

Obtaining a Printed Food Control Plan

Template Food Control Plans are issued by the Ministry for Primary Industries. The latest version (S39-00004) was updated in June 2023. You can either download and print your own copy, or purchase a printed copy from Council.

Purchase a printed copy from Council

Printed copies of the food control plan and annual diaries can be purchased from a Council office. Plans are \$30.00 and diaries \$10.00.

Download and print your own copy

Visit the MPI website and follow the steps to download and print your own copy. You will need to ensure you have the Plan, the Record Blanks and a diary.

Food Control Plan: [direct \(mpi.govt.nz\)](https://www.mpi.govt.nz/food-control-plans/)

Record Blanks: [Food service and food retail \(food business\) record blanks \(mpi.govt.nz\)](https://www.mpi.govt.nz/food-control-plans/record-blanks/)

Diary: [Food Control Plan - Diary \(mpi.govt.nz\)](https://www.mpi.govt.nz/food-control-plans/diary/)



Tasman District Council
Email info@tasman.govt.nz
Website www.tasman.govt.nz
24 hour assistance

Richmond
 159 Queen Street
 Private Bag 4
 Richmond 7050
 New Zealand
Phone 03 543 8800
Fax 03 543 9524

Murchison
 92 Fairfax Street
 Murchison 7007
 New Zealand
Phone 03 523 1013
Fax 03 523 1012

Motueka
 7 Hickmott Place
 PO Box 123
 Motueka 7143
 New Zealand
Phone 03 528 2022
Fax 03 528 9751

Takaka
 78 Commercial Street
 PO Box 74
 Takaka 7142
 New Zealand
Phone 03 525 0020
Fax 03 525 9972

Request for Printed Food Control Plan Template & Diary

I would like to purchase a printed copy of the Food Control Plan and/or Diary.

- \$30.00 Simply Safe and Suitable template and records – suitable for most cafes, restaurants, food vans, shops
- \$10 for a one year Diary

Brief description of your food business and the type of food you make:

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Business Name:.....

Address:.....

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Person Requesting Food Control Plan:.....

Contact details: Phone

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Email

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Signed:Date:

Collect documents from Council office

- pay and collect from any Council Office

Documents by post

- Email order form and proof of payment to regulatory.admin@tasman.govt.nz
Pay online by internet banking transfer to ASB- 12-3193-0002048-03 use 'Food' and your business name as a reference.