high usage at peak times as these reserves are designed for local team sports.

Level of service statement	Provision of sports fields and reserve land for recreation facilities that meet the needs of the major field based sports and other recreation activities.
Total operating cost	\$448,436 - 2008/09

3.8.3.2 Provision – Sportsgrounds

For planning purposes no minimum size is identified although it is expected future sites will be provided in a minimum of 2ha land parcels and centralised in central urban locations.

The recent joint Nelson City /Tasman District development of the Saxton Field multi use sports facilities are intended to meet the majority of the regional sports needs for the next twenty years.

Council is also investigating the possibility of purchasing land adjacent to Sportspark Motueka for extra sportsgrounds and recreational facilities.

However, the ongoing provision of sports reserves to meet local growth needs and maintain a minimum of 1.5ha/1000 residents will be required.

3.8.3.3 Development Standards- Sportsgrounds

Development requirements for sports reserves are primarily driven by the needs of the particular sports and recreation activities planned for the reserve, together with enhancing the amenity of the area through tree planting and allowing for casual use.

Services & Facilities	Development Standard
Playing surface	Turf surfaces developed to a high standard appropriate to sports activity and level of play
Drainage & irrigation	Where irrigation can be provided it will be carried out with pop up sprinklers or with a travelling irrigator, field drainage will be provided where conditions require.
Car parking	Developed off street car parking where possible, with hard paving. Size of Carpark will be dependent on site usage.
Toilets	Toilets provided only as part of clubrooms or changing facilities. May only be accessible during times of sports play.
Tracks and paths	Tracks and paths will be provided to buildings and as required for recreational walking linkage routes.
Furniture & structures	Standard quality furniture, fencing and structures provided. Lighting may be provided around Carpark/clubroom areas. Floodlighting of sports fields is permitted.
Visitor information	Standard name and control signage.
Tree planting	Opportunities to establish specimen trees, as appropriate to the site and location, will be maximised. Typically these will be deciduous species, on the boundary to create sense of enclosure and shelter and to minimise impact on the areas use for sports fields.
Gardens	Shrub gardens around car parks/buildings and elsewhere to enhance amenity
Play equipment	Playgrounds provided at larger/high use sites. Or where reserve provides dual Urban & Amenity Reserves use function.

3.8.3.4 Service Delivery Standards – Sportsgrounds

The primary focus of for sports field maintenance is grass mowing and turf quality.

Services	Maintenance Standard
Grass mowing	High quality grass mowing standard to meet sports code requirements. Standard quality mowing for surrounds and general use areas.
Turf management	Regular turf renovation programmes undertaken, including mechanical aeration, fertiliser, irrigation, weed control, under-sowing and topdressing as required for the level of usage and turf condition.
Arboriculture	Inspection and maintenance of Juvenile trees quarterly and mature trees annually.
Vegetation control	Standard weed control standard for fence-lines, structures and carparks to maintain a tidy appearance consistent with grass standard.
Furniture & structure maintenance	Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Inspection on two monthly cycle, made safe within eight hours and non-urgent repairs within five days.
Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule. Which range from daily to twice weekly with seasonal variances.

3.8.4 Formal Gardens

3.8.4.1 Description – Formal Gardens

Formal Gardens deliver high quality horticultural amenity to provide urban beautification.

The values include:

- Peace & tranquillity
- Horticultural excellence and diversity
- Tourist destination
- Particular unique feature or character
- Historic, artistic or cultural values

Formal Gardens will be developed to, and cater for, a high standard and level of use.

Level of service statement	Provision of high quality amenity open spaces in key locations that provide urban beautification and opportunities for contemplative leisure experiences in a public garden setting.
Total operating cost	\$163,000 - 2008/09

3.8.4.2 Provision – Formal Gardens

For planning purposes no minimum size is identified although it is expected sites will be no smaller than 5000 m².

Acquisition of any future Premier Reserves is likely to be based on the opportunity to acquire a site that has specific special characteristics that warrant its acquisition or protection. Any site acquired will then need to be developed to a high standard to ensure that the benefits from the acquisition are maximised.

3.8.4.3 Development Standards - Formal Gardens

Facilities and amenities provided to a high standard as appropriate to each parks character.

Services & Facilities	Development Standard - Formal Parks & Gardens
Carparking	Developed off street car parking where possible, with hard paving.
Toilets	High quality toilets to be provided on site.
Tracks and paths	Developed dual use (min 2m width) pathways on main routes. Main routes to be hard paved or fine metal surface used appropriate to the nature of the reserve.
Furniture & structures	High quality furniture, fencing, lighting and structures provided. Seats, bins, tables, lights etc to be of a consistent brand /style. Use of specifically themed or quality furniture & structures above that normally used in other reserves where possible. Unless park is closed at night, pedestrian standard lighting provided along main routes.
Visitor information	Comprehensive signage to be provided that includes as appropriate: Interpretation panels describing history and special values or features Map of the reserve Guided trail(s) Information and control signage at all entrances Directional signage at path junctions
Tree planting	Opportunities to establish specimen trees as appropriate to the site and location will be maximised.
Gardens	High quality gardens will be developed that may include mixed shrubs, roses, perennials or annuals as appropriate.
Play equipment	Dependent on the purpose and use of the reserve, development of high quality playgrounds will be undertaken to a standard above that normally provided at Urban & Amenity Reserves reserves.
Water features	Dependent on the nature or topography of the reserve, opportunities for the development of water features such as lakes, ponds, streams or fountains may be included.

3.8.4.4 Service Delivery Standards - Formal Gardens

Services operated and maintained to a high standard appropriate to a garden park denoting "special" higher value.

Services	Maintenance Standard - Formal Parks & Gardens
Grass maintenance	Highest quality grass mowing standard
Horticulture	Highest quality garden maintenance standard for garden areas.
Arboriculture	Trees inspected and maintained at least every six months.
Weed control	Highest quality weed control standard applied to achieve a "weed free" environment.
Furniture & structure maintenance	Structures to be maintained in "as new" condition, free from any breakages, damage or graffiti. Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Inspection on two monthly cycle, made safe within eight hours and non-urgent repairs within five days.
Play equipment	Play equipment inspected weekly for safety and maintenance. Maintenance as per NZS 5828:2004. To be maintained in "as new" condition, free from any breakages, damage or graffiti.
Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule, which ranges from daily to twice weekly with seasonal variances.

Services	Maintenance Standard - Formal Parks & Gardens
Toilet Cleaning	Carried out to a high standard ranging from twice daily to three times per week where applicable.

3.8.5 Walkways

3.8.5.1 Description – Walkways

Walkways are provided primarily to create walking and cycling linkages for urban transportation, recreation or as linkages between roads or access to facilities/features.

The values of Walkways are:

Level surface and easy to use for walking /cycling

A natural or attractive environment

Separated from motorised traffic

Safe to use

Level of service statement	Provision of walkways and tracks to provide recreational walking and cycling opportunities consistent with the objectives of the Regional Cycling and Walking Strategy 2005.
Total operating cost	\$ 158,063 - 2008/09

3.8.5.2 Provision - Walkways

For planning purposes no minimum area is identified, however the width of land acquired should aim to be a minimum of four metres to allow for dual use paths up to 2.4m wide and to create an open visually inviting thoroughfare.

Location will be site specific but will endeavour to maximise natural opportunities such as waterways and views. Design, location and safety values are taken into account.

3.8.5.3 Development and Service Delivery standards– Walkways

Work towards categorising all walkways /tracks using NZS HB 8630:2004 dependant on its use and purpose. Development and maintenance standards will be consistent with the identified track category.

Track categories	Description
Urban Path	Urban Paths will be well formed and provide for easy walking suitable for most ages and fitness levels. Urban Paths provide pedestrian access on a durable surface such as concrete and tar seal. Most urban paths will cater for physically disabled people, they are usually located in well populated urban areas and close to public amenities and they are designed to meet urban resident requirements.
Short Walk	Short Walks cater for short stop travellers who undertake passive to mildly active activities. These walks are no longer than 1 hour return, are low risk, link with safe facilities and cater for all ages and most walking abilities. Some short walks may cater for physically disabled people.
Walking Track	Walking tracks cater for day visitors who usually walk for 1 hour to one full day return. These tracks are usually easy day walks and are required to be of a high standard to enable use by relatively inexperienced visitors with a low level of backcountry skill. These tracks will have a low level of risk and safe facilities.

Easy Tramping Track / Great Walk	Easy Tramping track are tracks where the expectation is a low risk comfortable experience in the backcountry. These tracks provide safe structures, foot access only to places where vehicle transport is not possible or permitted, except where boat or air access is permitted. Guided or concessionaire operations may be carried out using these tracks.
Tramping Track	Easy Tramping track are tracks where the expectation is a low risk comfortable experience in the backcountry. These tracks provide safe structures, foot access only to places where vehicle transport is not possible or permitted, except where boat or air access is permitted. Guided or concessionaire operations may be carried out using these tracks.
Route	Routes are tracks which are generally unformed lightly cut routes catering for the most experienced of backcountry visitors. They are designed to cater for experienced backcountry visitors who have navigation and river-crossing skills

3.8.5.4 Service Standards – Walkways

Service inputs on walkway reserves are expected to be low with an emphasis on weed control, track maintenance and operation of visitor facilities such as toilets and picnic/parking areas.

Services	Maintenance Standard
Grass maintenance	Medium/High standard quality grass mowing where required e.g. picnic and urban community use areas.
Weed control	Weed control will be a high priority on sites being re-vegetated, with release spraying undertaken 2-4 times per year. Other areas will be limited to target weeds or alongside tracks. For urban community use sites weed control will match grass mowing standard.
Furniture & structure maintenance	Regular two monthly inspections focusing on maintaining good structural condition and safety. Any damage reported within 24 hours.
Track maintenance	Maintained to a high standard that ensures safe, unhindered and attractive access.
Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule, which ranges from daily to twice weekly with seasonal variances.
Grazing	Grazing will be used at appropriate sites to economically control vegetation and support the rural character.

3.8.6 Rabbit Island

3.8.6.1 Description – Rabbit Island

Rabbit Island is recognised as a unique high use reserve that serves the total district and has its own particular characteristics and management approach.

The reserve provides the following values

Sheltered inner harbour beach
 Family picnics and outings
 Exotic forestry predominant vegetation

Level of Service statement	Provision of beach access and associated picnic facilities catering for high seasonal use.
Total operating cost	\$328,171 – 2008/09

3.8.6.2 Development Standards – Rabbit Island

Rabbit Island is developed to meet high level seasonal use while still retaining a “natural” character use.

Services & Facilities	Development Standard – Rabbit Island
Roads & Carparking	Main access routes are sealed two way roads supported by a network of metalled tracks providing access along the beach front. Designated metalled carparks and casual carparking dispersed through out the publicly accessible areas.
Public toilets	High quality toilets to be provided on site.
Tracks and paths	Formed paths and tracks provided to give access to the beach through designated routes. Accessible tracks to toilets/changing rooms. Consider accessibility issues when designing beach access paths – e.g. easy gradient, chain link timber surfacing, etc.
Furniture & structures	Robust furniture, fencing, and structures provided.
Visitor information	Comprehensive signage to be provided that includes as appropriate: Interpretation panels describing history and special values or features Map of the reserve Information and control signage at all entrances
Trees and other planting	Primary planting objective will be the use of NZ native species endemic to the Tasman ecosystem designed to control dune erosion, enhance biodiversity and create sustainable environments.
Gardens	Garden planting not required

3.8.6.3 Service Delivery Standards – Rabbit Island

The primary focus for Rabbit Island maintenance is to provide a balance between a natural environment and a high standard of amenity around the high use public sites.

Services	Maintenance Standard – Rabbit Island
Grass mowing	Medium quality grass mowing standard that maintains a surface suitable for picnic use
Arboriculture	Trees inspected and maintained at least annually to maintain safety around public use areas.
Vegetation control	Standard weed control for fence-lines and structures to maintain a tidy appearance consistent with grass standard. Control noxious and invasive weeds effectively. Control competitive weeds as appropriate on sites with revegetation planting
Furniture & structure maintenance	Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Annual inspection and non-urgent repairs within five days.
Public Toilets	Daily cleaning or twice daily during high use periods
Rubbish	Refuse bins should not be over 80% full and emptied as per contract schedule. Which range from daily to twice weekly with seasonal variances.

3.8.7 Beach & Esplanade Reserves

3.8.7.1 Description – Beach & Esplanade

Esplanade reserves are land alongside rivers, which are typically up to 20 metres wide and have been acquired usually through subdivision.

Beach reserves are areas immediately adjoining coastal beaches and typically in the vicinity of coastal settlements where public use of beaches is an integral part of these communities.

The decision and ability to acquire esplanade reserves is driven by policies and rules within the District Plan.

The purpose of beach and esplanade reserves is to protect environmental & ecological values of the riparian strip and also to protect and provide for public access to waterways and coastal areas.

Level of service statement	Provision of land along waterways and the coast to provide public access and environmental protection
Total operating cost	\$351,930 - 2008/09

3.8.7.2 Provision – Beach & Esplanade

The size (width) and provision of an esplanade reserve is determined by rules in the District Plan, but is usually based on a standard of 20 metres.

Coastal reserve provision on open sea beaches and harbour inlets will be assessed on a case by case basis dependant on the topography of the area, need for recreational access and use, and environmental protection requirements. Usual provision may range from 20m to 100 metres . Greater width of provision may be required to provide for high level recreation use or to protect high values areas such as wetlands or other remnant natural ecosystems.

3.8.7.3 Development Standards – Beach & Esplanade

The development of esplanade reserves is generally focused on providing pedestrian access and maintaining, enhancing and protecting the natural character of the riparian area. Pedestrian access will generally be unformed.

In many cases, esplanade reserves will not be developed at all where there are no contiguous reserves to provide walkway linkages or there is otherwise no need for development except to carry out re-vegetation planting where there are high conservation values or at the request of the neighbour. There are no specified development standards for esplanade reserves.

The level of development will be aimed at meeting the needs of a particular site. Some sites where the primary purpose is conservation and /or public access is not currently viable, may have no development.

The following standards apply to those areas that are used for recreation use in association with access to the beach, where the intention is to cater for intensive use and to attract visitors and users from the wider district, and from outside the district, a high level of development may be appropriate behind the frontal dune system.

The minimum level of development is likely to be vehicle access and parking with walking tracks to enable access to or through the reserve and on to the beach.

Services & Facilities	Development Standard – Beach & Esplanade
Roads & carparking	On site roading and car parking on visitor destination sites to provide good access and meet high demand periods.
Toilets	Standard quality toilets to be provided on visitor destination and other high use sites.
Changing rooms	Changing rooms provided where appropriate – either as part of toilet buildings or other buildings such as surf clubs.
Tracks and paths	Formed paths and tracks provided to give access to the beach through designated routes. Accessible tracks to toilets/changing rooms. Consider accessibility issues when designing beach access paths – e.g. easy gradient, chain link timber surfacing, etc. Tracks along the length of the reserve to provide walking /cycle route and linkage to adjoining roads, etc. Consistent with NZ HB 8630:2004 category classification.
Furniture & structures	Provision of seating, picnic tables, shade structures and refuse bins. Standard quality furniture, fencing and structures provided. Lighting not required. Fencing of dune areas to protect them from vegetation damage and erosion by uncontrolled access by vehicles and pedestrians where appropriate.
Visitor information	Standard name and control signage. Interpretation panels where appropriate describing special values or features. Maps and directional signage as appropriate particularly if part of a walkway/linked reserve system.
Trees and other planting	Primary planting objective will be the use of NZ native species endemic to the Tasman & Golden Bays coastal ecosystem designed to control dune erosion, enhance biodiversity and create sustainable environments. Secondary planting objective will be to create shelter for recreational use and enhance amenity through the use of NZ natives and limited use of exotics.
Buildings	Provision of buildings will be restricted to only those essential for the support of coastal recreation activities, eg toilets and change facilities

3.8.7.4 Service Delivery Standards – Beach & Esplanade

The primary focus for Beach reserve maintenance is to provide a balance between a natural environment where possible and a high standard of amenity on destination sites or other sites developed with mown grass and amenity features.

Services	Maintenance Standard – Coastal reserves
Grass mowing	Medium quality grass mowing standard that maintains a surface suitable for picnic use.
Arboriculture	Trees inspected and maintained at least annually
Vegetation control	Standard weed control for fence-lines and structures to maintain a tidy appearance consistent with grass standard. Control noxious and invasive weeds effectively. Control competitive weeds as appropriate on sites with revegetation planting
Tracks & paths	Maintained to a high standard that ensures safe, unhindered and attractive access.
Furniture & structure maintenance	Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Annual inspection and non-urgent repairs within five days.

Refuse	Refuse bins should not be over 80% full and emptied as per contract schedule, which ranges from daily to twice weekly with seasonal variances.
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3.8.8 Trees, Plots & Verges

3.8.8.1 Description – Trees, Plots & Verges

Covers the provision and management of trees on urban streets and parks, plus the provision of street garden plots and grass verges.

A tree strategy is currently under development and this will include the development of levels of service for planting and management.

Level of service statement	Provision of trees on parks and urban streets throughout the city that enhances the landscape, provides shade, shelter and visual interest.
Total operating cost	\$161,930 - 2008/09

3.8.9 Cemeteries

3.8.9.1 Description – Cemeteries

Cemeteries are provided to provide a location for the interments and remembrance. The primary objective is to create a respectful environment that is attractive, restful and suitable for reflection and grieving.

Level of service statement	Provision of Cemeteries that provide a range of burial options and adequate space for future burial demand for a minimum of ten years.
Total operating cost	\$254,620 - 2008/9

3.8.9.2 Provision – Cemeteries

A cemetery located within a short (up to 15 minute) drive from all major urban areas, with future capacity of a minimum of 20 years.

3.8.9.3 Development Standards – Cemeteries

The aim is to provide an attractive well developed area that creates a sense of peaceful respect.

Services & Facilities	Development Standard – Cemeteries
Roads & Carparking	Access roads and parking provided for burial services and mourners. Work towards hard sealed at all major urban cemeteries.
Toilets	Not required.
Tracks and paths	Not generally required
Furniture & structures	Provision of refuse bins and water taps at regular intervals throughout the cemetery where a water supply is available.
Visitor information	Standard name and control signage. Additional map and directional signage as required.
Tree planting	Opportunities to establish specimen trees will be maximised to provide shade, shelter and enhance amenity values with the aim of at least 5% coverage.
Gardens	Shrub Gardens to enhance amenity will be provided with 5% coverage in major urban cemeteries

3.8.9.4 Service Delivery Standards – Cemeteries

High use urban cemeteries will be maintained to a high standard to ensure a tidy and well cared for appearance is maintained at all times. Low use or rural cemeteries will be maintained at a lower standard, but still achieve a “well cared for” appearance.

Services	Maintenance Standard – Cemeteries
Grass mowing	Medium quality grass mowing standard that consistently maintains a neat and tidy appearance.
Turf management	Turf cover should be consistent..
Arboriculture	Inspection and maintenance of Juvenile trees quarterly and mature trees annually.
Vegetation control	Medium quality weed control for fence-lines and structures to maintain a tidy appearance consistent with grass standard.
Gardens	Maintained to a high standard with the appropriate shrub cover and weed free.
Furniture & structure maintenance	Structure maintenance will be focused on maintaining good structural condition and a tidy appearance. Inspection on two monthly cycle, made safe within eight hours and non-urgent repairs within five days.
Refuse	Refuse bins to be emptied on demand with a minimum cycle of 3-4 times per week.
Roads & Carparks	Annual inspection and repair of potholes/damage within 10 days
Burial services	Provision of reliable burial services and regular maintenance of graves to provide a consistent well cared for appearance.

3.8.10 Public Halls & Community Buildings

3.8.10.1 Description – Public Halls and Community Buildings

Community based public halls and other buildings designed to provide indoor spaces and amenities for a wide range of community and recreation activities.

These activities include meeting spaces for the public, clubs and other organizations; dedicated spaces for community services such as child care, community health or service organizations; spaces for indoor recreation and leisure activities such as bowls, badminton, table tennis, housie, cards.

Level of service statement	Provision of buildings that assist in meeting the community demand for indoor activity and recreation spaces.
Net operating cost	\$529,795 - 2008/09

3.8.10.2 Provision – Public Halls and Community Buildings

Halls and other buildings provided at a local community level that provide reasonable access to indoor activity and recreation space and a central focal facility for all significant communities.

3.8.10.3 Development Standards - Public Halls and Community Buildings

Buildings designed to be fully accessible with spaces and capacity designed to meet local needs and specific activity requirements.

3.8.10.4 Service Delivery Standards - Public Halls and Community Buildings

Buildings maintained on a regular planned cycle to ensure life expectancy is maximized. Furnishings, fittings and appearance maintained to a good standard.

Facilities kept clean and tidy. Safety systems regularly monitored and maintained. Buildings available for use when required.

3.8.11 Public Conveniences

3.8.11.1 Description – Public Conveniences

Public Toilets provided in public areas where people regularly congregate and where there are no other facilities available.

Level of service statement	Provision of Public Conveniences at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.
Total operating cost	\$509,650 - 2008/09

3.8.11.2 Provision – Public Conveniences

Toilets provided at major parks, shopping areas, suitable locations to meet community and visitor needs, and other focal areas where large numbers of people regularly congregate and no other toilets are available.

3.8.11.3 Development Standards – Public Conveniences

Toilet design visually attractive and in keeping with the environment.
New toilet design maximizes safety.

3.8.11.4 Service Delivery Standards - Public Conveniences

Toilets available at least 360 days per year.
Regular and effective cleaning to maintain hygiene
Buildings maintained on a regular planned cycle to ensure life expectancy is maximized.
Appearance maintained to a good standard.

3.8.12 Swimming Pools

3.8.12.1 Description – Swimming Pools

Aquatic facilities provided at selected locations to provide swimming opportunities ranging from casual recreation, swimming sports, fitness and learn to swim.

Level of service statement	Provision of swimming pools that meet the needs of users and provide the opportunity for aquatic based recreation activities and learn to swim programmes.
Net operating cost	\$302,839 - 2008/09

3.8.12.2 Provision – Swimming Pools

Provision of one indoor facility serving the needs of the district at Richmond.
Assistance with the provision of outdoor pools in other communities, to provide basic access to a swimming facility at a local level.

3.8.12.3 Development Standards - Swimming Pools

Pools designed to meet the needs of the community within agreed affordability limits
Current NZ standards and code of practice applied.

3.8.12.4 Service Delivery Standards - Swimming Pools

Pool buildings and plant maintained on a regular planned cycle to ensure life expectancy is maximized, lifecycle costs are minimized and reliability is achieved
Relevant water quality and supervision standards applied, so that water looks and feels clean and clear and the facility is safe to use.

Appearance of facility maintained to a good standard.

Access to water space reasonably available when desired and a variety of opportunities and programmes are available.

4. Future Demand

4.0 Future Demand

4.1 Key Issues

The key issues relating to demand forecasts and associated capital works projects are:

- Accuracy of urban growth predictions and impact on the development of recreation services.
- Impact of the LTCCP Community outcomes relating to open space and recreation values.
- Unpredictability of rural residential growth/ settlement patterns.
- Residential Development plans have now been completed for Richmond West/South expansion and Rural Three areas which is expected to generate increased growth in these areas.
- Increasing public expectations for higher standards and a more diverse range of recreational opportunities.
- Changing trends in recreation and sport participation, increasing casual, 'pay for play' and individual rather than organised, volunteers and group based
- Development of new activities, often utilizing new technology.

4.2 Demand Trends

4.2.1 Demographic Projections

The 2006 census recorded a population total of 45,800 (adjusted estimate) for Tasman District with annual average population growth from 2001 to 2006 of 1.6%.

The predictions for the next ten years to 2019 is an annual growth rate of approximately 1.2% producing an estimated population of 52,684.

The majority of the population growth is concentrated in the Richmond and Motueka urban areas and the Statistics NZ high growth projection has been chosen for these areas, with all other areas using the medium growth projection.

Tasman District is a popular destination for the older age group or "retirees". The percentage of the total population aged 65+ is 13.6% compared to a national average of 12.3%. This popularity combined with New Zealand's trend towards an ageing population will result in a population aged 65+ of approximately 19.0% by 2019.

The changing pattern of the demographics, particularly the ageing population is likely to have an impact on the type of reserve land use. In particular it is likely that the demand for active sports fields will diminish over time, but this impact is not likely to become significant within the planning period.

Alternatively the recreation demand and reserve use will shift to other activities such as gardens, walking, demand for sports facilities more popular with older age groups such as bowls, golf or indoor activities.

4.2.2 Community Trends

The key community trends likely to impact on the long-term provision of recreational services are:

- The unemployment rate in Tasman District is 3.7 percent, compared with 7.5 percent for all of New Zealand.
- The population is becoming more sophisticated and cosmopolitan.
- There are changing lifestyles among different generations.

- Increasing public awareness of environmental issues will produce a greater demand to protect sensitive areas, upgrade damaged ones, and preserve areas of open space.
- An increasingly sedentary lifestyle, particularly among young people
- An increasing concern with obesity and associated health problems, resulting in initiatives to promote more active lifestyles.
- Increasing cost of fuel, likely to increase demand for recreation opportunities that are close to home.

4.2.3 Sports & Recreation Trends

The demand for sport and recreation is continuously growing and changing. Ongoing research and planning is vital to assess and meet these needs at a local level. Tasman District, together with Nelson City has been effective in undertaking this planning work which includes the following strategies and plans.

A Regional Physical Activity Strategy with Nelson City Council was completed in 2008 together with a recent review of the Regional Facilities Plan. A Regional Cycling and Walking strategy has also recently been completed.

4.3 Impact of Trends on Parks and Leisure

The impact of the trends above and results of background investigations including initial consultation for the 2009-2019 LTCCP, have identified the following specific actions.

- Ongoing development of walking and cycling tracks and networks at various locations
- An Indoor recreation/community facility in Richmond, Golden Bay and Wakefield
- Improved information on recreation and sport opportunities using Council's Service Centres, Main Office and local Information Centres.
- Development of a learners pool at the ASB aquatic centre
- Development of an indoor aquatic facility at Motueka
- Improved off-road walking and cycling opportunities
- Investigation of Sportsville multi code clubs throughout the district.

Demand for open space and reserves will continue to increase, requiring the:

Provision of an extra 5.3 hectares of reserve land on average every year to provide 10 hectares per 1000 residents.

Acquisition and development of reserves for use as natural areas

Demand for sports grounds will continue during the next 10 years, particularly to cater for the high growth area of Richmond.

Services need to be responsive to the recreational needs of elderly people, who will make up an increasing proportion of the population.

There are likely to be increasing conflicts between different park uses due to the diversification of leisure preferences and the trend towards informal recreation:

- Sporting codes wishing to use the same land,
- Youth orientated activities,
- Active and passive users of park land, and
- Protection of open space for environmental values versus development for more intensive recreation activities.

Planning will need to reflect the decline in formal sports club activity and the trend for unstructured participation in an increasingly diverse range of active and passive recreational activities, particularly in the natural environment.

- Demand for 'new' activities in competition with traditional sports.
- Influence of technology on recreational participation.

4.4 Reserve Growth Requirements

To maintain a reserves provision of 10 hectares per 1000 residents of actively maintained reserve land, based on the population growth of 1.2% per annum, a total of 5.3 hectares per year on average needs to be added to meet this growth.

The reserve maintenance cost projections provide for an average annual inflation increase of 2.7% per annum over the 10 year planning period.

As a general guide to assessing budget requirements to meet growth, the following approach can be used:

Based on a predicated average increase in reserve land area of a total of 5.3 hectares per annum. This is split between 2.3 hectares being high LOS at an average operating cost of \$8,500 per hectare and 3.0 hectares being low LOS @ \$2,750 per hectare per annum. This creates an average total additional growth cost of \$27,800 per annum. This is equivalent to 0.82% growth per year based on 2009/10 total reserves expenditure.

A detailed breakdown of population and reserve provision and future growth related needs by individual town or ward area has not been completed. It is recommended that this be undertaken within the next two years.

4.5 Demand Management Strategy

Council will implement the following demand management strategies for the provision and rationalisation of recreation facilities:

- **Community involvement:** Involve the community in policy and reserve development through consultation over Strategies, Management Plans and Urban reserve development plans.
- **Strategic Planning:** The Council will monitor and assess changes in population structure and recreation preferences to enable provision to be related to varied and changing needs. It will also ensure that land for new recreation opportunities is acquired in a timely fashion as the district develops.
- **Multiple Use:** The Council will actively promote the development of flexible, multi-use facilities and open spaces.
- **Non-asset solutions:** Seek to develop effective partnerships with Nelson City Council, the community, community groups (such as schools, churches) and the private sector for the provision of recreation services.
- **Fees & Charges:** Consider options to recover costs through user charges, taking into account the ability to pay, assessment of public and private benefit, and council's objectives with respect to community participation in recreational activity.
- **Promotion:** Encourage participation in a range of recreational experiences actively promoting opportunities for all levels of age, ability and gender.



5. Life Cycle Management Plan

5.0 Life Cycle Management Plan

5.1 Reserves

5.1.1 Introduction

1 Description of Activity

Provision of parks and reserves to provide for open space, play, active sport and recreation, gardens, trees, cycle and walking routes and protection of the natural environment.

2 Rationale for Provision

Parks and reserves are provided by Local Government to deliver a range of benefits including:

- Open space within urban areas
- Beautification and amenity enhancement
- Opportunities for recreation and sport
- Protection of ecologically important areas
- Children's play

These benefits are believed to enhance the community's health and wellbeing.

Due to limited commercial opportunity the private sector will not provide a comprehensive range of parks and reserves activities, therefore provision by local Government, as a public good, is required.

Reserve land is generally highly valued by the community (Existence Value) and many reserves have significant history associated with them. Many of the reserves are strongly protected through legislation, their ownership status and previous Council policies. As such their disposal is not an option in many cases.

3 Asset Summary

A total of 595 hectares of reserve land is provided for a population of 44,617 (2006 census). This equates to 13.3 hectares per 1000 residents. The reserve land is split between 461 hectares of actively maintained reserve at 10.33ha/1000 and 132 hectares of natural land.

A total of 41 playgrounds are provided. This equates to 4.3 playgrounds per 1000 children under 15.

4 Asset Inventory and Description

A detailed inventory of all reserve sites, grouped by category is included in Appendix A.

A reserve asset description is included in Appendix B. An example of the information provided is shown in Table 5.1. The asset description has been prepared from current known information and is not yet a comprehensive description.

Table 5.1 - Reserve asset description example

Site Name	Size (ha)	Location	Description	Issues	Strategic Objectives
Bay Vista Millennium Reserve	0.1463	Pohara	Located alongside Bay Vista Drive on the hills overlooking Pohara. The reserve is undeveloped and supports regenerating native vegetation.		To provide walking access into adjacent DOC reserve. Carry out native plantings and control pest plants

5 General Issues

High population growth and subsequent demand for additional urban reserve land.

The focus on catering for growth and on development of new reserves, has resulted in a decline in quality of older reserves and significant variance in service levels between new and older reserves.

Improving the Level of Service and management of Rural Community reserves.

Coastal protection and access.

A general shortage of urban reserve land in Richmond will be resolved by the Richmond South/West planning.

5.1.2 RESERVE BUDGET GROUPINGS

Within Parks and Reserves the activity has been grouped into seven sub groupings for budget and management effectiveness. These groupings each reflect a different level of service and purpose; The categories are:

- **Special Interest Sites** - Areas of land provided to meet the open space and recreation needs throughout the district as well as the needs of visitors from neighbouring areas and tourists. These are often associated with a natural feature of some significance or are areas that have high recreational value.
- **Sportsgrounds** – Reserves that are primarily used for organised sport and events. They are also used for unstructured recreation activities and provide large areas of open green space.
- **Urban Open Space & Amenity Reserves** – Reserves that range from small neighbourhood parks to larger areas that provide open space and amenity within the urban areas and townships. Typically used by local communities for casual recreation, play, relaxation, community activity, links to other areas, or quiet open space.
- **Formal Gardens** – Land that is developed and maintained to provide high quality amenity open spaces. They range from large parks to small garden beautification areas.
- **Walkways** – Reserves that are principally provided for walkway and cycle tracks. They range from urban paths that provide linkages between destinations to longer tracks in rural areas designed for recreational walking and in some cases also cater for cycling.
- **Beach & Esplanade Reserves** – Open space that may provide for general amenity, conservation, preservation, access or casual recreation use. It is generally undeveloped with minimal facilities and low maintenance requirements.
- **Trees, Plots & Verges** – Provision and maintenance of trees on street berms and specimen trees within parks.
- **Rabbit Island** – A large reserve located within the upper reaches of the Tasman Bay.
- **Asset Management** – Provision of staff resources and other services to effectively manage the reserve assets and provide customer services.
- **Miscellaneous** – Budget provision for a variety of miscellaneous activities and services that cover a range of reserve categories or are not directly related to reserve assets. These include street banners, Xmas decorations, Anzac services, Arbor Day plantings, doggy-do dispensers, war memorial maintenance and security cameras.

5.1.3 Asset Performance

(a) Provision

Current total reserve provision of 595 hectares provides 13.3 hectares per 1000 residents. This provision is considered adequate but is likely to be dropping with the rapid population growth in recent years.

While there has been no detailed analysis of reserve provision completed on an area or township basis, most areas are considered to be adequately catered for other than Richmond which is considered to be underprovided and not currently meeting demand. Also the areas of Mapua, Brightwater and Wakefield are experiencing rapid growth with associated pressure on reserves and recreation facility provision.

While the figures are lower than the national average result of 21.7 ha/1000 residents from Yardstick 2008¹, it is still significantly higher than the target set in the Tasman Resource Management Plan "To provide at least 4ha/1000 residents for recreation and amenity space which is in addition to Crown and private land".

To provide a meaningful comparison of urban parks open space provision we need to look at reserves that are currently available for recreation use and are being actively maintained.

The 2008 Yardstick identified that nationally an average of 7.86 hectares per 1,000 residents of actively maintained land is being provided. Tasman currently provides 10.33 hectares per 1,000 residents.

Tasman has a comparatively low provision of natural land at 132 hectares, which equates to 2.96 hectares per 1,000 residents.

The Yardstick Parks 2008 report provides an average provision of natural type reserves of 13.3 hectares per 1,000 residents. Tasman's provision is significantly lower, however this is not of significant concern as the District Council's primary role is to provide for open space and recreation activities for its urban residential communities, with conservation land provided by the Department of Conservation, of which there is significant provision in the Tasman District.

To more accurately determine the level of provision on an area by area basis and to identify reserve needs for the future, it is suggested that a specific reserves strategy be undertaken.

The major challenge for Tasman District is to keep pace with the rapid population growth in terms of reserve provision and in particular the subsequent development of this new land while maintaining current assets at an acceptable level.

(b) Quality

The quality of development of the new reserves is considered to be achieving a high standard.

On older reserves and even newer reserves over five years old, the quality is considered to be of a lower standard.

As a result of the rapid pace of growth of reserve land and the resultant demand to develop new land, most resources have been committed to these areas, which has had a detrimental effect on older reserves. There has been minimal resource allocation to renew assets and redevelop existing reserves to the standards being achieved in the newer reserves.

The performance of the contractors in regard to the maintenance of reserves is considered to be good. The maintenance of reserves has been undertaken under contract for the last seven years which means that the contractors ability, contract specifications, performance monitoring and control systems are well established and performing well.

¹ Yardstick is a national annual benchmarking survey operated by the NZ Recreation Association that collects a range of information on the provision, cost and management of parks and swimming pools.

The maintenance level of service is considered to be meeting community expectations as there are few examples of complaints in this regard.

(c) Yardstick Survey Comparison

Other performances can be measured by comparison with the results from the Yardstick survey over the past five years. This information is collected at a broad level and covers a wide range of circumstances. As such the results are considered to provide a reasonable indicator of comparative levels of service, but further investigation should be undertaken before cost information is used to compare service efficiency.

A comparison with a group of Councils of similar demographic size to Tasman can also be undertaken which will provide a more accurate comparator than with the national average. This comparison has not yet been undertaken.

(i) Asset Provision and Cost

Table 5.2 – Yardstick Performance comparisons

Activity	Measure	Year of Survey	National Average or Median	Tasman District	Comparison
Operating Cost	Cost per hectare	2008	\$6,218	\$8,146	High
Operating Cost	Cost per hectare of actively maintained reserve	2008	\$7,205	\$10,261	High
Operating Cost	Cost per 1000 residents	2008	\$80,129	\$108,239	High
Playground Provision	No. of playgrounds per 1000 children	2008	3.8	4.3	High
Playground Cost	Maintenance cost per playground	2008	\$1,307	\$1,073	Consistent
Playground Expenditure	Operating expenditure on playgrounds per 1000 children	2008	\$4,865	\$4,578	Consistent
Youth Facilities Provision	Number of youth facilities per 1000 residents	2008	0.2	0.2	Consistent
Garden Provision	Square metres of garden per resident	2006	2.95 m2	2.29m2	Consistent
Garden Cost	Maintenance cost per square metre	2006	\$6.22	\$2.05	Low
Grass Maint. Cost	Maintenance cost per hectare	2008	\$2,138	\$2,749	High
Track Cost	Maintenance cost per kilometre	2007	\$4,378	\$5,687	High
Tree Maint Cost	Total tree maintenance budget per 1000 residents	2006	\$3,475	1,366	Low
Park Furniture Provision -seats	Number of seats per hectare of reserve	2008	0.52	0.51	Consistent
Park Furniture Provision - seats	Number of seats per 1000 residents	2008	3.84	5.31	High
Park Furniture Provision - tables	Number of tables per hectare of reserve	2008	0.23	0.83	Very High
Park Furniture Provision - tables	Number of tables per 1000 residents	2008	1.48	8.56	Very High
Park Furniture	Number of rubbish	2008	0.48	0.95	High

Provision - bins	bins per 10 hectares of reserve				
Park Furniture Provision - bins	Number of rubbish bins per 1000 residents	2005	6.09	9.07	Very High
Park Furniture Provision - signs	Number of signs per hectare of reserve	2008	0.58	0.87	High
Park Furniture Provision - signs	Number of signs per 1000 residents	2008	7.5	11.5	Very High
Carparks and Road Cost	Total operating costs per m2	2008	\$0.47	\$0.13	Low
Sports Park Provision	Provision per 1000 residents	2007	1.03 ha	1.1 ha	Consistent
Sportsfield Maintenance	Operational cost per hectare of sportsfield	2007	\$9,442	\$5,151	Low

The above results indicate that Tasman Council's operating costs are overall higher than average. Additional demographic peer group comparison and investigation is required to determine whether these results are outside the "normal" range for similar organisations and the possible reasons for the higher than average result.

Asset provision tends to be consistent or higher than average.

(ii) Asset Management

An assessment of assets and other management and planning practices can be compared nationally using the Yardstick KPI Management score.

In 2008 Tasman scored 67% compared to an average result of 50%. This is an improvement from 46% scored in 2007.

5.1.4 Asset Condition

This section deals with the specific assets located on the reserves rather than the overall reserve condition.

A total of 1,837 individual assets have been recorded in the Confirm AMS. Of these 1,609 (88%) have been condition rated.

Condition of the assets is generally very good with only a small percentage recording poor or very poor grading. The breakdown of the results is as follows:

Condition Grade	Result - 2008
Excellent	2%
Good	60%
Average	31%
Poor	7%
Very Poor	1%

The general objective is to have no assets being in poor or very poor condition and those identified as such will be replaced or repaired as part of the coming years renewal programme.

A brief description of the general understanding of the condition of the assets by group, is described below.

(a) Playgrounds

An overall assessment of the playgrounds condition on a whole site basis has been identified as follows:

Condition	Percentage of sites
Excellent	12.5%
Good	57.5%
Average	25%
Poor	5%
Very Poor	0%

Replacement of older equipment occurs as needs are identified on an annual basis.

Painting is undertaken as part of the maintenance contract as required.

(b) Furniture

Furniture is considered to be in reasonable condition with considerable renewal having been undertaken over recent years.

(c) Signage

A consistent sign design is used across the district and their condition is considered reasonable. The need for additional signage, particularly information signs has been identified and steady progress is being made.

(d) Gardens

The condition of gardens is variable as a result of no formal renewal programme being implemented. Some gardens have gaps or are overgrown.

(e) Trees

The tree asset is considered to be in reasonable condition. Work is carried out on an ad-hoc basis rather than in a cyclic programme and no formal assessment has been undertaken. Tree maintenance work is managed by an arboricultural consultant and all work is undertaken by contractors using qualified arboricultural tradesmen.

(g) Tracks/Walkways

These are considered to be in reasonable condition and we will work towards meeting the SNZ HB 8630:2004

5.1.5 Asset Valuation

The Reserves asset valuation and depreciation information is stored in the Confirm system. The asset lives and values have been compiled in 2008 to enable detailed asset renewal planning to be undertaken.

Assets with a replacement value under \$1,000 are not included in the reported depreciated asset valuation. Due to the nature of parks assets, this means that a substantial value of assets is not included in the depreciated asset value or funded for depreciation.

The following assets are also not depreciated and are excluded from current and future asset valuations. Their maintenance and renewal will be dealt with from within the operational budget.

- Grass surfaces including sportsfield surfaces
- Trees
- Metal and earth tracks
- Gardens

An asset revaluation will be undertaken at least every 3 years. The next revaluation is due in 2011.

Table 5.3
Asset Values Summary – Reserves – As at 30 June 2008

	Land Value	Asset Depreciated Replacement Value	Annual Depreciation Requirement
Parks and Reserves Assets	\$46,601,000	\$9,537,000	\$579,799

The annual depreciation requirement is an average of 6.0% of depreciated replacement cost.

The average capital expenditure over the next five years is \$1,300,000. Based on this level of capital expenditure and that 25% of this expenditure results in replaceable/depreciable assets being added to the asset value, the depreciated replacement value will be growing by about \$325,000 per year or 4% on average.

Note: the percentage of capital expenditure converting to depreciable assets is lower than may be expected for other infrastructural works due to a high percentage being landscaping, trees and gardens which are not depreciated.

Annual depreciation requirement should therefore also be increased by 4% per year.

5.1.6 Maintenance and Operations

5.1.6.1 Operations

The Parks and Reserves group is part of the Community Services Department. The staff structure is outlined in table 5.5.

The Contract structure comprises three separate contracts based on geographic areas as follows:

- Golden Bay
- Tasman Bay
- Lakes Murchison

These contracts are carried out by two contract companies Tasman and Golden Bay Contracts are due for renewal review in, 2011 and will expire in June 2013. Lakes Murchison Contract will expire in 2010.

Table 5.4 – Current reserve maintenance contracts

Contract Name	Contract Start Date	Contract Date	Completion	Contractor
P-Golden Bay Contract	1/07/06	30/06/11	(with possible 2 year renewal to 2013)	SICON Ltd
P-Tasman Bay	1/07/06	30/06/11	(with possible 2 year renewal to 2013)	SICON Ltd
P-Lakes Murchison	1/07/02	1/07/2010		OCS

Following the original public tender in 2001, subsequent contracts have been established through a negotiation process.

The contracts are set up and administered through the Confirm AMS system. This includes all contract instructions, performance monitoring, variations, dayworks and payments.

The tasks included in the contract include all normal activities associated with operating and maintaining parks and reserves. These include:

Grass mowing	Beach and esplanade reserve maintenance
Garden maintenance	Furniture and structure maintenance
Toilet cleaning	Litter bin emptying
Cemetery interments	Loose litter and debris collection
Cemetery maintenance	Maintenance of trees under 5m
Walkway maintenance	Irrigation operation and minor maintenance
Sports turf maintenance	

The bulk of the contract involves regular tasks which are to be completed to a performance specification for a lump sum price. A number of other tasks are completed as required or by instruction from the Council and paid for at unit or hourly rates.

The contractors performance is monitored by an auditor employed under contract by the Council.

Other work that is not included in the main contracts and is dealt with via the issue of specific instructions and an order number as required includes:

- Tree Maintenance
- Irrigation pumps and pipe maintenance
- Electrical and lighting repairs
- Noxious weed and pest control
- Coastal fencing

Tree maintenance work is currently carried out as required at the direction of Council staff. This work is undertaken by qualified arborist teams from local contractors such as SICON and Nelmac.

There is no policy or other documentation guiding the provision of trees or their maintenance standards. There is no policy requiring or guiding the provision of trees on street berms. In new subdivisions the developer may or not provide trees (subject to approval of Council staff). The development of a tree policy is now underway.

The Council is also involved in maintaining trees on private land covered by the District Plan Protected tree register. The level of work undertaken is dependant on the category of protection of each tree.

- Category A trees –cost share between Council and the owner
- Category B trees – cost share between Council and the owner
- Category C trees – advice only is provided by Council.

Road and carpark maintenance is currently managed by the parks staff.

Property transactions and leases are managed by the property manager who is within the Community Services Dept.

Project work (new capital or major renewal projects) are undertaken using a range of contractors/solutions to suit the particular project.

Tenders are required as defined by current Council policy.

Small scale projects are usually carried out by the main maintenance contractor through a day work site instruction or else by specialist contractors through the issue of an order number.

All work is programmed to be completed within the financial year. Large projects which require greater than 12 months to complete should be budgeted over two (or more) financial years. Projects which are not completed within the financial year are carried over into the next financial year.

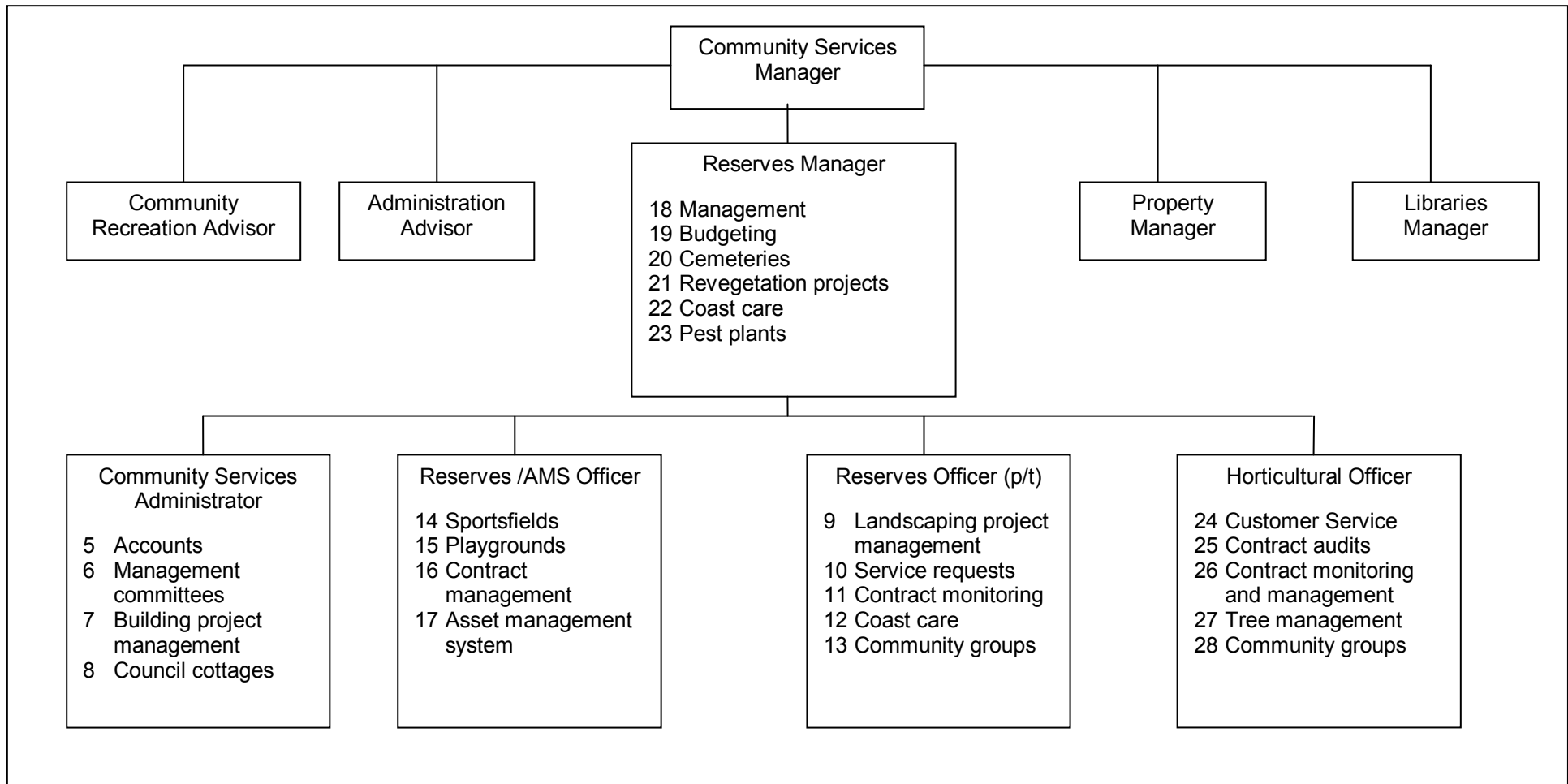
A number of rural community reserves are operated directly by local Management Committees which have been established as sub committees of Council. The members of the committees are elected by the local community plus an appointed Councillor. Some of these committees also operate a public hall. The management and level of involvement of Council varies. Some committees are highly independent and operate their own financial accounts, for others the Council operates their financial affairs. Some reserves have some of their regular maintenance e.g. grass mowing undertaken directly by Council as part of the wider area maintenance contracts.

The committees are funded on a \$1 for \$1 based on revenue earned, however those with limited income receive a minimum of \$1,000 per annum.

Capital works and improvements are funded annually on application.

Project work such as new capital or major renewal projects are either managed by the hall committees for smaller scale work or by Council staff for major projects. It is recommended that all capital work be project managed by Council staff to limit Council risk and liability.

Table 5.5 - Staff Structure



5.1.6.2 Maintenance Strategies

Three categories of maintenance are performed on reserve assets;

Reactive Maintenance:

Repair of assets required to correct faults identified by routine inspections and notification from users of the service.

Reactive maintenance works are scheduled in accordance with the following priorities:

1. Safety of reserve users or adjacent property owners may be compromised
2. It is likely that the area of distress may expand or the method of repair change such that the cost of any repair may increase
3. Subsequent work may depend upon the completion of the work.

Routine Maintenance:

The scheduling of regular or service maintenance (i.e. where business risks associated with failure to perform are low) is the responsibility of the contractors, who programme and prioritise the work to meet service standards specified in the contracts. Such works include grass mowing, garden maintenance, playground inspections and maintenance, weed control, walkway maintenance, etc.

Planned Maintenance:

May also be defined as preventative or programmed maintenance. Typical work includes repainting of furniture, structures, and buildings; replacement or refurbishment of minor furniture and structures (not included in the capital renewal plan), periodic cleaning of building exteriors, replanting of shrub gardens, tree pruning. Work is planned on a regular cyclical basis over a medium to long term (typically five to 10 years) to ensure that assets are maintained in their optimum condition.

Tasman District has not in the past developed a planned maintenance work programme for the reserves. The work has been undertaken as identified and required, from general maintenance, as provisional sum work within the contracts. The establishment of a specific budget line item and planned maintenance programme in addition to the renewal plan is included in the improvement plan.

5.1.6.3 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services are provided to the required standard on a reliable basis. The inspection programme requires the preparation of a detailed report confirming whether maintenance specifications are being achieved, identify any asset defects, safety issues and suggested improvements.

Two categories of inspection and reporting are performed on reserve assets;

1. Routine maintenance inspections and report
2. Formal periodic condition inspections and report

The following is the planned inspection and reporting programme for Tasman District's parks and reserves assets. The approach for routine inspections is the two monthly audit of a selection of reserves by a separate contractor employed for this purpose. Their role is to confirm that the contractor is meeting the specifications and required standards.

An audit is carried out every two months of a sample of approximately 30% of all reserves. All walkways and high profile picnic areas are audited at every two month audit, with the other reserves selected across the district with aim of covering most reserves in the district over a 12 month period. The audit records are currently recorded manually on paper. A move to electronic based recording has been considered but is currently not considered practical. This option will continue to be assessed. The contractor is also collecting asset condition information during the audits.

In addition to the routine inspections by the contract auditor the Council staff also undertake informal inspections as part of other work on the site or if in the area, and to follow up on any issues raised by the auditor, contractor or from public service requests.

Playground inspections are undertaken weekly by the reserves contractor to check for safety, other hazards, maintenance and vandalism/graffiti.

To achieve full compliance with the NZ playground standard, an annual main inspection by a playground specialist should be undertaken to determine compliance with the relevant NZS standard and structural integrity of the equipment.

Routine Maintenance Inspection Programme

LOS/Reserve Group	Frequency	Inspector	Checks
<ul style="list-style-type: none"> High profile reserves and walkways 	Two monthly	Auditor	<ul style="list-style-type: none"> General condition of reserves. Mowing and garden maint. Vandalism Standard of work
<ul style="list-style-type: none"> Medium use reserves 	At least once over a 6 month period	Auditor	<ul style="list-style-type: none"> General condition of reserves. Vandalism Standard of work
<ul style="list-style-type: none"> Isolated or low use reserves 	At least once over a 12 month period	Auditor	<ul style="list-style-type: none"> General condition of reserves Standard of work
<ul style="list-style-type: none"> Play Equipment. 	Weekly	Contractor	<ul style="list-style-type: none"> Vandalism, graffiti, damage, obstructions, safety, security.

Condition Inspection Programme

Asset	Frequency	Inspector	Checks
<ul style="list-style-type: none"> Reserves hard assets 	Three yearly on a rotational basis	Contract Auditor and Reserves /AMS Officer	Condition rating of all assets based on PRAMS guidelines Review of remaining life (contract auditor requires additional training to undertake this task)
<ul style="list-style-type: none"> Sports fields. 	Twice per year	Reserves /AMS Officer	Turf quality, drainage, surface evenness.
<ul style="list-style-type: none"> Play Equipment. 	Annual	Play equipment specialist	Compliance with Play Equipment Standard.
<ul style="list-style-type: none"> Street & Park Trees 	Annual	Horticultural Officer	Appearance, structure, health, clearance from overhead lines and safety

5.1.6.4 Maintenance Standards

Specifications for reserve maintenance work are defined in the performance based maintenance contracts:

These maintenance contracts specify levels of service, performance criteria, work techniques and reporting requirements for:

- Public enquiries & requests
- Mowing
- Weed control
- Routine inspections
- Grass mowing
- Maintenance of play equipment and surfaces
- Removal of graffiti
- Emergency work
- BBQ cleaning and maintenance
- Revegetation planting and maintenance
- Cemetery Burials and maintenance
- Walkway and track maintenance
- Bark safety surfacing maintenance
- Turf renovation (vibrating, aeration, harrowing, under-sowing, top dressing)
- Edge trimming
- Hard surface maintenance
- Garden maintenance
- Tree maintenance
- Pest control
- Litter bin emptying
- Loose litter and debris removal
- Structure maintenance
- Annual bed planting
- Public toilet cleaning

Generally the standards selected are associated with one or more of the following interrelated characteristics:

- public safety (e.g. condition of playground equipment, large tree limbs),
- national or local significance (unique environmental areas or heritage features),
- location (high or low profile areas),
- specialised use, such as sport,
- high value due to maturity or quality of feature (e.g. tree or landscape),
- high use, and
- high capital investment.

Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances. It is the intention to achieve a consistent standard of management for like facilities in similar locations.

The following standards are in use:

- NZ Standard NZS 5828:2004 Playground equipment and surfacing.
- NZ HB 8630:2004 Tracks and Outdoor Visitor structures

5.1.7 Reserve Management Plans

Most of the developed parks and reserves are covered by a management plan under the Reserves Act 1977. The management plans identify a range of objectives, management and development policies and specific development projects.

A summary of the major strategies or future developments from the management plans is identified for individual reserves in the reserve descriptions in Appendix B.

5.1.8 Development Plan

5.1.8.1 Development Standards

The standard of development for reserves is defined by the level of service for each reserve category in Section 3.8.

5.1.8.2 District Enhancement Projects

Many people that live in and come to Tasman do so for the lifestyle, the natural environment and the outdoor recreational opportunities in the region. Therefore, these qualities are very important to community well-being.

The Council has identified a range of projects it can do to enhance the natural environment and outdoor recreational opportunities. Some of the projects are increasing existing services and others are new projects:

Activity/Project	Notes	Cost 2009/10	Cost 2010/11	Cost 2011/12	Ongoing cost per annum
Designing & constructing gateway signage	New signage and landscaping at District State Highway entrances	\$20,000	\$20,000	\$20,000	
Treasured Pathway – upgrading signage & promotional materials (working with other agencies)	Joint project with DOC, NCC, & MDC	\$5,000	\$15,000	\$15,000	\$5,000
Waimea Estuary enhancement (working with other agencies)	Ongoing development of walkway linkages	\$5,000	\$5,000	\$5,000	\$5,000
Amenity planting in Tasman	Tree policy, town street planting	\$10,000	\$5,000	\$5,000	\$5,000
Rabbit Island – new walkways & cycleways	Increasing access to the forestry areas for recreation	\$5,000	\$15,000	\$5,000	\$5,000
Waimea River Park – enhancing walking, cycling, swimming & native replanting	Confluence of Waimea, Wairoa & Wai-iti rivers	\$5,000	\$5,000	\$7,500	\$10,000
Contribution to developing the Kawatiri Rail Trail	Support for external groups		\$5,000	\$5,000	\$5,000

5.1.8.3 Disposal Plan

A review of surplus reserve land has not been undertaken. However due to the difficulty of disposing of reserve land and Tasman's relatively low level of overall reserve provision, identification and disposal of surplus land is not currently a high priority.

The completion of a reserves strategy, identifying the districts reserves needs, could identify areas that were considered surplus to requirements with potential for disposal.

Where land is identified for disposal or land swap a formal public consultative process will be undertaken.

Disposal of built assets generally only occurs when they have reached the end of their useful life and have no value or are not considered safe for ongoing use by others. Disposal therefore normally consists of recycling suitable materials and dumping of non recyclable material to an approved waste handling facility.

5.1.8.4 Project Assessment and Alternatives

The projects that are identified in the reserves management plans have already been through a rigorous planning and assessment process as part of the preparation of the reserves management plan, which includes extensive public consultation.

As such it is not considered necessary to complete a further assessment of benefits/costs and alternative options in this AMP.

Projects that are not included in current reserve management plans and in particular all future projects considered for addition to the development programme, should have an assessment of the benefits/costs and alternatives undertaken. An example of a simple analysis table is included in Appendix C. For large value projects (over \$500,000) a full Optimised Decision Making (ODM) Process should be completed.

Future project assessment will include a full assessment and estimate of operating costs as part of the design, planning and decision making process. These operating costs can then be included in future operating cost projections to provide more accurate future financial projections.

5.1.8.5 Future Development Project Costs

Refer to the Financial Forecasts Section for a detailed project list.

As the financial information for capital projects is combined across activities based on funding from Reserve Financial Contributions, a separate reserves list has not been produced.

5.2 Public Halls and Community Buildings

5.2.1 Introduction

1 Description of Activity

Provision of buildings that assist in meeting the community demand for indoor meeting and recreation spaces.

2 Rationale for Provision

Public Halls and Community Buildings are provided to deliver a range of benefits including:

- Meeting space for community organisations
- Meeting space for community gatherings
- Indoor space for community events
- Indoor space for recreation and arts activities

The benefits of Community buildings are specifically or generally believed to enhance the community's health and wellbeing.

Due to limited commercial opportunity the private sector or other organisations, do not provide sufficient indoor community spaces to meet demand, therefore provision by local Government, as a public good, is required.

3 Asset Summary

A total of 24 buildings are provided. These include:

- Two Recreation Centres
- Three Community centres
- Nineteen Public Halls

4 General Issues

The development of a building maintenance plan and the establishment of a detailed asset inventory has been undertaken in 2008.

There has been a significant capital and maintenance works programme over the last five to ten years to bring the buildings up to an acceptable standard, address compliance issues and to meet local needs for facility developments.

The major future focus will be the implementation of the maintenance plan to ensure that the standard of the buildings is maintained.

The major issue will be the appropriate funding of this from the operation budget (rates) rather than as capital funding from the Reserve Financial Contributions account.

There is a need for a Community Halls Strategy to address the following issues:

1. Level of utilisation
2. Changing communities and patterns of use/demand
3. Future development requirements
4. Better defined Levels of Service
5. Funding mechanisms and equity

ASSET INVENTORY AND DESCRIPTION

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
Bainham Hall		<p>Built 1932 it has considerable historic significance to the local community, particularly because Bainham is named after two of the original owners of the allotment on which the hall is built.</p> <p>The hall is a multi-purpose facility which has good supporting facilities within the building: domestic kitchen, raised stage, ladies rest room, storage room and toilet facilities. The hall has a rated capacity of up to 100 persons. The hall area within the building measures about 12.2 m long x 7.6 m wide. In addition, at the North end of the hall there is a raised stage area about 4.9 m wide x 2.75 m deep.</p>	Local Hall Management Committee.	The Hall was upgraded in 1997/98 so that it was in excellent condition for the Bainham Centennial Celebrations.	The Bainham Hall is in the centre of a very small remote rural community. Although minimal use is made of the hall it is a very important facility in the community.	None	Continue to maintain the hall but without any further development of the asset.	Nov 2008
Brightwater Public Hall		<p>Built 1968, located in Centennial Park off Lord Rutherford Road in Brightwater.</p> <p>A multi-purpose facility which provides for a wide range of sporting and social activities. A rated capacity for up to 590 persons. The hall has very good supporting facilities including a large domestic kitchen, supper/meeting room, large stage with changing rooms, a mezzanine viewing gallery, storage and toilet facilities. The hall area is 19.3m long and 14.3m wide.</p>	Local Hall Management Committee.	Hall is well maintained and in very good condition.	Plunket rooms, drama, church group, meetings, courses, flower shows, weddings, school	None	Continue to maintain the hall with possible further development of the asset in 2012/13 or 2017/18.	Nov 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives	Date updated
Collingwood Memorial Hall		<p>Built 1972 is the third public hall to be built in this locality in Collingwood, the previous two both having burned down. As a memorial hall the building has considerable significance to the local community, in addition to its functional uses.</p> <p>The Collingwood Memorial Hall is located on the South-west side of Tasman Street in the centre of Collingwood township.</p> <p>The hall has good supporting facilities including a portable stage (stored on site), store room, foyer, kitchen, and toilet facilities. The Collingwood Squash Club clubrooms and squash court were constructed in 1996 as an addition to the south-west end of the memorial hall building. The hall area is 26.2m long and 18.8m wide and has a rated capacity for up to 655 persons under the New Zealand Building Code.</p> <p>The public memorial hall is a multi-purpose facility which is frequently used and provides a venue for a wide range of social activities.</p>	Local Hall Management Committee	Hall is in very good condition.	Badminton, bowls, basketball, library, weddings, funerals. More winter use than summer.	None		Nov 2008
Hope Recreation Hall		<p>Built in 1962 located on Main Road, Hope</p> <p>A multi-purpose facility which provides for a wide range of sporting and social activities and had a rated capacity for up to 1,000 persons under the New Zealand Building Code however the license under the Local Government Act 1974 is 360 persons. The</p>	Local Hall Management Committee.	Excellent	Dancing. Many regular users with indoor bowls being exceptionally strong.	None	Continue to maintain the hall without any further development of the asset.	Nov 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
		hall has substantial supporting facilities including two separate kitchen areas, a supper/meeting room, two storerooms and toilet facilities including a toilet for people with disabilities. The hall area is large enough to accommodate four badminton courts						
Lower Moutere Memorial Hall		<p>The Hall is a large rural community hall located on the Moutere highway 5km from Motueka and has great historic significance to the local community.</p> <p>The hall is a multi-purpose facility which provides for a wide range of sporting and social activities and has a rated capacity for up to 360 persons under the New Zealand Building Code. The hall has good supporting facilities, including a domestic kitchen, small supper/meeting room, large stage, storage and toilet facilities.</p>	Local Hall Management Committee	Hall is well maintained and in very good condition.	Limited use but an important facility in the community.	None	Continue to maintain the hall without any further development of the asset.	Nov 2008
Motueka Memorial Hall		<p>Built in 1953 with an extension providing dressing room facilities in 1962 and a major redevelopment of the hall has recently been completed in 2002.</p> <p>The Motueka Memorial Hall is located on the North Western side of the Motueka township at 12 Pah Street. The hall is within easy walking distance from the central shopping area. The Memorial Hall is located on Memorial Park along with other public buildings including the Library, Senior Citizens, Tennis Pavilion and Laura Ingram</p>	TDC	Hall is well maintained and in very good condition.	The hall has been and is still today a good facility and asset to the community and is well used by the community. Church groups, bowls, school, drama.	None	Continue to maintain the hall without any further development of the asset.	Nov 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
		<p>Kindergarten. The Plunket rooms are attached to the facility. The hall had a rated capacity for up to 450 persons under the New Zealand Building Code in 1996.</p> <p>It is a multipurpose facility which provides for a wide range of activities.</p>						
Motueka Recreation Centre		A multipurpose facility providing for a wide range of activities, including: office space, fitness lounge, theatre facility, stadium, games room, skating rink, netball courts and climbing wall.	Operated under annual lease by Tasman Regional Sports Trust	This was a former packing shed and over the years Council has provided funds for the upgrading.	Netball, gym, aerobics, martial arts, cinema, skating rink, sports hall, basketball.	Facilities rate. Upgrade planned for 2009/10	Continue to operate under lease to Trust	Nov 2008
Murchison RSA Hall		<p>Built in 1948-50 to commemorate the men who lost their lives in the Second World War. The hall is located on the corner of Hampden and Brunner Streets in Murchison.</p> <p>The hall is a multi-purpose facility which provides for a wide range of sporting and social activities and has a rated capacity for up to 320 persons under the New Zealand Building Code. The main hall covers an area of approximately 235 m². The hall has a small low stage area in one corner. Access to and from the stage is difficult. The present kitchen provides adequate cooking and washing facilities and has a separate adjoining food servery area.</p> <p>The hall has the capability of hosting a wide</p>	Local Hall Management Committee	For its age it is well maintained.	In 1996 it was reported that the hall was under utilised and this is still the case.	None	Continue to maintain the hall without any further development of the asset.	Nov 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
		range of activities although the low ceiling height would restrict some sporting activities. In 1996 it was reported that the hall was under utilised and no users were identified.						
Ngatimoti Memorial Hall		<p>Built in 1952 to commemorate the men and women from the District who served in WWII. The hall is located on the corner of the Motueka Valley Highway and Orinoco Road.</p> <p>It is a small rural community hall and has a rated capacity for up to 250 persons under the New Zealand Building Code. It has a large kitchen and supper room and good toilet facilities. There is limited storage space under the stage which is difficult to access.</p> <p>The hall has the potential to cater for a wide range of sporting and social activities.</p>	Local Hall Management Committee	The hall is well maintained.	The hall is under utilised but is an important facility in this isolated rural community.	The hall is very cold and damp during the winter time, as it is shaded from the sun for most of the day	Continue to maintain the hall but without any further development of the asset.	Nov 2008
Onekaka Hall		<p>The existing hall building was originally built in Lower Rockville in 1911 for the Education Board and was relocated to Onekaka in 1924. The building was used as a schoolroom at Onekaka until 1947 when the school was closed. It was later taken over by the Golden Bay County Council and used as a community hall, and in 1953 the title was freed and discharged of every educational trust affecting it.</p> <p>A small accessory toilet block was built on the property near the hall in 1983. A deck was built onto two sides of the hall building in</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	Frequently used		Continue to maintain the hall but without any further development of the asset.	Nov 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives	Date updated
		<p>1992, part of the deck being roofed to form a verandah and another part being partially closed-in to form a woodshed. An accessory stage structure was built on the property a short distance to the North-east of the hall in 1993, and in 1997 was partially upgraded.</p> <p>The Onekaka Hall is located on the North-east side of State Highway 60 between Takaka and Collingwood, towards the North-west end of Onekaka settlement.</p> <p>The hall area itself has supporting facilities including a small domestic kitchen, entry porch with storage cupboard, plus accessory toilet facilities and an accessory stage structure (roofed over). The hall area is 6.6m long and 5.9m wide and has a rated capacity for up to 50 persons under the New Zealand Building Code.</p> <p>The hall is a multi-purpose facility which provides a venue for a wide range of social activities.</p>						

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
Pakawau Memorial Hall		<p>Built on part of land owned, and donated by Charles (Charlie) Flowers and was opened on the 11th October, 1935.</p> <p>The Pakawau Memorial Hall is located on the North-west corner of the junction of Maclure and Layard Streets.</p> <p>The hall area itself has good supporting facilities within the building including a domestic kitchen, utility room for pool, darts, meetings, etc, a raised stage, library, storage room and toilet facilities. The hall area is 15.1m long and 8.9m wide and has a rated capacity for up to 235 persons under the New Zealand Building Code. In addition, the raised stage is 5.0m wide and 3.0m deep.</p> <p>The public memorial hall is a multi-purpose facility which provides a venue for a wide range of social activities.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	Minimal use is made of the hall. However, it is another hall that is valued by the local rural community.	None	Continue to maintain the hall but without any further development of the asset.	Nov 2008
Pohara Hall		<p>Built 1971. The hall was built for the Golden Bay Cement Company and is the second hall to be built on the site. The land, the hall and other buildings on the property were exchanged with the Tasman District Council in return for property development of the Pohara Valley settlement.</p> <p>The Pohara Hall is located on the South-east side of Abel Tasman Drive, to the East of the Pohara store and campground.</p>	TDC	The hall is in good condition. It was re-roofed in 2007 and it has recently been painted inside and outside and a toilet for the disabled built.	Little use is made of the hall but it is valued by the growing community.	None	Continue to maintain the hall but without any further development of the asset.	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives	Date updated
		<p>The hall area itself has good supporting facilities within the building including a large raised stage, domestic kitchen, storeroom, cool room, bar, toilet facilities, men's and women's dressing rooms. The hall area is 21.6m long and 11.1m wide and has a rated capacity for up to 495 persons under the New Zealand Building Code. In addition, the raised stage is 11.1m wide and 6.9m deep.</p> <p>It is a multi-purpose facility which provides a venue for a wide range of social activities.</p>						
Richmond Town Hall		<p>The original brick building was erected in 1922 to commemorate the men and women who lost their lives during the First World War and are now the offices used by Sport Tasman. This building was known as the YMCA War Memorial building and accommodated the Richmond Borough Council Chambers for many years. Additional offices were added to the southern end in 1967.</p> <p>The current Town Hall was built on the rear of the YMCA building in 1936. Extensions to house a new kitchen, toilets and meeting room were completed in 1975. Substantial alterations and additions were carried out to the hall in 1983 including refurbishment of the hall, a new front entrance, and addition of a combined backstage work room/dressing room.</p>	The hall is leased to the Tasman Regional Sports Trust (known as Sport Tasman) and is now called the Tasman Regional Coaching Centre	The hall is well maintained and has recently been repainted externally under a Programmed Maintenance Contract.	Good regular use is made of the hall and meeting room.	The hall lacks a second dressing room to provide single sex change facilities for mixed gender groups.	Continue to maintain the hall.	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives	Date updated
		<p>The Town Hall is designed to accommodate up to 300 persons and has a large stage with a good combined work room/dressing-room to the rear.</p> <p>A major renovation of the interior has been undertaken for the new recreation centre purpose. Seven offices within the building have been refurbished with the intention of leasing to other parties. A meeting room, toilets and foyer were added and the interior of the building has been renovated. A new storeroom has also been added.</p>						
Riwaka Memorial Hall		<p>Built in the 1950s. The hall is located on State Highway 60 on the Southern side of Riwaka township.</p> <p>The hall is an average sized multi-purpose hall facility which provides for a wide range of sporting and social activities and has a rated capacity for up to 290 persons under the New Zealand Building Code. It has good supporting facilities including a large domestic kitchen, a raised stage area, storage and toilets.</p> <p>It is a large rural community hall that has the potential to cater for a wide range of sporting and social activities.</p>	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.	Well utilised dancing group and gymnastics.	None	Continue to maintain the hall but without any further development of the asset.	Dec 2008
Spring Grove Hall		The Spring Grove Hall was built in 1900 by Henry Baigent. The hall is located on Lord Rutherford Road (South), 4km from	Local Hall Management	Generally substandard, and will require major	Very under-utilised	None	Continue to maintain the hall but without	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives	Date updated
		<p>Brightwater.</p> <p>The large hall area has the potential to cater for sporting and social activities. The hall has good toilet facilities and a meeting room. The kitchen facilities are inadequate.</p> <p>The hall has to compete with other recreation providers in the community.</p>	Committee	upgrading in order to attract the public to use the facility.			any further development of the asset.	
Waimea West Hall		<p>Originally constructed in 1884 as the local school and served this purpose until 1938. Since this time it has been used as the Waimea West Tennis Club clubrooms. The hall is located on Waimea West Road, 3km from Brightwater and 13 km from Richmond. The hall has important heritage significance and is listed in the District Plan.</p> <p>The hall has a separate small kitchen, unisex toilet and library room. Under the New Zealand Building Code it is rated to accommodate up to 95 persons.</p>	Local Hall Management Committee	<p>Ian Bowman (architectural conservator) 2002 condition and remedial action report by and recommendation on whether the hall should be listed in the District Plan.</p> <p>Building structure is generally in reasonable condition considering its age but has significant damage from borer.</p>	1996 report indicated that the hall is generally under utilised but adequate for the current needs of the community	None	Continue to maintain the hall in accordance with heritage conservation requirements identified in the Bowman Report but without any further development of the asset	Dec 2008
Wakefield Village Hall		Built in 1971 to replace the earlier hall destroyed by fire. The hall is located on Whitby Road in Wakefield.	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management	Regularly used and is a great asset to the	None	Continue to maintain the hall with possible	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
		<p>The Wakefield Village Hall is a multi purpose facility which provides for a wide range of sporting and social activities. The hall has the following supporting facilities: large supper/meeting room, self contained domestic kitchen, dressing room, small storage room, Public Conveniences and stage. The kitchen, storage and stage facilities however are not adequate and will require improving. The present hall floor area is relatively small measuring 14m x 12m. In the main hall there is a mezzanine viewing gallery which accommodates approximately 55 persons. The hall has a rated capacity of 395 persons.</p> <p>The narrow permanent stage can be temporarily extended or retracted as required and can double its size but when this is done it reduces the effective usable hall floor area and thus restricts some activities and the number of people the hall can accommodate. The loose laid flooring panels on the extended section of the stage are noisy to walk over which is unsatisfactory during performances.</p>		Committee.	community.		further development of the asset in either 2012/13 or 2017/18.	
Moutere Hills Community Centre	970	<p>Built in 2005 to replace the old Upper Moutere Hall and to provide better facilities for the Upper Moutere sports fields.</p> <p>The facility comprises a 150 seat function centre including a commercial kitchen, a 40 seat meeting room, changing facilities and a</p>	Local Hall Management Committee	Excellent	Since opening in September 2005 the facility is attracting regular	None	Continue to maintain the facility	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
		general purpose sports hall with a stage. There is also a room for the local playgroup.			bookings			
Lake Rotoiti Hall		Built in 2004 to replace the old Council Hall on the school ground. It is located on the main rd (SH63), St Arnaud, directly opposite the school. The building has a sports hall, meeting room, commercial kitchen, toilets, storage facilities and large entrance foyer. The sports hall is a multi purpose facility which provides a venue for a wide range of social activities including weddings and school concerts.	Local Hall Management Committee	Excellent	Steady use since it opened with a number of regular bookings.	None	Continue to maintain the hall but without any further development of the asset.	Dec 2008
Kotinga Hall		Situated in Long Plain Road, Kotinga on Local Purpose Reserve.	Local Hall Management Committee	The hall is in good condition with a toilet block recently added and the kitchen refurbished.	None identified	None identified	Continue to maintain the hall but without any further development of the asset.	Dec 2008
Tapawera Memorial Hall		Situated on the main road Tapawera. Leased to Nelson Playcentre Association Inc to be used for a playcentre.	Local Hall Management Committee	Unknown	None identified	None identified	Continue to maintain the hall but without any further development of the asset.	Dec 2008

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives	Date updated
Golden Bay Community Centre		Situated off the main street in Takaka. Leased to Golden Kids preschool and Golden Bay community workers.	Local Hall Management Committee	Unknown	None identified	None identified	Continue to maintain the centre but without any further development of the asset.	Dec 2008
Motueka Community House		Situated on Decks Reserve at the Northern side of the carpark near Greenwood Street, It was the old court house moved onto Decks Reserve. It houses up to 10 community groups and a meeting room	Local Hall Management Committee	Unknown	None identified	None identified	Continue to maintain the house but without any further development of the asset.	Dec 2008
Murchison Sport Recreation Cultural Centre		Situated on the Murchison Recreation Reserve near the Hampden Street entrance. It is a new facility opened in 2008.	Local Hall Management Committee	New			Maintain the centre .	

5.2.2 Asset Performance

5.2.2.1 Provision

Provision of community halls is largely based on the provision of multipurpose halls in most small settlements throughout the district. This is a result of historic development and past community needs. In most cases the halls are well used, performing an important community function and are a valued asset in the community.

The Regional Facilities Plan 2002 developed between Tasman District Council and Nelson City Council identified some local needs as part of the consultation process. This led to the production of the Local Community Facilities Report 2002. Most of the projects identified in this report have been completed and most current local facility needs are believed to be well met. The following local development projects are included in the development plan:

- Investigation of a Golden Bay community facility,
- Brightwater and Wakefield Hall upgrades
- Support for Mapua Hall upgrade

There are no comparative studies available to gauge what is an adequate level of provision and the identification of over or under supply is reflected by facility usage and community feedback for additional or improved facilities.

5.2.2.2 Usage

There is no up to date data on the level of usage of the public halls. The last reported information is based on information from 1996 which is considered too out of date to be reliable. This did indicate that some halls were under utilised.

As most of the halls are managed by local hall committees, the Council does not have easy access to usage records.

The Council is currently reliant on the Hall Committees ad-hoc reporting on usage issues. This may be through informal feed back or formal requests for additional funding to cover reducing revenue as a result of declining use or to improve facilities in an effort to attract more usage. Alternatively high demand may be reflected by requests for building extension or other improvements/changes to cater for changing demands.

Council should consider if it is warranted collecting annual usage information by requesting an annual report from the hall committees.

5.2.2.3 Quality

The quality of the public halls vary dependant on their age and past maintenance and improvement history. In most cases they are maintained to a good standard with the assistance of the Hall Management Committees.

5.2.3 Asset Condition

The building maintenance plan report had not been completed at the time of finalising this asset management plan.

5.2.4 Asset Valuation

The following are the asset values for the Public Halls and Community Buildings.

Table 5.6
Asset Values Summary – Public Halls and Community Buildings as at 1 July 2008

Building Name	Asset Depreciated Value	Annual Depreciation Requirement
Motueka Recreation Centre	714,400	59,700
Collingwood Memorial Hall	438,100	31,000
Lower Moutere Memorial Hall	128,900	10,730
Murchison RSA Hall	70,700	6,000
Ngatimoti Memorial Hall	58,100	6,450
Onekaka Hall	40,500	3,250
Pakawau Memorial Hall	55,900	6,260
Spring Grove Hall	32,700	6,540
Riwaka Memorial Hall	158,700	12,600
Wakefield Village Hall	217,500	10,500
Brightwater Public Hall	197,600	8,800
Hope Recreation Hall	433,800	19,300
Richmond Town Hall	235,800	16,470
Kotinga Hall	101,600	6,670
Bainham Hall	31,700	5,580
Waimea West Hall	22,500	2,900
Pohara Hall	132,000	8,300
Motueka Memorial Hall	691,500	21,250
Lake Rotoiti Hall	816,900	17,600
Moutere Hills Community Centre	1,832,500	47,900
Tapawera Memorial Hall	48,800	5,560
Golden Bay Community Centre	287,000	11,500
Motueka Community House	170,100	11,160
Murchison Sport Recreation Cultural Centre	2,800,000	77,000
Total	\$9,717,300	413,020

5.2.5 Maintenance and Operations

5.2.5.1 Operations

Most of the public halls are operated by local management committees who manage the day to day operations of the halls largely independently of Council management.

The hall committees have been established as Council sub committees and members are elected locally plus an appointed Councillor.

The hall committees manage the bookings, collect hall user charges, arrange cleaning, either by the users or by engaging independent cleaners, and arrange all maintenance and repairs.

Some hall committees have their own bank accounts for the financial management of the hall.

Council provides a dollar for dollar subsidy equal to that gained from rentals. This replicates the original agreements established prior to Local Government amalgamation in 1989.

The hall committees may also apply for additional funding through the annual plan process.

Rental charges are currently set by each management committee and reflect the unique situation of each hall.

Project work such as new capital or major renewal projects are managed by Council. (In the past some of this work has been managed directly by the hall committees)

Formal written agreements that clearly set out the roles, responsibilities and delegations of the hall committee are in place.

5.2.5.2 Maintenance Strategies

Three categories of maintenance are performed on Community Buildings;

Reactive Maintenance:

Repair of assets required to correct faults identified by routine inspections and notification from users of the buildings.

Reactive maintenance works are scheduled in accordance with the following priorities:

1. Safety of building users
2. Service to the users of the building is compromised or effected
3. It is likely that the area of repair may expand or the method of repair change such that the cost of any repair may increase

The responsibility for undertaking Reactive Maintenance lies with the hall committees.

Routine Maintenance:

The scheduling of regular or service maintenance is the responsibility of the hall committees. For buildings, routine maintenance mainly relates to cleaning.

Planned Maintenance:

- May also be defined as preventative or programmed maintenance. Typical work includes repainting of external surfaces, repainting and redecoration of interiors, sanding and recoating of wooden floors, minor repairs and replacement of building components that are failing or will fail but do not require immediate repair.
- The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure, on levels of service, costs, safety or corporate image.
- The planned maintenance programme will be reviewed and updated every five years based on condition inspections, maintenance trends and risks.

A survey of the buildings in 2008 has established a detailed asset inventory to component level that is stored in the Confirm AM system.

The 2008 survey also identified the asset condition and required maintenance work for the next ten years to 2018.

The responsibility to implement the building maintenance plan lies with the Council staff. Depending on the nature of the work, tasks may be delegated to the hall committee or arranged centrally by Council staff.

A contract is in place with Programmed Maintenance Services Ltd to undertake external painting maintenance on the following buildings: Motueka Recreation Centre, Motueka Memorial Hall & Richmond Town Hall. The term of the contracts is seven years.

5.2.5.3 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services are provided to the required standard on a reliable basis.

Three general categories of inspection and reporting apply to community buildings:

- Routine maintenance inspections.
- Safety systems inspections and issue of Building WOF (where required). Independent contractors carry out these.
- Formal periodic condition inspections and report.

As buildings generally do not deteriorate rapidly other than from vandalism or storm damage, and the only service issue is likely to relate to cleanliness following use, the need for frequent or formal routine inspections is not considered necessary.

The routine maintenance inspections are undertaken by the hall committees. These will be undertaken on an ad-hoc basis as required, dependant on usage and other issues relevant to the individual hall.

Buildings with safety systems identified under their Building Warrant of Fitness require the systems to be inspected and checked monthly so that they are operating as designed, and if not, repairs must be affected. For most basic systems such as emergency lighting and manual alarms, this can be tested by the building manger/hall committee. In addition to the monthly checks, a formal inspection by a registered IQP must be undertaken and an annual Building Warrant of Fitness issued.

The formal periodic condition inspections should be undertaken every five years by qualified personnel with expertise in building structures and maintenance, the development of long term building maintenance programmes and an understanding of buildings service requirements.

Community Buildings Inspection Programme

Inspection Type	Frequency	Inspector	Checks
Routine maintenance	As required	Hall committees	<ul style="list-style-type: none"> • Damage / breakage • Cleanliness • Other failures/problems
Building WOF inspections	Monthly Annual	Hall Committees Registered IQP	<ul style="list-style-type: none"> • Emergency systems
Formal periodic condition and long term maintenance plan	Annual Five yearly	Structural and maintenance Engineer/ Asset Management planner	<ul style="list-style-type: none"> • Structural issues • Water tightness • Cladding condition • Paint surfaces • Defects/problems – current • Predictive failure/defects

5.2.5.4 Service Standards

No defined or formal service standards have been developed for community buildings. The hall committees set their own informal maintenance and service standards.

The main service issue for public halls, other than the general building and facility condition, relates to the cleanliness of the facility.

Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances.

There is not considered any need at this stage to develop more formal service standards.

5.2.6 Development Plan

5.2.6.1 Facilities Strategy

A Local Facilities Report was completed in 2002. Most of the issues identified in that report have now been addressed. The following table lists the current development issues.

Facility Development or Need	Comment	Total Estimated Capital Cost	Status at October 2008
Motueka Recreation Centre	The Recreation Centre building is to be extended to allow for further development of indoor sporting facilities.	\$2m	Lotteries grant of \$750,000 has been approved with the balance required funded by Council facility rate in year 2009/10.
Golden Bay Community Facility	Options for the establishment of a Community Facility will be investigated	Unknown	Investigation to be undertaken in year 2009/10.
Mapua Hall	This is a community owned facility however Council has undertaken to support the Community Trust to provide financial assistance for upgrade or replacement of this facility.	Unknown	Funds to be provided in 2010/2011.
Wakefield Village Hall	Further development of hall to be investigated	Unknown	2012/13 or 2017/18
Brightwater Public Hall	Further development of hall to be investigated	Unknown	2012/13 or 2017/18

There is a need to prepare a Community Halls Strategy to specifically address the future needs of this group of facilities. Issues that need to be assessed include:

1. Level of utilisation
2. Changing communities and patterns of use/demand
3. Future development requirements
4. Better defined Levels of Service
5. Funding mechanisms and equity

5.2.6.2 Disposal Plan

Disposal of built assets generally only occurs when they have reached the end of their useful life and have no value or are not considered safe for ongoing use by others or when a facility is replaced by a new facility and the existing facility is disposed of. The proposed Community Facilities Strategy will need to address disposal options for any facilities identified as surplus to requirements.

5.2.6.3 Project Assessment and Alternatives

There is a formal policy and assessment criterion for the use of the facility rate.

5.2.6.4 Summary of Future Development Project Costs

Refer to the Financial Forecasts Section for a detailed project list.

5.3 Swimming Pools

5.3.1 Description of Assets

5.3.1.1 Introduction

1 Description of Activity

Provision of swimming pools in Tasman District, that provide an opportunity for good quality aquatic based recreation activities and learn to swim programmes.

2 Rationale for Provision

Swimming pools are provided to deliver a range of benefits including:

- Recreation and sport opportunities
- Health (resulting from physical activity)
- Learn to swim (safety)

Due to limited commercial opportunity, the private sector or other organisations, do not provide swimming pools that meet the wider community need. Therefore provision by Council, as a public good, is required.

3. Asset Summary

One indoor 25 metre, 8 lane pool with 30 metre wave/leisure pool and a hydrotherapy/learner pool in Richmond which is operated by a contractor.

Two small ex primary school pools are operated by the local reserve committees at Rockville and Upper Takaka.

Funding is also provided to local groups to operate twenty school pools outside school hours for community use.

4. General Issues

A new high quality indoor pool was opened in Richmond in 2004 which provides the central base for aquatic activity provision in the district.

The provision of some form of improved aquatic facility in Motueka continues to be investigated, following the Council declining to support an earlier proposal to build a new facility. Funding has been included in the long term financial forecast.

A building asset inventory and long term maintenance and renewal plan needs to be completed within the next 2 years.

5.3.1.2 Asset Inventory and Description

Building Name	Size m ²	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives
ASB Bank Aquatic Centre	2370 m ²	A multipurpose indoor pool operating year round. It consists of a 25 metre 8 lane pool, 30 metre wave pool, a hydrotherapy pool that doubles as a learn to swim pool, two spa pools, two tots pools and a cafeteria.	Operated under contract by CLM Ltd	Excellent	Meeting current demand	A long term maintenance and renewal plan needs to be prepared. The exterior paint surfaces are covered by a maintenance contract	Continue to operate under contract. Development of an extension for a learn to swim pool, first priority. Possible future addition of a fitness facility which would be developed and run on a commercial basis.
Rockville Pool	350	An old primary school pool which was purchased by the Council when the school closed. A 20 X 5 metre pool, heated outdoor pool.	Operated by local committee which manages the school reserve	Good condition but showing its age.	Meeting current demand of the small local community.	Future maintenance/ renewal costs will be an issue. Use is by key access. – No lifeguards.	Continue to maintain for the reasonable life of the asset. i.e. no major expenditure will be incurred.

Building Name	Size m2	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives
Upper Takaka Pool	250	An old primary school pool which was purchased by the Council when the school closed. A 20 X 5 metre pool, unheated outdoor pool.	Operated by local committee which manages the school reserve.	Reasonable condition but showing its age.	Limited use by very small local community.	Future maintenance/ renewal costs will be an issue. Use is by key access – no lifeguards.	Continue to maintain for the reasonable life of the asset. i.e. no major expenditure will be incurred.

5.3.2 ASSET PERFORMANCE

5.3.2.1 Provision

Due to the high cost of constructing and operating pools, the strategy for provision is based on providing indoor facilities only in the major population centres.

This centralised provision is supported by some local community access through school pools. The Council provides grants to schools and to local organisations to operate school pools outside school hours for public use where the demand and community support warrants this input.

The Council has also become owners of two ex school pools, as a result of schools closing. These pools are operated by local committees with some financial support from Council to assist with maintenance costs. As the pools and the plant ages, considerable capital renewal expenditure will become necessary and the justification for this will be debateable. As such their long term viability is questionable. Budget provision of \$60,000 has been made in Year 8 to undertake upgrading of the ex school pools (specific project yet to be identified).

5.3.2.2 Usage

The usage for the new Richmond facility is meeting planning forecasts at 185,000 per annum and is expected to continue to increase over the next five years. Projected usage for 2008/09 is 200,000.

There is a lack of space to meet the demand for learn to swim classes and as a result a pool expansion is planned with a new teaching pool to be added.

5.3.2.3 Quality

The quality of the new aquatic centre meets current expectations for a modern community aquatic facility.

5.3.3 Asset Condition

As the Richmond pool is a relatively new facility, a condition survey and maintenance plan has not been included with the work undertaken in 2008 on the other building assets.

However, it is important that a building survey be completed as soon as possible to establish an asset register and prepare a maintenance plan for the next ten years at least.

5.3.4 Asset Valuation

The following are the asset values for the Swimming Pools.

Table 5.7
Asset Values Summary – Swimming Pools– As at 1 July 2008

Building Name	Asset Depreciated Replacement Value	Annual Depreciation Requirement
ASB Bank Aquatic Centre	5,304,000	282,000
Rockville Pool	27,000	0
Upper Takaka Pool	15,000	0
Total	\$5,346,000	\$282,000

5.3.5 Maintenance and Operations

5.3.5.1 Operations

The ASB Bank Aquatic Centre is operated under contract by Community Leisure Management (CLM).

The ex school pools in Golden Bay are operated by the reserve management committees who manage the school reserves. This management is overseen by the Council staff and some funding is provided to assist with maintenance and operation costs as required.

These management committees operate under the Council's policy for the management of halls, recreation reserves and other community facilities.

In addition to these pools directly funded by Council, grants are paid to a large number of school pools which make their facility available to the public outside school hours. Grants paid to the school pools are allocated from the grants budget.

Additional costs such as grounds maintenance around the ASB Aquatic centre are included within general reserves maintenance budgets.

There is a mixture of funding sources/budgets for the swimming pools, with the result that identifying a true total cost of the provision of swimming pool facilities and services across the district is difficult to identify.

5.3.5.2 Maintenance Strategies

Two categories of maintenance are identified for pools:

Reactive and Routine Maintenance:

Minor repairs and operational servicing of the plant, cleaning and other minor maintenance is the responsibility of the contractor.

For the rural committee run pools, all repairs and maintenance are undertaken by the committee. The committees regularly test the water and treat accordingly.

Planned Maintenance:

Planned maintenance is the responsibility of the Council, in consultation with the contractor to identify emerging issues and programme the work.

- Planned Maintenance may also be defined as preventative or programmed maintenance. Typical work includes repainting of external surfaces, repainting and redecoration of interiors, minor repairs and replacement of building components that are failing or will fail but do not require immediate repair.
- The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image.
- The planned maintenance programme should be regularly reviewed and updated at least every five years based on condition inspections, maintenance trends and risks.

The responsibility to undertake the condition survey and develop the building maintenance plan lies with the Council staff. The implementation of the programme maintenance work is at the direction of Council staff.

5.3.5.3 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services are provided to the required standard on a reliable basis. Three general categories of inspection and reporting apply to swimming pools:

1. Routine maintenance inspections, particularly of treatment, filtration and pumping equipment
2. Safety systems inspections and issue of WOF (where required)
3. Formal periodic condition inspections and report.

The routine maintenance inspections are the responsibility of the contractor who may subcontract the regular servicing and inspections of equipment to specialist contractors.

Safety systems identified under the pools Building Warrant of Fitness need to be inspected and checked monthly to ensure that they are operating as designed, and if not, repairs must be affected. The basic systems such as emergency lighting, manual alarms and emergency exits are checked by the pool contractor. In addition to the monthly checks a formal inspection by a registered IQP must be undertaken and an annual Building Warrant of Fitness issued.

The formal periodic condition inspections should be undertaken every five years by qualified personal with expertise in building structures and maintenance, the development of long term building maintenance programmes and an understanding of buildings service requirements. For the rural committee operated pools, due to the relatively simple mechanical systems in use, there are no formal service contracts or maintenance regimes in place.

Swimming Pools Inspection Programme

Inspection Type	Frequency	Inspector	Checks
Routine maintenance	As required	Pool contractor and their sub contractors	Damage / breakage Cleanliness Equipment servicing
Building WOF inspections	Monthly Annual	Pool contractor Registered IQP	Emergency systems
Formal periodic condition and long term maintenance plan	Five yearly	Structural and maintenance Engineer/ Asset Management planner	Structural issues Plant and equipment Pool condition Cladding condition Paint surfaces Defects/problems – current Predictive failure/defects

5.3.5.4 Service Standards

The following are a summary of the main service standards identified in the Pool operation contract with CLM.

6.1 Management

- (a) The Contractor shall manage and operate the ASB Bank Aquatic Centre so as to provide a high quality, efficient and effective service to the Council.

- (b) The Contractor shall have in place and implement a system of ongoing customer feedback. The Contractor shall record and respond in a timely manner to comments, complaints and queries relating to the ASB Bank Aquatic Centre and its operation.
- (c) The Contractor shall provide the Council with monthly and annual reports that meet the requirements of Clause 14 of this Agreement.

9.1 Operations

- (a) The Contractor shall ensure that appropriate levels of staffing are provided in order to meet the standards of supervision recommended in the *NZRA Swimming Pool Guidelines 1999*. All lifeguards shall hold a minimum qualification of a current first aid certificate and a current National Lifeguard Award (Pools).
- (b) The Contractor shall maintain water quality in all pools to the standards prescribed in *NZS 5826:2000 Pool Water Quality*. The Contractor shall arrange and provide to the Council on a weekly basis results of water testing completed by an independent registered laboratory approved by the Council, in order to demonstrate compliance.
- (c) The Contractor shall maintain environmental conditions to ensure the comfort of pool patrons and this shall include satisfactory levels of relative humidity and air temperature appropriate for the season. Water temperatures shall be maintained as follows:

25 m lap pool	26°C ± 1°C
Tots pool	32° C ± 1°C
Wave pool	32°C ± 1°C
Hydrotherapy pool	32°C ± 1°C
Spa pools	38°C ± 1°C

- (d) The Contractor shall maintain a high standard of cleanliness to ensure the ASB Bank Aquatic Centre is maintained in a hygienic condition and is presented to a high standard.
- (e) The Contractor shall disclose to the Council, and keep detailed records of, all revenues received from admissions, charges and other sources together with details of all expenses.
- (f) The Contractor shall meet all the costs of operation of the ASB Bank Aquatic Centre. The Contractor shall disclose to the Council, and keep detailed records of all such costs.

10.1 Maintenance Standards

- (a) The Contractor shall maintain the interior of the Building in the same clean order repair and condition as it is in at practical completion of the Building, accidents and damage from fire, flood, lightening storm, earthquake and fair wear and tear (all without neglect or default of the Contractor) expected. “Practical completion” has the meaning given to those words by NZIA Standard Conditions of Contract 1 Second Edition 2000.
- (b) The Contractor shall operate and maintain all Plant in good repair and working order, and in accordance with manufacturer’s recommendations.
- (c) The Contractor shall inspect and provide to the Council annually in December of each year a detailed evaluation of the condition of Plant together with recommended revisions to the Council’s asset renewal programme. The inspection shall be carried out by an appropriately qualified person having expertise in the Plant being assessed.

- (d) The Contractor shall take all practicable steps to ensure no breakdowns in Plant occur that result in closure of the ASB Bank Aquatic Centre.

5.3.6 Development Plan

5.3.6.1 Facilities Strategy

There is no specific pool strategy for the district.

An Indoor Heated swimming pool proposal for Motueka was declined by the Council, however community demand for improved aquatic facilities in the town still exists. The current option being investigated is a shared school facility with a possible start in 2011/12.

5.3.6.2 Disposal Plan

Disposal of built assets generally only occurs when they have reached the end of their useful life and have no value or are not considered safe for ongoing use by others. There are no current plans to dispose of existing pools.

5.3.6.3 Summary of Future Development Project Costs

Table 1 identifies the new development projects forecast for the next ten years and reflect a good degree of confidence for the first five years.

Project	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
ASB Aquatic Centre – learn to swim pool extension	\$2.0m									
ASB Aquatic Centre – UV treatment				\$150,000						
Motueka Pool			\$3.2m							
Ex School community Pools in Golden Bay			\$60,000					\$60,000		

Note: Figures shown in Table 1 are Council's allocation to each project and are therefore not the total project cost.

5.4 Camping Grounds

5.4.1 Description of Assets

5.4.1.1 Introduction

1 Description of Activity

Provision of camping grounds to provide the opportunity for people to have holidays in the outdoors.

All the campgrounds will be operated under long term commercial lease arrangements with some already on long term leases.

2 Rationale for Provision

Camp grounds located on reserve land at popular holiday locations provide an opportunity for low cost holiday and tourist accommodation. They deliver a range of benefits including:

- Unique recreation and holiday experience

- District economic benefits as part of the infrastructure catering to visitors
- Public, low cost access to coastal and riverside camping opportunities

While commercial provision of campgrounds exist, the provision of camping opportunities on coastal and other waterway sites, is likely to only be provided long term, on publicly owned reserve land.

3 Asset Summary

The following campgrounds are provided by the District Council

1. Pohara Beach Top 10 Holiday Park, Golden Bay
2. Collingwood Motor Camp, Golden Bay
3. Motueka Top 10 Holiday Park, Motueka
4. Riverview Holiday Park, Murchison

4 General Issues

The long-term strategy is to lease all campground operations on long-term leases with the council retaining ownership of key buildings and major undertaking investments with the goal of bringing all camps up to a standard that achieves Top 10 Qualmark criteria.

5.4.1.2 Asset Inventory and Description

Campground Name	Size ha	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives
Pohara Beach Top 10 Holiday Park	4.1	Located on the Abel Tasman Drive, 9 kilometres from Takaka. The camp ground is situated between the Road and Pohara Beach with extensive access to the beach. Facilities include: 150 powered caravan sites, three tourist cabins, ten standard cabins, four ablution blocks, Managers house and camp reception, separate shop operated under separate lease, storage and equipment shed, children's playground.	Lease	Some improvements erected owned by lessees. Lessee responsible for building – not infrastructural which is TDC. Pohara Store maintained by TDC– asset condition may not be relevant if leasee owns	Very popular camp	Condition of infrastructure	Continue to operate under lease
Collingwood Motor Camp	0.65 approx	Located off William Street on the northern end of Collingwood township overlooking Aorere River and Collingwood Haven. The local tennis courts (owned by a Community Trust) are within the camp grounds. The boat ramp is located adjacent to the camp ground. Facilities include: 30 powered caravan sites, 30 tent sites two bedroom house, a one bedroom fully self-contained cottage, ten standard cabins and one self-contained cabin, providing basic accommodation which is in high demand, one ablution block, one kitchen block, Manager's residence/reception area, a boat shed.	Manager	The cabins & kitchen have recently been upgraded. There are reasonably new ablution facilities and the manager's house is in good condition	Seasonal		Operate under lease when all issues regarding the land status have been resolved.
Motueka Top	3.0351	Located on Fearon Street, Motueka. Facilities	Lease	Some	Increasing		Continue to

Campground Name	Size ha	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives
10 Holiday Park, Motueka		include: house office, garage, workshop, motel units, cabins, kitchen block, laundry block, mower shed, ablution block, boiler room, playground, storage shed and swimming pool.		improvements erected owned by lessees. Lessee responsible for building – not infrastructural which is TDC.	populating but seasonal		operate under lease If TDC does not sell the existing improvements to the lessees they will have to commit to assisting with the redevelopment of certain assets particularly older ablution blocks and cooking areas.
Riverview Holdiay Park, Murchison	3.0 approx	Located on Chalgrave Street Murchison	Lease	The cabins are old and although recently repainted have a limited life. Other buildings have been well maintained.	Seasonal	Cabins are old and need constant attention. When buildings are brought up to an acceptable standard lessee will take over all maintenance – meantime TDC still has some responsibilities for infrastructure. Also need to note the sewerage costs are high and how to fund these is an issue.	Continue to operate under lease No further development of the asset planned

5.4.2 Asset Performance

5.4.2.1 Provision

Provision is based on a historic provision and no further campgrounds are planned.

5.4.2.2 Usage

The Pohara campground is the most heavily used, but all campgrounds are popular and continue to be commercially viable to operate with good financial returns to Council.

5.4.2.3 Quality

The quality of the facilities/buildings is generally considered to be good and adequate for their purpose, although there is variable quality from site to site. The overall goal is to improve the standard of facilities so that all camps meet Top 10 Qualmark criteria.

Where the new 20 year leases are operating the lessees are already providing new facilities.

5.4.3 Asset Condition

A building and asset condition survey of all camps was completed in 1995. As each of the camps comes up for lease an update of this survey information is undertaken.

Consequently an infrastructure report was completed for Pohara Beach Top 10 Holiday Park in 2003 and for Motueka Top 10 Holiday Park in 2000.

The general condition of the buildings and facilities is considered very high except for some older ablution blocks and cooking areas particularly in the Collingwood and Murchison camps.

Council still owns the building assets however once they are brought up to an acceptable standard the lessees will take over all maintenance.

5.4.4 Asset Valuation

The following are the asset values for the Campgrounds.

Table 5.9
Asset Values Summary – Motor Camps– As at 1 July 2008

Camp Name	Asset Depreciated Replacement Value	Annual Depreciation Requirement
Pohara Beach Top 10 Holiday Park	1,252,000	96,000
Collingwood Motor Camp	358,000	30,000
Motueka Top 10 Holiday Park	572,000	31,000
Riverview Holiday Park	336,000	25,000
Total	\$2,518,000	\$182,000

Asset replacement cost and annual depreciation requirement is predicted to remain the same as no new asset development by Council is planned.

5.4.5 Maintenance and Operations

5.4.5.1 Operations

The camp grounds are operated under lease except Collingwood which has a manager until various issues at the camp are resolved the camp will then be offered for lease. The following table is a summary of the current term of the lease and return.

Camp Ground	Issue date and term	Expiry
Pohara Beach Top 10 Holiday Park	2004, 20 years	2024
Collingwood Motor Camp	Currently has a Manager	
Motueka Top 10 Holiday Park	Sept 2001, 20 years	2021
Riverview Holiday Park	5 years	2010

5.4.5.2 Maintenance Strategies

The maintenance strategy for Camp grounds is determined by their individual lease arrangements.

The strategy to be used for future lease agreements as they expire and are re-let, is for long term leases of 20 to 33 years with maintenance of the assets the responsibility of the lessee.

Most assets are owned by TDC and it is their responsibility to maintain infrastructure.

5.4.5.3 Inspection and Reporting

An inspection of the campgrounds is undertaken a minimum of once per year by Council staff, with normal practice being two inspections per year.

5.4.5.4 Service Standards

The camping ground regulations (Health Act) 1985 determine the minimum service standards that need to be applied.

5.4.6 Development Plan

5.4.6.1 Campground Leasing

Tasman District Council has established new leases on the basis that the lessee must perform nearly all building maintenance. Consideration will be given to freeholding assets/improvements to lessees where this does not affect the overall net income to TDC.

Where TDC decides not to freehold it will give consideration to providing funding to lessees for improvements to existing facilities, noting that lessees are unable to on sell any improvements at the expiry of the leases.

5.4.6.2 Disposal Plan

Disposal of built assets generally only occurs when they have reached the end of their useful life and have no value or are not considered safe for ongoing use by others. There are no current plans to dispose of existing campgrounds or assets

5.5 Museums

5.5.1 Description of Assets

5.5.1.1 Introduction

1 Description of Activity

The major focus for museum services is the support of the regional facility, which is currently located in Nelson. Smaller local museums are provided in Takaka, Collingwood and Motueka, operated by local societies.

2 Rationale for Provision

Museums are provided to deliver a high quality preservation, educational and research facility emphasising the history of the region.

3 Asset Summary

Three Museums are owned by the District Council:

1. Golden Bay Museum
2. Motueka District Museum
3. Collingwood Museum

4 General Issues

The regional facility is in need of an improved storage facility with a controlled environment.

The Golden Bay Museum has requested consideration of either the replacement or expansion of their building.

5.5.1.2 Asset Inventory and Description

Museum Name	Size m ²	Description	Management	Condition	Demand Issues	Maint./ operation Issues	Strategic Objectives
Golden Bay Museum	570 m ²	The Golden Bay Museum is located in the centre of the Takaka Township on Commercial Street and the building consists of a museum, office staff facilities, archive room and other storage rooms as well as a local craft shop that is leased out by the Museum Society. The Golden Bay Museum provides cultural, historical, educational and archival information to tourists, residents and students. They specialise in Abel Tasman's encounter at Wainui Bay in 1642 and also more recent history of Golden Bay.	Leased to Incorporated Society. Funded by a grant from the Council plus other income sources.	The building is well maintained both internally and externally.	The Museum keeps records of usage.	The floor of the archive room requires strengthening to take the weight of the mobile shelves.	Continue to operate under lease to Incorporated Society Consider expansion or replacement of their building which has been proposed by the Museum Society. Allowance has been made in 2012/13 for a Golden Bay Facility which this may be part of.

Museum Name	Size m ²	Description	Management	Condition	Demand Issues	Maint./operation Issues	Strategic Objectives
Motueka District Museum	400 m ²	The Motueka Museum is located in the centre of the Motueka Township on High Street and the building consists of a museum, office staff facilities and archive room as well as a café that is leased out by the Museum Society. The museum holds and displays a collection of artefacts relating to local history. In terms of its function in providing wide community benefits and outcomes, the Motueka District Museum aims to provide efficient preservation, research and display of collections, in order to share the region's unique history with visitors and the local community.	Incorporated Society Funded by a grant from the Council plus other income sources	The museum has undergone major renovations and improvements over the last few years with upgrading of storage facilities and office/reception areas.	The Museum keeps records of usage.	No major issues	Continue to operate by Incorporated Society No further development of the asset planned
Collingwood Museum		A building is owned by the Council on land it leases from the Fire Service. The Council then sub leases it to the Museum.	Museum Society	The building is well maintained both internally and externally.	Minimal usage information as only record is a visitor book.	No major issues	Continue to operate by Incorporated Society No further development of the asset planned

5.5.1.3 Regional Museum

The Tasman District Council supports the operation of The Provincial Museum through an annual grant of approximately \$631,200 including loan repayments. The Provincial Museum is now managed by Tasman Bays Heritage Trust which in November 2001 finalised the purchase of a central city building for the purpose of a conversion to a regional museum and this was opened in October 2005.

Tasman District Council supported the relocation of the Provincial Museum to Central Nelson.

5.5.2 Asset Performance

5.5.2.1 Provision

Provision is based on a historic provision and no further museums in the District are planned.

5.5.2.2 Usage

The museums are popular and well used facilities. The Golden Bay Museum is particularly well used during the summer holiday period.

5.5.2.3 Quality

The quality of the facilities/buildings is generally considered to be adequate for their purpose.

5.5.3 Asset Condition

A condition survey and preparation of a long term building maintenance plan has been completed in 2008, however the report was not available at the time of completing this AMP.

5.5.4 Asset Valuation

The following are the asset values for the Museums.

**Table 5.10
Asset Values Summary – Museums– As at 1 July 2008**

Museum Name	Asset Depreciated Replacement Value	Annual Depreciation Requirement
Golden Bay Museum	\$250,000	\$13,900
Motueka District Museum	\$280,000	\$5,900
Collingwood Museum	\$35,000	\$3,200
Total	\$565,000.000	\$23,000

Asset replacement cost and annual depreciation requirement is predicted to remain the same as no new asset development is planned.

5.5.5 Maintenance and Operations

5.5.5.1 Operations

The museums are operated under lease by independent incorporated societies. As such the Council has no input into their operation.

The following table is a summary of the current term of the lease and cost.

Museum name	Issue date and term	Renewals	Expiry	Cost (per annum)
Takaka Museum & Cultural Society Inc	1 Jan 1992. 33 years	Two x 33yr renewal options	31 Dec 2091	\$50.00
Motueka District Museum	13 October 1998. 10 years	10 year renewal option	31 March 2018	\$10.00
Collingwood Museum	12 July 2004		30 May 2016	\$1.00 +GST if demanded

The societies receive an annual grant from the Council to support their operation and are required to submit their budget to support their annual application.

5.5.5.2 Maintenance Strategies

The maintenance strategy for the museums is to maintain the buildings to a high standard.

5.5.5.3 Inspection and Reporting

There is currently no formal inspection and reporting in place. This will be developed when the museum building maintenance plan is dealt with by the property division.

5.5.6 Development Plan

5.5.6.1 Museum Strategy or policy

There is no specific policy or strategy for the provision/operation of museums with the focus on ongoing support of the new regional facility and the District Museums.

5.5.7 Disposal Plan

Disposal of built assets generally only occurs when they have reached the end of their useful life and have no value or are not considered safe for ongoing use by others. There are no current plans to dispose of existing museums.

5.5.8 Development Plan

There are no development plans.

5.6 Cemeteries

5.6.1 Description of Assets

5.6.1.1 Introduction

1 Description of Activity

Provision of cemeteries that create an attractive, peaceful and respectful environment for the memorial and remembrance of the deceased.

2 Rationale for Provision

Cemeteries are provided for the following reasons:

- Public health
- Comply with the requirements of the Burial and Cremation Act 1964
- Provide a location for bereavement within close proximity to the community

3 Asset Summary

There are 12 cemeteries provided throughout the district with a total land area of 23 hectares .

4 General Issues

The cemeteries are generally considered to be developed and maintained to an appropriately high standard. There are no current capacity issues and there is sufficient capacity to cater for demand for the next ten years.

5.6.1.2 Asset Inventory and Description

Cemetery Name	Size ha	Description	Number of interments in 2007/08		Condition	Estimated remaining life	Maint./ operation Issues	Strategic Objectives
			Graves	Ashes				
Richmond Cemetery	4.992	Wensley Rd, Richmond. Major cemetery in the district	40	27	Very good	20 years	None	Continue to operate without significant change
Bainham Cemetery	2.3067	Collingwood-Bainham Main Road	1	0	Good	50 years +	None	Continue to operate without significant change
Collingwood Cemetery	1.1736	Collingwood-Bainham Main Road	2	2	Good	50 years +	None	Continue to operate without significant change
Fletts Rd Cemetery	0.2023	Fletts Rd, Lower Moutere	1	1	Good	50 years +	None	Continue to operate without significant change
Kotinga Cemetery	0.4097	Cemetery Rd, Kotinga		0	Good	50 years +	None	Continue to operate without significant change
Motueka Cemetery	5.9185	Cemetery Rd, Motueka	28	13	Good	50 years +	None	Continue to operate without significant change
Murchison Cemetery	1.295	Chalgrave St, Murchison	5	3	Good	50 years +	None	Continue to operate without significant change
Rototai Cemetery	2.0234	Rototai Rd, Takaka	8	2	Good	50 years +	None	Continue to operate without significant change
Spring Grove Cemetery	2.0234	Mt Heslington Rd, Spring Grove	2	0	Good	50 years +	None	Continue to operate without significant change
Waimea West Cemetery	0.8094	Waimea West Rd, Brightwater		0	Good	50 years +	None	Continue to operate without significant change

Cemetery Name	Size ha	Description	Number of interments in 2007/08		Condition	Estimated remaining life	Maint./ operation Issues	Strategic Objectives
Marawera Cemetery	0.8043	Motueka Valley Highway, Tapawera	1	0	Good	50 years +	None	Continue to operate without significant change
Foxhill Cemetery	1.1281	Foxhill Cemetery Road, Foxhill	5	0	Good	50 years +	None	Continue to operate without significant change
Total	23.0864							

5.6.2 Asset Performance

5.6.2.1 Provision

The distribution of cemeteries is fairly uniform across the District, with all townships within 20km of a cemetery and most within 10km. Council has not identified any townships requiring new cemetery facilities at present.

The only cemetery with a limited life is Richmond. Council is investigating the feasibility of purchasing further land for a Cemetery in the Richmond area however Spring Grove Cemetery has capacity to provide for burials in the future if this does not eventuate.

5.6.2.2 Usage

There are three main cemeteries located in each of the main urban centres of Richmond, Motueka and Takaka. Most interment activity and subsequent visitors occurs at these locations.

All these cemeteries have a significant number of plots available and at current burial rates, there is no demand for additional land within the next 20 years.

Longer term there is a requirement to provide for an alternative to the existing Richmond cemetery. There is sufficient capacity at the existing Spring Grove Cemetery to meet this future requirement if other land closer to Richmond is not identified and purchased, however this issue will be further considered through the development of a cemetery policy.

5.6.2.3 Quality

The quality of the three main cemeteries is very good with well developed roading, parking and other infrastructure, together with attractively landscaped grounds.

The quality of the minor cemeteries tends to be lower, but this is considered adequate for their location and use.

5.6.3 Asset Condition

Asset condition is generally very good, with facilities maintained to a high standard in the high use cemeteries.

5.6.4 Asset Valuation

The following are the asset values for the Cemeteries.

**Table 5.11
Asset Values Summary – Cemeteries– As at 1July 2008**

	Land	Asset Depreciated Replacement Value	Annual Depreciation Requirement
All cemeteries	\$930,000	\$91,000	\$6,500

Asset replacement cost and annual depreciation requirement is predicted to remain the same as no significant new asset development is planned.

5.6.5 Maintenance and Operations

5.6.5.1 Operations

The cemeteries are operated directly by TDC staff under the control of the Reserves Manager.

Bookings, record keeping and other administration tasks are undertaken by administration staff at the Council service centres where the cemeteries are located.

The operation and administration of the cemetery and burial procedures is controlled by the Councils Cemetery Standard Operating Procedures, 2006. (Yet to be adopted).

The maintenance of the cemeteries and operation of burial services is carried out under contract as part of the main reserves maintenance contract.

There are also a number of small Cemeteries in the District which are owned and operated by Community Trusts. The Council supports the operation of these through annual grants payments.

5.6.5.2 Maintenance Strategies

As per reserves – section 5.1.5.2.

5.6.5.3 Inspection and Reporting

As per reserves – section 5.1.5.3.

5.6.5.4 Service Standards

Service standards are defined in the reserves contract specifications and in the Standard Operating Procedures.

The Burial and Cremation Act 1964 also determines a number of operational requirements.

Standards New Zealand NZS 4242:1995 Headstones and Cemetery Monuments specifies requirements for the design and installation of memorials.

5.6.6 Development Plan

5.6.6.1 Cemetery Policy

There is the need to develop a cemetery policy as a medium term priority to ensure future capacity needs are met.

5.6.7 Cemetery Improvements

Council plans to provide a range of burial options e.g. burial, ash, memorial plaque.

5.6.8 Disposal Plan

Disposal of cemetery land and assets is generally not possible and are maintained in perpetuity by Council. Older closed cemeteries are managed as reserve open space.

5.6.9 Summary of Future Development Project Costs

Refer to the Financial Forecasts Section 6.4 for a detailed project list.

Capital funding has been allocated in year one of the LTCCP for driveway extensions and upgrades at Richmond and Motueka Cemeteries and year 10 for land purchase for the Richmond area.

5.7 Public Conveniences

5.7.1 Description of Assets

5.7.1.1 Introduction

1 Description of Activity

Provision of Public Conveniences throughout the district to meet community and visitor needs.

2 Rationale for Provision

Public Conveniences are provided to deliver a range of benefits including:

- Comply with the Health Act 1956, to provide sanitary conveniences for use by the public
- Convenience to users of parks and reserves
- Convenience to visitors to shopping/business areas
- Convenience to travelling public, and
- Support of tourist operations

Due to limited commercial opportunity the private sector do not provide Public Conveniences, therefore provision by local Government, as a public good, is required.

3 Asset Summary

A total of 61 public toilet facilities are provided throughout the district. This includes seven in Richmond, 16 in Moutere/Waimea, 17 in Motueka, six in Lakes/Murchison, and 15 in Golden Bay. Most of the toilets have modern sanitary systems with a mix of reticulation, septic tank or containment systems.

4 General Issues

The toilets are generally considered adequate for their location and purpose.

A condition survey and long term building maintenance plan has been completed in 2008, the implementation of which should lead to an improved and consistent quality of presentation.

As is typical for most Public Conveniences, the major issues are related to controlling and dealing with the results of vandalism, graffiti and fouling and to try and consistently provide a clean, attractive facility for users.

There is also an increasing expectation from users for improved quality of facilities. A combination of vandalism problems and this increasing expectation means that it is difficult to achieve high customer satisfaction ratings for this asset group.

5.7.1.2 Asset Inventory and Description

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./operation Issues	Strategic Objectives
Richmond							
Dellside Reserve	Marlborough Crescent	Good		Containment			No change required
Richmond Public Toilets	Warring Car Park, Richmond	Very good	Fully Accessible	Reticulated	High use all year	Planned painting programme	No change required
Gladstone Road	Gladstone Road, Richmond	Very good	Fully Accessible	Reticulated	High use all year	Planned painting programme	No change required
Washbourn Gardens	Oxford Street, Richmond	Very good	Fully Accessible	Reticulated	High use all year		No change required
Twin Bridges Reserve	Aniseed Valley	Good		Septic Tank	High summer use		No change required
White Gate Reserve	Aniseed Valley	Good		Containment	High summer use		No change required
Busch Reserve	Aniseed Valley	Very good	Fully Accessible	Septic Tank	High summer use		No change required
Moutere/Waimea							
Appleby Rec Reserve	SH 60, Appleby	Fair	Standard	Septic Tank	Low use		No change required
Rabbit Island	Off Main Road, Appleby	Good	Open daytime only	Septic Tank		Disposal fields to be	No change required

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
						upgraded to meet growth and consent conditions	
Rabbit Island	Rough Island	Good	Open daytime only	Containment	High weekend use		No change required
Brightwater Hall	Lord Rutherford Road, Brightwater	Good		Reticulated	Low use	Cleaned and managed by Hall Committee	No change required
Wakefield Rest Rooms	Edward Street, Wakefield	Average		Reticulated	Average		No change required
Wakefield Exeloo	Whitby Road, Wakefield	Very good	Fully accessible	Reticulated	High	High maint. requirement	No change required
Wakefield Rec Reserve	Whitby Road, Wakefield			Reticulated	Average	Sicon clean but managed by management committee	No change required
Faulkner Bush	SH6 Wakefield	Very good – new 2003	Fully Accessible	Reticulated	High		No change required
Edward Baigent Reserve	SH6 Wakefield	Good		Containment	Average		No change required
Grossi Point	Tahi Street, Mapua	Good	Fully Accessible	Reticulated	Average		No change required

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
Mapua Rec Reserve	Aranui Road, Mapua	Good	Fully Accessible	Reticulated	Average		No change required
Pinehill Reserve	Stafford Drive, Ruby Bay	Good	Fully Accessible	Reticulated	High		No change required
Upper Moutere Rec Reserve	Moutere Highway	Very good		Septic Tank	Average	Management committee cleans etc	No change required
Wai-iti Rec Reserve	Main Road South, Wai-iti	Good		Containment	Low		No change required
Lee Valley Reserve	Lee Valley	Good		Containment	High in summer		No change required
Brightwater Exeloo	Ellis Street, Brightwater	Good	Fully Accessible	Reticulated	Average	High maintenance required	No change required
Motueka							
Alexander Bluff	Motueka Valley Highway	Fair		Containment	Low		No change required
Motueka Skate Park	Old Wharf Road, Motueka	new 2006		Containment	Average		
Stephens Bay	Anarewa Crescent	Good		Reticulated	High summer		
Kumaras Car Park	Off Staples Street, Motueka	Good		Containment	Average		No change required

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
Decks Reserve	Wallace Street, Motueka	Excellent, renovated 2005	Fully Accessible	Reticulated	High demand next to info centre		No change required
Memorial Hall	Pah Street, Motueka	Good, upgraded 2003	Fully Accessible	Reticulated	High		No change required
Memorial Park	Pah Street, Motueka		Only open for sport events				No change required
Thorp Bush	Woodland Avenue, Motueka	Excellent new 2005	Fully Accessible	Reticulated	Average		No change required
Saltwater baths	North Street, Motueka	Good	Fully Accessible	Reticulated	Average		No change required
Riwaka Memorial Reserve	Main Road, Riwaka	Good		Reticulated	High		No change required
Brooklyn Rec Reserve	Brooklyn Valley, Brooklyn	New 2007		Containment	Low		No change required
Alex Ryder Reserve	Rowling Road, Little Kaiteriteri	Good	Fully Accessible	Reticulated	High summer use		No change required
Tasman Recreation Reserve	Dicker Road, Tasman	New 2007		Containment	Low		No change required
Breaker Bay	Breaker Bay	Good		Long Drop	Low		No change required
Marahau	Main Road, Marahau	New 2007		Containment	High – use has increased		

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
Torrent Bay	Camping ground			Containment	High summer use		Needs upgrading due to high use
Split Apple Rock	Split Apple Rock	New 2007		Containment	Average		
Lakes/Murchison							
Gowan Bridge	Gowan Bridge	Fair		Long Drop	Low		No change required
Mangles River	Mangles River	Fair		Containment	Average		No change required
Owen River Rec Reserve	Sh 6, Owen River	Fair		Septic Tank	Low		No change required
Tapawera Public Toilets	Main Road, Tapawera	Upgraded 2004	Fully Accessible	Reticulated	High	Planned painting programme	No change required
Murchison Rec Reserve Public toilets	Waller Street, Murchison	Good	Fully Accessible	Reticulated	High	Planned painting programme	No change required
Murchison Public Toilets	Fairfax Street, Murchison	Excellent, new 2005	Fully Accessible	Reticulated	High	Planned painting programme	No change required
Golden Bay							
Awaroa	Next to walkway to Lodge at coast	Excellent		Containment	High summer use		

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
Golden Bay Rec Park	Main Road, Takaka	Fair		Reticulated	Average	Connect to sewerage 2006	No change required
Information Centre	Willow Street, Takaka	Excellent, new 2005	Fully Accessible	Reticulated	High		No change required
Rose Garden	Commercial Street, Takaka	Excellent, renovated 2004	Fully Accessible	Reticulated	High		No change required
Ligar Bay Reserve	Ligar Beach, Golden Bay	Good		Reticulated	High summer use		No change required
Tata Beach Reserve	Tata Beach, Golden Bay	Excellent, renovated 2005		Reticulated	High summer use		No change required
Patons Rock Reserve	Patons Rock, Golden Bay	Good		Septic Tank	High summer use		No change required
Milnthorpe	Kendall Street, Milnthorpe	Good	Fully Accessible	Containment	Average		No change required
Miles Reserve	Parapara Road, Golden Bay	Fair		Containment	Average summer use		No change required
Memorial Hall	Tasman Street, Collingwood	Excellent	Fully Accessible	Reticulated	High		Upgraded 2007
Bainham Hall	Cooks Road, Bainham, Golden Bay	Fair		Septic Tank	Low		No change required
Salisbury Bridge Picnic	Collingwood Bainham Road,	Good		Containment	High summer		No change

Location		Condition	Accessibility	Sewer System	Demand Issues	Maint./ operation Issues	Strategic Objectives
area	Bainham				use		required
Tomatea Point	Pakawau, Golden Bay	Good		Containment	Average summer use		No change required
Uruwhenua Reserve	SH60, Golden Bay	Good		Containment	Low		No change required
Waitapu Bridge		Good		Containment	High summer use		No change required

5.7.2 Asset Performance

5.7.2.1 Provision

Current provision is considered to be adequate.

Councils strategy is to:

1. Provide toilet facilities only where a real need can be demonstrated;
2. Locate toilets strategically to give adequate coverage without undue overlap;
3. Consider non-asset solutions, such as portable toilets by others to meet peak demand; and
4. Minimise the risk of vandalism.

The provision of Public Conveniences has been divided into three categories in the Sanitary Services Assessment 2005. These are:

- 1 Toilet facilities in townships, predominantly to serve local shoppers;
- 2 Toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities; and
- 3 Toilet facilities on main tourist routes or at tourist attractions, predominantly to serve tourist groups.

5.7.2.2 Usage and Demand

Existing toilets appear to be meeting demand in the main townships there are current requests for additional toilet facilities at Rabbit Island, Marahau, Ben Cooper Park, Labyrinth Rocks and Mapua Waterfront Park.

5.7.2.3 Quality

Quality of Public Conveniences is driven by three factors. One is the quality of the building which is determined by its age, design and level of maintenance. A building condition assessment for maintenance planning purposes has been completed in 2008, however this is unlikely to have addressed quality or performance from a customer perspective. However the quality of toilets is generally considered to be adequate by staff.

The second and probably major factor is cleanliness. The frequency of toilet cleaning is matched to the level of use of the toilet and balanced against the cost of cleaning more than necessary. The effectiveness of the toilet cleaning service can also be a factor.

The third factor is vandalism and graffiti, which is a particular problem for Public Conveniences. Combating vandalism occurring or reducing its impact is a combination of good design, location and rapid responsiveness to any incidents.

5.7.3 Asset Condition

The building maintenance plan report had not been completed at the time of finalising this asset management plan.

5.7.4 Asset Valuation

The following are the asset values for the Public Conveniences.

**Table 5.13
Asset Values Summary – Public Conveniences– As at 1 July 2008**

	Land	Asset Depreciated Replacement Value	Annual Depreciation Requirement
All Public Conveniences	\$79,000	\$1,084,000	\$47,000

5.7.5 Maintenance and Operations

5.7.5.1 Operations

The Public Conveniences are managed by TDC staff under the control of the reserves manager.

The cleaning of the Public Conveniences is carried out under contract as part of the main reserves maintenance contract.

5.7.5.2 Maintenance Strategies

Three categories of maintenance are performed on Public Conveniences;

Reactive Maintenance:

Repair of assets required to correct faults identified by routine inspections and cleaning and notification from users of the toilets.

Reactive maintenance works are scheduled in accordance with the following priorities:

- Safety / health of toilet users
- Service to the users of the toilet is compromised or effected
- It is likely that the area of repair may expand or the method of repair change such that the cost of any repair may increase

The responsibility for undertaking Reactive Maintenance varies depending on the work required. Cleanliness, vandalism, graffiti and minor plumbing and building maintenance issues are responded to in the first instance by the cleaning contractor. If the issue cannot be resolved by the cleaning contractor, then it is referred to specialist trade contractors.

Routine Maintenance:

Routine maintenance mainly relates to cleaning. See section 5.8.5.4.

Planned Maintenance:

- May also be defined as preventative or programmed maintenance. Typical work includes repainting of external surfaces, repainting and redecoration of interiors, minor repairs and replacement of building components that are failing or will fail but do not require immediate repair.
- The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image.
- The planned maintenance programme will be reviewed and updated every five years based on condition inspections, maintenance trends and risks.

A survey of the toilets in 2008 has established a detailed asset inventory to component level that is stored in the Confirm AM system.

The 2008 survey also identified the asset condition and required maintenance work for the next ten years to 2018.

The responsibility to implement the building maintenance plan lies with the Council staff.

The exterior painting of seven toilets is currently contracted to Programme Maintenance Services on a seven year programme cycle.

5.7.5.3 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services that are provided to the required standard on a reliable basis.

Three general categories of inspection and reporting apply to Public Conveniences:

- Routine maintenance and service inspections by cleaning contractor.
- Routine inspection of the toilets by asset management staff
- Formal periodic condition inspections and report.

Routine maintenance inspections are undertaken by the cleaning contractor as part of the cleaning service to identify any immediate issues that require rectification.

The performance of the toilet cleaning contractors is monitored as part of the regular reserve contract audit and are inspected every two months.

Asset management staff as part of other inspections or as required, inspect other toilets not covered by this auditing periodically.

The formal periodic condition inspections will be undertaken every five years by qualified personal with expertise in building structures and maintenance, the development of long term building maintenance programmes and an understanding of public toilet service and quality requirements.

Public Toilet Inspection Programme

Inspection Type	Frequency	Inspector	Checks
Routine maintenance	As per cleaning frequency	Cleaning contractor	<ul style="list-style-type: none"> • Damage / breakage • Vandalism/Graffiti • Other failures/problems
Asset manager audit	Two monthly of selected sites	Asset manager or contract auditor	<ul style="list-style-type: none"> • Contractor performance/cleanliness • Damage / breakage • Vandalism/Graffiti • Other failures/problems
Formal periodic condition and long term maintenance plan	Five yearly	Structural and maintenance Engineer/ Asset Management Planner	<ul style="list-style-type: none"> • Structural issues • Quality standard • Cladding condition • Paint surfaces • Defects/problems – current • Predictive failure/defects

5.7.5.4 Service Standards

Service standards are defined in the reserves contract specifications.

There are three main service levels used to determine the cleaning frequency of Public Conveniences in Tasman District.

These are:

1. Daily – Township toilets, with twice daily for the summer period in high demand tourist locations
2. Three times per week - Parks and reserve toilets
3. Once per week – remote/low use toilets

Standards New Zealand NZS 4241:1999 Public Toilets provides guidelines for service standards and design. It is recommended that this standard be used as part of a review of public toilet provision, quality, maintenance and cleaning standards and for the design of new toilets.

5.7.6 Development Plan

5.7.6.1 Public Conveniences Review

There is currently no policy for the provision and development of Public Conveniences and a review is considered a medium priority. This will be based on NZS 4241 and will cover levels of service, design and construction standards, future toilet development needs and a renewal plan for replacement of toilets.

The Sanitary Services Assessment 2005 did not identify any need for additional facilities. *“The Council fulfils its requirements to provide adequate toilet facilities for the local communities in townships and recreational areas. The Council will continue to monitor the local community requirements and ensure that the existing facilities are maintained to the levels of service identified.”*

However, since the completion of that report, the following development of new facilities have been identified:

- Mapua Waterfront Park
- Rabbit Island - Conifer Park Mountain bike area
- Ben Cooper Park/Cemetery
- Labyrinths Rock – Golden Bay
- Marahau

5.7.7 Disposal Plan

There are no current plans to dispose of any existing toilet facilities.

5.7.8 Summary of Future Development Project Costs

Refer to the Financial Forecasts Section 6.4 for a detailed project list.

Capital funding has been allocated in year one of the LTCCP for the construction of toilets at Labyrinth Rock, Marahau year 1/3, Rabbit Island year 1, Mapua Waterfront Park year 2/3 and Ben Cooper Park in year 3.

5.8 Generic Issues

5.8.1 Renewals

5.8.1.1 Renewal Strategy

The general renewal strategy is to rehabilitate or replace assets when justified by:

- Asset condition and performance:

Renewal of an asset when it fails to meet the required level of service. Non-performing assets are identified by a physical condition inspection, the monitoring of asset reliability as reported during planned maintenance inspections, review of customer complaints, review of capacity and consideration of obsolescence.

- Indicators of non-performing assets include:

- structural failure
- repeated asset failure (reliability)
- poor appearance
- low customer satisfaction
- frequent vandalism
- unsafe
- low utilisation

- Economics: Renewals are programmed with the objective of achieving;

- the lowest life cycle cost for the asset (it is uneconomic to continue repairing the asset), or
- an affordable medium term cash flow, or
- savings by co-ordinating renewal works with other planned works.

- Risk: The risk of failure and associated financial and social impact justifies action (e.g. Safety of public if an asset fails e.g. play equipment)

Works are prioritised and programmed using the following criteria;

1. Public safety risk.
2. Statutory obligation.
3. Low customer satisfaction
4. Environmental risk.
5. Financial risk of deferring work.
6. Importance of the asset function.
7. Intensity of usage.

Renewal works identified in terms of the renewal strategies may be deferred if the cost is beyond the community's ability to fund it. This can occur when higher priority works are required on other infrastructure assets, or there are short-term peaks in expenditure or if an inadequate rating base exists.

When renewal work is deferred the impact of the deferral on economic inefficiencies and the system's ability to achieve the required service standards will be assessed. Although the deferral of some renewal works may not impact significantly on the operation of assets, repeated deferral will create a liability in the longer term.

5.8.1.2 Renewal Process

Reserves

The renewals programme for reserve assets is based on the asset inventory held in the Confirm Asset management system. An analysis of a combination of the assets remaining economic life and condition determines when assets are due for replacement.

At this stage a condition survey estimate of remaining life has not been completed and subsequently renewal plans have not yet been prepared.

Prior to the development of a detailed renewal programme an estimated figure has been used for this AMP and the financial predications based on known asset condition, comparative renewal expenditure by similar sized local authorities and affordability considerations. It is intended that this amount be amended in the future when an accurate renewal programme has been developed.

The recommended approach is the following;

The condition of the assets is updated every three years on a cyclical basis using the PRAMS asset condition grading system, by undertaking a physical inspection of every asset. Its remaining life is also reassessed to determine if its replacement is warranted with the current specified life.

The programme is then established by a desk top analysis matching the assets which have reached or will reach the end of their lives within the next ten years. Priority for replacement is given to those assets recording a condition of four (poor) or lower. Further prioritisation can be given to assets on high profile sites. To avoid significant high and low expenditure peaks, the renewal expenditure can be further adjusted to provide a more even expenditure from year to year to avoid significant changes to funding requirements where possible.

Providing all the above information is loaded, the Confirm AMS can generate a report which matches the asset condition with asset life; however specialist report packages provided by Confirm or alternative programmes such as Crystal or Excel need to be used.

The renewal programmes will be updated each year as part of the budget process to take account of what will be achieved in the previous (current) year and other priorities or changes (including asset deterioration) that may have occurred since the programme was last reviewed.

Assets such as gardens, sportsfield turf and assets under the valuation threshold are not included in the Depreciated Replacement Value and are therefore not funded for depreciation. However, these assets will still be identified for replacement within the renewal programme, rather than through a separate planned maintenance programme. The reason for this is that funding is provided from the same source and it will avoid unnecessary complication and confusion between renewal and planned maintenance.

The following is an example (using values and standards from another Council) of how renewal planning can be done for garden areas:

For lower grade garden areas partial replacement /replanting is likely to be more appropriate and therefore 25% to 50% of replacement value could be used. As for other assets, condition grading of each garden area is required to complete this exercise with a high confidence level.

The following is an example of a possible approach to garden lives and replacement value. This indicates a total average annual budget requirement of \$121,000 to undertake planned garden renewal.

Garden Grade / Type	Renewal life (years)	Total replacement value from current data	Percentage of replacement value (area)	Annual renewal percentage	Annual Estimate from current data
Garden: Perennial	8	\$9,700	100%	12.50%	\$1,213
Garden: Rose	12	\$17,675	100%	8%	\$1,414
Garden: G1	8	\$56,175	100%	12.50%	\$7,022
Garden: G2	12	\$882,790	100%	8%	\$70,623
Garden: G3 & G4	15	\$599,675	50%	6.50%	\$19,489
Garden: G5 & G6	20	\$1,694,575	25%	5%	\$21,182
Garden: Hedge	25	\$10,736	100%	4%	\$429
Garden: Annual	NA				
Reveg: Establish. All Levels	NA				
TOTAL					\$121,373

Buildings

Renewal of complete building assets is relatively rare due to most buildings long life. Toilet buildings are the most likely to be replaced in entirety due to their comparatively shorter lives.

Buildings are complex structures comprising many different components which require different maintenance and renewal requirements.

As a result the focus for long-term asset management planning for buildings is based on a long term maintenance plan. This plan includes a combination of maintenance work to preserve the asset condition and operational reliability (sometimes referred to as preventative maintenance) and asset renewal where individual components are replaced. However this asset renewal of individual components does not generally affect the overall life expectancy or value of the building, hence the work is not capitalised.

The building maintenance plan (BMP) includes a wide variety of work ranging from minor regular tasks such as external building and gutter cleaning to major renovations and upgrades. Where major upgrades are scheduled, consideration will need to be given to capitalising the work if the result will affect the buildings value and/or life.

5.8.1.3 Renewal Standards

The standards and specifications for renewal works are generally the same as for new works as detailed in the Levels of Service section.

Renewal of assets involves their complete removal and replacement of an asset with a modern equivalent providing a similar level of service; or a major refurbishment that restores the asset to an excellent condition and extends its life significantly.

Removal and replacement is normally undertaken for:

- Smaller assets such as park furniture, fences, signs etc
- Playground equipment – although refurbishment may be an option for some items
- Gardens. Generally all the shrubs are removed although larger shrubs and trees may be retained if in good condition. Depending on its condition the top layer of soil may be removed or else conditioned with the addition of compost.
- Concrete or cobblestone surfacing
- Underground services. While refurbishment of some pipes is possible with the insertion of a liner – the general approach in parks is to install new pipes and services. This may or may not involve the removal of existing pipes and services.

Refurbishment may be undertaken for larger or more complex assets such as:

- Sports turf where the surface is fully cultivated, re-levelled and re-sown. Extra services such as irrigation and drainage pipes may also be installed.
- Road, carpark and path asphalt and chipseal. Generally the sub base is retained and the top layer only is replaced.

5.8.2 Customer Service

Customer calls are logged as service requests as part of the Confirm AM system by Customer services staff. Once logged and allocated the Parks staff member receives an email alert that a call has been logged.

Customer service staff are trained to deal with simple issues directly and may answer a number of calls on behalf of the Parks staff.

If the relevant staff member is not available, and it is not appropriate to log the call onto the confirm system a message can be left on the voice mail answering service, an email can be sent or the operator can refer the caller to another staff member.

After hours calls are handled by a separate corporate contractor who will refer items requiring urgent action direct to the maintenance contractor who has authority to take appropriate action (within defined contract limits).

5.8.3 Risk Management

5.8.3.1 Potential Risks

(a) Service Standards

The specifications for all regular maintenance and operation activities have been defined and documented in the maintenance contracts.

(b) Health and Safety

A Health & Safety plan is in place for the Council, which details the requirements for staff and the management of contractors working for the Council.

Parks user safety is addressed through hazard identification which is undertaken informally on an ongoing basis by contract staff and formally as part of the contract performance and asset condition audit inspections. Playground safety inspections are undertaken weekly and play equipment is manufactured and installed in compliance with the relevant playground standards.

Swimming Pool user safety is addressed by the pools contractors being Pool Safe compliant.

At the rural community pools, key only access and signage relating to usage and appropriate supervision mitigates the risks associated with the use of these pools.

Emergency evacuation plans are in place for community buildings and pools

Building WOF's are in place for all the buildings that require them.

(c) Asset Risk Plan / Business Continuity / Lifelines

The Council is planning to undertake a Council wide risk assessment exercise during 2010/11 .

(d) Climate Change Act

The Climate Change Act is not considered to have any impacts on this activity at this time.

However, coastal erosion is an ongoing issue and TDC currently supports Coast Care at a number of sites. This is centred on restoration and protection of the Coastal dune system. This is currently considered the best response to coastal erosion and possible future sea level rise.

A number of reserves are located on the coastal margin and could be adversely affected by sea level rise and inundation. As such, reserves management will need to closely monitor this issue in the future and be involved in Council monitoring, assessment of impacts and possible options for mitigation.

(e) General Management Issues

(i) Contracts Supervision

Maintenance contractors are supervised directly by staff from the Community Services Department. In some cases contractors on development projects may be supervised by the Architect or other specialist consultant.

(ii) Legislative Compliance

All relevant legislation relating to this activity is considered to be complied with.
This includes:

- Local Government Act 2002
- Reserves Act
- Resource Management Act
- Building Act
- Health & Safety In Employment Act

(iii) Industry Standards and Guidelines

There are a number of industry standards and guidelines that affects this activity. The activity areas that are considered to carry risk and where compliance with industry standards or guidelines in place are:

Parks operations:

- NZS 8409:2004, Management of Agrichemicals
- NZS 5828:2004 Playground Equipment and Surfacing (and previous standards that applied at time of construction)
- SNZ HB 8630:2004 Tracks and outdoor Visitor Structures
- NZS 3910:2003 Conditions of Contract for Building and Civil Engineering Construction
- NZS 8603:2005 Design and Application of Outdoor Recreation Symbols
- NZ 4241:1999 Public Toilets guidelines for service standards and design.

Swimming Pools

- NZS 5826:2000 Pool Water Testing
- NZRA Pool Safe Scheme

(iv) Insurance

All buildings and plant are adequately insured.

Insurance cover is reviewed and updated annually through Councils insurance brokers.

An insurance excess of \$2,500 applies to any claim. This means that for minor asset damage or loss, which applies to the majority of repairs required for accidental or vandalism damage, the Council effectively self insures by providing an annual budget provision to meet these repair costs.

(v) Resources

Sufficient staff resources of a suitably skilled nature are in place to manage and operate this activity.

An increase in staff resources has been allowed for to meet expected growth in reserves assets from 2011/12.

(vi) Unforeseen Events

Storm damage to the parks and street trees is the major risk faced by the parks activity, however this risk is not considered a high risk or of particularly major consequence. The best way to reduce this risk is for regular tree maintenance to be undertaken, which is in place.

The current Council approach is to deal with events as or if they arise. For minor events the costs will be accommodated within existing budgets if possible. If additional costs over budget are incurred, this will be reported to Council.

Flooding is the other significant risk in the district. Potential damage to parks and community facilities is mitigated by limiting development on high risk areas e.g. riverbank or low lying reserve areas. No other provisions are in place to deal with the effects of a major flood on this activity, as the consequences are not considered to be significant compared with other issues that will arise in the case of this scale of event.

(vii) Attention to Repairs

Faults or request for service reported by the public are dealt with by the customer services staff and referred to the reserves contractor for action if required, or referred to the Community services staff responsible for the area or activity as appropriate, for action. Inspection and remedial work is carried out within a response time that is considered appropriate to the issue within the following response times:

- Urgent (public safety issues) – 2 hours
- Priority – 24 hours
- Standard – 5 working days
- Non urgent – 15 working days

Some faults or request for service relating to trees are referred to the consulting arborist who will refer the action required to the appropriate contractor, or if outside his power to act, will refer the issue back to the Reserves Manager for confirmation.

Minor faults or request for service received after hours are referred direct to the appropriate contractor, who has authority to take the appropriate action required (within limits specified in their contract).

(viii) Delegations

Financial authority delegations are in place for all staff with purchasing authority.

(ix) Responsibility Allocated to Ensure Completion of Work

Individual responsibilities are defined in their job description and annual work programmes

Progress against annual work programmes are monitored on a quarterly basis through staff meetings and other communication.

A formal review of performance is undertaken at the end of each financial year, areas for improvement (if any) identified, and the work programme for the coming year is agreed.

(x) Council Policies

The Council has a Corporate Policy manual in which are recorded all council policies.

(xi) Monitoring and Reporting

The Community Services Manger formally reports to the Community Services Committee every month on progress towards achieving the outcomes identified in the LTCCP.

(xii) Bylaws

The existing Council Bylaws for this activity are considered to be out of date and are not applied. There are no current plans to put new bylaws in place for Community Services assets or functions.

(xiii) Cost 'Blowouts'

Operational and capital expenditure is monitored monthly to ensure expenditure is achieved within budget targets.

5.8.3.2 Risk Management Strategy

The Council's Risk Management Strategy in relation to the Community Services is:

- To maintain and ensure compliance with up to date Health and Safety Plans for all staff and contractors and manage the contractors response to new Health & Safety issues.
- To monitor the condition of playgrounds on a regular basis and maintain compliance with NZS 5828:2004.
- That a regular maintenance programme is undertaken on all street and park trees

- To monitor potential hazards in all reserves on a regular basis, and to take appropriate action to reduce possible risks by eliminating, mitigating or isolating the hazard as soon as any potential hazard is identified.
- To monitor structures and public buildings so that they are maintained in a safe and sound condition that complies with the Building Act where required.
- That tracks and walkways comply with the NZS HB 8630:2004.

5.8.4 Bylaws

Under Section 158 of the Local Government Act 2002 all bylaws must be reviewed within five years after the date of commencement of this section, unless they cease to have effect before a review would otherwise be required.

To date the following bylaws have been reviewed and adopted:

Tasman District Council Consolidated Bylaw

- Chapter 2 – Dog Control Bylaw 2004
- Chapter 3 – Control of Liquor in Public Places 2004
- Chapter 4 – Speed Limit Bylaw 2004
- Chapter 5 – Navigation Safety Bylaw 2005
- Chapter 6 – Trading in Streets & Public Places Bylaw 2005
- Chapter 7 – Traffic Control Bylaw 2005
- Chapter 8 – Stock Control & Droving Bylaw 2005

There are no current plans to put new bylaws in place for Community Services assets or functions.

6. Financial Summary

6.0 Financial Forecasts

6.1 Assumptions and Confidence Analysis

6.1.1 Assumptions

The following base assumptions have been made in preparing 10 year forecasts:

- All expenditure is stated in dollar values as at 1 July 2009 with no allowance made for inflation over the 10 year planning period
- Tasman District Council will continue to be involved in providing all current services
- Operation budget projections are based largely on historical unit costs and levels of expenditure.
- The reserves operating cost projections provide for an average annual growth increase of 2.4% per annum over the 10 year planning period.
- Maintenance costs are increased in line with planned development work.
- The renewal programme identified in Section 5.9 is a combination of identified known projects and estimated lump sum amounts to cover minor asset renewals and other unknown but anticipated costs. The development of a comprehensive capital renewal programme is an identified improvement for future years.
- Capital development budgets are based on estimates for known projects, with further allowance provided to maintain current and historic levels of expenditure which are assumed to continue at a similar level.
- Capital costs for the development of Saxtons Field have been agreed to by both the Nelson City and Tasman District Councils over a ten year period. This work commenced in 2004/05. The agreement provides for the maintenance to continue with each Council being responsible for the areas in their ownership. It is proposed that the maintenance for the total development will be shared by the two Councils at the end of the ten year development.
- Under the Nelson/Tasman Regional Funding Policy capital costs are also provided to other regional facilities without the need for any contribution to operational costs. Examples of this would be the Theatre Royal and Trafalgar Park.

Funding to undertake the following tasks identified in the Asset Management Improvement Programme have been incorporated in the operating expenditure forecasts from 2009/10:

- Implementation of Buildings & toilets long term maintenance plan
- Preparation of a long term building maintenance plan for swimming pools
- Development of a reserves strategy by June 2010
- Development of a policy for assessment of new development projects and grant requests by June 2010
- Development of a community halls & buildings strategy by June 2011
- Development of cemetery policy by June 2012

6.1.2 Confidence in Financial Data

The confidence grades are based on the following: A, Highly reliable; B, Reliable; C, Uncertain; D, Very uncertain.

Confidence Grades – Financial Data

Cost area	Confidence grade	Reason
Reserves Maintenance / operations	A and B	A > There is a high degree of confidence in operational costs due to delivery via long term contract. B> There is a degree of uncertainty regarding the actual rate of growth of the asset and future cost changes as a

		result of this growth.
All other activities operations/maintenance	A & B	A > Based on a consistent history the current costs are considered to be highly reliable for the next 5 years. B > A degree of uncertainty arises regarding future changes due to possible new developments (e.g. Motueka pool) and other operational changes as a result of growth demand and community preferences.
Renewals	D	Current renewal budgets are largely based on anticipated cost assumptions. Completion of asset age and condition and development and development of renewal planning is required for all assets.
Development	A to D	Generally very reliable for the first 1 to 2 years, then drops to B for years 3 & 4 and then to C for years 5 to 6 and to D for years 7 to 10. While there has been some work put into reserve management plans which identify future works, accurate long term development planning is extremely difficult to achieve due to changing demands, issues and priorities.
Disposal	A	Disposal of assets unlikely.
Valuation	A	A > Building assets have been appropriately identified and valued A > Reserve and other infrastructural assets are accurately recorded and have recently been valued appropriately

6.2 Funding Strategy

There are five main funding sources available for Community Services:

- General rates
- Reserve financial contributions (RFC's)
- User charges
- Grants and subsidies
- Loans

1 General rates

General rate funding is used to meet operational and renewal expenditure.

2 Reserve financial contributions (RFC's)

Funding for reserve land purchase and development is provided from Reserve Financial Contributions.

Reserve financial contributions can be used for the following purposes:

- Reserve Land purchase
- Reserve developments
- Community facility developments
- Recreation facility developments
- Grants to organisations for development of community and recreation facilities

3 User fees & charges

Users fee income is derived from the following activities:

- Sports field user charges
- Use of reserves for community based events
- Use of reserve for commercial events and activities

The bulk of user charges income arises from leases and licences to occupy reserve land, which include:

- Sports and recreation clubrooms
- Exclusive use sports areas e.g. bowling and tennis clubs
- Grazing leases of undeveloped reserve land
- Playcentres and kindergaten land lease rentals

4 Grants and subsidies

One off external grants and subsidies relating to specific projects or activities may be available from time to time.

5 Loans

Loan funding is generally only used to fund large capital works projects (where no other funding source is available) to spread the impact on rate funding requirements.

Most major reserves capital expenditure is funded from reserve financial contributions however the development of the Mapua Waterfront Park will be loan funded.

6.3 Twenty Year Forecasts

The 20-year financial forecast for the District's Community Services activities include the following:

- Operations and Maintenance
- Income (fees and charges and contributions)
- Operating Expenditure (maintenance, service contracts, electricity etc)
- Direct Expenditure (interest, depreciation)
- Indirect Expenditure (overheads)
- Capital
- New Works (RFC's funding)
- Loan repayments

These figures enable the generation of asset cashflows.

The work needs and the assumptions made in preparing the financial projections are discussed for each asset area in Section 5.0.

Projections are shown in dollar values current as at 1 July 2009.

Parks and Reserves	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$	2014/2015 Budget \$	2015/2016 Budget \$	20016/2017 Budget \$	2017/2018 Budget \$	2018/2019 Budget \$
INCOME											
General Rates	3,773,078	4,121,341	4,264,865	4,413,021	4,442,942	4,556,274	4,638,731	4,726,145	4,793,020	4,867,019	4,905,678
Targeted Rate	-	-	-	-	-	-	-	-	-	-	-
Fees & Recoveries	1,900,337	1,935,700	2,005,700	2,130,400	2,155,400	2,185,400	2,185,400	2,285,400	2,285,400	2,285,400	2,285,400
Sundry Income	265,892	253,340	299,223	303,908	303,737	303,562	303,385	303,204	303,020	302,834	302,663
TOTAL INCOME	5,939,307	6,310,381	6,569,788	6,847,329	6,902,079	7,045,236	7,127,516	7,314,749	7,381,440	7,455,253	7,493,741
OPERATING COSTS											
Cemeteries	225,005	291,149	299,739	302,066	300,439	301,382	317,747	321,692	322,201	323,122	322,184
Public Conveniences	410,309	555,685	572,211	575,145	577,094	578,283	580,004	578,673	579,315	580,476	579,295
Urban Open Space & Amenity Reserves	710,210	712,078	745,461	775,689	782,987	790,711	811,658	813,605	822,078	839,742	844,032
Gateway Projects		35,000	45,000	45,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Trees Plots and Verges	163,717	170,029	186,119	188,446	186,819	187,762	189,127	188,072	188,581	189,502	188,564
Formal Parks and Gardens	155,611	163,000	170,000	181,000	184,000	191,000	194,000	199,000	201,000	208,000	211,000
Special Interest Sites	80,337	75,000	77,000	81,000	83,000	86,000	89,000	92,000	94,000	98,000	100,000
Sports Grounds	420,575	499,638	511,108	516,327	527,078	533,381	544,771	546,810	556,513	560,790	561,992
Rabbit Island	226,011	334,682	338,121	349,641	348,458	349,464	360,727	359,746	360,279	360,982	360,365
Rural Recreation & Esplanade Reserves	278,543	360,029	385,619	413,446	424,819	439,262	451,627	457,572	464,081	472,002	477,094
Walkways	193,135	161,170	168,547	178,442	187,817	196,178	206,703	214,297	224,492	232,845	239,486
Miscellaneous	127,660	122,303	122,795	123,115	122,891	123,020	123,207	123,062	123,132	123,258	123,129
Asset Management	1,007,987	944,128	969,299	1,012,620	1,012,985	1,055,590	1,064,951	1,107,909	1,114,150	1,114,933	1,118,116
Special Purpose Committees	529,795	494,041	497,190	498,460	497,353	498,559	499,945	498,858	499,485	500,160	499,646
Loan Interest	223,976	214,309	236,870	238,201	219,567	201,787	184,587	167,384	150,209	133,275	126,188
Reserve DIL Maintenance											
Costs	728,537	908,518	1,077,583	1,014,603	890,631	1,013,103	874,852	919,044	1,053,338	868,200	998,634
Depreciation	636,526	217,851	252,795	296,117	334,537	359,183	390,430	427,458	453,017	480,203	496,050
TOTAL OPERATING COST	6,117,934	6,258,610	6,655,457	6,789,318	6,695,475	6,919,665	6,898,336	7,030,182	7,220,871	7,100,490	7,260,775
NET COST OF SERVICE (SURPLUS)	178,627	- 51,771	85,669	- 58,011	- 206,604	- 125,571	- 229,180	- 284,567	- 160,569	- 354,763	- 232,966

TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	178,627	- 51,771	85,669	- 58,011	- 206,604	- 125,571	- 229,180	- 284,567	- 160,569	- 354,763	- 232,966	
Capital	2,143,611	1,653,500	1,500,000	1,293,000	1,210,000	885,000	1,380,000	845,000	1,065,000	1,435,000	1,270,000	
Transfer to reserves	-	-	-	-	-	-	-	-	-	-	-	
Advances Given	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal	118,985	201,918	226,918	239,418	232,299	217,764	217,764	217,764	217,011	211,663	207,798	
	2,441,223	1,803,647	1,812,587	1,474,407	1,235,695	977,193	1,368,584	778,197	1,121,442	1,291,900	1,244,832	
SOURCE OF FUNDS												
Loans Raised	-	500,000	500,000	-	-	-	-	-	-	-	240,000	
Restricted Reserves Applied	1,393,335	696,080	668,851	767,349	490,217	205,969	526,113	- 101,302	216,384	359,656	56,741	
Allocation from Camping Grounds, Comm Housing & Forestry	405,432	389,716	390,941	410,941	410,941	412,041	452,041	452,041	452,041	452,041	452,041	
Restricted Reserves Applied	-	-	-	-	-	-	-	-	-	-	-	
Advances Repaid	5,930	-	-	-	-	-	-	-	-	-	-	
	1,804,697	1,585,796	1,559,792	1,178,290	901,158	618,010	978,154	350,739	668,425	811,697	748,782	
NON FUNDED DEPRECIATION												
Depreciation to be funded at income statement level	636,526	217,851	252,795	296,117	334,537	359,183	390,430	427,458	453,017	480,203	496,050	
	636,526	217,851	252,795	296,117	334,537	359,183	390,430	427,458	453,017	480,203	496,050	
	2,441,223	1,803,647	1,812,587	1,474,407	1,235,695	977,193	1,368,584	778,197	1,121,442	1,291,900	1,244,832	
Deficit requiring funding	-	-	-	-	-	-	-	-	-	-	-	

**Golden Bay Reserve
Financial Contributions**

2009 to 2019

Projects	Year 1	Year 2	Year 3		Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Walkways/cycleways											
General	30,000	80,000	80,000	Cycleway/walkway strategy	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Selwyn Street walkway etc	30,000			Completion of walkway							
Sports Fields											
GB Recreation Reserve		15,000		Upgrade of facilities and tree planting	100,000		5,000		5,000		5,000
Picnic Areas											
General		10,000			10,000		10,000		10,000		10,000
Gardens											
Art Works	15,000		15,000	Funds for future art works		15,000		15,000		15,000	
General	5,000		20,000	1st year Mrs Falconers cnr		5,000		20,000			
Playgrounds											
General - New reserves etc		60,000	40,000	2nd year Takaka upgrade	30,000		30,000		30,000		30,000
Toilets											
Labrynth Rocks	20,000	5,000		Support for Friends -C/parking & toilets							
General	20,000	20,000			80,000			80,000			
Tennis Courts											
General resurfacing/new			80,000			80,000				80,000	
Cemeteries											
General		10,000		Rototai Natural Burials Area	10,000						10,000
Coastcare											
General	50,000	50,000	50,000	Support for CC Groups around the Bay	50,000	50,000	50,000	50,000	50,000	50,000	50,000
New Reserves											
Land Purchase	30,000			Ext to Millenium Res (Hanson Winter Res)			150,000				200,000
Miscellaneous											
School Pools - Upgrades			60,000	If required					60,000		
School Gym								40,000			
Small Wharfs - Rebuilding	30,000	70,000	50,000	Milnthorpe/Collingwood various options			10,000				
Interpretation Panels	10,000	10,000		For coastal reserves bird info, coast care info, particular reserve values etc	10,000		10,000		10,000		10,000
Transfer to Districtwide Financial Contributions	14,000	14,000	13,000		13,000	6,000	0	0	0	0	0

Total Expenditure	254,000	344,000	408,000		383,000	236,000	345,000	285,000	245,000	225,000	395,000
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Est Opening Balance	300,000	296,000	252,000		144,000	61,000	125,000	80,000	95,000	150,000	225,000
Projected Income	250,000	300,000	300,000		300,000	300,000	300,000	300,000	300,000	300,000	300,000
	550,000	596,000	552,000		444,000	361,000	425,000	380,000	395,000	450,000	525,000
Expenditure	254,000	344,000	408,000		383,000	236,000	345,000	285,000	245,000	225,000	395,000
Est Closing Balance	296,000	252,000	144,000		61,000	125,000	80,000	95,000	150,000	225,000	130,000

**Motueka Reserve
Financial Contributions 2009 to 2019**

Projects	Year 1	Year 2	Year 3	Comments	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Walkways/cycleways											
General	40,000	30,000	30,000	Cycleway/walkway strategy	30,000	50,000	50,000	50,000	50,000	50,000	50,000
Tapu/Stephens Bay	10,000	20,000	20,000	Upgrade of reserve walkways	20,000						
Cycleway - Kaiteriteri	10,000			Part of MBT on DOC land							
Sports Fields											
Memorial Park Carpark etc										100,000	100,000
Sportspark Motueka Carpark etc	50,000	50,000					50,000				
Riwaka Rugby (DSIR) Grounds	15,000	10,000		1st yr vehicle barrier 2nd landscaping		50,000					
Goodman Rec Park (carparking)					50,000						
Rec Centre carpark								50,000	100,000		
Picnic Areas											
General						20,000			20,000		
Stephens Bay Development					30,000	30,000					
Beach Reserves	20,000	20,000	20,000	General facilities	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Motueka Quay - Carparking	30,000	15,000		Parking/seal around memorial							
Tapu Bay Development		20,000		Upgrade of facilities in reserve.							
Gardens											
Decks Reserve	25,000			Finish tea house, plaque project	5,000			5,000			5,000
Pethybridge Rose Garden		5,000				5,000			5,000		
Goodman Ponds	5,000		10,000	Ongoing development		10,000		10,000		10,000	
Art Work		7,500		General artwork around Motueka	7,500		7,500		7,500		7,500
Playgrounds											
General - New reserves etc		45,000			45,000		45,000		45,000		45,000
Old Wharf Road Youth Park	25,000		50,000	Ongoing development		5,000		5,000		5,000	
Toilets											
Marahau							125,000				
General			50,000								
Tennis Courts											
General resurfacing/new								50,000			

Cemeteries												
Natural Burial Area/roadway	15,000					15,000						
Fletts Road Cemetery			15,000	Extension - subdivision development								
Coastcare												
General	15,000	15,000	15,000	Torrent Bay, L/Kait, Stephens Bay	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Riwaka - Beach area	10,000					20,000	30,000					
Motueka Foreshore Protection	10,000	20,000	20,000	1st year planning advice yr 2+3 work	20,000	20,000	20,000	20,000	50,000	40,000	40,000	
New Reserves												
Land Purchase										100,000		
Miscellaneous												
Keep Motueka Beautiful - Project support	10,500	10,500	10,500	Continued support of KMB	10,500	10,500	10,500	10,500	10,500	10,500	10,500	10,500
Motueka Clock Tower Trust - Loan	7,500	7,500	7,500	Assistance with loan repayments	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Security Cameras		5,000		New and upgrades	5,000		5,000		5,000			5,000
Imagine Theatre - New Work	8,500		43,000									
Future Planning	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Recreation Centre - New work											20,000	
Motueka Quay Wharf Repair	10,000	20,000	20,000	1st year advice/resource consent								
Transfer to District Wide Financial Contributions	7,000	5,000	8,500		9,500	6,000	0	0	0	0	0	0
Total Expenditure	333,500	315,500	329,500		285,000	294,000	395,500	253,000	345,500	388,000	315,500	
Est Opening Balance	190,000	136,500	71,000		16,500	31,500	67,500	2,000	79,000	63,500	5,500	
Projected Income	280,000	250,000	275,000		300,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000
	470,000	386,500	346,000		316,500	361,500	397,500	332,000	409,000	393,500	335,500	
Expenditure	333,500	315,500	329,500		285,000	294,000	395,500	253,000	345,500	388,000	315,500	
Est Closing Balance	136,500	71,000	16,500		31,500	67,500	2,000	79,000	63,500	5,500	20,000	

**District Wide Reserve
Financial
Contributions 2009 to 2019**

Projects	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Management Plans	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Consultant fees	30,000	25,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Library Books	47,000	48,000	49,000	50,000	51,000	52,000	53,000	54,000	55,000	56,000
Protected Trees	15,000	0	0	0	0	0	0	0	0	0
Golden Bay Ward										
Halls and Reserves	30,000	45,000	45,000	55,000	55,000	45,000	45,000	50,000	50,000	50,000
Revegetation Work	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Motueka Ward										
Halls and Reserves	15,000	15,000	30,000	40,000	20,000	20,000	20,000	25,000	25,000	25,000
Revegetation Work	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Waimea/Lakes Ward										
Halls and Reserves	75,000	77,500	80,000	82,500	85,000	85,000	90,000	110,000	140,000	150,000
Revegetation Work	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Richmond Ward										
Halls and Reserves	20,000	20,000	20,000	30,000	30,000	25,000	45,000	45,000	25,000	30,000
Revegetation Work	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Expenditure	312,000	310,500	324,000	357,500	341,000	327,000	353,000	384,000	395,000	411,000
Estimated Opening Balance	7,000	5,000	4,500	10,500	3,000	2,000	15,000	22,000	18,000	23,000
General Rate Allocation	240,000	260,000	280,000	300,000	320,000	340,000	360,000	380,000	400,000	420,000
Transfer from Ward Accounts	70,000	50,000	50,000	50,000	20,000	0	0	0	0	0
Estimated Closing Balance	5,000	4,500	10,500	3,000	2,000	15,000	22,000	18,000	23,000	32,000

**Waimea/Lakes/
Murchison Reserve
Financial
Contributions**

2009 to 2019

Projects	Year 1	Year 2	Year 3	Comments	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Walkways/cycleways											
Wakefield/Brightwater		20,000		Cycleway/walkway strategy	20,000		20,000		20,000		20,000
Rural 3 Areas	20,000	20,000	20,000	Appleby Estates, Old Coach Road.	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Mapua District	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000
Ruby Bay Bypass					25,000	25,000					
Miscellaneous	50,000	50,000	50,000	Estuary links etc	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Sports Fields											
Murchison	10,000	10,000		Continue with upgrade							40,000
Lord Rutherford Development	80,000	10,000	20,000	3rd field for this park.						20,000	
Mapua Rec park - Carpark etc					100,000	50,000					
Picnic Areas											
General	10,000		10,000			10,000		10,000		10,000	
Faulkner Bush		10,000		New facilities.		10,000			10,000		
Rabbit Island Sails etc		10,000		New facilities.			10,000				10,000
Waimea River Park	10,000	10,000	25,000	Support of project.	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Gardens											
Brightwater Village Green			90,000	Creating a Village Green							
Murchison Playground		8,000		Revamp of shrubbery around car park.							
Wakefield Village Green		10,000		Upgrade of facilities							
General	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000
Playgrounds											
General - New reserves etc		40,000	40,000	Murchison		40,000		40,000		40,000	
Toilets											
Waterfront Park		100,000	100,000								
Conifer Park	80,000										
General			40,000			60,000			80,000		40,000
Tennis Courts											
General resurfacing/new			30,000				30,000			30,000	
Wakefield Tennis Resurfacing	30,000										
Cemeteries											
General		10,000			10,000		10,000		10,000		10,000
Coastcare											

General	25,000	25,000	25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000
New Reserves											
Land Purchase	350,000			Ngatimoti Res, Lord Rutherford Park		50,000	100,000		150,000	150,000	150,000
Hall Trusts											
Miscellaneous		5,000	30,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000
Miscellaneous											
Mapua Water Front Park \$1.0m	Loan	Loan		To be funded by loan							
Skateparks							100,000	50,000		100,000	
BMX Tracks	15,000			Rural Towns	15,000						
Rabbit Island Development/Roading			20,000		60,000						
Equestrian Park Development	15,000	15,000		Loan funding				30,000			30,000
Murchison Golf Club land development	15,000	15,000									
Rotoiti Hall Carpark		20,000									
Loan											
Interest and Principal - Estimated	50,000	75,000	125,000		125,000	125,000	125,000	125,000	125,000	125,000	125,000
Transfer to District Wide	38,500	25,000	23,000		20,500	9,000	0	0	0	0	0
Total Expenditure	818,500	508,000	668,000		500,500	504,000	520,000	380,000	520,000	600,000	550,000

Est Opening Balance	400,000	81,500	123,500		5,500	55,000	101,000	131,000	301,000	331,000	281,000
Projected Income	500,000	550,000	550,000		550,000	550,000	550,000	550,000	550,000	550,000	550,000
	900,000	631,500	673,500		555,500	605,000	651,000	681,000	851,000	881,000	831,000
Expenditure	818,500	508,000	668,000		500,500	504,000	520,000	380,000	520,000	600,000	550,000
Est Closing Balance	81,500	123,500	5,500		55,000	101,000	131,000	301,000	331,000	281,000	281,000

Richmond Reserve Financial Contributions

2009 to 2019

Projects	Year 1	Year 2	Year 3	Comments	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Walkways/cycleways											
General	100,000	100,000	100,000	Cycleway/Walkway Strategy	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Estuary	60,000	25,000	25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000
Sports Fields											
Training Lights - General		60,000	60,000	Jubilee Park		20,000	20,000				
Jubilee Park - Car park				Tasman Tennis Club	150,000						
Cricket Nets - Jubilee Park		25,000		Relocate to Southern end of park.							
Development of new Sports Fields									100,000	100,000	
Picnic Areas											
Waimea River Park	10,000	10,000	25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000
Aniseed Valley	10,000	10,000	10,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000
Gardens											
Art Work	15,000		15,000			15,000		15,000		15,000	
Washbourn Gardens	30,000		15,000	Facilities Upgrade		25,000		25,000			25,000
New Garden Development						55,000					
Playgrounds											
Chelsea Ave Reserve		50,000		For reserve extension							
Richmond Pool Site		75,000									
General	15,000		50,000	Cambridge St upgrade	50,000		50,000	50,000		50,000	50,000
Toilets											
Ben Cooper/Cemetery			130,000	Toilets for Sportsfields							
Miscellaneous		20,000			20,000		20,000	120,000		150,000	
Tennis Courts											
General resurfacing/new					100,000				60,000		
Cemeteries											
Richmond Cemetery Drive etc	50,000			Seal Driveway		35,000	35,000				
Richmond Cemetery New Land -\$3.0m loan											300,000
New Reserves											
Land Purchase							250,000		250,000		
Miscellaneous											
ASB Aquatic Centre - Improvements					150,000						
Estuary Reserve			180,000			180,000				180,000	
Skate Park							75,000	75,000			

Security Cameras		10,000			10,000			10,000			10,000
Reservoir Creek Native Bush		25,000	25,000	Planting, pest control, w/ways	15,000	15,000	15,000		15,000		15,000
Future Planning	5,000	5,000	5,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfer to District Wide Financial Contributions	10,000	6,000	5,500		7,000	3,000	0	0	0	0	0
Total Expenditure	305,000	421,000	645,500		667,000	513,000	630,000	460,000	590,000	660,000	565,000

Est Opening Balance	120,000	265,000	294,000		198,500	81,500	118,500	38,500	228,500	288,500	278,500
Projected Income	450,000	450,000	550,000		550,000	550,000	550,000	650,000	650,000	650,000	650,000
	570,000	715,000	844,000		748,500	631,500	668,500	688,500	878,500	938,500	928,500
Expenditure	305,000	421,000	645,500		667,000	513,000	630,000	460,000	590,000	660,000	565,000
Est Closing Balance	265,000	294,000	198,500		81,500	118,500	38,500	228,500	288,500	278,500	363,500

7. Asset Management Practices

7.0 Asset Management Practices

7.1 Asset Management Systems

The Council operates Confirm which is a specialised Asset Management Application.

This holds a data base of all parks and reserves land, assets and building information.

It also records non Council land that is maintained by Council such as Right of Way easements. It does not currently record esplanade strips and it is recommended that these be added, to provide a comprehensive data base of any non Council land it maintains and any land it has an interest in.

Confirm holds an asset register of all parks & reserves assets. These records are considered to be 98% complete for above ground assets. It also includes some of the underground services e.g. irrigation systems and some sewer on recent developments.

The asset records for some of the reserves managed by Management Committees are not comprehensive with just the major assets recorded.

The asset information currently records base details relating to:

- Asset type
- Measurement information – (how many and size)
- Asset creation date
- Location description
- Maintenance contract and area, if any
- Ward
- Category and reserve classification
- Customer responsible for asset
- Attribute detail about asset

It may also record the following additional information:

- Scanned as built plan links
- Asset notes and description

For tree assets, the following information is collected and recorded

- Location – some
- Species of tree
- Date of creation (DOB)
- Numbers of trees (old data)
- Maintenance contract that applies
- Overhead services
- Protected trees
- Staked/un staked
- Mulched and type

Original tree asset records group like trees in some instances. Current practice is now to record each tree as an individual asset. Bush areas are recorded by square metre area size.

The reserve location is also recorded by GPS reference and can be mapped via the GIS system. The GIS system is also linked to the Confirm system so that both systems are as up to date as possible.

The location of assets by GPS is a possible future development.

Confirm is also now (2008) being utilised to provide valuation information for the parks assets including useful lives and standard replacement values for producing a valuation report directly.

Confirm is used to undertake all contract management functions – refer to Section 5.1.6 for operational details.

Confirm has a customer service enquiry functionality that is used to log and manage customer calls (service requests).

Landscape plans and as built information is contained within the “Silent One” system that Council operates. This is a scanned image repository system. It is not yet a complete record of all plans. Some documents and images are also stored on the network drive and linked to confirm direct e.g. plaques and signs photos and management plans.

All other plans and records are kept in hard copy form.

7.2 Asset Information and Processes

AM Activity	Current Practice	Best Practice	Improvement
Asset Register – Land	<ul style="list-style-type: none"> All land that is covered by maintenance contracts is recorded in AMS 	<ul style="list-style-type: none"> All land to be recorded in AMS, including land not included in maintenance contracts All relevant management information to be recorded in AMS e.g. size, AM and or planning category, legal description, reserve classification, year acquired, ward area, maintenance contract that applies, etc 	<ul style="list-style-type: none"> Ensure all land is categorised in line with planning categories and whether actively maintained or natural land to enable easy and consistent reporting.
Asset Register – Assets	<ul style="list-style-type: none"> Asset records are 98% complete for above ground assets Some (60%) underground assets have been recorded Systems in place for recording changes to assets 	<ul style="list-style-type: none"> Full 'as-built' recording process in place to continually update data. Electronic asset register may be interrogated at all levels within organisation 	<ul style="list-style-type: none"> Complete records for all above ground assets – particularly on Management committee reserves Complete collection of and record underground services Other Parks staff to be fully trained in accessing and utilising Confirm software and its information
Mapping of Asset Information	<ul style="list-style-type: none"> Sites only have been collected with GPS location co-ordinates Confirm AMS is linked to GIS mapping system. 	<ul style="list-style-type: none"> All assets can be accurately mapped using GPS location co-ordinates AMS is seamlessly linked to GIS mapping system Multilayer mapping can be achieved to analyse asset information. E.g. asset condition, asset age, maintenance type and grades, vegetation types, etc 	<ul style="list-style-type: none"> Continue to develop and utilise GIS mapping capability Collect asset location by GPS

AM Activity	Current Practice	Best Practice	Improvement
Risk Management	<ul style="list-style-type: none"> • Safety of critical assets monitored. E.g. annual survey of playgrounds • Storm check of Rabbit Island trees as required • Risk management is practised informally, based on the knowledge of experienced staff. 	<ul style="list-style-type: none"> • All critical assets monitored, and failure modes understood. • Strategy in place to minimise the failure of critical assets • All sites and assets monitored regularly to identify any hazards and eliminate or mitigate these risks. 	<ul style="list-style-type: none"> • Implement system to regularly assess all sites and assets for hazards • Carry out playground survey annually • Implement system to monitor critical assets
Condition and Performance Assessment	<ul style="list-style-type: none"> • Asset condition survey now complete and up to date 	<ul style="list-style-type: none"> • Condition ranking and monitoring carried out on a regular basis (at least every 3 years for parks assets and 5 years for buildings) • Maintenance feedback processes established 	<ul style="list-style-type: none"> • Ensure systems in place to regularly update parks asset condition information at least 3 yearly and building condition information 5 yearly • Update renewal plan annually to reflect work achieved in the past year and any updated condition information
Contract Management	<ul style="list-style-type: none"> • Good documentation of maintenance and development contracts. • Operational activities contestably priced • Management systems, are electronic processing with some paper use which is collected electronically • Performance monitoring undertaken by separate contractor – currently manual – moving to electronic. Plus informal in house staff monitoring • Contractor is electronically linked to confirm for contract instructions 	<ul style="list-style-type: none"> • Operational activities contestably priced or negotiated on benchmarked current industry rates • Continuous performance monitoring and reporting by contractors in place • For all significant operational activities and levels of service, specifications documented in contract documents or service manuals • Contract management systems utilises a specialised integrated software solution that links to asset information • AMS links maintenance details and costs to assets and enables tracking of work history. 	<ul style="list-style-type: none"> • Continue to assess the options for moving to electronic recording of reserve contract auditing

AM Activity	Current Practice	Best Practice	Improvement
Optimised Life Cycle Strategy	<ul style="list-style-type: none"> Renewals based on assessment by experienced staff. No plan in place. 	<ul style="list-style-type: none"> Lifecycle costs optimised and a 10 year plus forward renewal programme based on a combination of economic life and regularly updated assessment of condition and remaining life. 	<ul style="list-style-type: none"> Update renewal plan annually to reflect work achieved in the past year and any updated condition information
Design/ Project Management	<ul style="list-style-type: none"> Use of Office project mgt on some larger projects Project management procedures not documented System in place to collect and record in AMS new asset creation 	<ul style="list-style-type: none"> Documented quality assurance systems for design and project management to ensure optimum lifecycle costs Processes to ensure new assets are included in AM systems Designers required to consider lifecycle costs and carry out ODM and risk assessment for major projects(over \$500K) 	<ul style="list-style-type: none"> Develop quality assurance system for new project design and management Ensure Council staff project manage developments on reserves and halls operated by management committees Undertake full ODM processes for major projects over \$500K
Valuation	<ul style="list-style-type: none"> Reserves Asset valuation information now loaded on Confirm and valuation report can now be produced directly from this system Building assets valued separately by property valuer 	<ul style="list-style-type: none"> All assets surveyed to update condition information and remaining life, prior to valuation Asset replacement values and economic lives reviewed and updated by qualified and experienced AM personnel. Valuation information stored in AMS and reports updated and produced automatically from this system Valuation peer reviewed by independent AM professional experienced in the asset group. 	<ul style="list-style-type: none"> Currently achieving best practice

AM Activity	Current Practice	Best Practice	Improvement
AM Quality Assurance/ Continuous Improvement	<ul style="list-style-type: none"> • Audit NZ audits performance measures and other requirements • AM Team monitors AM systems 	<ul style="list-style-type: none"> • Continuous improvement 'culture' evident in all AM processes • Appropriate quality checks and controls established • All works based on benefits to organisation 	<ul style="list-style-type: none"> • Review and update AMP improvement plan on an annual basis to monitor progress • Set annual internal performance targets to improve specific AM information and practices based on improvement programme in the AM plan

8. Asset Management Improvement Plan

8.0 Asset Management Improvement Plan

8.1 AM Improvement Process

The development of this plan is based on existing levels of service, the best available current information and the knowledge and judgement of Council staff. The AM plan will be the subject of on-going monitoring, review and updating to improve the quality of AM planning and accuracy of the financial projections. This process will use improved knowledge of customer expectations and enhanced AM systems and data to optimise decision-making, review outputs, develop strategies, and extend the planning horizon.

The AM improvement process involves:

- The cycle of AM plan monitoring, review, revision and audit to improve the effectiveness of AM plan outputs and compliance with audit criteria, legal requirements and good practice.
- The definition of service standards reflecting community desires through public consultation (service level review). The AM plan is used to identify service standard options and costs, and the delivery of the service standards adopted is a key objective of AM planning.
- The corporate AM co-ordination role by the AM team, which guides and audits the development of AM plans within the framework of Council's strategic direction.

8.2 AM Improvement Programme

The improvement tasks identified in the improvement programme below are considered to be the most important to improve the management of the assets.

The main drivers of the improvements are to:

- Establish long term programmes and funding for reserves asset renewals and building maintenance.
- Ongoing improvement of the information management systems and processes.

	Improvement	Comments	Target Completion
1.	Reserves asset information, condition and remaining life assessment	Ensure system in place and staff trained to update asset information, condition and remaining life on a ongoing basis, so that all sites/assets are updated at least three yearly	August 2010
2.	Reserve Categories	The current reserve categories are based on historic budget categories, which do not provide an ideal framework for the development of levels of service or an open space planning framework. A review of the reserve categories is planned as part of the development of a Reserves Strategy and / or levels of Service review.	December 2010
3.	Levels of Service Development	Review and further development of levels of service including public consultation, as part of wider Council review of LOS	June 2011

	Improvement	Comments	Target Completion
4.	Utilise ParkCheck & LeisureCheck for Level of Service monitoring	The core level of service indicators includes measures relating to customer satisfaction for reserves, swimming pools and public toilets. A simple and robust methodology is required to collect this information on an annual basis. ParkCheck and LeisureCheck are designed for this purpose.	In place from 2009 to be completed at least every 3 years
5.	Reserves Asset Renewal Plan	Annual updating of reserves asset renewal plan and budget to reflect past years achievements and current condition information	Develop first plan by August 2010 and then Annual update (as part of budget process)
6.	Building Maintenance Plan (BMP) for Pools	A condition survey and preparation of building maintenance & renewal for pools is required.	December 2010
7.	Building Maintenance Plan (BMP) for Public Halls, Pools, Toilets, Libraries and Museums.	Undertake update of building condition survey and maintenance plan every five years.	June 2013
8.	Reserves Strategy	A detailed breakdown of population and reserve provision and future growth related needs by individual town or ward area has not been completed. To more accurately determine the level of provision of reserves on an area by area basis, to identify reserve needs for the future, to identify reserve development standards and reserve contribution requirements as a result of subdivision, the preparation of a reserves strategy is required.	June 2010
9.	Tree Policy/SOP	It is recommended that consideration be given to developing a documented policy and operating procedures for tree management.	December 2010
10.	Community Services Project Funding policy	Development of a policy for assessment of new development projects and grant requests.	December 2010
11.	Yardstick Analysis Report	Prepare a Yardstick Parks analysis report for Tasman DC which will provide better demographic comparison and reporting of performance for the AM plan, reserve strategy, staff performance, LTCCP reporting and other planning and management functions	April 2009 and then as required

	Improvement	Comments	Target Completion
12.	Hall Usage	Consider collecting hall usage information from the hall committees which would enable better analysis of the halls performance for planning and budgeting purposes	In place from June 2010
13.	Public Halls & Community Buildings Strategy	Preparation of a strategy is required to address a range of issues to better determine future requirements.	June 2011
14.	Public Convenience Review	Carry out a review of public conveniences based on NZS 4241 which will cover Levels of Service, design and construction standards, future toilet development needs and a renewal plan for replacement of toilets.	December 2012
15.	Asset Register – include esplanade strips and other land Council has an interest in.	The Confirm asset register records non Council land that is maintained by Councils such as Right of Way easements. It does not currently record esplanade strips and it is recommended that these be added, to provide a comprehensive data base of any non Council land it maintains and any land it has an interest in.	June 2012
16.	Asset Register – complete for reserves managed by committees	The asset records for some of the reserves managed by management committees are not comprehensive with just the major assets recorded.	June 2012
17.	Playground annual maintenance inspection	To achieve full compliance with the NZ playground standard, an annual main inspection by a playground specialist should be undertaken to determine compliance with the relevant NZS standard and structural integrity of the equipment.	In place by Dec 2009
18.	Cemetery Policy	There is the need to develop a cemetery policy as a medium term priority to ensure future capacity needs are met.	June 2013
19.	Risk Assessment	The Council will be undertaking a corporate risk assessment analysis which will include Community Services activities.	June 2010

8.3 AM Monitoring and Review

The AM plan is a living document which is relevant and integral to daily AM activity. To ensure the plan remains useful and relevant the following on-going process of AM plan monitoring and review activity will be undertaken:

- Formal adoption of the plan by Council as at 1 July 2009.
- Review and formally adopt levels of service: Council will undertake a service level review to determine an accurate understanding of both the current and future needs and expectations of customers. The explicit levels of service and performance measure defined will be formally adopted by Council and the plan revised and updated as required.
- Revise AM plan annually to:
 - Incorporate outcome of any service level reviews
 - Update financial information and forecasting for operations based on new budget structure and actual impacts of growth and inflation
 - Updated financial information relating to capital projects being added or revised estimates
 - Update renewal plan based on new information relating to condition and remaining life surveys and actual work completed in the previous year
 - Update asset information relating to new land and asset acquisition
- Review progress against Improvement Plan: Update plan to reflect tasks completed, amend timeframes and record any new improvements identified.
- Peer review: Undertake external audits at least 3 yearly to assess the adequacy of AM processes, systems and data and to measure AM performance against 'best practice'.

Plan update: A full review and update of the plan to be undertaken every 3 years. Next review due 2011/12 for commencement of new plan in 2012/113.

APPENDIX A

2006 AMP IMPROVEMENT PLAN MONITORING OF OUTCOMES

	Improvement	Comments	Target Completion	Current status December 2008
1.	Reserves asset condition and remaining life assessment	It is recommended that condition assessment and assessment of an assets remaining life be completed as a priority.	March – July 2007	Completed
2.	Reserves Asset Renewal Plan	Following the completion of updating all the reserves condition and life information, the preparation of a ten year renewal plan and budget is to be undertaken	August 2007	Underway
3.	Building Maintenance Plan (BMP) for Public Halls, Pools, Toilets, Libraries and Museums.	A building condition survey was last undertaken in the mid to late 1990's. A building survey and preparation of detailed ten year maintenance programme identifying current and future predicted work and budget is required as a priority.	October 2006	Completed (except for Pools)
4.	Update AM Plan financial forecasts for reserve renewals and building maintenance.	Once the Reserves Renewal and Building Maintenance Plans have been completed, the financial forecasts should be updated as part of the 2006/07 Annual Plan.	Nov 2006	Not achieved
5.	Building Asset register	To assist in preparing the Building Maintenance Plan cost estimates and managing the work (e.g. schedule of quantities for quotes), an asset register of building components needs to be completed.	June 2007	Completed
6.	Project Management by Council Staff	All capital improvements and major planned maintenance projects on Reserves and Public Halls run by Management Committees are to be project managed by Council staff to ensure appropriate design, materials, workmanship, consents, etc. and limit any potential liability and other risks.	Ongoing	Implemented

	Improvement	Comments	Target Completion	Current status December 2008
7.	Motueka Pool Optimised Decision Making (ODM) process to be completed	A full ODM for the Motueka Pool to be undertaken prior to a final decision on its construction. This will identify its total lifecycle costs. This includes ongoing operating costs, planned maintenance requirements and depreciation costs. The ODM should also explore all potential options and the advantages and disadvantages (cost/benefit) of these options.	October 2006	Not required due to Council decision not to proceed with this particular proposal
8.	Reserves Strategy	A detailed breakdown of population and reserve provision and future growth related needs by individual town or ward area has not been completed. To more accurately determine the level of provision of reserves on an area by area basis, to identify reserve needs for the future, to identify reserve development standards and reserve contribution requirements as a result of subdivision, the preparation of a reserves strategy is required.	June 2008	Not achieved
9.	Tree Policy/SOP	It is recommended that consideration be given to developing a documented policy and operating procedures for tree management.	Dec 2007	Not achieved
10.	Community Services Project Funding policy	Development of a policy for assessment of new development projects and grant requests.	June 2007	Not achieved
11.	Reserve Asset Valuation	Undertake a reserve valuation using specialist infrastructure valuers (with reserves asset knowledge) based on the full asset register contained within Confirm. This valuation exercise will identify standard values and lives used for the different asset types.	July 2007	Completed

	Improvement	Comments	Target Completion	Current status December 2008
12.	Yardstick Analysis Report	Consider preparing a Yardstick analysis specific for Tasman DC which will provide better demographic comparison and reporting of performance for the AM plan, reserve strategy, staff performance, LTCCP reporting and other planning and management functions	March 2007 and then annually or bi annually	Not undertaken
13.	Bylaws	Complete the review of required bylaws and update and adopt those considered necessary	December 2006	Decision that no bylaws required for community services activities
14.	Hall Usage	Consider collecting hall usage information from the hall committees which would enable better analysis of the halls performance for planning and budgeting purposes	June 2007	Not undertaken
15.	Electronic reserve condition and audit recording	Move from paper based to portable hand held electronic recorders which should improve efficiency in recording and processing information	June 2006	Decided not to proceed at this stage
16.	Reserve contract audit sample size	An audit is carried out every two months of a sample of up to 50-75% of all reserves. It is recommended that this be reduced to 20%, as this size sample will be adequate for contract performance monitoring.	June 2006	Implemented (sample size of 30% decided on)
17.	Public Toilet Strategy	Consider developing a toilet strategy based on NZS 4241 which will cover Levels of Service, design and construction standards, future toilet development needs and a renewal plan for replacement of toilets.	December 2007	No achieved

	Improvement	Comments	Target Completion	Current status December 2008
18.	Reserve Development Guidelines	The development guidelines in this AMP are preliminary only and need to be further developed to suit Tasman District categories and requirements. This could be completed as part of a reserves strategy	June 2007	Implemented as part of this AMP review
19.	Asset Register – include esplanade strips and other land Council has an interest in.	The Confirm asset register records non Council land that is maintained by Councils such as Right of Way easements. It does not currently record esplanade strips and it is recommended that these be added, to provide a comprehensive data base of any non Council land it maintains and any land it has an interest in.	February – March 2007	Not completed
20.	Asset Register – complete for reserves managed by committees	The asset records for some of the reserves managed by management committees are not comprehensive with just the major assets recorded.	December 2007	Not completed
21.	Richmond reserves Level of Service review	The Communitrak survey reported a relatively high percentage of respondents favouring increased effort. It would be useful to undertake further research to establish specifically what improvement is desired.	December 2007	Not actioned. (Will be included as part of overall reserves strategy preparation)
22.	Swimming Pool Budget and management	Establish a specific budget for the operation of all swimming pool activities and assign management responsibility to one department	July 2007	Completed to desired level

APPENDIX B

RESERVE LIST BY CATEGORY

Site Name	Size M2	Ward	Category
PR-Collingwood Memorial Reserve*	194	Golden Bay	Formal Parks and Gardens
PR-Goodman Ponds Reserve	23,000	Motueka	Formal Parks and Gardens
PR-Memorial Gardens**	991	Richmond	Formal Parks and Gardens
PR-Motueka Museum Frontage	988	Motueka	Formal Parks and Gardens
PR-Moutere Hills Memorial Library	1,017	Moutere/Waimea	Formal Parks and Gardens
PR-Mrs Falconers Corner Reserve*	1,320	Golden Bay	Formal Parks and Gardens
PR-Pethybridge Rose Garden*	2,023	Motueka	Formal Parks and Gardens
PR-Pioneer Park and Museum	1,671	Golden Bay	Formal Parks and Gardens
PR-Takaka Memorial Reserve*	6,466	Golden Bay	Formal Parks and Gardens
PR-Wakefield Library Memorial Gardens**	501	Moutere/Waimea	Formal Parks and Gardens
PR-Washbourn Gardens*	16,674	Richmond	Formal Parks and Gardens
PR - Lower Maruia Rec Reserve	9,295	Maruia	Rural Recreation and Esplanade
PR - Mangles Valley Esp Res	25	Lakes/Murchison	Rural Recreation and Esplanade
PR - Matakītiki Recreation Res	9,585	Lakes/Murchison	Rural Recreation and Esplanade
PR - Riverview Recreation Reserve	274,175	Lakes/Murchison	Rural Recreation and Esplanade
PR- Alpine Forest Reserve	342,060	Lakes/Murchison	Rural Recreation and Esplanade
PR- Aniseed Valley Res	4,924	Richmond	Rural Recreation and Esplanade
PR- Cornwall Place Reserve	2,494	Golden Bay	Rural Recreation and Esplanade
PR- Old School Rd Esp Res	31,000	Lakes/Murchison	Rural Recreation and Esplanade
PR- Owen River Rec Reserve	25,171	Lakes/Murchison	Rural Recreation and Esplanade
PR- Poplars Recreation Res	4,701	Lakes/Murchison	Rural Recreation and Esplanade
PR- Porika Track	2,320	Lakes/Murchison	Rural Recreation and Esplanade
PR- Stanley Brook Memorial Rec Res	25,300	Lakes/Murchison	Rural Recreation and Esplanade
PR- Tata Beach Estuary Reserve	1,712	Golden Bay	Rural Recreation and Esplanade
PR- Tata Heights W/W & Wetland	4,579	Golden Bay	Rural Recreation and Esplanade
PR-Anatoki River Esplanade Reserve	10,800	Golden Bay	Rural Recreation and Esplanade
PR-Anatoki-Takaka Esplanade Reserve	6,000	Golden Bay	Rural Recreation and Esplanade
PR-Aniseed Valley Walkway	427	Richmond	Rural Recreation and Esplanade
PR-Apple Valley Road East Esp. Reserve	3,755	Moutere/Waimea	Rural Recreation and Esplanade
PR-Appleby Esplanade Reserve	7,912	Moutere/Waimea	Rural Recreation and Esplanade
PR-Arnold Lake Reserve	2,756	Moutere/Waimea	Rural Recreation and Esplanade
PR-Awaroa Esplanade Reserves	42,120	Golden Bay	Rural Recreation and Esplanade
PR-Baigent Valley Road-Golf Road	5,960	Moutere/Waimea	Rural Recreation and Esplanade
PR-Batchelor Ford Road Reserve	924	Motueka	Rural Recreation and Esplanade
PR-Battery Road Reserve	13,786	Golden Bay	Rural Recreation and Esplanade
PR-Belgrove Esplanade Reserve	937	Moutere/Waimea	Rural Recreation and Esplanade
PR-Best Island Road Reserve	13,240	Richmond	Rural Recreation and Esplanade
PR-Bests Island Esplanade Reserve	33,144	Richmond	Rural Recreation and Esplanade
PR-Bests Island Golf Course	4,152	Richmond	Rural Recreation and Esplanade
PR-Bests Island Recreation Reserve	3,541	Richmond	Rural Recreation and Esplanade
PR-Boyle Street Esplanade Reserve	1,200	Golden Bay	Rural Recreation and Esplanade
PR-Bronte Esplanade Reserve	5,555	Moutere/Waimea	Rural Recreation and Esplanade
PR-Brooklyn Stream Reserve	3,737	Motueka	Rural Recreation and Esplanade
PR-Clifton Recreation Reserve	458,155	Golden Bay	Rural Recreation and Esplanade
PR-Collingwood Esplanade Reserve	157	Golden Bay	Rural Recreation and Esplanade
PR-Cornwall Haven Reserve	975	Golden Bay	Rural Recreation and Esplanade
PR-Cotterell Road Esplanade Reserve	10,950	Moutere/Waimea	Rural Recreation and Esplanade
PR-East Takaka Esplanade Reserve	20,400	Golden Bay	Rural Recreation and Esplanade
PR-East Takaka Recreation Reserve	5,691	Golden Bay	Rural Recreation and Esplanade
PR-Eighty Eight Valley Esplanade	5,110	Moutere/Waimea	Rural Recreation and Esplanade
PR-Fenwick Road Esplanade Reserve	26,304	Golden Bay	Rural Recreation and Esplanade
PR-Firestones Reserve	22,258	Moutere/Waimea	Rural Recreation and Esplanade
PR-Grossi Point Esplanade Reserve	3,040	Moutere/Waimea	Rural Recreation and Esplanade
PR-Grossi Point Recreation Reserve	8,981	Moutere/Waimea	Rural Recreation and Esplanade

PR-Higgs Reserve	40,165	Moutere/Waimea	Rural Recreation and Esplanade
PR-Hoddy Road Reserve	2,985	Moutere/Waimea	Rural Recreation and Esplanade
PR-Kina Beach Recreation Reserve	24,281	Moutere/Waimea	Rural Recreation and Esplanade
PR-Kina Reserve	15,196	Moutere/Waimea	Rural Recreation and Esplanade
PR-Lee Valley Esplanade Reserve	10,677	Moutere/Waimea	Rural Recreation and Esplanade
PR-Lee Valley Recreation Reserve	5,510	Moutere/Waimea	Rural Recreation and Esplanade
PR-Little Kaituna Esplanade Reserve	11,870	Golden Bay	Rural Recreation and Esplanade
PR-Lodder Lane Reserve	2,408	Motueka	Rural Recreation and Esplanade
PR-Long Plain Road Reserve	5,600	Golden Bay	Rural Recreation and Esplanade
PR-Lower Moutere Recreation Reserve	21,246	Motueka	Rural Recreation and Esplanade
PR-Maiseys Road Reserve	2,394	Moutere/Waimea	Rural Recreation and Esplanade
PR-McIndoe Reserve	22,975	Moutere/Waimea	Rural Recreation and Esplanade
PR-Meads Bridge Reserve	8,525	Moutere/Waimea	Rural Recreation and Esplanade
PR-Meads Recreation Reserve	16,374	Moutere/Waimea	Rural Recreation and Esplanade
PR-Milnthorpe Quay Reserve	16,600	Golden Bay	Rural Recreation and Esplanade
PR-Motupipi Esplanade Reserve	2,226	Golden Bay	Rural Recreation and Esplanade
PR-Moutere Bluff Reserve	6,070	Moutere/Waimea	Rural Recreation and Esplanade
PR-Moutere Inlet Reserve	268	Motueka	Rural Recreation and Esplanade
PR-Ngaio Bay Reserve	1,012	Motueka	Rural Recreation and Esplanade
PR-Ngatimoti Esplanade Reserve	766	Moutere/Waimea	Rural Recreation and Esplanade
PR-Ngatimoti Recreation Reserve	12,207	Moutere/Waimea	Rural Recreation and Esplanade
PR-O'Connor Creek Reserve	5,580	Moutere/Waimea	Rural Recreation and Esplanade
PR-Old House Road Esplanade Reserve	323	Moutere/Waimea	Rural Recreation and Esplanade
PR-Old Mill Road Reserve	8,127	Motueka	Rural Recreation and Esplanade
PR-Onahau Estuary Esplanade Reserve	40,468	Golden Bay	Rural Recreation and Esplanade
PR-Onekaka Esplanade Reserve	4,620	Golden Bay	Rural Recreation and Esplanade
PR-Onekaka River Esplanade Reserve	9,610	Golden Bay	Rural Recreation and Esplanade
PR-Pakawau Beach Mid	16,837	Golden Bay	Rural Recreation and Esplanade
PR-Pakawau Beach North	7,620	Golden Bay	Rural Recreation and Esplanade
PR-Pakawau Beach South	3,012	Golden Bay	Rural Recreation and Esplanade
PR-Pangatotara Reserve	3,300	Motueka	Rural Recreation and Esplanade
PR-Parapara Inlet Esplanade Reserve	17,732	Golden Bay	Rural Recreation and Esplanade
PR-Parapara Peninsula Esplanade	21,039	Golden Bay	Rural Recreation and Esplanade
PR-Pariwhakaoho Esplanade Reserve	6,000	Golden Bay	Rural Recreation and Esplanade
PR-Patons Rock Esplanade Reserve	13,714	Golden Bay	Rural Recreation and Esplanade
PR-Pearse Valley Esplanade Reserve	30	Moutere/Waimea	Rural Recreation and Esplanade
PR-Peninsula Road Recreation Reserve	477	Moutere/Waimea	Rural Recreation and Esplanade
PR-Pinehills Recreation Reserve	2,803	Moutere/Waimea	Rural Recreation and Esplanade
PR-Pohara Beach Reserve	16,233	Golden Bay	Rural Recreation and Esplanade
PR-Pupu Springs Esplanade Reserve	2,500	Golden Bay	Rural Recreation and Esplanade
PR-Rangihaeata Esplanade Reserve	12,444	Golden Bay	Rural Recreation and Esplanade
PR-Rangihaeata Inlet Esplanade Reserve	4,672	Golden Bay	Rural Recreation and Esplanade
PR-Rangihaeata Local Purpose Reserve	2,080	Golden Bay	Rural Recreation and Esplanade
PR-Rangihaeata Recreation Reserve	8,195	Golden Bay	Rural Recreation and Esplanade
PR-Research Orchard Road Reserve	6,164	Moutere/Waimea	Rural Recreation and Esplanade
PR-Riwaka River Reserve	2,7985	Motueka	Rural Recreation and Esplanade
PR-Riwaka River Reserve East	1,330	Motueka	Rural Recreation and Esplanade
PR-Riwaka River Reserve West	2,990	Motueka	Rural Recreation and Esplanade
PR-Rototai Beach Esplanade Reserve	6,132	Golden Bay	Rural Recreation and Esplanade
PR-Rototai Esplanade Reserve	4,235	Golden Bay	Rural Recreation and Esplanade
PR-Rototai Recreation Reserve	18,945	Golden Bay	Rural Recreation and Esplanade
PR-Ruby Bay Esplanade Reserve	6,726	Moutere/Waimea	Rural Recreation and Esplanade
PR-Ruby Bay Recreation Reserve	11,129	Moutere/Waimea	Rural Recreation and Esplanade
PR-Stephens Bay Esplanade Reserve	27,985	Motueka	Rural Recreation and Esplanade
PR-Tasman Bay Reserves	12,470	Moutere/Waimea	Rural Recreation and Esplanade
PR-Tasman Memorial Recreation	18,614	Motueka	Rural Recreation and Esplanade
PR-Tata Beach Esp Reserve	67,097	Golden Bay	Rural Recreation and Esplanade
PR-Tata Beach Recreation Reserve	9,058	Golden Bay	Rural Recreation and Esplanade
PR-Teapot Valley Road Reserve	8,540	Moutere/Waimea	Rural Recreation and Esplanade
PR-Tokongawa Drive Reserve	49,405	Motueka	Rural Recreation and Esplanade

PR-Tomatea Point Reserve	4,333	Golden Bay	Rural Recreation and Esplanade
PR-Torrent Bay Recreation Reserve	1,781	Motueka	Rural Recreation and Esplanade
PR-Torrent Bay Reserve	3,098	Motueka	Rural Recreation and Esplanade
PR-Torrent Bay Waterworks Reserve	215,796	Motueka	Rural Recreation and Esplanade
PR-Totara Avenue Esplanade Reserve	29,592	Golden Bay	Rural Recreation and Esplanade
PR-Totara Avenue Recreation Reserve	44,190	Golden Bay	Rural Recreation and Esplanade
PR-Tukurua Creek Esplanade Reserve	3,330	Golden Bay	Rural Recreation and Esplanade
PR-Tukurua Esplanade Reserve	2,062	Golden Bay	Rural Recreation and Esplanade
PR-Tukurua Point Esplanade Reserve	3,770	Golden Bay	Rural Recreation and Esplanade
PR-Twin Bridges Reserve	22,931	Richmond	Rural Recreation and Esplanade
PR-Uruwhenua Reserve	32,804	Golden Bay	Rural Recreation and Esplanade
PR-Wai-iti River Bank Reserve	6,450	Moutere/Waimea	Rural Recreation and Esplanade
PR-Wai-iti River Reserve	9,220	Moutere/Waimea	Rural Recreation and Esplanade
PR-Waikato Esplanade Reserve	3,080	Golden Bay	Rural Recreation and Esplanade
PR-Waimea Estuary Reserve	3,890	Moutere/Waimea	Rural Recreation and Esplanade
PR-Waingaro River Esplanade Reserve	14,000	Golden Bay	Rural Recreation and Esplanade
PR-Waingaro-Takaka Esplanade Reserve	4,600	Golden Bay	Rural Recreation and Esplanade
PR-Wainui Bay Esplanade Reserve	3,147	Golden Bay	Rural Recreation and Esplanade
PR-Wainui Inlet Esplanade Reserve	19,420	Golden Bay	Rural Recreation and Esplanade
PR-Wairoa Gorge Esplanade Reserves	19,185	Moutere/Waimea	Rural Recreation and Esplanade
PR-Wairoa Gorge Reserve	2,605	Moutere/Waimea	Rural Recreation and Esplanade
PR-Washbourn Esplanade Reserve	3,830	Golden Bay	Rural Recreation and Esplanade
PR-White Gate Reserve	5,669	Richmond	Rural Recreation and Esplanade
PR-Woodstock Reserve	510	Moutere/Waimea	Rural Recreation and Esplanade
PR - Riverview Scenic Reserve	46,564	Lakes/Murchison	Scenic Res and Special Interest
PR- Rabbit Island Recreation Reserve		Moutere/Waimea	Scenic Res and Special Interest
PR-Edward Baigent Reserve	12,191	Moutere/Waimea	Scenic Res and Special Interest
PR-Faulkner Bush Reserve	160,000	Moutere/Waimea	Scenic Res and Special Interest
PR-McKee Memorial Rec Reserve	58,817	Moutere/Waimea	Scenic Res and Special Interest
PR-McKee Memorial Scenic Reserve	55,354	Moutere/Waimea	Scenic Res and Special Interest
PR-Pine Hill Heights Reserve	51,611	Moutere/Waimea	Scenic Res and Special Interest
PR-Robson Reserve	53,956	Moutere/Waimea	Scenic Res and Special Interest
PR-Wai-iti Recreation Reserve	29,845	Moutere/Waimea	Scenic Res and Special Interest
PR-Wairoa Gorge Scenic Reserve	31,140	Moutere/Waimea	Scenic Res and Special Interest
PR-Brooklyn Domain	46,387	Motueka	Scenic Res and Special Interest
PR-Thorp Bush	46,063	Motueka	Scenic Res and Special Interest
PR - Murchison Recreation Reserve	60,703	Lakes/Murchison	Sports Grounds
PR- Tapawera Memorial Park	24,261	Lakes/Murchison	Sports Grounds
PR-Ben Cooper Park	35,560	Richmond	Sports Grounds
PR-Dovedale Recreation Reserve	32,451	Moutere/Waimea	Sports Grounds
PR-Golden Bay Recreation Park	83,873	Golden Bay	Sports Grounds
PR-Goodman Recreation Park	59,000	Motueka	Sports Grounds
PR-Hope Recreation Reserve	39,915	Richmond	Sports Grounds
PR-Jubilee Park	112,434	Richmond	Sports Grounds
PR-Mapua Recreation Reserve	39,585	Moutere/Waimea	Sports Grounds
PR-Memorial Park	49,196	Motueka	Sports Grounds
PR-Riwaka Memorial Reserve	15,778	Motueka	Sports Grounds
PR-Riwaka Rugby Clubrooms	5,998	Motueka	Sports Grounds
PR-Riwaka Rugby Grounds	34,575	Motueka	Sports Grounds
PR-Rugby Park	38,878	Motueka	Sports Grounds
PR-Upper Moutere Recreation Reserve	31,529	Moutere/Waimea	Sports Grounds
PR-Waimea West Recreation Reserve	6,298	Moutere/Waimea	Sports Grounds
PR-Wakefield Recreation Reserve	40,689	Moutere/Waimea	Sports Grounds
CP-Wakefield Old Library	212	Moutere/Waimea	Urban Open Space and Amenity
PR - Murchison Playground	1,856	Lakes/Murchison	Urban Open Space and Amenity
PR - Murchison RSA Hall	809	Lakes/Murchison	Urban Open Space and Amenity
PR - Tawa Place Reserve	4,613	Lakes/Murchison	Urban Open Space and Amenity
PR- Borlase Ave Recreation Res	907	Lakes/Murchison	Urban Open Space and Amenity
PR- Lake Rotoiti Hall Reserve	7,972	Lakes/Murchison	Urban Open Space and Amenity
PR- Tadmor Esplanade Res	17,830	Lakes/Murchison	Urban Open Space and Amenity

PR- Tapawera Playground	19,870	Lakes/Murchison	Urban Open Space and Amenity
PR- Tapawera Tadmore Road Walkway	5,969	Lakes/Murchison	Urban Open Space and Amenity
PR- Totara Street Reserve	10,493	Lakes/Murchison	Urban Open Space and Amenity
PR-Adair Drive Reserve	168	Motueka	Urban Open Space and Amenity
PR-Alex Ryder Memorial Reserve	31,733	Motueka	Urban Open Space and Amenity
PR-Anawera Crescent Reserve	1,942	Motueka	Urban Open Space and Amenity
PR-Anslow Place Reserve	1,221	Moutere/Waimea	Urban Open Space and Amenity
PR-Appleby Bridge Playcentre Reserve	1,115	Moutere/Waimea	Urban Open Space and Amenity
PR-Aranui Park	41,265	Moutere/Waimea	Urban Open Space and Amenity
PR-Arbor Lea Reserve	1,869	Richmond	Urban Open Space and Amenity
PR-Bainham Hall Reserve	1,012	Golden Bay	Urban Open Space and Amenity
PR-Bay Vista Millennium Site Reserve	1,463	Golden Bay	Urban Open Space and Amenity
PR-Bay Vista Recreation Reserve	10,128	Golden Bay	Urban Open Space and Amenity
PR-Bill Wilkes Reserve	34,480	Richmond	Urban Open Space and Amenity
PR-Burbush Park	2,089	Richmond	Urban Open Space and Amenity
PR-Bydder Recreation Reserve	1,841	Golden Bay	Urban Open Space and Amenity
PR-Cambridge Street Playground	1,292	Richmond	Urban Open Space and Amenity
PR-Cederman Drive Reserves	1,860	Motueka	Urban Open Space and Amenity
PR-Centenary Place Reserve	785	Richmond	Urban Open Space and Amenity
PR-Chaytor Reserve	2,327	Moutere/Waimea	Urban Open Space and Amenity
PR-Chelsea Ave Reserve	6,890	Richmond	Urban Open Space and Amenity
PR-Claire Place Reserve	4,913	Motueka	Urban Open Space and Amenity
PR-Collingwood Memorial Hall Reserve	769	Golden Bay	Urban Open Space and Amenity
PR-Collins Road Reserve	5,248	Richmond	Urban Open Space and Amenity
PR-Decks Reserve	20,183	Motueka	Urban Open Space and Amenity
PR-Dellside Reserve	212,600	Richmond	Urban Open Space and Amenity
PR-Dovedale Church Reserve	4,047	Moutere/Waimea	Urban Open Space and Amenity
PR-Easby Park	8,135	Richmond	Urban Open Space and Amenity
PR-Eginton Park	8,286	Motueka	Urban Open Space and Amenity
PR-Faraday Rise Reserve	1,876	Richmond	Urban Open Space and Amenity
PR-Feary Crescent Reserve	3,895	Golden Bay	Urban Open Space and Amenity
PR-Franklin Street Reserve	792	Motueka	Urban Open Space and Amenity
PR-Genia Drive Reserve	5,571	Wakefield	Urban Open Space and Amenity
PR-Golden Bay Community Centre	1,054	Golden Bay	Urban Open Space and Amenity
PR-Greenwood Street Walkway	522	Motueka	Urban Open Space and Amenity
PR-Harwood Place Reserve	886	Golden Bay	Urban Open Space and Amenity
PR-Homepark Reserve	1,810	Richmond	Urban Open Space and Amenity
PR-Jean Berriman Park	1,188	Richmond	Urban Open Space and Amenity
PR-Jessie Street Reserve	1,624	Moutere/Waimea	Urban Open Space and Amenity
PR-Kings Reserve	11,514	Golden Bay	Urban Open Space and Amenity
PR-Kotinga Hall/Reserve	3,167	Golden Bay	Urban Open Space and Amenity
PR-Kowhai Crescent Reserve	4,366	Motueka	Urban Open Space and Amenity
PR-Lake Killarney Reserve	20,051	Golden Bay	Urban Open Space and Amenity
PR-Ledger Goodman Park	5,043	Motueka	Urban Open Space and Amenity
PR-Ligar Bay Esplanade Reserve	11,625	Golden Bay	Urban Open Space and Amenity
PR-Linden Place Reserve	2,331	Motueka	Urban Open Space and Amenity
PR-Lower Moutere Hall	9,434	Motueka	Urban Open Space and Amenity
PR-Mapua Playcentre Reserve	759	Moutere/Waimea	Urban Open Space and Amenity
PR-Martin Point Reserve	814	Moutere/Waimea	Urban Open Space and Amenity
PR-Miles Reserve	4,302	Golden Bay	Urban Open Space and Amenity
PR-Moreland Place Reserve	4,795	Moutere/Waimea	Urban Open Space and Amenity
PR-Motueka Beach Reserve	22,017	Motueka	Urban Open Space and Amenity
PR-Naumai Street Reserve	1,142	Motueka	Urban Open Space and Amenity
PR-Ngatimoti Hall	2,135	Moutere/Waimea	Urban Open Space and Amenity
PR-Norm Large Park	2,890	Richmond	Urban Open Space and Amenity
PR-Norman Andrews Place Reserve	680	Richmond	Urban Open Space and Amenity
PR-North Street Reserve	22,763	Motueka	Urban Open Space and Amenity
PR-Nyhane Drive Reserve	9,693	Golden Bay	Urban Open Space and Amenity
PR-Olympus Way Reserve	1,012	Richmond	Urban Open Space and Amenity
PR-Onekaka Hall Recreation Reserve	7,910	Golden Bay	Urban Open Space and Amenity

PR-Pakawau Hall Recreation Reserve	344	Golden Bay	Urban Open Space and Amenity
PR-Paradise Way Recreation Reserve	5,269	Golden Bay	Urban Open Space and Amenity
PR-Park Drive Reserve	1,991	Richmond	Urban Open Space and Amenity
PR-Parker Street Reserve	922	Motueka	Urban Open Space and Amenity
PR-Patons Rock Recreation Reserve	3,895	Golden Bay	Urban Open Space and Amenity
PR-Pioneer Park Historic Cemetery	2,327	Motueka	Urban Open Space and Amenity
PR-Pohara Recreation Reserve	13,599	Golden Bay	Urban Open Space and Amenity
PR-Pohara Valley Reserve	284	Golden Bay	Urban Open Space and Amenity
PR-Richards Recreation Reserve	3,101	Motueka	Urban Open Space and Amenity
PR-Richmond Road Stormwater Reserve	512	Golden Bay	Urban Open Space and Amenity
PR-Riwaka Hall	893	Motueka	Urban Open Space and Amenity
PR-Rockville School Reserve	3,744	Golden Bay	Urban Open Space and Amenity
PR-Shuttleworth Reserve	4,249	Moutere/Waimea	Urban Open Space and Amenity
PR-Spring Grove Hall Reserve	4,034	Moutere/Waimea	Urban Open Space and Amenity
PR-Spring Grove School Reserve	11,477	Moutere/Waimea	Urban Open Space and Amenity
PR-Starveall Street Reserve	2,139	Moutere/Waimea	Urban Open Space and Amenity
PR-Starveall Street Walkway	4,326	Moutere/Waimea	Urban Open Space and Amenity
PR-Stephens Bay Recreation Reserve	1,993	Motueka	Urban Open Space and Amenity
PR-Sunbelt Crescent Reserve	8,204	Golden Bay	Urban Open Space and Amenity
PR-Tapu Bay Reserve	4,260	Motueka	Urban Open Space and Amenity
PR-Te Kakau Stream Esplanade Reserve	610	Golden Bay	Urban Open Space and Amenity
PR-Te Kakau Stream Reserve	6,784	Golden Bay	Urban Open Space and Amenity
PR-Ted Reed Reserve	2,023	Motueka	Urban Open Space and Amenity
PR-Templemore Ponds	12,918	Richmond	Urban Open Space and Amenity
PR-Tilson Crescent Reserve	2,305	Motueka	Urban Open Space and Amenity
PR-Titoki Place Reserve	1,298	Motueka	Urban Open Space and Amenity
PR-Totara Reserve	1,367	Motueka	Urban Open Space and Amenity
PR-Trewavas Street Foreshore Reserve	29,605	Motueka	Urban Open Space and Amenity
PR-Upper Takaka Recreation Reserve	4,198	Golden Bay	Urban Open Space and Amenity
PR-Upper Takaka Reserve	7,067	Golden Bay	Urban Open Space and Amenity
PR-Wakefield Hall	1,052	Moutere/Waimea	Urban Open Space and Amenity
PR-Wharepapa Reserve	2,046	Motueka	Urban Open Space and Amenity
PR-Wilson Park	4,195	Motueka	Urban Open Space and Amenity
PR-Winston Park	4,009	Richmond	Urban Open Space and Amenity
PR-York Park	16,036	Motueka	Urban Open Space and Amenity
PR-Upper Moutere Hall	397	Moutere/Waimea	Urban Open Space and Amenity
PR-Aranui Road-Langford Drive Walkway	7,110	Moutere/Waimea	Walkway Reserves
PR-Arbor Lea Enbankment	3,830	Richmond	Walkway Reserves
PR-Heritage Crescent Walkway	74	Richmond	Walkway Reserves
PR-Hill Street North End Walkway	913	Richmond	Walkway Reserves
PR-Hill Street South Walkway	2,726	Richmond	Walkway Reserves
PR-Holdaway Grove Reserve	2,136	Richmond	Walkway Reserves
PR-Hunter Avenue Walkway	6,512	Richmond	Walkway Reserves
PR-Jimmy Lee Creek Reserve	9,032	Richmond	Walkway Reserves
PR-Kilkenny Place Walkway	4,404	Wakefield	Walkway Reserves
PR-Old Mill Walkway	109,564	Moutere/Waimea	Walkway Reserves
PR-Pine Hill Heights Walkway	700	Moutere/Waimea	Walkway Reserves
PR-Reservoir Creek Walkway	11,157	Richmond	Walkway Reserves
PR-Sunview Heights Walkway	876	Richmond	Walkway Reserves
PR-Wakefield Railway Res (Garage)	8,374	Moutere/Waimea	Walkway Reserves
PR-Walker Place Walkway	112	Richmond	Walkway Reserves
	5,950,537	m2	
TOTAL	595	ha	

APPENDIX C

RESERVE DESCRIPTIONS AND MANAGEMENT PLAN ACTIONS - BY AREA

Lakes Murchison Ward Reserves Management Plan

URBAN OPEN SPACE AND AMENITY RESERVES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Borlase Avenue	0.907	St Arnaud	Covers a small section on Brookvale Drive. Reserve is undeveloped except for a raised stop-bank alongside the stream that runs through the reserve.			<ul style="list-style-type: none"> Remove large willow trees from the reserve and adjoining areas of road reserve, in consultation with adjoining property owners. Protect the remnant native vegetation in the reserve and maintain the recently planted native species.
Lake Rotoiti Hall Reserve	0.7972	St Arnaud	Located alongside the main road (State Highway 63) and opposite the school at St Arnaud. Is a former gravel storage area acquired by Council for the Community Hall. A Management Committee is responsible for the day to day management of this reserve.	Assessed		<ul style="list-style-type: none"> Maintain the Hall in conjunction with the Management Committee.
Murchison Playground	0.1856	Murchison	Located on the corner of Fairfax and Hampden Streets. The western part is occupied by a car park. The remaining area is grassed and occupied by a small gazebo, scattered shrubs and children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain the children's play equipment.
Murchison RSA Hall	0.0809	Murchison	Located at the corner of Hampden and Brunner Streets. Hall building occupies most of the land except for a car park at the northern side of the building and a narrow strip of grass. A Management Committee is responsible for the day to day management of this reserve.	Assessed		<ul style="list-style-type: none"> Investigate disposal of the building and land in conjunction with the development of a purpose built public hall at Murchison Recreation Reserve. Recognise and acknowledge the RSA Memorial at any new facility or location.

Tapawera Playground	1.9870	Tapawera	Large open grassed area located behind residential sections on Kowhai Street and Matai Crescent. Contains children's play equipment and a skateboard park	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment.
Tapawera-Tadmor Road Walkway	0.5969	Tapawera	Follows the old railway formation at the northwest edge of Tapawera. Has been developed as a well formed walking track.			
Tawa Place Playground	0.4613	Tapawera	Located between Tawa Place, Kowhai Street and Matai Crescent. Open grassed area with a few moderate sized trees around its margin and children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain the children's play equipment.
Totara Street Reserve	1.0493	Tapawera	Open grassed area located between Rata Avenue and State Highway 61. Dominated by a broad grassed stormwater swale.			

SPORTS GROUNDS

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Murchison Recreation Reserve	6.0703	Murchison	<p>Large reserve adjoining State Highway 6. Contains the main recreation facilities in Murchison.</p> <p>An indoor recreation facility, Rugby Fields, tennis courts, and Bowling club facilities. The main road frontage contains a War Memorial and picnic facilities. A Management Committee is responsible for the day to day</p>	Assessed		<ul style="list-style-type: none"> Maintain the reserve and facilities for the Community.

			management of these facilities and reserve.			
Tapawera Memorial Park	1.9914	Tapawera	<p>Located beside State Highway 61 and adjacent to Tapawera Area School. Reserve comprises of two parts separated by an area of Council owned ex-railway reserve.</p> <p>Contains Rugby Fields, Rugby Club Rooms and a Scout Den and a play centre building. A Management Committee is responsible for the day to day management of this reserve.</p>	Assessed		

RURAL RECREATION AND ESPLANADE RESERVES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Alpine Forest Reserve	34.2060	Tophouse	Adjoins the Alpine Meadows subdivision on the north facing slopes of the St Arnaud Range. Most of the reserve supports mixed silver beech-mountain beech forest.			<ul style="list-style-type: none"> Retain the reserve in Council ownership, reclassify the reserve as Scenic Reserve and retain the option of future transfer of the reserve to the Department of Conservation.
Lower Maruia Recreation Reserve	0.9295	Shenandoah	Located alongside State Highway 65. Reserve is undeveloped and presently grazed in conjunction with surrounding farmland.			<ul style="list-style-type: none"> Investigate disposal of the reserve, in consultation with local residents.
Mangles Valley Esplanade Reserve	0.0025	Mangles Valley	This small parcel of land lies alongside the Mangles Valley at the junction of Blackwater Road. Appears to support disturbed vegetation dominated by bracken, blackberry, koromiko, broadleaf, wineberry and possibly mountain beech.			
Old School Road Esplanade Reserve	3.1000	Tapawera	Covers a narrow strip of land on the west bank of the Motueka River just north of Kohatu. Appears to support rough riverbank vegetation dominated by crack willow.			<ul style="list-style-type: none"> Maintain the reserve to provide flood protection, public access and to enhance riparian habitat.
Owen River Recreation Reserve	2.5171	Owen River	Covers a large open grassed area at the confluence of the Owen and Buller rivers. Facilities at the reserve include a recently constructed open sided shelter, toilet and shower units, barbeque	Assessed		<ul style="list-style-type: none"> Maintain the reserve as a picnic area and remote campground. Investigate the eventual replacement of introduced riparian vegetation with native species.

			stands and picnic tables.			
Poplars Recreation Reserve	0.4701	Tadmor	Covers a narrow section of land adjacent to the main road. Includes a formed vehicle track from the road, the old railway formation, an area of open grass and two asphalt tennis courts.			<ul style="list-style-type: none"> Investigate the historic value of the old concrete railway platform and ensure that any historic values are maintained and protected.
Porika Track Reserve	0.2320	Lake Rotoroa	A small reserve located between residential sections and the Porika Track. Reserve supports tall red beech forest.			<ul style="list-style-type: none"> Manage the reserve in a way that is compatible with management of the adjoining national park.
Riverview Recreation Reserve	27.4175	Murchison	Lies between State Highway 6 and the Buller River on the eastern approaches to Murchison. Reserve is occupied by the Murchison Golf Club.			<ul style="list-style-type: none"> Maintain the river walking track between the Reserve and Golf Course. Tidy the eastern part of the reserve, between the golf course and the Buller River.
Stanley Brook Memorial Reserve	2.5300	Stanley Brook	A large rectangular shaped section southeast of the corner of Motueka Valley Road and Sunday Creek Road. The reserve is largely undeveloped, except for the presence of a public hall. A Management Committee is responsible for the day to day management of this reserve.	Assessed		<ul style="list-style-type: none"> Assist the management committee to maintain public facilities on the reserve for use by the local community. Ensure that the larger trees on the reserve are adequately protected.
Motupiko Esplanade Reserve	1.7830	Motupiko	Covers a narrow strip of land on the west bank of the Motupiko River. Appears to include a raised stop bank and supports riverbank vegetation dominated by willow.			<ul style="list-style-type: none"> Maintain the reserve to provide flood protection, public access to the river and to enhance riparian habitat.

SCENIC RESERVES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Riverview Scenic Reserve	4.6564	Murchison	Located alongside State Highway 6 on the northern approach to Murchison. A well formed walking track traverses the reserve, providing access from the campground to the golf course.			<ul style="list-style-type: none"> • In conjunction with DOC and local residents remove woody weeds from the forest. • Maintain the walking track through the reserve. • Maintain and restore the water table of the reserve.

Motueka Ward Reserves Management Plan

URBAN OPEN SPACE AND AMENITY RESERVES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Adair Drive Reserve	0.0168	Motueka	A small reserve located on Adair Drive at the junction of Teece Drive. The reserve comprises a small area of mown grass with shrubs and small trees.	Assessed		<ul style="list-style-type: none"> To manage the reserve primarily for the provision of future access to other reserve land in the event of further land subdivision in the area.
Alex Ryder Memorial Reserve	3.1733	Kaiteriteri	<p>Is located adjacent to the foreshore at Little Kaiteriteri. The northern part of the reserve has two open grassed areas separated by a small stream. Shrubs and small trees surround this area and a boardwalk and bridge provide access across the stream.</p> <p>The local residents assist Council with the planting of native coastal dune plants.</p>	Assessed		<ul style="list-style-type: none"> Manage as an area for stormwater retention and informal recreation. Consider the re-alignment of the walking access through the reserve, in consultation with adjoining landowners (as requested in public submissions). Continue to plant native coastal dune plants along the foreshore in conjunction with local residents.
Anawera Crescent Reserve	0.1942	Stephens Bay	Located between Stephens Bay Esplanade Reserve and residential properties on Anawera Crescent. It faces south over Tapu Bay. Includes two pedestrian access strips from Anawera Crescent, though neither access way is formed or signposted. The reserve supports native vegetation dominated by black beech and mahoe,			<ul style="list-style-type: none"> Manage for the protection and regeneration of native forest, in conjunction with the adjoining Stephens Bay Esplanade Reserve. Check the reserve boundaries to ensure that activities on adjoining land do not encroach, especially along the pedestrian access ways from Anawera Crescent. Remove invasive weeds from reserve, especially old man's beard.

			with some five-finger and kohuhu.			
Cederman Drive Reserve	0.1860	Kaiteriteri	Located between Cederman Drive and Rowling Road at Little Kaiteriteri. Reserve is surrounded by residential properties. Located on a steep slope. A sealed path traverses the reserve.			<ul style="list-style-type: none"> • Maintain a high standard path through the reserve to provide pedestrian access.
Claire Place Reserve	.9543	Motueka	Area of open space with mown grass, scattered shade trees and a gravel path which links several streets. The main purpose of the reserve is to provide storm water detention during periods of heavy rain.			<ul style="list-style-type: none"> • Maintain the reserve principally for storm water detention. • Maintain public access through the reserve. • Carry out plantings and provide facilities in conjunction with local residents.

Decks Reserve	2.0183	Motueka	Located between Wallace Street and Greenwood Streets in central Motueka. It is made up of several parcels of land and caters for a range of uses. Contains children's play equipment, formal Japanese garden and picnic facilities.	Assessed		<ul style="list-style-type: none"> • Manage for the provision of open space and community facilities. • Continue to develop the areas of open space as gardens and informal recreation areas as proposed in the earlier management plan. • Maintain children's play equipment.
Eginton Park	0.8286	Motueka	Located between Moffat and Pethybridge Streets in Motueka. Predominantly grassed with trees and shrubs planted around its edges. Contains children's play equipment.	Assessed		<ul style="list-style-type: none"> • Manage primarily as open space for informal recreation, with children's play equipment. • Maintain memorial plantings. • Maintain children's play equipment.
Franklin Street Reserve	0.0792	Marahau	Located on Franklin Street, Marahau. Adjoins residential sections on three sides. Open area of mown grass with shrubberies, a reserve sign and a small electricity informer box at one corner.	Assessed		<ul style="list-style-type: none"> • Maintain the reserve as open space for the community.
Greenwood Street Walkway	0.0522	Motueka	A narrow reserve providing pedestrian access between Greenwood and Goodman Streets.	Assessed		<ul style="list-style-type: none"> • Manage primarily as a walkway between suburban streets.
Kowhai Crescent Reserve	0.2579	Motueka	Adjoins Taupata Place at the end of Kowhai Crescent in Motueka. Comprises two parcels of land set aside in the early 1990s as reserve contributions from land subdivision.	Assessed		<ul style="list-style-type: none"> • Manage primarily for the provision of open space and for stormwater drainage. • Maintain the walkway linkages through the adjoining drainage reserves for the local community.
Ledger Goodman Park	0.5043	Motueka	Located between Ledger Avenue, Kingston Place and Goodman Drive in Motueka. Largely grassed with scattered trees.	Assessed		<ul style="list-style-type: none"> • Manage the reserve primarily as open space for informal recreation and access between suburban streets. • Gradually remove the large evergreen trees from the reserve and replace with shrubs and deciduous trees that will not shade adjoining properties.

Linden Place Reserve	0.2331	Brooklyn	Located at the end of Linden Place, inland from Motueka. Comprises an open grassed area with several large trees and a number of smaller, recently-planted trees.	Assessed	<ul style="list-style-type: none"> • Manage the reserve primarily as open space for informal recreation. • Maintain public access through the reserve to Brooklyn Stream Reserve and Motueka River West Bank Road. • Define the reserve entrance more clearly at Linden Place, and erect a reserve sign.
Lower Moutere Hall	0.9434	Lower Moutere	Located on the Moutere Highway at Lower Moutere. A sealed drive through the open part of the reserve provides vehicle access to the hall and scout den at the rear. A Management Committee is responsible for the day to day management of this reserve.	Assessed	<ul style="list-style-type: none"> • Manage the reserve primarily for the provision of a public hall and scout den. • Tidy the reserve margins by removing weeds and planting appropriate trees and shrubs.
Motueka Beach Reserve	2.2017	Motueka	Comprises the reserve formerly known as Beach Camp Reserve. Located on the foreshore at Port Motueka between the unformed East Quay and North Street. Contains picnic facilities. Overnight staying is permitted for self contained vehicles as per Councils policy for this activity.	Assessed	<ul style="list-style-type: none"> • Manage the Motueka Beach Reserve primarily for the maintenance of open space, picnicking and informal recreation. Limit the space for overnight staying to the current area. • Ensure that the development of facilities or car parking does not significantly reduce the area of open space in the reserve. • Maintain existing trees and shrubs; establish further shrubs and ground cover plants on the foreshore to assist with foreshore protection and to provide shelter for the reserve.
Naumai Street Reserve	0.1142	Motueka	Forms an area of open space on Naumai Street. Comprises an area of grass with a small formal garden.	Assessed	<ul style="list-style-type: none"> • Manage primarily for the maintenance of open space for informal recreation. • Limit planting on the reserve to shrubs or small trees to avoid shading adjoining properties and to screen the pump house.
North Street Reserve	2.2763	Port Motueka	Located at Port Motueka between North Street and the foreshore. It adjoins Motueka Beach Reserve to	Assessed	<ul style="list-style-type: none"> • Manage for informal recreation in conjunction with Motueka Beach Reserve and Trewavas Street Foreshore Reserve.

			the south and Trewavas Street Foreshore Reserve to the north. Saltwater Baths are present on the seaward side of the reserve. Contains children's play equipment and picnic facilities.			<ul style="list-style-type: none"> • Maintain clear public access through the reserve as part of the pedestrian walkway along the foreshore. • Prohibit overnight camping or stays at the reserve. • Maintain children's play equipment.
Parker Street Reserve	.0922 ha	Motueka	Small area of reserve containing two protected oak trees.			<ul style="list-style-type: none"> • Maintain the reserve for the purpose of protecting the oak trees.
Pioneer Park Historic Cemetery	0.2327	Motueka	Located on the corner of Thorp and Fearon Streets at the north-western edge of Motueka. Exotic trees dominate the cemetery with grassed areas between.	Assessed		<ul style="list-style-type: none"> • Manage as an historic site, and as a place of remembrance. • Prohibit dogs in the reserve, as required by the Tasman District Council Dog Control Bylaw 2004. • Classify Pioneer Park Historic Cemetery as a Local Purpose Reserve under Section 23(1) of the Reserves Act 1977.
Richards Recreation Reserve	0.3101	Motueka	Located on Wildman Road at the southern edge of Motueka. Is an open grassed area with attractive plantings of trees and shrubs. Contains children's play equipment and picnic facilities.	Assessed		<ul style="list-style-type: none"> • Manage primarily as an area of open space for informal recreation. • Maintain children's play equipment.
Riwaka Hall	0.0893	Riwaka	Located on Main Road (State Highway 60) at the southern end of Riwaka. The Memorial Hall occupies a large part of the reserve, with remaining areas set aside for car parking. A Management Committee is responsible for the day to day running of this reserve.	Assessed		<ul style="list-style-type: none"> • Discuss with the management committee the landscaping of areas around hall. • Classify as Local Purpose Reserve under Section 23(1) of the Reserves Act 1977.
Rowling Road/Dumont Place walkway	.0502	Little Kaiteriteri	Walkway linking the two roads providing pedestrian access to foreshore area. Formed pathway with plantings and rock outcrops.			<ul style="list-style-type: none"> • Maintain public access to foreshore area.
Tilson Crescent Reserve	0.2305	Motueka	Is a new reserve, vested in Council as a result of recent land subdivision in the southern part of Motueka.	Assessed		<ul style="list-style-type: none"> • Maintain the children's play equipment

			Contains play equipment and links Tilson Cres with Sanderlane Drive and Tui Close			
Stephens Bay Recreation Reserve	0.1993	Stephens Bay	Located at the end of Stephens Bay Road, at Stephens Bay south of Kaiteriteri. Adjoins Stephens Bay Esplanade Reserve to the north and east and residential sections to the south. Large willow and wattle trees separate the reserve from a small stream.	Assessed		<ul style="list-style-type: none"> • Manage an open space for informal recreation and beach access, in conjunction with Stephens Bay Esplanade Reserve. • Replant the stream margin with native species; gradually replace the willow and wattle trees.
Tapu Bay Reserve	0.4260	Tapu Bay	Located at the end of Tapu Place in Tapu Bay. It adjoins residential sections on all sides except the foreshore to the south. Stephens Bay Esplanade Reserve lies between the recreation reserve and the sea.	Assessed		<ul style="list-style-type: none"> • Manage as an area of open space for informal recreation and beach access, in conjunction with Stephens Bay Esplanade Reserve. • Plant areas along the foreshore with low-growing native species to delineate the reserve and reduce foreshore erosion. •
Ted Reed Reserve	0.2023	Riwaka	Located at the mouth of Ferrer Creek, on the estuary at Riwaka. Mostly an open grassed area with shrubs and small trees on the northern and western boundaries. Contains children's play equipment.	Assessed		<ul style="list-style-type: none"> • Manage as open space for informal recreation and picnicking. • Replace or upgrade the children's play equipment as required.
Titoki Place Reserve	0.1298	Motueka	Located at the end of Titoki Place in the Totara Park subdivision in Motueka. Is surrounded by residential properties and includes a narrow access way to an adjoining street. Mainly an open grassed area with a small area of planted trees and ferns.			<ul style="list-style-type: none"> • Manage primarily as open space for informal recreation and pedestrian access between streets. • Consider in consultation with adjoining landowners, the planting of further trees in the reserve.
Trewavas Street Foreshore	2.9605	Port Motueka	Located between North Street at Port Motueka and the eastern end of Old Wharf Road. Long, narrow reserve	Assessed		<ul style="list-style-type: none"> • Protect existing foreshore vegetation and establish native plantings in selected locations. • Maintain foreshore protection works using appropriate materials.

			which is mostly grassed and mown.			<ul style="list-style-type: none"> • Maintain easy pedestrian access through the reserve and sufficient open space for informal recreation.
Wharepapa Reserve	0.2046	Motueka	Located between Pukeone Place and Wharepapa Grove in suburban Motueka. Provides pedestrian access between these two streets and is surrounded by residential sections. Mostly open mown grass with a stormwater drain in the centre of the reserve.	Assessed		<ul style="list-style-type: none"> • Manage as open space for informal recreation and as a walkway between suburban streets.
Wilson Park	0.4195	Motueka	Located at the end of Wilson Crescent in the eastern suburbs of Motueka. Mostly an open grassed area.	Assessed		<ul style="list-style-type: none"> • Manage as open space for informal recreation and walkway access between streets. •
York Park	1.6036	Motueka	Located on a small peninsula on the north-eastern margin of Moutere Inlet between Motueka and Port Motueka. It was formerly leased for grazing and subsequently mown and planted as a park.	Assessed		<ul style="list-style-type: none"> • Manage as an area of open space for informal recreation. • Maintain well formed pedestrian access through the park to the Motueka Cemetery.

SPORTS GROUNDS

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Goodman Recreation Park	5.9	Motueka	Located on Wharf Road between Motueka and Port Motueka. Comprises a large open area of playing fields, adjacent to the Motueka Recreation Centre. Used for summer and winter Soccer.	Assessed		<ul style="list-style-type: none"> • Manage primarily for organised sport; include in the Sports Grounds category in the management plan.
Riwaka Memorial Reserve	1.5778	Riwaka	Located at the junction of Main Road (State Highway 60) and School Road, Riwaka. A small area of garden and	Assessed		<ul style="list-style-type: none"> • Classify as Recreation Reserve under Section 17(1) of the Reserves Act 1977.

			trees is present near the memorial gates. Contains Croquet greens. Tennis Court. Scout Den and potters workrooms and a small amount of children's play equipment.			
Riwaka Rugby Clubrooms	0.5998	Riwaka	Located near State Highway 60 north of Riwaka. The reserve is separated from the highway by a residential property and an old church.			
Riwaka Rugby Grounds	3.4575	Riwaka	Located on State Highway 60 north of Riwaka. Adjoins the Riwaka Cemetery to the north, residential sections to the south and rural land to the east. Large area of mown grass.	Assessed		<ul style="list-style-type: none"> Classify Riwaka Rugby Grounds as a Recreation Reserve under Section 17(1) of the Reserves Act 1977.
Sportspark Motueka	3.8878	Motueka	Located at the end of Manoy Street in Motueka. Large area with three rugby fields, a grandstand and changing rooms.	Assessed		<ul style="list-style-type: none"> Manage as open space for formal recreation and as a walkway between suburban streets.
Memorial Park	4.9	Motueka	Located in Pah Street. Contains Motueka Memorial Hall which has a Management Committee that is responsible for the day to day running of the hall, Motueka Library, Senior Citizens Hall, Kindergarten, Soccer fields, first and second grade cricket blocks, tennis courts, athletics track, Bowling club, Senior Net and Toy Library and associated buildings.	Assessed		<ul style="list-style-type: none"> 3.9 hectares of this reserve is jointly owned by TDC and The Wakatu Incorporation. TDC leases the Wakatu land for reserve purposes.

FORMAL PARKS AND GARDENS

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Sanctuary Ponds	2.3	Motueka	Located on Wharf Road. Comprises an area of open grass with constructed	Assessed		<ul style="list-style-type: none"> Manage primarily for passive recreation and informal public use.

			ponds and amenity plantings. Local residents assist Council with the maintenance of this reserve.			
Motueka Museum Frontage	0.0988	Motueka	Located in front of the Motueka Museum on High Street. The reserve forms part of the entrance to the museum and part of the pedestrian access along High Street.	Assessed		<ul style="list-style-type: none"> • Manage primarily as a feature entrance to the museum. • Ensure that development of the reserve is sympathetic to the museum building.
Pethybridge Rose Gardens	0.2023	Motueka	Located on High Street, Motueka north of the central business area. Comprise grassed areas with formal gardens including a large number of roses.	Assessed		<ul style="list-style-type: none"> • Manage primarily for the maintenance of the formal gardens for public appreciation and passive recreation.

SPECIAL INTEREST SITES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Brooklyn Reserve	4.6387	Brooklyn Valley	Located on Brooklyn Valley Road in the foothills several kms west of Motueka. Vegetation of the hilly part of Brooklyn Reserve is beech-hardwood forest dominated by black beech, and regenerating forest dominated by kanuka.	Assessed		<ul style="list-style-type: none"> • Manage the reserve primarily for conservation and restoration of native forest and for informal recreation. • Progressively remove wildling pine trees from the reserve and seek to prevent the establishment of further wildling pines.
Thorp Bush	4.6063	Motueka	Situated just south of the central business area of Motueka. Supports the largest remnant of the lowland podocarp-hardwood forest that formerly covered the fertile Motueka Plain.	Assessed		<ul style="list-style-type: none"> • Recognise the ecological and scientific importance of the forest remnant; protect and seek to restore indigenous forest in the reserve. • Remove non-native species, including weeds, wherever practical.

RURAL RECREATION AND ESPLANADE RESERVES

Site Name	Size (ha)	Area	Description	Condition	Issues	Strategic objectives
Batchelor Ford Road Reserve	0.0924	Moutere Inlet	An Esplanade Reserve located along the margin of Moutere Inlet at Batchelor Ford Road, directly west of the Coastal Highway south of Motueka.			<ul style="list-style-type: none"> • Manage primarily for the protection of land from erosion by the sea. • Consider forming public access onto the reserve.
Brooklyn Stream Reserve	0.3737	Brooklyn	Comprises an area of Esplanade Reserve between Brooklyn Stream and residential sections on Linden Place. Supports a number of large willow trees and areas of long grass. A pumping station is located on the reserve.			<ul style="list-style-type: none"> • Manage the reserve primarily for flood protection and public access. • Manage the reserve in conjunction with Linden Place Reserve.
Green Tree Road Reserve	0.0405	Riwaka	Esplanade Reserve on the foreshore at Riwaka. It lies between the estuary and residential sections of Green Tree Road.			
Lodder Lane Reserve	0.2408	Riwaka	Lies alongside Ferrer Creek. An open area with mown grass and some areas of flowers.			<ul style="list-style-type: none"> • Manage as open space for informal recreation. • Plant the parts of the reserve adjoining Ferrer Creek with appropriate native species, to improve the habitat for water birds and protect water quality in the creek.
Lower Moutere Memorial Recreation Reserve	2.1246	Lower Moutere	Located on Chings Road. Comprises a large rectangular area of mown grass surrounded by established trees. Contains an artificial cricket block and pavilion, tennis courts and Memorial Gates.	Assessed		<ul style="list-style-type: none"> • Manage primarily for recreational use, including organised recreation and sport.
Moutere Inlet Reserve	0.0268	Port Motueka	Forms a small strip of land between a residential section and Moutere Inlet at the southern end of Trewavas Street. It supports wattle trees, shrubs, garden plants and rank grass.			<ul style="list-style-type: none"> • Manage primarily for foreshore protection and the enhancement of estuary margin habitat. • Remove weeds and plant appropriate native species.
Ngaio Bay Reserve	0.1012	Kaiteriteri	Small esplanade reserve. There is no legal public access to the reserve			

			except around the foreshore.			
Old Mill Road Reserve	0.8127	Motueka River	Esplanade reserve on the north bank of the lower Motueka River. The reserve adjoins an area of rural land with cattle grazing and orchards on one side and the Motueka River flood plain on the other.			
Pangatotara Reserve	0.3300	Motueka Valley	An Esplanade Reserve in the Motueka River valley near Pangatotara. The precise location of the reserve is difficult to discern on the ground, but it appears to cover an area of pasture and large willow trees alongside the river.			
Riwaka River Reserve East	0.1330	Riwaka	An Esplanade Reserve alongside the Riwaka River northwest of Riwaka. The exact location of the reserve is difficult to discern.			
Riwaka River Reserve West	0.2990	Riwaka	An Esplanade Reserve alongside the Riwaka River northwest of Riwaka. The exact location of the reserve is difficult to discern. The reserve lies between rural land and the Riwaka River.			
Riwaka River Esplanade Reserve	.0644 ha	Riwaka	An Esplanade Reserve alongside the Riwaka River northwest of Riwaka. The exact location of the reserve is difficult to discern.			
Stephens Bay Esplanade Reserve	2.7985	Tapu Bay	Covers steep coastal slopes between Tapu Bay and Stephens Bay, south of Kaiteriteri. Supports native forest dominated by black beech, five finger kanuka, kohuhu and mahoe.			<ul style="list-style-type: none"> • Protect and restore native vegetation to reduce soil erosion, provide habitat for native species, and protect coastal scenery. • Continue with the removal of pest plants in this area..
Tokongawa Drive	4.9405	Otuwhero	Located between the Kaiteriteri-Sandy Bay Road, Tokongawa Drive and Lady	Assessed		<ul style="list-style-type: none"> • Manage the upper part of the reserve as open space for informal recreation, and the remainder of the

Reserve		Inlet	Barkley Grove, on the southern side of Otuwhero Inlet south of Kaiteriteri.			reserve for the protection and restoration of native forest.
Torrent Bay Recreation Reserve	0.1781	Torrent Bay	Located at the south-western edge of the Torrent Bay settlement. The reserve adjoins residential properties to the east, foreshore to the south, and Torrent Bay Waterworks Reserve to the north and west.			<ul style="list-style-type: none"> • Manage part of the reserve as an informal campground for walkers on the Abel Tasman Track, in conjunction with the Department of Conservation. • Ensure native vegetation on the reserve is protected.
Torrent Bay Reserve	0.3098	Torrent Bay	Located between residential sections of the foreshore behind the main beach. Open ground with sparse grass on a dry sandy soil.			<ul style="list-style-type: none"> • Manage as open space for informal recreation and public access. • Maintain the potential of the reserve to provide facilities for the Torrent Bay community and the walkers on the Abel Tasman Track.
Wall Street Reserve	0.3730	Stephens Bay	Area of undeveloped reserve covered with scrub.			<ul style="list-style-type: none"> • Manage reserve for public walking access. • Control pest plants on reserve and carry out native plantings in conjunction with local residents.
Wharf Road Reserve	0.2428	Riwaka	Is an Esplanade Reserve on the foreshore at Riwaka. Lies between the estuary and residential sections on Wharf Road.			<ul style="list-style-type: none"> • Consider the development of public access along the foreshore.

Moutere-Waimea Ward Management Plan

URBAN OPEN SPACE AND AMENITY RESERVES

Site Name	Size	Area	Description	Conditon	Issues	Strategic objectives
Anslow Place Reserve	1221 m ²	Wakefield	Located at the edge of Wakefield urban area. Is a grassed area with children's play equipment and a picnic table.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment.
Aranui Park	4.1265 ha	Mapua	Large area of open space located between Aranui Road and State Highway 60. The portion of reserve closest to the main entrance on Aranui Road is planted with a variety of native and introduced species.	Assessed		<ul style="list-style-type: none"> Encourage community involvement in reserve management, especially the reestablishment of native vegetation.
Appleby Bridge Playcentre Reserve	1115 m ²	Appleby	Located on State Highway 60 beside the Waimea River. The reserve adjoins the larger Appleby Bridge Recreation Reserve.			<ul style="list-style-type: none"> Manage the reserve for the primary purpose of providing a site for a playcentre.
Chaytor Reserve	2327 m ²	Ruby Bay	Comprises an area of grassed open space between Broadsea Avenue and Ruby Bay Esplanade Reserve on the beachfront.	Assessed		<ul style="list-style-type: none"> Plant low growing native coastal species (such as ngaio) in the northwestern corner of the reserve for soil conservation and shelter.
Coach Place Reserve	2851 m ²	Brightwater	Located at the end of Coach Place in suburban Brightwater. It includes an area of open grass, children's play equipment and several trees.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment.
Dovedale Church Reserve	4047 m ²	Dovedale	Lies between Dovedale Recreation Reserve and Dovedale Cemetery at Dovedale. The historic Dovedale Church is located on the reserve.			
Genia Drive Reserve	5571m ²	Wakefield	Comprises an area of mown grass with a group of mature totara trees.			<ul style="list-style-type: none"> Maintain the reserve with the main purpose of protecting the totara trees.
Jessie Street	1624 m ²	Mapua	Comprises an area of mown grass surrounded by a dense shrubbery of native	Assessed		

Reserve			species. There are no structures or facilities on reserve.			
Mapua Playcentre Reserve	3.9585 ha	Mapua	Small reserve adjacent to the Mapua Recreation Reserve.			
Martin Point Reserve	814 m ²	Wakefield	Small triangular reserve located on the corner of Whitby Road and Pitfure Road. Includes an open grassed area with a 'Village of Wakefield' sign and a sign listing the facilities in Wakefield.	Assessed		<ul style="list-style-type: none"> Limit tree planting to low growing species to maintain motorists' views of the intersection and to avoid shading adjoining properties.
Moreland Place Reserve	4795 m ²	Mapua	Open area of mown grass between Moreland Place and the Waimea Inlet. A sealed driveway forms the main access to the reserve from Moreland Place.			<ul style="list-style-type: none"> Maintain as open space for informal recreation and amenity, and for the protection of the estuary margin. Work with local community groups and local residents to provide walking access through reserve to neighbouring land.
Rintoul Place Reserve	476m ²	Brightwater	Open area of mown grass with gravel path linking Rintoul Place to Starveall St walkway.	Assessed		
Ngatimoti Hall	2135 m ²	Ngatimoti	Covers two narrow strips along both sides of lower Orinoco Creek, between the Motueka Valley Highway and the Motueka River.	Assessed		
Shuttleworth Reserve	4249 m ²	Wakefield	Located on Lord Auckland Road in the Wakefield urban area. Contains children's play equipment and open area for passive recreation.	Assessed		<ul style="list-style-type: none"> Plant shade trees. Maintain children's play equipment.
Snowden Place Reserve	751 m ²	Brightwater	Open grassed area on Snowden Place in the Brightwater urban area. A picnic table, old play equipment and several small trees are located on reserve.	Assessed		
Spring Grove Hall Reserve	4034 m ²	Spring Grove	<p>Located on Lord Rutherford Road South. Includes the Spring Grove Hall and part of the open grassed area surrounding the hall.</p> <p>The open grassed area is used for junior soccer. A Management Committee is responsible for the day to day running of this</p>	Assessed		<ul style="list-style-type: none"> Manage the reserve in conjunction with the large area of open space in the adjoining Spring Grove School Reserve.

			reserve.			
Spring Grove School Reserve	1.1477 ha	Spring Grove	Located on Lord Rutherford Road South. Includes the old Spring Grove School, fenced tennis court, several large trees and a large part of open space between school and hall.	Assessed		<ul style="list-style-type: none"> Manage the area occupied by the old school building and immediate surroundings as a site for a Playcentre.
Starveall Street Reserve	2139m ²	Brightwater	Located on a corner this reserve is centrally located to provide open space for informal recreation. Contains children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment.
Wakefield Hall	1052 m ²	Wakefield	Situated on Whitby Road. The Wakefield Village Hall and an asphalt car park are sited on the reserve. A Management Committee is responsible for the day to day running of this reserve.	Assessed		<ul style="list-style-type: none"> Investigate opportunities for the addition of further land to the reserve.
Whitby Green Reserve	2794 m ²	Wakefield	Located between Whitby Way, Edward Street and State Highway 6. The reserve includes an open grassed area, a sealed car park, an information kiosk, an 'Exeloo' public toilet.	Assessed		<ul style="list-style-type: none"> Manage as a 'village green' by maintaining the existing extent of grassed open space and limiting the car park to its existing extent; Limit tree planting to the maintenance of existing shade trees.

WALKWAY RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Aranui Road – Langford Drive	7110 m ²	Mapua	Comprises three parcels of land that link Aranui Road and Langford Drive. An important walkway link which bounds on to Waimea Estuary.	Assessed		
Dawson Road Walkway	9811m ²	Mapua	Walkway linking State Hwy 60 with Dawson Road. Gravel path leads up through a small gully with a stream.	Assessed		<ul style="list-style-type: none"> Continue to maintain walkway surface, manage the riparian area of stream by removing pest plants and replacing with native species in conjunction with local residents.

Kilkenny Place Walkway	4404m ²	Wakefield	Walkway linking Treeton Place and Kilkenny Place			<ul style="list-style-type: none"> Maintain for walkway purposes.
Old Mill Walkway	10.9564 ha	Mapua	Comprises several parcels of land that link Warren Place in Mapua with the Chaytor Reserve in Broadsea Ave, Ruby Bay.			<ul style="list-style-type: none"> Establish plantings of native species on the foreshore section of the walkway for soil conservation and amenity.
Pine Hill Heights Walkways	700 m ²	Ruby Bay	The reserve contains a very important piece of native lowland coastal bush remnant within which are a number of tracks linking to the streets in this area.	Assessed		<ul style="list-style-type: none"> Carry out native plantings to enhance the bush remnant and continue with the pest plant control work.
Starveall Street Walkway	4326 m ²	Brightwater	Comprises five separate parcels of land that link Starveall Street with State Highway 6 to the west and the Brightwater Recreation Reserve to the east.	Assessed		
Whitby Road Walkway	8374 m ²	Wakefield	Follows part of the old railway reserve between Martin Avenue and State Highway 6 in Wakefield. The walkway comprises three parcels of land.	Assessed		<ul style="list-style-type: none"> Construct a continuous path through the reserve, with unlocked gates at any obstructing fences.

SPORTS GROUNDS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Brightwater Recreation Reserve	3.7258 ha	Brightwater	Located in the Brightwater urban area the reserve contains playing fields, the Brightwater Public Hall, Brightwater Kindergarten, Tasman Volleyball Centre, Scout Den, Skateboard area, Children's play equipment, first grade cricket block, tennis courts and sealed car parks. A Management Committee is responsible for the day to day running of this reserve.	Assessed		<ul style="list-style-type: none"> Continue to upgrade and improve facilities in consultation with the Brightwater Recreation Reserve Management Committee. Prohibit dogs in the reserve.
Dovedale Recreation Reserve	3.2451 ha	Dovedale	Located on the Wakefield-Woodstock Road. Comprises a large area of mown grass between the Dovedale School and Dovedale			<ul style="list-style-type: none"> Encourage the continued planting of native species beside the stream and additional tree planting around the

			Church Reserve. Contains a playing field, tennis courts, cricket block and pavilion.			perimeter of the reserve.
Lord Rutherford Park	5.9353 ha	Brightwater	New reserve that has been developed for the provision of sports fields and open space for recreation. A large drainage channel bisects the reserve and a small stream borders the reserve to the west. Contains a walking track for street linkage, a community vegetable garden, BMX track, training lights and changing rooms and toilets.	Assessed		<ul style="list-style-type: none"> Continue to develop recreational facilities and to plant native trees as proposed in the concept plan. Purchase further land to provide a third playing field when land becomes available.
Mapua Recreation Reserve	3.9585 ha	Mapua	Located on Aranui Road. Comprises a large area of playing fields with several large trees at either end of the fields. Contains a Bowling Club and facilities, tennis courts, skateboard park and children's play equipment.	Assessed		<ul style="list-style-type: none"> Plant additional trees at the perimeter of the playing fields to provide shelter and shade. Purchase further land to provide for additional community facilities and better access for the reserve when land becomes available. Maintain children's play equipment.
Waimea West Recreation Reserve	6298 m ²	Near Brightwater	Located on Waimea West Road. Includes three fenced tennis courts, an area of mown grass and an old school building used as Tennis Club Room. A Management Committee is responsible for the day to day running of this reserve.			<ul style="list-style-type: none"> Continue to lease the eastern portion of the reserve for grazing until such time as that area is required for the development of recreational facilities.
Wakefield Recreation Reserve	4.0689 ha	Wakefield	<p>Located on State Highway 6. Comprises a large area of playing fields with mature trees on the southern and eastern boundaries. Several trees are listed as Specimen Trees.</p> <p>Contains BMX track, tennis courts, Rifle Club Building and Soccer Club Rooms. A Management Committee is responsible for the day to day running of this reserve.</p>	Assessed		<ul style="list-style-type: none"> Prohibit dogs in the reserve.
Upper Moutere Recreation Reserve	3.1529 ha	Upper Moutere	Located on the Moutere Highway. Contains playing fields, tennis courts, children's play equipment, Community Hall and changing pavilion. A memorial and memorial gates are	Assessed		<ul style="list-style-type: none"> Ensure that the development of recreation facilities does not conflict with the protection of the historic drainage ditch on the reserve.

			located on the reserve . A Management Committee is responsible for the day to day running of this reserve.			<ul style="list-style-type: none"> Maintain children's play equipment.
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FORMAL PARKS AND GARDENS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Lord Rutherford Memorial	2224 m ²	Brightwater	Located on Lord Rutherford Road at the junction of the Brightwater Deviation. The memorial commemorates the famous physicist, Lord Ernest Rutherford, who was born nearby.	Assessed		<ul style="list-style-type: none"> Continue to maintain the memorial in recognition of Lord Rutherford in cooperation with community and interest groups. Upgrade and/or replace the displays and formal gardens as required. Purchase further land to provide walking access to Lord Rutherford Park as land becomes available.
Moutere Hills RSA Memorial Library.	1017 m ²	Mapua	Is located on the corner of Aranui Road and Toru Street. Comprises an area of lawn with formal gardens and a War Memorial where ANZAC Day celebrations are held. The Library Building contains a meeting room for the Moutere Hills RSA.	Assessed		<ul style="list-style-type: none"> In conjunction with the Moutere Hills RSA Committee maintain the gardens and War Memorial as a memorial site.
Wakefield Library Memorial Gardens	501 m ²	Wakefield	Located on the corner of Whitby Way and Edward Street. Includes a small area of formal gardens surrounding a War Memorial where ANZAC Day celebrations are held.	Assessed		<ul style="list-style-type: none"> Maintain the statue and gardens as a memorial site. Ensure that development or maintenance work does not affect the historic character of the library building.

SCENIC RESERVES AND SPECIAL INTEREST SITES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Edward Baigent Memorial Reserve	1.2191 ha	Wakefield	Occupies an area of river floodplain alongside Eighty Eight Valley stream just above its confluence with the Wai-iti River.	Assessed		<ul style="list-style-type: none"> Manage the forested part of the reserve for the primary purpose of native forest protection.

			The reserve supports a small stand of floodplain forest dominated by large totara, kahikatea and matai trees. Contains picnic facilities. Two night remote style camping is permitted on this reserve.			<ul style="list-style-type: none"> • Manage the open part of the reserve for informal recreation including picnicking and camping.
Faulkner Bush Reserve	16 ha	Wakefield	Occupies alluvial terraces and adjoining slopes on the southeastern side of the Wai-iti River Valley. The reserve supports stands of floodplain forest dominated by large totara, kahikatea and matai trees, it contains children's play equipment, a Playcentre, Scout Den, picnic facilities and a number of walking tracks through the bush, linking to adjoining streets and to a lookout	Assessed		<ul style="list-style-type: none"> • Manage the forested part of the reserve for the primary purpose of native forest production and restoration. • Undertake further tree planting along the road frontage of the reserve. • Manage the reserve and native areas in conjunction with the Wakefield Bush Restoration Society and local residents. • Maintain children's play equipment.
McKee Memorial Recreation Reserve	5.8817 ha	Ruby Bay	Occupies a narrow strip of coastal plain at the northern end of Ruby Bay. It lies between the Tasman Bay shoreline and the steep slopes within McKee Memorial Scenic Reserve. Contains a remote style campground, children's play equipment and picnic facilities. A Management Committee is responsible for the day to day running of this reserve.	Assessed		<ul style="list-style-type: none"> • Continue to manage the reserve as open space for informal recreation, picnicking and camping. • Ensure that activities on the reserve do not conflict with objectives for the management of the adjoining McKee Memorial Scenic Reserve. • Maintain children's play equipment.
McKee Memorial Scenic Reserve	5.5354 ha	Ruby Bay	Occupies an area of steep coastal scarp at the northern end of Ruby Bay. It lies just inland of McKee Memorial Recreation Reserve and just south of Moutere Bluff Reserve.			<ul style="list-style-type: none"> • Continue to manage the reserve for the primary purpose of protecting the coastal forest remnant. • Control animal pests, especially possums as required to protect the forest.
Pine Hill Heights Reserve	5.1611 ha	Ruby Bay	Covers an area of dissected coastal bluff below Pine Hill Heights subdivision and above the Coastal Highway. Supports strongly regenerating native forest, dominated by kanuka, Titoki, lemonwood and mountain beech.			<ul style="list-style-type: none"> • Manage the reserve for the primary purposes of protecting the remnants of native forest and providing opportunities for bush walking. • Remove or contain weed and animal pest infestations and as far as possible prevent the establishment of new infestations.

Rabbit Island Recreation Reserve	200ha	Appleby	Made up of Rabbit Island (Moturoa) and Rough Island (Motuiti) Barrier Islands situated in Waimea Estuary fronting onto Tasman Bay. A much prized reserve has 8km of beach front with the rear of the Island on the estuary. The Waimea River runs along the Eastern side of the Island. Used for family picnics, informal passive recreation, used by multisports clubs for triathlons, running and walking races etc. Rough Island is used for dog walking. Contains picnic facilities cycle tracks, Equestrian Area and two high tide boat ramps.	Assessed		<ul style="list-style-type: none"> • Maintain the Islands for access to the coast, estuary and river. • Continue to carry out Coast care planting in conjunction with the local community. • Maintain the picnic facilities. • Promote the Islands for informal passive recreation as well as organised walking, running, cycling, kayaking etc. • Remove the older pines from the reserve areas and manage the seedling pines.
Robson Reserve	5.3956 ha	Wakefield	Covers two river terraces in the lower part of Eighty Eight Valley. It is bordered to the east by Eighty Eight Valley Road. Reserve supports substantial areas of totara and matai, including dense stands on the upper terrace. The Wakefield Pony Club is located on this reserve..			<ul style="list-style-type: none"> • Manage the reserve for the primary purposes of forest protection and the provision of opportunities for recreation. • Protect the denser stands of native forest on the southern and southeastern parts of the reserve by fencing to exclude grazing and by undertaking regular weed control.
Wai-iti Recreation Reserve	2.9845 ha	Wai-iti	Located near State Highway 6 and beside the Wai-iti River. Main part of the reserve is a large open grassed area with large trees around perimeter.	Assessed		<ul style="list-style-type: none"> • Investigate the inclusion of a small part of Tunnicliffe Forest containing a grove of exotic trees into the reserve. • Maintain basic facilities to cater for informal use of reserve.
Wairoa Gorge Scenic Reserve	3.114 ha	Wairoa Valley	Consists of two parcels of land on the true left side of the Wairoa River approximately three kilometres up the Wairoa Valley Road. Reserve is not signposted and there is no formed public access.			<ul style="list-style-type: none"> • Manage the reserve primarily for native forest and scenery protection. • Seek to ensure the protection of native forest remnants across the Wairoa Gorge Road from the reserve on adjoining land.

RURAL RECREATION AND ESPLANADE RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Appleby Bridge Recreation Reserve	2.3424 ha	State Highway 60	Located on State Highway 60 beside the Waimea River. A raised stopbank bisects and is a prominent feature of the recreation reserve. The southeastern part is also predominantly grassed. Contains junior soccer fields and picnic facilities.	Assessed		<ul style="list-style-type: none"> Manage the reserve for the primary purpose of providing opportunities for informal recreation, children's play and picnicking.
Arnold Lane Reserve	2756 m ²	Spring Grove	Located on the true right side of the Wai-iti River. It is an area of undeveloped land alongside the river covered in willow, broom and rough pasture.			<ul style="list-style-type: none"> Manage the reserve to maintain a clear floodway for the Wai-iti River and to protect the river banks.
Baigent Valley Road – Golf Road Reserve	5960 m ²	Baigent Valley Road	Comprises three separate parcels of land alongside the Wai-iti River at the end of Baigent Valley Road, near Wakefield.			<ul style="list-style-type: none"> Manage the reserve to maintain a clear floodway for the Wai-iti River.
Belgrove Esplanade Reserve	937 m ²	Belgrove	Small reserve located on the true right side of Pretty Bridge Stream just above its confluence with the Wai-iti River. Reserve boundaries are difficult to discern.			
Bronte Esplanade Reserves	5555 m ²	Bronte	These two reserves are situated along the foreshore of Waimea Inlet.			<ul style="list-style-type: none"> Protect and restore native vegetation, especially estuary margin vegetation.
Cotterell Road Esplanade Reserve	1.0950 ha	Waimea Inlet	Covers an area of wetland and estuary margin between Cotterell Road and Waimea Inlet. Lies between a tidal channel of the Waimea Inlet and a formed extension of Cotterell Road.			<ul style="list-style-type: none"> Manage the reserve primarily for the protection of estuary margin vegetation and wildlife habitat, in cooperation with adjoining landowners or agencies.
Eighty Eight Valley Esplanade Reserve	5110 m ²	Wakefield	A narrow strip of land situated on a low terrace on the true right side of Eighty Eight Valley Stream. Supports a scattered remnant of native forest.			<ul style="list-style-type: none"> Protect and restore native vegetation on the reserve, providing such work does not significantly affect the river floodway.
Firestones Reserve	2.2258 ha	Lee Valley	Covers a series of broad river terraces between the Lee Valley Road and Lee River a few hundred metres upstream from the	Assessed		<ul style="list-style-type: none"> Manage the reserve primarily to provide opportunities for informal recreation and for the protection of forest remnants.

			Meads Road Bridge. Contains remote style picnic facilities.			
Grossi Point Esplanade Reserve	3040 m ²	Mapua	Comprises two separate parcels of land on either side of Grossi Point Peninsula. Both parts of the reserve comprise areas of foreshore with low vegetation.			<ul style="list-style-type: none"> Investigate options for forming a defined track to provide pedestrian access along the foreshore. Ensure that any archaeological sites on the reserve are protected.
Grossi Point Recreation Reserve	8981 m ²	Mapua	Located at the end of Tahi Street. Covers the end of a small peninsula extending into Waimea Inlet, once the site of early Maori occupation. Contains picnic facilities and an informal boat ramp.	Assessed		<ul style="list-style-type: none"> Manage the reserve primarily for informal recreation, including picnicking and boat launching. Maintain and eventually replace the large trees. Ensure that the archaeological sites on the reserve are adequately protected
Higgs Reserve	4.0165 ha	Waimea Inlet	Located between State Highway 60 and Waimea Inlet approximately two kilometres west of Mapua on a sweeping corner of the highway opposite the junction of Dominion Road.			<ul style="list-style-type: none"> Protect and restore native vegetation, especially estuary margin vegetation. Seek to develop suitable vehicle access to the reserve as part of the proposed reconstruction of the Coastal Highway.
Hoddy Road Reserve	2985 m ²	Waimea Inlet	Located on the edge of Waimea Inlet at the end of Hoddy Road. Narrow strip of foreshore covering a moderately steep bank at its western end and a gentle slope at its eastern end.			<ul style="list-style-type: none"> Manage primarily for the protection of foreshore vegetation and the possible future provision of pedestrian access.
Kina Beach Recreation Reserve	2.4281 ha	Kina	Located on the foreshore at Kina Beach approximately two kilometres from State Highway 60 at Tasman.	Assessed		<ul style="list-style-type: none"> Manage as an area for informal recreation, picnicking and short stay camping.
Kina Reserve	1.5196 ha	Kina Beach	Comprises five parcels of land forming a narrow strip along the coast north of the end of Kina Beach Road. Covers undulating coastal country.			<ul style="list-style-type: none"> Investigate the options for establishing a walking track through the reserve.
Lee Valley Esplanade Reserve	1.0677 ha	Lee Valley	Consists of three separate parcels of land alongside the Lee River. Vegetation present on the three parts of reserve is similar and comprises a mixture of native and introduced			

			shrubs and trees.			
Lee Valley Recreation Reserve	5510 m ²	Lee Valley	Strip of land on the true left side of the Lee River. Reserve is covered with rough vegetation dominated by hawthorn, barberry, gorse, willow, kanuka, mahoe, akeake and karamu.			<ul style="list-style-type: none"> • Maintain as an area for informal recreation until such time that public demand warrants further development of the reserve. • Undertake sufficient weed control.
McIndoe Reserve	2.2975 ha	Bronte Road East	Situated on Bronte Road East, near its new intersection with the Coastal Highway. Covers a moderately steep slope with a southeast aspect.			<ul style="list-style-type: none"> • Install a sign indicating the presence of the reserve. • Investigate providing public access to the estuary as land becomes available.
Maiseys Road Reserve	2394 m ²	Waimea Inlet	Covers a small strip of open pasture and foreshore along the edge of Waimea Inlet near the Coastal Highway and Maiseys Road.			<ul style="list-style-type: none"> • Manage primarily for the protection of foreshore vegetation, and the possible future provision of pedestrian access.
Meads Bridge Reserve	8525 m ²	Lee Valley	Located on the true left bank of the Lee River. Access to the reserve is from the Lee Valley Road.			<ul style="list-style-type: none"> • Manage the reserve primarily to protect the remnant stand of matai and kahikatea below the Meads Road Bridge.
Meads Recreation Reserve	1.6374ha	Lee Valley	Located on the true right bank of the Lee River. Access is from the right of Meads Bridge. Provides access to the river and contains remote style picnic facilities.	Assessed		<ul style="list-style-type: none"> • Manage the reserve to provide access to the river. • Remove pest plants and replace with native plantings. • Improve road access through the reserve.
Moutere Bluff Reserve	6070 m ²	Ruby Bay	Covers the steep coastal bluffs north of Moutere Bluff. No formed access to the reserve though the reserve could potentially form an important part of a cliff top walkway.			
Ngatimoti Esplanade Reserve	766 m ²	Motueka Valley Highway	Covers two narrow strips along both sides of lower Orinoco Creek between the Motueka Valley Highway and the Motueka River.			
Ngatimoti Recreation Reserve	1.2207 ha	Ngatimoti	Located on the Motueka Valley Highway adjacent to the Ngatimoti School. Comprises an area of open pasture, with some amenity plantings at the highway entrance to the	Assessed		<ul style="list-style-type: none"> • Maintain as open space for informal recreation and community use. • Allow the development of playing fields. • Allow for the relocation of the Ngatimoti Volunteer Fire Brigade and building.

			reserve.			
O'Connor Creek Reserve	5580 m ²	State Highway 60	Located on the Coastal Highway beside O'Connor Creek. Small open riparian area bordered by a recently established vineyard on one boundary and farmland on the other.			<ul style="list-style-type: none"> Manage the reserve primarily for the restoration of riparian plant communities, to complement areas of flax and wildlife habitat downstream.
Old House Road Esplanade Reserve	232 m ²	Moutere Valley	Narrow strip of land alongside the lower reaches of Blackbird Valley Stream. Exact boundaries of the reserve are difficult to discern.			
Pearse Valley Esplanade Reserve	30 m ²	Pearse Valley	Small triangle of land between the confluence of the Pearse River and Granity Creek. No formed foot access to the reserve though the reserve is visible from the road bridge across the Pearse River.			
Peninsula Road Recreation Reserve	477 m ²	Motueka Valley	Small reserve located between the Motueka River and the Ngatimoti Bowling Club. Covers an area of riverbank with large willow trees, several totara trees, rough vegetation.			<ul style="list-style-type: none"> Maintain primarily as access to the river in conjunction with local residents.
Pinehills Recreation Reserve	2803 m ²	Ruby Bay	Comprises two parcels of land located between the Coastal Highway and the sea, at the northern end of the Ruby Bay residential area.	Assessed		<ul style="list-style-type: none"> Maintain primarily as a roadside rest and recreation area. Replace, over time, the large pine trees at the reserve with more suitable coastal species.
Research Orchard Road Reserve	6164 m ²	Waimea Inlet	Located on the foreshore of Waimea Inlet adjoining the research orchard. Forms a narrow strip from the end of the public road to the Waimea Inlet.			<ul style="list-style-type: none"> Manage primarily for the protection of foreshore vegetation, and the possible future provision of pedestrian access.
Ruby Bay Esplanade Reserve	6726 m ²	Ruby Bay	Consists of five parcels of land in two separate locations on the foreshore at Ruby bay. The area in which the reserve lies is threatened by coastal erosion.			<ul style="list-style-type: none"> Maintain the reserve primarily to provide pedestrian access along the foreshore. Allow horses on reserve but restrict this activity if plants and soil are damaged.
Ruby Bay Recreation Reserve	1.1129 ha	Ruby Bay	Located on the foreshore at Ruby Bay, between Tait Street and Chaytor Reserve. The area in which the reserve lies is			<ul style="list-style-type: none"> Maintain the reserve primarily to provide pedestrian access along the foreshore at Ruby Bay.

			threatened by coastal erosion.			<ul style="list-style-type: none"> Allow horses on reserve but restrict activity if plants and soil are damaged.
Tasman Bay Reserves	1.247 ha	Kina	Comprises two separate reserves lying north and south of Permins Road. The reserves cover areas of foreshore and coastal bluff.			
Tasman Memorial Recreation Reserve	1.8614 ha	Tasman	Situated alongside an old section of the Coastal Highway near Dickers Road. Large part of reserve is grassed open space presently used for informal recreation.			<ul style="list-style-type: none"> Manage the reserve primarily as open space for the benefit of the local community.
Wai-iti River Reserve	9220 m ²	Brightwater	Comprises two parcels of land on the true left side of the Wai-iti River near Arnold Lane. Reserve includes rough ground alongside the river covered in willow, broom and old man's beard.			<ul style="list-style-type: none"> Manage the reserve to maintain a clear floodway for the Wai-iti River and to protect the river banks. Permit game bird hunting on the reserve.
Wai-iti River Bank Reserve	6450 m ²	Waimea West Road	Located on the true right side of the Wai-iti River above the Waimea West Road bridge. Covers an area of riverbank and includes a rough vehicle track to the riverbed.			<ul style="list-style-type: none"> Continue to work with the Brightwater Community Association and local residents to control pest plants and replace with native plantings.
Waimea Estuary Reserve	3890 m ²	Waimea Inlet	Located on the foreshore of Waimea Inlet near the Coastal Highway. Forms a narrow strip, leading around the western side of a bay of Waimea Inlet.			<ul style="list-style-type: none"> Manage primarily for the protection of foreshore vegetation and the possible future provision of pedestrian access.
Wairoa Gorge (Garden Valley) Reserve	2605 m ²	Wairoa River	Located on the true left side of the Wairoa River just above the confluence of Garden Valley Stream.			
Wairoa Gorge Esplanade Reserve	1.9185 ha	Wairoa Valley	Consists of three parcels of land beside the Wairoa River below the confluence of Pig Valley Stream. All parcels form relatively narrow strips.			<ul style="list-style-type: none"> Manage primarily to protect riparian vegetation and to provide public access to the river.
Wairoa River Reserve	2.58 ha	Brightwater	Located on the true right side of the Wairoa River just above State Highway 6 at Brightwater. Covers a narrow strip of riverbank and supports dense willow trees and broom.			<ul style="list-style-type: none"> Manage the reserve to maintain a clear floodway for the Wairoa River and to protect the riverbanks. Permit game bird hunting on the reserve.

Woodstock Reserve	510 m ²	Woodstock	Located on the true right side of the Dove River. Reserve is not signposted and its exact boundaries are difficult to discern.			
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Richmond Ward Management Plan

URBAN OPEN SPACE AND AMENITY RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Arbor Lea Reserve	1869 m ²	Richmond	Grassed area with young trees, children's play equipment, picnic tables and wooden rail barriers.	Assessed		<ul style="list-style-type: none"> Retain present extent of grassed area. Maintain children's play equipment.
Bill Wilkes Reserve	3.448 ha	Richmond	Large grassed area of gentle gully serving as a retention area for floodwater. Includes a narrow strip along the stream linking it to Washbourn Drive.	Assessed		<ul style="list-style-type: none"> Manage the reserve primarily for floodwater retention and recreation. Maintain a large part of the reserve as grassed open space.
Burbush Park	2089 m ²	Richmond	Square grassed area with a number of trees. Also contains a small area of children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment and grassed open space for informal recreation.
Cambridge Street Playground	1292 m ²	Richmond	Predominately grassed open space with children's play equipment, seats, tables and areas of shrubs.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment and upgrade or replace as required. Retain areas of grass as open space.
Centenary Place Reserve	785 m ²	Richmond	Small reserve located between the end of Centenary Place and the Aotea Council cottages.	Assessed		<ul style="list-style-type: none"> Manage to maintain open space for informal recreation and walking access.
Chelsea Avenue Reserve	6890 m ²	Richmond	Relatively large open grassed area with gravel drive access from Chelsea Avenue. Contains children's play equipment and seating.	Assessed		<ul style="list-style-type: none"> Maintain as grassed open space for informal recreation. Maintain children's play equipment.
Collins Road Reserve	5248 m ²	Richmond	Relatively large undeveloped area surrounded by houses except for access strips to both Collins Road and Gladstone Road. Contains children's play equipment and seating.	Assessed		<ul style="list-style-type: none"> Manage for the primary purpose of maintaining grassed open space for informal recreation. Maintain children's play equipment.

Dellside Reserve	c.21.26 ha	Richmond	Covers the lower slopes of the hills to the southeast of suburban Richmond. It comprises steep slopes and intervening native bush gullies. Contains a number of walking tracks providing access to streets and various walking and mountain biking loops.	Assessed		<ul style="list-style-type: none"> • Manage the reserve primarily for native plant and soil conservation, informal recreation, and scenery appreciation. • Eradicate or contain all other plant pests on the reserve. • Continue to provide walking and mountain bike tracks.
Easby Park	8135 m ²	Richmond	An L shaped reserve linking Marlborough Crescent with Selbourne Avenue. Predominately grassed open space with some established trees and children's play equipment and car park.	Assessed		<ul style="list-style-type: none"> • Manage for the primary purpose of maintaining open space for informal recreation and access to Dellside Reserve. • Maintain children's play equipment and car park.
Faraday Rise Reserve	1876 m ²	Richmond	A small moderately steep gully with grass and some established trees. Access poorly designed.			<ul style="list-style-type: none"> • Maintain as open space for informal recreation. • Define access more clearly. • Plant out bank with native plants.
Homepark Reserve	1810 m ²	Richmond	Small strip of land adjacent to Gladstone Road. Contains low mounds with assorted trees and shrubs.	Assessed		<ul style="list-style-type: none"> • Manage as buffer between highway and housing. • Investigate future landscaping options for the reserve.
Jean Berriman Park	1188 m ²	Richmond	A small reserve adjacent to Council cottages. Contains seating, children's play equipment and a concrete path with access to D'Arcy Street.	Assessed		<ul style="list-style-type: none"> • Manage primarily for open space and informal recreation, maintain children's play equipment. • Maintain path between Bird and D'Arcy Streets.
Norman Andrews Reserve	680 m ²	Richmond	Small area of open mown grass with children's play equipment, picnic tables and shrubbery.	Assessed		<ul style="list-style-type: none"> • Maintain primarily as open space. • Maintain children's play equipment.
Norm Large Park	2890 m ²	Richmond	Grassed area linking Cautley Street with Staig Street. Contain children's play equipment, seats and a concrete path.	Assessed		<ul style="list-style-type: none"> • Manage for open space and informal recreation. • Maintain children's play equipment.
Olympus Way Reserve	1012 m ²	Richmond	Grassed gully forming part of a floodwater retention area. Walkway link to Hill Street.	Assessed		<ul style="list-style-type: none"> • Manage for floodwater retention and open space. • Improve signs at the reserve.
Park Drive Reserve	2000m ²	Richmond	Open area of mown grass, trees and shrubbery on road boundary contains	Assessed		<ul style="list-style-type: none"> • Maintain as open space for passive recreation.

			children's play equipment.			<ul style="list-style-type: none"> Maintain children's play equipment.
Richmond Town Hall	.2198	Richmond	Hall, meeting room and offices. Sport Tasman (Tasman Resource Centre) carry out the day to day management of this hall.	Assessed		<ul style="list-style-type: none"> Continue to provide this facility for the public.
Scout Hall Reserve	1143 m ²	Richmond	Small grassed area between Beach Road and Gladstone Road formerly occupied by the scout hall. Part of reserve is occupied by Brent Ferguson Motors.			<ul style="list-style-type: none"> Consider changing the name of reserve. Reserve sold to Transit NZ for Hwy widening no longer TDC reserve.
St James Ave Reserve	2992m2	Richmond	Open area of mown grass contains children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain children's play equipment.
Templemore Ponds	1.2918m2	Richmond	Open area of mown grass with a stream fed pond, some shrub planting and trees.	Assessed		<ul style="list-style-type: none"> Maintain as open space and continue to plant the stream edge in conjunction with neighbours.
Winston Park	4009 m ²	Richmond	Grassed area surrounded by houses. Contains old children's play equipment. Provides access via a grassed driveway between Churchill Ave and Kingsley Place.	Assessed		<ul style="list-style-type: none"> Manage as open space for informal recreation. Upgrade children's play equipment. And install seating.

WALKWAY RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Arbour Lea Embankment	3830 m ²	Richmond	Grassed embankment separating Arbor Lea Avenue housing from the highway. Constructed primarily to provide a sound barrier, but it also provides public foot access along the highway.			<ul style="list-style-type: none"> Retain the reserve in Council ownership for public access and sound buffering. Manage the embankment area to provide for easy foot access along the crest of the embankment.
Highfield Grove Walkway	388m2	Richmond	Provides walking access from Park Drive to Highfield Grove.	Assessed		<ul style="list-style-type: none"> Maintain the access way.
Hill Street (North end) walkway	900m2	Richmond	Provides walking access from Hill Street to the Park Drive subdivision. Concrete path and mown grass.	Assessed		<ul style="list-style-type: none"> Maintain the access way. Plant the northern boundary with suitable native plantings.

Hill Street (South End) Walkway	2726 m ²	Richmond	Narrow access way between southern Hill Street and Dellside Reserve.	Assessed		
Holdaway Grove Reserve	2136 m ²	Richmond	Small area of esplanade reserve along Reservoir Creek. Contains small areas of riparian vegetation and walking access to Salisbury Road.			<ul style="list-style-type: none"> • Work with Community stream care group to improve riparian area of stream and fish habitat in the stream.
Hunter Ave Walkway	6512 m ²	Richmond	Narrow strip linking Bill Wilkes Reserve with Hill Street via Hunter Avenue.	Assessed		<ul style="list-style-type: none"> • Investigate lifting the reserve status of small triangle of isolated land in walkway and amalgamating with a neighbour's property.
Jimmy Lee Creek	9032 m ²	Richmond	An incised gully behind Milne Place, Birdling Close and George Kidd Street providing walking access to Dellside Reserve. Mostly covered with dense vegetation.			<ul style="list-style-type: none"> • Continue to work with local volunteers on the Revegetation and pest plant control on this reserve.
Meadow Lane Walkway	3600m ²	Richmond	Provides walking and cycling access from Hill Street to Templemore Drive. Follows unnamed creek to where it joins with Reservoir Creek.	Assessed		<ul style="list-style-type: none"> • Maintain the gravel path and access way. • Carry out riparian plantings to help shade the stream and beautify the area in conjunction with the stream care group and local residents.
Reservoir Creek Walkway	1.1157 ha	Richmond	Runs along Reservoir Creek to the east of Waimea College, through recently subdivided land. Contains children's play equipment and foot bridges for access across the creek.	Assessed		<ul style="list-style-type: none"> • Maintain children's play equipment in the open grassed area. • Maintain walkway linkages to the adjacent streets adjoining the creek.
Sunview Heights Walkway	876m ²	Richmond	Walkway linking Hill Street and Sunview Heights.	Assessed		<ul style="list-style-type: none"> • Maintain as walkway link.

SPORTS GROUNDS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Ben Cooper Park	3.5560 ha	Richmond	Located off West Avenue within suburban Richmond. Main features of park are two soccer fields; the Darts club building, cricket practice nets, first grade cricket block and car	Assessed		<ul style="list-style-type: none"> • Manage the park primarily for open space and outdoor sports activities.

			park.			
Hope Reserve	3.9915 ha	Hope	Large reserve located between the main road and the old railway formation. Main features are large playing fields used for dog obedience, six tennis courts, a large hall with a sealed car park and children's play equipment.	Assessed		
Jubilee Park	11.2434 ha	Richmond	Located between Gladstone Road and the old railway formation. Contains main sports fields for Richmond and is the largest reserve in the district set aside for sports and organised recreation also contains a skate park. Used for Soccer, Rugby, Cricket, touch rugby, athletics, tennis and twilight cricket. Also houses a club rooms, Badminton Hall, Rifle Club Rooms and Toy Library.	Assessed		<ul style="list-style-type: none"> Plant small trees or shrubs on the western perimeter of the park. Extend existing shrubbery along eastern park boundary. Manage the reserve primarily for formal sports. Continue to liaise with park users regarding future developments on the park.
Richmond Pool Site	2.92ha	Richmond	Open area of mown grass land surrounding the ASB Aquatic Centre, contains car parking, a wetland area to settle storm water and areas of trees and shrubs. Has a sealed path linking Salisbury Road with walkways heading North East and South East.	Assessed		<ul style="list-style-type: none"> Maintain the area as open space for passive recreation. Continue to enhance the area with suitable plantings.

FORMAL PARKS AND GARDENS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Memorial Gardens	991 m ²	Richmond	Small reserve located close to the town centre and across Cambridge Street. Contains circular grass area surrounded by a concrete path. Also contains the RSA memorials and is used for ANZAC day celebrations.	Assessed		<ul style="list-style-type: none"> Manage primarily as a memorial garden and rest area. Maintain the gardens to a high standard as a formal garden.
Town Centre	3274 m ²	Richmond	Provides an area of open space and seating in the centre of Richmond. Includes a		Site demolished	<ul style="list-style-type: none"> Limit tree planting to the present feature tree.

Now called Sundial Square			gazebo.		and rebuilt 2008	<ul style="list-style-type: none"> Manage primarily as an area of formal gardens and seating.
Washbourn Gardens	.16674 ha	Richmond	Most important area of formal gardens in the Richmond Ward. Is located close to the centre of Richmond and is very popular for informal recreation and organised events. Contains display houses.	Assessed		<ul style="list-style-type: none"> Manage primarily as a formal garden for public appreciation and passive recreation.

RURAL RECREATION AND ESPLANADE RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Aniseed Valley Reserve	2947m ²	Aniseed Valley	Small area of mown grass adjacent to the Roding river. Provides access to river and walking track back to White Gates Reserve. Contains some riparian native plantings.			<ul style="list-style-type: none"> Continue to carry out pest plant control and native plantings. Maintain access to river and walkway.
Appleby Esplanade Reserve	7912 m ²	Waimea Inlet estuary	Small reserve along the banks of the tidal Neiman Creek between Lansdowne Road and Queen Street.			<ul style="list-style-type: none"> Manage primarily to protect estuary margin vegetation and wildlife habitat.
Bests Island Esplanade Reserve	3.3144 ha	Waimea Inlet	Narrow strip of land above the high water mark around Bests Island in the Waimea Inlet.			<ul style="list-style-type: none"> Manage primarily to protect the foreshore and estuary margin vegetation and wildlife habitat and to provide for public access.
Bests Island Golf Course	4152 m ²	Bests Island	Small reserve is an area of open space within the Bests Island Golf Course.			<ul style="list-style-type: none"> Manage as open space for informal recreation.
Bests Island Recreation Reserve	3541 m ²	Bests Island	Small area of open space with some large trees adjacent to housing at the Bests Island settlement.		New piece done swap	<ul style="list-style-type: none"> Manage as open space for informal recreation. Define reserve boundaries and signpost reserve.
Bests Island Road	1.3240 ha	Waimea	Small reserve which occupies a strip of land along the south-western shore of Bests			<ul style="list-style-type: none"> Manage primarily as open space for informal recreation and public access.

Reserve		Inlet	Island between the Lansdowne Road causeway and the Bests Island settlement. It has some large trees and areas of open grass.			<ul style="list-style-type: none"> Protect areas of indigenous vegetation and wildlife habitat from plant or animal pests.
Busch Reserve	4.849	Aniseed Valley	Large area of open space with mown grass and shade trees. Adjacent to the Roding river provides access to several good swimming holes. Contains picnic facilities.	Assessed		<ul style="list-style-type: none"> Continue to carry out pest plant control and native plantings along the river berm to improve the riparian area of the river. Maintain the picnic facilities.
Craft Habitat	2000m2	Richmond	Adjacent to the Richmond Pool Site with Reservoir Creek running through it. Provides access to Whakatu Drive walkway and joins with the walkway system heading back to the urban area of Richmond. Contains a picnic table and native plantings.			<ul style="list-style-type: none"> Carry out native planting to enhance the riparian and picnic areas of the reserve in conjunction with Keep Richmond Beautiful and local residents. Maintain the public access.
Salisbury Road Esplanade Reserve	1000m2	Richmond	A small area of land adjacent to the Pool site, Reservoir Creek runs through it before it enters the Waimea Estuary. Important fish habitat site.			<ul style="list-style-type: none"> Manage the reserve to improve the riparian area of the stream and fish habitat in conjunction with the stream care group and local residents.
Sanderman Drive Reserve	3.9925m2	Richmond	An area of open grass land that adjoins the Waimea Estuary. Important for protection of the estuarine margin and provision of public access to the estuary. A planting programme has seen some of the area being revegetated with native species.	Assessed		<ul style="list-style-type: none"> Manage the reserve principally to protect the estuarine environment and for public access to the foreshore. Continue to develop the reserve as per the landscape plan prepared by Nelmac in conjunction with local community groups and residents.
Twin Bridges Reserve	2.2931 ha	Aniseed Valley	Located on the inside of a bend of the Roding River several miles up the Aniseed Valley Road. Very popular location for picnicking and swimming contains BBQ's and picnic facilities.	Assessed		<ul style="list-style-type: none"> Manage the reserve primarily for informal recreation and river access. Continue to develop the reserve following the landscape plan.
White Gate Reserve	2.04ha	Aniseed Valley	River reserve located between Aniseed Valley Road and the Roding River contains BBQ's and picnic facilities.	Assessed		<ul style="list-style-type: none"> Manage primarily for informal recreation and the protection of indigenous vegetation.

Golden Bay Ward Management Plan

URBAN OPEN SPACE AND AMENITY RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Bainham Hall Reserve	0.10212 ha	Mackay Pass Road, Bainham	Small reserve alongside Mackay Pass Road. Reserve is unfenced from adjoining land. Bainham Hall is situated on reserve. A Management Committee is responsible for the day to day running of the reserve.	Assessed		<ul style="list-style-type: none"> Maintain as a facility for the local residents.
Bay Vista Millennium Reserve	0.1463 ha	Bay Vista Drive, Pohara	Located alongside Bay Vista Drive. The main value of the reserve is that it provides access from the Bay Vista residential area Hanson Winter Reserve. The reserve was planted in natives by children from Motupipi School in 2000 as a millennium celebration planting and has since been maintained with the assistance of the local community.	Assessed		<ul style="list-style-type: none"> Maintain as access to the neighbouring DOC reserve.
Bay Vista Recreation Reserve	1.0128 ha	Bay Vista Drive, Pohara	Covers an area of outcropping limestone in the Bay Vista residential subdivision. The reserve protects typical karst landforms including outcrops, caves and sinkholes.	Assessed		<ul style="list-style-type: none"> Remove pest plants from the reserve and replant with suitable natives in conjunction with local residents.
Bydder Recreation Reserve	0.1841 ha	Patons Rock Road, Patons Rock.	Lies between Patons Rock Road and the foreshore. It is separated from the beach by Patons Rock Esplanade Reserve. Facilities include picnic tables, seats, signs and a cricket practise net. It has a sand vehicle access to the beach.	Assessed		<ul style="list-style-type: none"> Maintain reserve as an open space for local residents.
Collingwood Memorial Hall Reserve	0.0769 ha	Collingwood	Small section on the main street of Collingwood. The Collingwood Memorial Hall and public toilets are sited on the reserve. A Management Committee is responsible for the day to day running of the Hall.	Assessed		<ul style="list-style-type: none"> Maintain as a Community Hall.

Feary Crescent Reserve	0.3895 ha	Feary Crescent, Takaka	The reserve lies alongside Te Kakau stream at the rear of residential properties. The reserve is mostly grass with scattered trees and a swing set. Riparian plants have been planted along the stream in conjunction with local residents.	Assessed		<ul style="list-style-type: none"> Maintain the reserve as open space. Continue with riparian plantings in conjunction with local residents.
Golden Bay Community Centre	0.1054 ha	Commercial Street, Takaka	The reserve is a rear section on the East side of Commercial Street and is entirely occupied by the Golden Bay Community Centre and Play Centre building and associated facilities. A Management Committee is responsible for the day to day running of the centre.	Assessed		<ul style="list-style-type: none"> Maintain as a Community Centre.
Harwood Place Reserve	0.0886 ha	Harwood Place, Upper Takaka	The reserve is a small area of open space in the residential area of Upper Takaka and contains children's play equipment.	Assessed		<ul style="list-style-type: none"> Maintain the children's play equipment.
Kings Reserve	1.1514 ha	Parapara Beach	Strip of land on the foreshore of the southern end of Parapara Beach. It comprises four parts. Facilities on the reserve include a picnic table and rubbish container.			<ul style="list-style-type: none"> Maintain as access to the beach.
Kotinga Hall	0.3167 ha	Long Plain Road, Kotinga	Grassed area separated from the road by a post and netting fence. The Kotinga Hall dominates the reserve. A Management Committee is responsible for the day to day running of the Hall.	Assessed		<ul style="list-style-type: none"> Maintain as a facility for local residents.
Lake Killarney Reserve	2.0051 ha	Commercial St, Takaka	The reserve includes a small lake with surrounding open space. Facilities include picnic tables and a small landing. The reserve separates residential sections from rural land to the East.	Assessed		<ul style="list-style-type: none"> Maintain as open space.
Ligar Bay Esplanade Reserve	1.1625 ha	Abel Tasman Drive, Ligar Bay	Covers a narrow strip of land. The estuary margin part of the reserve supports low vegetation. Coastal Dune restoration is being carried out on this reserve in conjunction with local residents.			<ul style="list-style-type: none"> Maintain the reserve as access to the coast and continue with the coastal dune plantings.
Miles Reserve	0.4302 ha	Parapara Beach	Located between Bishops Road and the foreshore at the northern end of Parapara Beach. The reserve is mostly grass with coastal dune	Assessed		<ul style="list-style-type: none"> Maintain the reserve as access to the coast and continue with the coastal dune plantings.

			restoration being carried out on the fore dune area in conjunction with local residents. Facilities include vault toilets, picnic tables, seats and rubbish containers.			
Nyhane Drive Reserve	0.9693 ha	Nyhane Drive, Ligar Bay	Comprises two separate areas alongside Nyhane Drive at Ligar Bay. Mostly grassed with a footpath and low planted vegetation along one boundary, and a raised wooden box covering a drainage-pipe vent. A walking track has been formed in the upper area and native Revegetation is being carried out in conjunction with local residents.	Assessed		<ul style="list-style-type: none"> Maintain the area as a walkway and continue the Revegetation programme with local residents.
Onekaka Hall Recreation Reserve	0.791 ha	State Highway 60, Onekaka	Located alongside State Highway 60 and opposite the junction of Ironworks Road. Large grassed area with established trees around the margins. An old school building, now the Onekaka Community Hall, is situated on the reserve. Facilities include tennis courts and children's play equipment. A Management Committee are responsible for the day to day running of the reserve and Hall.	Assessed		<ul style="list-style-type: none"> Maintain the area as an open space reserve and Hall for local residents.
Pakawau Hall Recreation Reserve	0.0344 ha	Collingwood Puponga Road, Pakawau	Small section situated at the corner of Pakawau Bush Road and the Collingwood-Puponga Road. The Hall occupies most of the reserve. A Management Committee are responsible for the day to day running of the reserve and Hall.			<ul style="list-style-type: none"> Maintain the area as a Hall for local residents.
Paradise Way Recreation Reserve	0.5269 ha	Paradise Way, Pohara	Covers an area of outcropping limestone in the Bay Vista residential subdivision. The reserve contains a detention pond and is an overflow channel for Stormwater in high rainfall events.	Assessed		<ul style="list-style-type: none"> Maintain the reserve as open space for local residents.
Patons Rock Recreation Reserve	0.3895 ha	Patons Rock Beach	On the foreshore at the southeast end of Patons Rock Beach. The reserve is mostly grassed. Facilities include toilets, picnic tables and a gravel vehicle track.	Assessed		<ul style="list-style-type: none"> Maintain the reserve as access to the coast.
Pohara Recreation	1.3599 ha	Abel	Located on the inland side of Abel Tasman Drive.	Assessed		<ul style="list-style-type: none"> Maintain the reserve and facilities for

Reserve		Tasman Drive, Pohara	It covers an area of level ground backed by a steep forested limestone outcrop, part of which is protected as Hanson Winter Scenic Reserve. Part of the reserve is occupied by the Pohara Bowling Club, two fenced tennis courts occupied by the Pohara Tennis Club a half basketball court, public toilets and the Pohara Hall.			local residents and visitors to the area.
Pohara Valley Reserve	0.0284 ha	Near Pohara Valley Road, Pohara Valley	Small area of open ground alongside a road that leads off Pohara Valley Road. Presently undeveloped and supports rank grass and scrub.			
Richmond Road Stormwater Reserve	0.0512 ha	Richmond Road, Pohara	Small area at the rear of residential sections on Richmond Road. Main purpose of the reserve is for stormwater control and contains a swale.			<ul style="list-style-type: none"> Maintain the area as a Stormwater channel.
Rockville School Reserve	0.3744 ha	Collingwood-Bainham Road, Rockville	Small park comprising the grounds of the former Rockville School. The reserve has fenced asphalt tennis courts, swimming pool, children's play equipment, toilet and a barbeque with wooden seats and a table.	Assessed		<ul style="list-style-type: none"> Maintain the area and facilities for local residents.
Sunbelt Crescent Reserve	1.002 ha	Sunbelt Crescent, Takaka	A strip of land alongside the Motupipi River East of Takaka. Access is from Abel Tasman Drive or Sunbelt Cres. The main purpose of the reserve is to provide open space in the residential area and access to the river.			<ul style="list-style-type: none"> Maintain access to the river. Carry out planting along edge of the river with riparian type plants in conjunction with local residents.
Te Kakau Stream Esplanade Reserve	0.061 ha	Commercial Street, Takaka	A very small strip of land adjoining the stream. It has no public access.			
Te Kakau Stream Reserve	0.6784 ha	Waitapu Road, Takaka	A strip of land alongside the stream in the Takaka suburban area. Access is from Haldane Road or Waitapu Road. Several years ago the willows along the stream edge were removed and the stream edge has progressively been replanted with the assistance of the local			<ul style="list-style-type: none"> Maintain as access to the stream. Retain the open space as a buffer between the stream and houses. Maintain the riparian plantings.

			community.			
Upper Takaka Recreation Reserve	0.4198 ha	Aaron Creek Road, Upper Takaka	The reserve covers the grounds of a former school. It is located on the South side of Upper Takaka. The reserve is mostly grassed but includes the old school swimming pool, toilets, tennis courts, BBQ area, children's play equipment and a flag pole. A Management Committee is responsible for the day to day running of the reserve.	Assessed		<ul style="list-style-type: none"> Maintain as a recreation facility for local residents.

SPORTS GROUNDS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Golden Bay Recreation Park	8.3873 ha	Park Avenue, Takaka	The reserve is a large recreation ground alongside Park Avenue on the southern side of Takaka. The reserve adjoins the A&P Showground's to the northwest. The reserve is at two levels the upper terrace has rugby and soccer fields, clubrooms, public toilets and a grandstand. The lower area of the reserve contains tennis courts, a drama club and scouts building. A Management Committee is responsible for the day to day running of the reserve.	Assessed		<ul style="list-style-type: none"> Maintain area as open space for formal sports and recreation facilities for the community.

FORMAL PARKS AND GARDENS

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Collingwood Memorial Reserve	0.0194 ha	Haven Road, Collingwood	Small semicircle-shaped reserve. A post and chain fence separates the reserve from the road, and the rear boundary of the reserve is defined by a white picket fence. The front part is flat and grassed with seats; the rear part is sloping with planted shrubs. Three memorials are present at the front of the reserve. The	Assessed		<ul style="list-style-type: none"> Maintain the area and Memorials for the community.

			reserve is used for ANZAC day celebrations.			
Mrs Falconer's Corner Reserve	0.132 ha	Commercial Street Meihana Street corner	Covers a small section of land at the corner of Commercial and Meihana Streets. The reserve is mostly grassed with a formal flower garden in the centre and shrubs and flowers along the rear boundary.	Assessed		<ul style="list-style-type: none"> Maintain as a garden area for the community.
Pioneer Park and Museum	0.1671 ha	Commercial Street, Takaka	Located between Commercial Street and Reilly Street. It is a triangular-shaped reserve at the junction of the two streets. The Golden Bay Museum building occupies the main part of the reserve. A Memorial to the early pioneers of the district occupies the northern corner of the reserve.	Assessed		<ul style="list-style-type: none"> Maintain as a garden picnic area for the community.
Takaka Memorial Reserve	0.6466 ha	Commercial Street, Takaka	Strip of land between Commercial Street and Reilly Street. The Commercial Street side of the reserve is a grassed area with public toilets, rubbish containers, a picnic table and a small rose garden. The Reilly Street side is shrubs and grass and contains a children's play area with wooden platforms and swings and a Skatepark.	Assessed		<ul style="list-style-type: none"> Maintain the area and facilities for the community.

RURAL RECREATION AND ESPLANADE RESERVES

Site Name	Size	Area	Description	Condition	Issues	Strategic objectives
Anatoki River Esplanade Reserve	1.08 ha	Anatoki River, near McCallums Road	Lies alongside the Anatoki River where it emerges from the foothills just north of McCallums Road. It supports scrub and trees, and appears to be dominated by planted poplar trees.			
Anatoki-Takaka Esplanade Reserve	0.6 ha	Lower Anatoki River	Covers a triangular-shaped section at the confluence of the Anatoki and Takaka rivers. The reserve appears to be covered with trees. There is no formed public access to the reserve, though it may receive some public			

			use from the riverbed.			
Awaroa Esplanade Reserves	4.212 ha	Awaroa Bay	Comprises sections of land at three separate locations at Awaroa. All of these sections separate residential or rural properties from the sea or estuary. The area is surrounded by Abel Tasman National Park.			
Battery Road Reserve	0.3895 ha	Battery Road, Patons Rock	Lies on the coast just east of Battery Road near Patons Rock. The precise location of the reserve boundaries are difficult to determine. The reserve appears to support low vegetation.			<ul style="list-style-type: none"> Remove pest plants from the reserve and replant with native coastal dune plants in conjunction with local residents.
Boyle Street Esplanade Reserve	0.12 ha	Boyle Street, Motupipi River estuary	Lies alongside the Motupipi River estuary. It is an isolated reserve located between rural land and the estuary.			
Clifton Recreation Reserve	45.8155 ha	Boyle Street, Clifton-Pohara Beach	Covers a large low-lying spit protruding across the Motupipi River estuary. A substantial part of the reserve has been developed as golf links and supports buildings associated with the golf club.	Assessed		<ul style="list-style-type: none"> Maintain the areas outside the Golf Course lease for the community. Remove pest plants and replant with natives in conjunction with the local residents.
Collingwood Esplanade Reserve	0.157 ha	Beach Road, Collingwood	Covers a small area alongside the south end of Beach Road, on the coast south of Collingwood.			
Cornwall Haven Reserve	.09720 ha	Cornwall Place Reserve, Tata Beach.	A small reserve that provides access to the coast. It is mostly grass with native shrub plantings and a path that links the beach with Cornwall Place.	Assessed		<ul style="list-style-type: none"> Maintain as access to the coast.
Cornwall Place Reserve	.2494 ha	Cornwall Place. Tata Beach	A small reserve that provides access to the coast, it has a small stream running out to the beach and a walkway up to a lookout that provides views over the Bay. Facilities include a wind shelter, picnic table and seat. A boat shed is located on the reserve which is leased to a Kayak Company.	Assessed		<ul style="list-style-type: none"> Maintain the reserve for access to the beach and walkway lookout for the wider community.

East Takaka Esplanade Reserve	2.04 ha	East Takaka Road, East Takaka	Narrow reserve on the east bank of the Takaka River. It supports scrub and low forest dominated by willow and broom. There is no formed access to the reserve, and steep slopes and private property restrict access from East Takaka Road.			
East Takaka Recreation Reserve	0.5691 ha	East Takaka Road, East Takaka	Located alongside East Takaka Road. Most of the reserve is grassed with scattered totara trees. Facilities include a fenced tennis court, picnic tables, a wooden sign and a concrete swimming pool. A Management Committee is responsible for the day to day running of the reserve.	Assessed		<ul style="list-style-type: none"> Maintain the reserve and facilities for the community.
Fenwick Road Esplanade Reserve	2.6304 ha	Fenwick Road, Rangihaeata	Covers a strip of land along the foreshore. A large part of the reserve appears to have been eroded away by the sea, and now consists of open beach that is inundated daily. Local residents have formed a Coast Care group and are planting the remnant area of the reserve.			<ul style="list-style-type: none"> Support local residents to continue to carry out coastal dune plantings on the reserve.
Little Kaituna Esplanade Reserve	1.187 ha	Little Kaituna Stream, State Highway 60	Located alongside Little Kaituna Stream, near State Highway 60. It is not readily accessible from the road. The reserve appears to support low vegetation dominated by dense flax, manuka and tea tree.			
Long Plain Road Reserve	0.56 ha	Long Plain Road, Kotinga	Forms a triangular section at the junction of Long Plain Road and One Spec Road, near the bridge over the Takaka River just south of Takaka. The reserve is mostly pasture.			
Milnthorpe Quay Esplanade Reserve	1.66 ha	Milnthorpe	Narrow strip of land along the foreshore of Parapara Inlet. Formerly road reserve. Supports low forest. A benched track traverses the reserve from Milnthorpe Quay to the end of Kendal Street.	Assessed		<ul style="list-style-type: none"> Maintain the reserve for walking and access to the coast.
Motupipi Esplanade Reserve	0.2226 ha	Abel Tasman Drive, Motupipi	Narrow strip of land on the eastern bank of the Motupipi River just downstream from the Abel			

		River	Tasman Drive bridge. There is no formed public access to the reserve.			
Onahau Estuary Esplanade Reserve	4.0468 ha	Onahau River estuary, Rangihaeata	Protects a narrow strip of land around the margin of the southern part of the Onahau River estuary. It completely surrounds that part of the estuary. The reserve is undeveloped.			
Onekaka Esplanade Reserve	0.462 ha	Onekaka Beach	Small strip of land on the coast just south of the Onekaka River estuary. Reserve is not readily accessible from Onekaka or State Highway 60.			
Onekaka River Esplanade Reserve	0.961 ha	State Highway 60, Onekaka	Small strip of land alongside the Onekaka River just upstream from State Highway 60. it supports scrub and trees dominated by willow, mahoe, gorse and flax.			
Pakawau Esplanade Reserve	3.5777 ha	Pakawau Beach	Comprises four separate areas of esplanade reserve along the coast at Pakawau. All parts of the reserve support low coastal vegetation and lie between the sea and residential sections on the Collingwood-Puponga Road. A local community group are planting native coastal dune plants along the fore dune areas of the reserves.			<ul style="list-style-type: none"> Support local residents to continue to carry out coastal dune plantings on the reserve.
Parapara Inlet Esplanade Reserve	1.7732 ha	Parapara Inlet	Comprises three separate areas of land along the eastern side of Parapara Inlet. Reserve supports low vegetation dominated by flax, gorse, mahoe and manuka.			
Parapara Peninsula Esplanade Reserve	2.1039 ha	Parapara Beach	Forms a narrow strip along the foreshore at Parapara Beach. The reserve is mostly a dune and supports low vegetation.			
Pariwhakaoho Esplanade Reserve	0.6 ha	Pariwhakaoho River mouth	Strip of land on the coast just south of Pariwhakaoho River. This reserve apparently provides important bird habitat.			

Patons Rock Esplanade Reserve	1.3714 ha	Patons Rock Beach	Forms a narrow strip between residential sections, Patons Rock Road and the sea at Patons Rock. A large part of the reserve is grassed.	Assessed		
Pohara Beach Reserve	1.6233 ha	Pohara Beach	Located between Pohara Beach Motor Camp and the beach at Pohara. Forms a narrow strip along the foreshore. Facilities include picnic tables.	Assessed		
Pupu Springs Esplanade Reserve	0.25 ha	Pupu Valley Road	Forms a narrow strip between Pupu Valley Road and the Waikoropupu River. It covers the steep bank beside the river.			
Rangihaeata Esplanade Reserve	1.2444 ha	Fraser's Road, Rangihaeata	Covers a strip of land along the foreshore below a steep coastal cliff at Rangihaeata. It adjoins residential properties to the north and the base of the steep cliff to the south.			
Rangihaeata Inlet Esplanade Reserve	0.4672 ha	Rangihaeata Road, Rangihaeata	Small section of land alongside the northern most estuary of the Takaka River. The main value of the reserve is for the protection of estuary-margin vegetation and habitat, and buffering of the estuary.			
Rangihaeata Local Purpose Reserve	0.208 ha	Fenwick Road, Rangihaeata	Small section of land on the coast west of Rangihaeata Head. It adjoins Fenwick Road Esplanade Reserve to the south. The precise reserve boundaries are difficult to determine.			
Rangihaeata Recreation Reserve	0.8195 ha	Rangihaeata Road, Rangihaeata	Comprises two separate parcels of land along the foreshore at Rangihaeata. The reserve supports a mixture of native and introduced plants including gorse and wattle.			
Rototai Beach Esplanade Reserve	0.6132 ha	Rototai Road, Motupipi River mouth	Covers a strip of land along the foreshore adjacent to the end of Nees Road. It appears that at least part of the reserve has been lost to coastal erosion.			
Rototai Esplanade	0.4235 ha	Tangmere	Protects a narrow strip of land alongside the Takaka River estuary. It supports low			

Reserve		Road, Rototai	vegetation dominated by marsh ribbonwood and manuka.			
Rototai Recreation Reserve	1.8945 ha	Nees Road, Rototai	The reserve covers a sandy peninsula at the mouth of the Motupipi River Estuary alongside Nees Road. A large part of the reserve is grass, native shrub and estuarine margin plantings have been established in the reserve in conjunction with local school children.	Assessed		<ul style="list-style-type: none"> Maintain the area for access to the coast. Continue to plant appropriate native species along the estuary margin of the reserve.
Tata Beach Esplanade Reserve	7 ha	Peninsula Road and Cornwall Place, Tata Beach	Seven parcels of land make up the Esplanade Reserves at Tata Beach running between the beach and the residential area fronting to Peninsula Road and Cornwall Place as well as the reserve separating the residences between Peninsula Road and the Inlet and around the Tata Headland. The beach reserves are narrow and are mainly grass where the vehicle access has been removed and provide access to the coast. Native Coastal dune plantings have been established along the beach front over the last several years in conjunction with local residents. The inlet reserve contains pest plants and other undesirable plants that are currently being removed.	Assessed		<ul style="list-style-type: none"> Maintain the beach front reserves for access to the coast and continue to plant native coastal dune species in conjunction with local residents. Continue the pest plant eradication programme on the inlet Esplanade Reserve and over time improve the public access to this area.
Tata Beach Recreation Reserve	.2546 ha	Peterson Road, Tata Beach	In three parcels separating the Esplanade Reserves from the residential areas and Peterson Road. Two areas are between Peninsula Road and the inlet which are mostly grassed and have public toilets situated on them. The grassed areas provide overflow parking at peak summer times. The other area between Peninsula Road and the beach is mostly parking for boat trailers and cars.	Assessed		<ul style="list-style-type: none"> Maintain the area for access to the beach and for vehicle parking.
Tata Heights Reserve	.4579	Tata Heights, Tata Beach	An area of land most of which is a rear dune wetland with a small stream feeding into it. A walkway links Tata Heights with Cornwall Place the small grassed area has children's	Assessed		<ul style="list-style-type: none"> Maintain the children's playground equipment and walkway linkages. Carry out pest plant removal from the wetland and continue to plant with appropriate native species.

			playground equipment on it.			
Tomatea Point Recreation Reserve	0.4333 ha	Collingwood Puponga Road, Pakawau	Occupies an area of foreshore and dunes between the Collingwood-Puponga Road and Pakawau Esplanade Reserve. Mostly grassed, with some large pine trees at the northern end. Facilities at the reserve include vault toilet, a wooden bench and a gravel vehicle access to the beach.	Assessed		<ul style="list-style-type: none"> Maintain the reserve for access to the coast.
Totara Avenue Esplanade Reserve	2.9592 ha	Totara Avenue, Waikato	Forms a narrow strip between the sea and residential properties. The reserve has been substantially modified, by rock works. Some vegetation is present on the reserve.			
Totara Avenue Recreation Reserve	4.4190 ha	Totara Avenue, Waikato	Comprises two discrete sections: one at the end of Totara Avenue and the other between the main Collingwood-Puponga Road. Both sections of the reserve adjoin, and are separated from the sea by, Totara Avenue Esplanade Reserve.			
Tukurua Creek Esplanade Reserve	0.333 ha	Tukurua Creek, Tukurua	Comprises two discrete parcels of land alongside Tukurua Creek. The reserve appears to support a mixture of native and introduced vegetation.			
Tukurua Esplanade Reserve	0.2062 ha	Tukurua Beach	Small strip of land on the coast just south of Tukurua Motor Camp.			
Tukurua Point Esplanade Reserve	0.377 ha	Tukurua Point, Parapara	Strip of land on the foreshore at the southern end of Parapara Beach. Reserve supports low vegetation dominated by mahoe and gorse.			
Upper Takaka Reserve	0.7067	State Highway 60, Upper Takaka	An area of undeveloped land located alongside State Highway 60 on the Northern side of Upper Takaka. The reserve is mostly pasture and used for grazing.			
Uruwhenua Recreation Reserve	3.2804 ha	East Takaka Road,	Lies between the Takaka River and East Takaka Road, just east of the State Highway 60. A plantation of tall Eucalypt and wattle	Assessed		<ul style="list-style-type: none"> Maintain the reserve for access to the Takaka River.

		Uruwhenua	trees dominates the reserve. Facilities in the reserve include picnic tables, a vault toilet and a wooden sign.			
Waikato Esplanade Reserve	0.308 ha	Waikato Estuary	Small section on the foreshore at Waikato. It is isolated from other areas of reserve or public road by privately owned land.			
Waingaro River Esplanade Reserve	1.4 ha	Waingaro River, Kotinga	Lies alongside the Waingaro River above its confluence with the Takaka River and west of Hamama Road. It is not readily accessible from Hamama Road. The reserve appears to support scrub and trees.			
Waingaro-Takaka Esplanade Reserve	0.46 ha	Waingaro River, Kotinga	Lies alongside the Waingaro River just above its confluence with the Takaka River and near the end of Moulder Road. It is not readily accessible from Moulder Road. Reserve appears to support scrub and trees.			
Wainui Bay Esplanade Reserve	0.3147 ha	Takapou, Wainui Bay	Covers a strip of land along the foreshore at the western side of Wainui Bay. The reserve is undeveloped. There is no formed access to the reserve, though it is readily accessible from the beach.			
Wainui Inlet Esplanade Reserve	1.942 ha	McShane Road, Wainui Inlet	Comprises three separate sections of land in Takapou Bay. Each section separates developed farmland from the estuary.			
Washbourn Esplanade Reserve	0.383 ha	Onekaka River, near Washbourn Reserve	Located alongside Onekaka Ironworks Road. It is not readily accessible from the road. The reserve adjoins Washbourn Scenic Reserve which is administered by the Department of Conservation.			

