

Meeting Notes

Motueka Aerodrome Operations & Safety Committee

Date: Wednesday 14 March 2018, 1.00pm

Venue: Motueka Aero Club Rooms

Present: Kevin Bedford (Skydive Abel Tasman)
Brad Keay (Nelson Aviation College)
Ben Wallace (TNT Helicopters)
Mark Stagg (Argus Helicopters)
John Richards (recreational user)
Kevin Foster (recreational user)
Glennie Johnson
Barry Eaton (recreational user)
Geoff Caulson (recreational user)
Andy Gaul (Nelmac)
Giles Whitney (Nelson Aviation College)
Jim Maguire (recreational user representative)
Jason Deer (President, Aero Club)
Jeremy Anderson (Nelson Aviation College)
Mark Johannsen (Property Services Manager - Tasman District Council)

In attendance: Jim Frater (Project Manager, Property Services)
Terry-Louise Rosser (Executive Support Officer - Tasman District Council)
Andrew Ellis (Commercial Portfolio Manager – Tasman District Council)
Carlton Campbell (CAA)

Jeremy opened the meeting at 1.05 pm

1. Apologies

Stuart Bean

Tony Nikkel

Penny MacKay

2. Minutes of previous meeting – 22 November 2017

John Richards asked that the item under General Business regarding a standardised design for hangars be changed to a standardised process for building new hangars.

Moved: Jim Maguire/Jeremy Anderson

That the minutes of the last meeting held on 22 November be confirmed as amended. –
carried.

3. Actions from previous meetings

- Refresher on best practice for radio calls in Aero Club newsletter – Jim Maguire will put this in the next newsletter.

4. Safety issues

- The windsock on the western side of the runway can't be seen – Jim Frater will follow up.
- Jim Frater asked if users were happy with the grass runway. Several members commented that they had removed a large quantity of stones in order to make it safe to use. The runway still has not been rolled with a flat roller - Jim will mention this to Glenn.
- Giles Whitney noted that grass was missing from the western side of the aerodrome near the fuel pump and asked if it could be reinstated. A quote from Nelmac has been received for this work and has been passed onto Mark Johannsen.
- John Richards asked about the height the grass was being mown to and reminded Andy Gaul that they had requested it be mown to a height of 50mm. Andy Gaul thought it was currently being mown to 25 – 30mm.

5. Review of Memorandum of Understanding (MoU)

Two responses had been received regarding the review of the MoU .The comments were discussed by the group with the following outcomes:

Submission	Relevant section	Response
That the aerodrome status be the same as other public facilities such as sports fields	1.1	Unlikely that the Council would consider such a change.
Proposed activity would be bad airmanship (aircraft with noisy characteristics)	1.4.3	Change wording to: Aircraft with noisy characteristics should start at the runway threshold for take-off to minimise noise as far as possible.
Sling load training should be at LFZ	1.4.4	Bullet point to remain as does happen occasionally.
Take off techniques for helicopters	1.4.4	Remove bullet point
No curfew for helicopter landings	1.44	10.30pm limit to remain unless in case of emergency. Users should be encouraged to stay within timeframe.
Changing heading minimises noise concentration	2.3	New text to read: Aeroplanes not departing via the circuit should maintain runway heading until outside the circuit (2 nautical miles) prior to turning right.
Statement on use of full runway contradictory	2.3.2	Remove clause
Go around decision	2.7.1	Remove clause
Low flying over coastal Motueka – height restriction not necessary	2.11	New text to read: Pilots are requested to be mindful of the wildlife on the Motueka sand spit and not fly below 1000ft AMSL over the entire length of the sand spit. They are also requested to remain seaward of the sand spit when transitioning to the LFZ unless necessary for safety purposes.
Permission from landowners	5.1	Remove this paragraph

Transmissions should slow and clear, at least 3 calls	6.1	No change
Pilot can make decision to remove aircraft if no damage	9.0	Remove last sentence 'Prior to any aircraft...'
Complaints procedure – not a robust procedure and open to abuse by those determining the outcome of complaint. No redress for users subject to a complaint.	1.3.2 & 1.3.3	This section of the MoU has been removed and instead a complaints process will be included in the management plan.

General feedback from Carlton Campbell was not to make the MoU too prescriptive.

Jim Frater asked if it would be possible to have access to the Aero Club's mailing list so he can send the updated MoU out to everyone.

Jason Deer asked what would happen if people didn't comply with the MoU. Carlton Campbell commented that the aerodrome operator can trespass people if they continually breach the terms of the MoU.

6. General Business

- Kevin Foster raised concerns about the increase in the use of drones and felt a significant incident was inevitable unless something was done to educate operators.

Carlton commented that the CAA were making a concerted effort to get information out to operators including asking retailers to include information on the regulations with the products. They were also monitoring social media for evidence of breaches. The CAA have information leaflets if anyone would like some.

Jim Frater will follow up with Customer Services to make sure they are aware of the process required for permission to fly drones.

- John Richards asked that the setting of fees be brought up at the Advisory Group meeting.
- Giles asked if any activities being considered by Council (including building/resource consents) that might affect flight safety be brought to the Committee's attention.

- Mark Stagg asked if the cost of construction at the aerodrome could be brought up at the Advisory Group meeting. Ben Wallace commented that something should be done to help commercial users through the process. He mentioned that Nelson City Council has a new team to help people with consent applications and he would love to see something similar at Tasman District Council.

The meeting closed 2.27pm

Next meeting – 20June 2018

Action	Who
Windssock on western side of runway not visible – to be followed up.	Jim Frater
Grass runway needs to be flat rolled	Jim Frater
Check mown height for grass	Andy Gaul
Jason Deer to send Jim Frater the Aero Club mailing list	Jason Deer
Customer Services to be made aware of permission process for drones	Jim Frater
Updated MoU to be circulated to all members	Jim Frater