

Minutes

Motueka Aerodrome Operations and Safety Committee

Date and Time: 2 June 2021 at 10.00 am

Venue: Motueka Aero Club Rooms

Present: Stuart Bean – Chair
Mark Stagg (Argus)
Barry Eaton
Jackie Day (NAC)
Brad Keay (NAC)
James Meldrum (Inflite)
Richard Kempthorne
Graham McConnell
Lily Chong (Nelmac)
Ken Connor (Nelmac)
Ivan Ashby (Nelmac)

In attendance: Nick Chin - Enterprise Portfolio Manager, Tasman District Council
Andrea Meldrum – Enterprise Portfolio Officer, Tasman District Council (minutes)
Mark Johannsen - Property Services Manager, Tasman District Council
Jess Moore - Enterprise Portfolio Officer, Tasman District Council

Meeting opened at 10.00 am

1. **Welcome**

The Chair welcomed everyone to the meeting.

2. **Apologies**

Greg Wood

3. **Minutes of the previous meeting - 3 March 2021**

The minutes of the meeting held on 3 March 2021 were confirmed as a true and correct record.

4. **Action items from the previous meeting**

The action list was updated. Discussed the following items:

- Diamond grid follow up – Ivan to proceed
- Spraying runway – Ivan to proceed (will tie it in with a mow)

5. Operations and safety issues

None

6. General Business

- **Aviation Event.** Re-creation of first aircraft flight in the region 100 years ago. Vintage aircraft will do a fly past of Nelson, Stoke and land in Motueka Friday 12th November, fly back to Nelson on Friday night. There'll be an opportunity for people to fly around in vintage planes in Motueka/Nelson. A DC3 may come to Nelson for the event. Richard and Graham are in the planning process. No objections from this group. Kevin York/aero club has been approached and are keen to assist.
- **NAC: 2016-2020 safety report review presented by Jackie Day.** In summary, students have a good safety culture. They're not afraid to make reports. It was clear from the reports that aircraft from outside areas are not always familiar with the airfield, joining circuit in non-standard ways and making incorrect radio calls. Students are learning to take these factors into account. Jackie suggested engaging with people who visit as much as possible.
- **NAC: CAA spot inspection.** This inspection is part of nationwide flight safety education training for flying schools in particular focusing on cross country training and joining procedures. Feedback initially pointed out approval of NAC hazard systems. There is a trend of more domestic pilots flying round the country. ADSB is in place or being trialled by NAC and Inflight.
- **Good Vibes annual event.** 27th October to 1st November 2021 including fireworks, 150 participants as per previous years. Inflight will keep all operators informed.
- Emergency exercise – in process, date TBC
- Gate at fuel pumps – Nelmac will quote on installing a gate near fuel pumps and liaise with Z Energy. This is to give an alternative to driving next to Bruce Broady's hangar.

Stuart welcomed new staff and thanked everyone for coming.

Closed at 10.45 am

Next meeting: Proposed **1 September 2021 at 10.00 am**
1 December 2021 at 10.00 am

Action Log – 2 June 2021

Action	Assigned to:
Proceed with diamond grid	Ivan Ashby
Nelmac to spray edges and runway. 100mm	Ivan Ashby
Nelmac to quote on gate near fuel pumps and liaise with NPD	Ivan Ashby

Confirmed