

WHAT WE DO

This activity encompasses the provision of library services to all residents in the Tasman District through a District Library in Richmond, Branch Libraries in Motueka, Takaka and Murchison and Link Libraries in Collingwood, Dovedale, Mapua, Tapawera and Wakefield. The service includes:

- Providing access to information;
- Providing assistance with finding information;
- Providing a repository for the written history of the community;
- Providing access to reading matter for self-education, recreation and inspiration;
- Providing welcoming and inclusive public indoor space - "living room of the community."
- Providing programs to support development of reading skills and enjoyment of reading among young people.



WHY WE DO IT

Council is required by law and community expectation to promote the wellbeing of the communities in the District. This involves developing an informed community whose members are literate and inspired.

OUR GOAL

We aim to provide and support services which promote lifelong learning and the creative use of leisure.

OUR LEVEL OF SERVICE

Maintain 56 % of the community as active members and provide a service which is able to meet their library needs.

HOW WE MEASURE PROGRESS

Measurement of outputs including the:

- Number of items borrowed
- Number of people entering library buildings
- Size of collections and increase in the number of items in collection
- Use made of value-added services such as reference service, reservations and inter-library loans.

Adopting and using as a benchmark the Library and Information Association of New Zealand Aotearoa (LIANZA) Standards for New Zealand Public Libraries.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING SERVICES 2004/2005

- Commence the extension / replacement of Takaka Library building.

IMPROVING SERVICES 2004/2005

- Increase materials budget by 5% per annum until LIANZA Standards for New Zealand Public Libraries are met for collection size.
- Technology to deliver information services via the web to customer desktop.
- Staff training to support information provision via the web.

MAINTAINING SERVICES 2005/2006

- Complete the extension / replacement of Takaka Library building.
- Commence the extension of Richmond District Library.
- Upgrade or replace Library computer system.

IMPROVING SERVICES 2005/2006

- Upgrade District Library building to deliver services more effectively using information technology.
- Increase materials budget by 5% per annum until LIANZA Standards for New Zealand Public Libraries are met for collection size.
- Increase capacity to deliver electronic information sources directly to customers.

IMPROVING SERVICES 2006/2007

- Increase materials budget by 5% per annum until LIANZA Standards for New Zealand Public Libraries are met for book collection size.

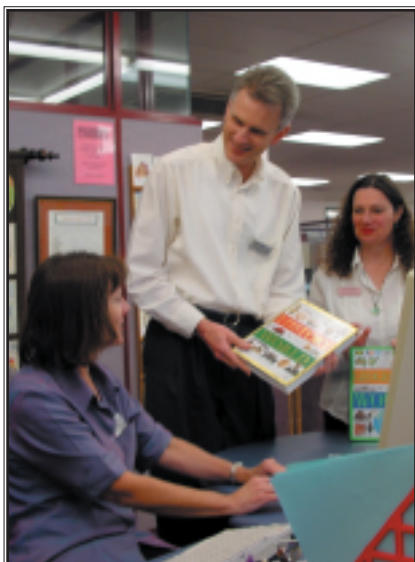
MAJOR LONG TERM ACTIVITIES

MAINTAINING SERVICES

- Ensure that the provision of physical facilities keep pace with population growth and technological change.

IMPROVING SERVICES

- Become a net contributor to information content on the web by digitising key regional heritage material.



ISSUES

Selecting the best mix of service options to meet community needs.

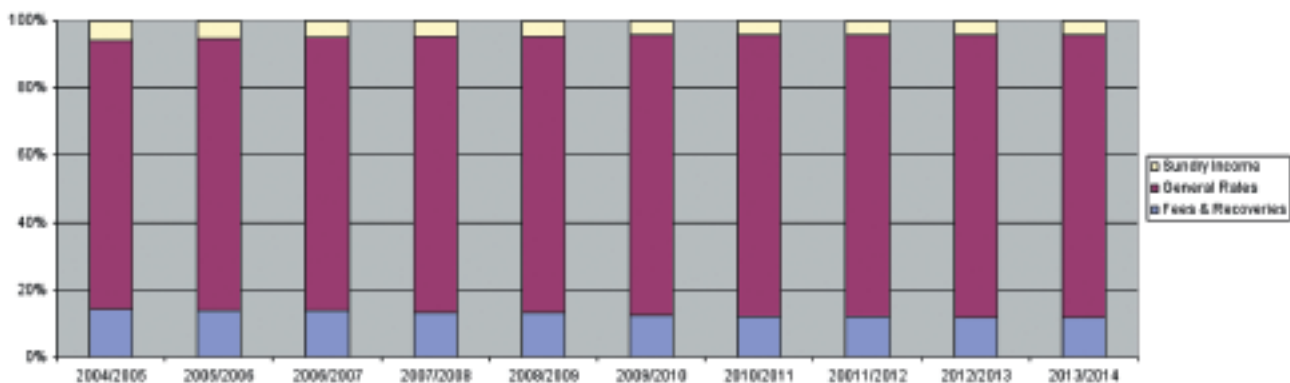
ASSUMPTIONS AND UNCERTAINTIES

The Library will recover at least 13% of operating expenses for the period of this plan.

The current levels of service will be maintained as a minimum at Council's libraries.

WHERE THE MONEY COMES FROM

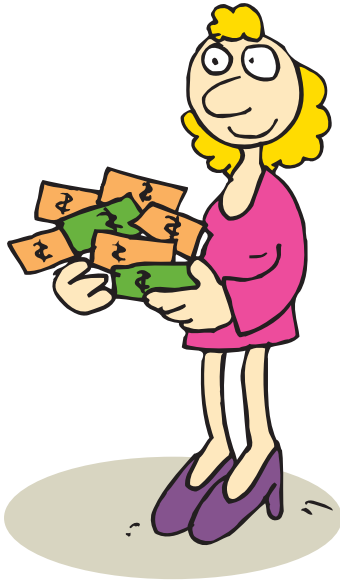
Under current Council policy approximately 85% of this activity is funded by general rate.



TEN YEAR FINANCIAL FORECAST

Libraries	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
District Operations	94,275	94,000	124,902	129,955	130,002	130,455	132,667	134,306	134,548	135,784	138,198	139,462
District Library	625,423	693,000	664,594	673,715	670,250	689,898	699,596	747,271	744,763	744,785	757,084	761,646
Motueka Library	297,621	330,000	313,261	316,082	311,972	334,901	339,629	342,577	341,436	367,677	373,707	375,908
Takaka Library	182,381	204,000	193,807	195,376	212,720	211,515	214,616	216,523	215,891	216,044	219,663	221,005
Murchison Library	26,736	31,000	5,029	5,233	5,284	5,333	5,431	5,521	5,570	5,657	5,727	5,781
Link Libraries	1,708	1,700	1,261	1,795	1,811	1,829	1,861	22,701	39,583	39,529	40,167	40,376
Tapawera Library	13,357	13,000	13,329	13,647	13,701	13,758	13,865	13,965	15,191	15,284	15,380	15,447
Depreciation	332,600	332,600	194,396	131,450	118,990	92,755	50,171	50,171	39,275	22,762	14,635	-
TOTAL OPERATING COST	1,574,101	1,699,300	1,510,579	1,467,253	1,464,730	1,480,444	1,457,836	1,533,035	1,536,257	1,547,522	1,564,561	1,559,625
INCOME												
Fees & Recoveries	196,845	197,000	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595
TOTAL INCOME	196,845	197,000	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595	213,595
NET COST OF SERVICE (SURPLUS)	1,377,256	1,502,300	1,296,984	1,253,658	1,251,135	1,266,849	1,244,241	1,319,440	1,322,662	1,333,927	1,350,966	1,346,030
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	1,377,256	1,502,300	1,296,984	1,253,658	1,251,135	1,266,849	1,244,241	1,319,440	1,322,662	1,333,927	1,350,966	1,346,030
Capital	196,000	196,000	194,800	196,550	205,050	215,350	225,250	235,950	247,250	259,200	271,900	285,300
	1,573,256	1,698,300	1,491,784	1,450,208	1,456,185	1,482,199	1,469,491	1,555,390	1,569,912	1,593,127	1,622,866	1,631,330
SOURCE OF FUNDS												
General Funds	332,600	457,644	194,396	131,450	118,990	92,755	50,171	50,171	39,275	22,762	14,635	-
Sundry Income	79,272	79,272	89,184	80,658	78,470	76,248	76,248	76,248	76,248	76,248	76,248	76,248
General Rates	1,161,384	1,161,384	1,208,204	1,238,100	1,258,725	1,313,196	1,343,072	1,428,971	1,454,389	1,494,117	1,531,983	1,555,082
	1,573,256	1,698,300	1,491,784	1,450,208	1,456,185	1,482,199	1,469,491	1,555,390	1,569,912	1,593,127	1,622,866	1,631,330

CULTURAL SERVICES AND COMMUNITY GRANTS



WHAT WE DO

This activity involves strengthening communities by resourcing community initiatives and community organisations through:

- Grants: Council involvement in this activity is to provide resources to enable community groups to achieve their objectives, grants include Swimming Pool Subsidy (\$50,000), Sailing Away Scholarships (\$2,000), Mature Person Scholarships (\$5,000), Community Scholarships (\$3,000), Community Grants (\$97,000), Creative Communities (\$30,000), The Late Late Bus (\$10,000).
- Employment initiatives: To provide a funding source of \$58,000 to assist employment schemes and small business initiatives
- Museums: To provide a funding source of \$70,000 to assist with projects and developments for District museums and a funding source of \$315,600 for Tasman Bays Heritage Trust (Nelson Provincial Museum).
- To provide an operational grant for the Bishop Suter Art Gallery for the next 3 years.
- Summer Festival and Events provision.

The community is invited to apply for grants. Applications are available from Council offices and libraries. Applications are considered by a special committee of Council.

WHY WE DO IT

Council is required by law and community expectation to promote the wellbeing of the communities in its District. This requires community growth and participation. Active and involved communities are sustainable and healthy communities.

OUR GOAL

Our aim is to provide and support quality cultural and community services which enable participation in suitable, relevant and enjoyable activities and environments.

OUR LEVEL OF SERVICE

Maintain and support a range of community development and cultural services that meet the varied needs of the community.

HOW WE MEASURE PROGRESS

Resident and visitor satisfaction with the Tasman Art and Culture experience.
The numbers of applications received from individuals and organisations for funding rounds.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING AND IMPROVING SERVICES

Continue to provide community assistance for identified community need.

MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

Review of funding rounds and policies to ensure effectiveness.

Implement recommendations of policy reviews.

ISSUES

The Tasman Resource Management Plan commits Council to recognising and protecting buildings, objects and places in the District that are of landmark and historical value to the community. Presently Council has a heritage sub-committee with a small budget.

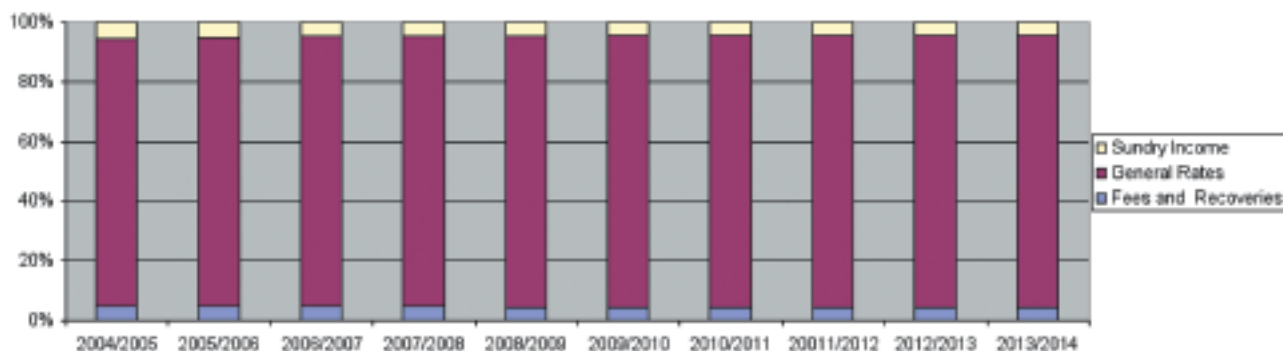
ASSUMPTIONS AND UNCERTAINTIES

Partnership and funding with external agencies is subject to external agencies policy decisions.



WHERE THE MONEY COMES FROM

Under current Council policy approximately 90% of this activity is funded by general rate.



TEN YEAR FINANCIAL FORECAST

	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
Cultural Services & Community Grants												
OPERATING COSTS												
Council Grants	247,970	247,970	219,120	211,298	212,935	212,844	213,159	214,103	214,658	215,550	216,304	216,913
Creative NZ Grants	34,159	34,159	35,783	35,910	35,972	36,032	36,151	36,261	36,321	36,428	36,513	36,578
Community Sports Fund	1,932	3,646	14,304	17,390	19,976	22,548	22,644	22,756	22,841	22,933	23,036	23,126
Museums	396,134	396,134	405,831	406,765	418,631	430,963	444,178	457,830	471,625	486,303	501,375	516,891
Loan Interest	-	46,934	36,450	32,400	28,350	24,300	20,250	16,200	12,150	8,100	4,050	1,013
TOTAL OPERATING COST	680,195	728,843	711,488	703,763	715,864	726,687	736,382	747,150	757,595	769,314	781,278	794,521
INCOME												
Fees and Recoveries	85,300	85,300	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000
TOTAL INCOME	85,300	85,300	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000	36,000
NET COST OF SERVICE (SURPLUS)	594,895	643,543	675,488	667,763	679,864	690,687	700,382	711,150	721,595	733,314	745,278	758,521
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	594,895	643,543	675,488	667,763	679,864	690,687	700,382	711,150	721,595	733,314	745,278	758,521
Loan Principal	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	25,000
	594,895	693,543	725,488	717,763	729,864	740,687	750,382	761,150	771,595	783,314	795,278	783,521
SOURCE OF FUNDS												
General Rates	556,751	556,751	672,574	678,951	692,105	703,998	713,693	724,461	734,906	746,625	758,589	746,832
Advance Repaid	-	12,159	-	-	-	-	-	-	-	-	-	-
General Funds	-	86,489	10,000	-	-	-	-	-	-	-	-	-
Sundry Income	38,144	38,144	42,914	38,812	37,759	36,689	36,689	36,689	36,689	36,689	36,689	36,689
	594,895	693,543	725,488	717,763	729,864	740,687	750,382	761,150	771,595	783,314	795,278	783,521

ACTIVITIES

The Council activities within this group are:

- **COMMUNITY RECREATION**
- **CAMPING GROUNDS**
- **PARKS AND RESERVES**

CONTRIBUTION OF ACTIVITIES TO INTERIM COMMUNITY OUTCOMES

This group of activities primarily contributes to the following outcomes:

- Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.
- Our diverse community enjoys access to a range of spiritual, cultural, social, educational and recreational services.
- Our community understands regional history, heritage and culture.
- Our participatory community contributes to district decision making and development.
- Our built urban and rural environments are functional, pleasant and safe.

ASSETS REQUIRED BY THIS GROUP OF ACTIVITIES

The Assets required for this group of activities primarily include skilled staff, vehicles, buildings, facilities and open space, communication and information technologies and partnerships with other organisations.



COMMUNITY RECREATION



WHAT WE DO

This activity involves the provision of recreational opportunities which meet and enhance the recreational and cultural needs and aspirations of present and future communities of the Tasman District. The activity includes:

- Recreation Promotion to increase development of and awareness of recreation and socialisation opportunities.
- Recreation Programmes to provide and support opportunities for involvement of communities in community events, children's and senior programs
- Arts, Culture and Heritage initiatives to increase opportunities to appreciate, participate and support arts and cultural activities.
- Community Development via funding for projects that promote community well being and via the advisory service and funding ensuring community involvement.
- Partnerships with community, business and government agencies to develop and support projects and facilities.

WHY WE DO IT

Council is required by law and community expectation to promote the wellbeing of the communities in the District. This requires community growth and participation. Active and involved communities are sustainable and healthy communities.

OUR GOAL

We aim to provide and support quality recreational services which enable participation in suitable, relevant and enjoyable activities and environments.

OUR LEVEL OF SERVICE

Maintain, develop and facilitate a range of recreation services and information that will meet the varied needs of the community.

HOW WE MEASURE PROGRESS

- Public attendance and participation at events/activities.
- Quality and quantity of brochures/newsletters printed to inform and receive feedback.
- Support and buy in to initiatives.
- Numbers of applications received for grants.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING SERVICES 2004/2005

- Support of community organisations via grants and partnership arrangements.
- Support of regional recreation programmes via Recreation Co-ordinator Contracts.
- Publicity via Mudcakes and Roses, Boredom Busters, Soapbox, Found Directory, Bike/Walk Tasman and Hummin in Tasman.
- Facilitate the Youth Council with regional Recreation Co-ordinators.
- Co-ordinate the regional Boredom Busters programs and support via promotion in Boredom Busters magazine and grants.
- Facilitate Positive Aging Forum.

- OSCAR (Outside School Care and Recreation) meetings.
- Ensure access to summer swimming with contracts with schools and promotion of ASB Bank Aquatic Centre.
- Print, distribute and advertise grant funding rounds.
- Support of cultural and artistic activity via contribution to Arts Councils, grants and support of regional events.

IMPROVING SERVICES 2004/2005

- Consultation and review of the following policies to ensure policy goals and objectives are considered in both external and internal decision making:
 - Regional Physical Activity Plans
 - Arts and Culture Policy
 - Housing Policy
 - Walking and Cycling Strategy
 - Positive Aging Policy
- Review grants and funding rounds.
- Instigate in partnership with Sport Tasman recreation programs, promotions and facilities to get more people more active with aim of making New Zealand the most active nation.
- Extend existing recreation coordinators roles and contracts to meet needs of increased population. Explore possible recreation coordinator roles in other communities such as Mapua and Tapawera.
- Develop a part time community and recreation coordinator position.
- Arts and Culture grants, information and support.
- Support of Arts Council and other art and cultural activities, agencies and projects.
- Signage and promotion of existing Walk/Bike Tasman routes, 3,000 steps routes, cycleways and lanes, urban links and artistic and cultural points of interest.
- Develop District Plan for physical activity initiative



MAINTAINING SERVICES 2005/2006 AND 2006/2007

- Grants administration and production of brochures.
- Promotion of services and facilities via brochures, website and press releases.
- Community development via forums, brochures and consultations.
- Festival and Event organisation and support via facilities, advise, promotion, partnership and grants.

IMPROVING SERVICES 2005/2006

- Coordinate a pool of event facilities such as Trailer with PA, Games, First Aid, Signage, Health and Safety equipment such as extension cord covers.
- Publication of further booklets in Tasman Collection series.
- Facility promotion and development for activity friendly environments.
- Develop Youth Policy.
- Public transport support and promotion.
- Support of cultural and artistic activity via contribution to Arts Councils, grants and support of regional events.
- Ensure the community recreation is included in development decisions and is kept up to date with the changing demographics needs.

IMPROVING SERVICES 2006/2007

- Community and Recreation Coordinator Position to become full-time.
- Arts and Culture grants, information and support. Support Arts Council and other art and cultural activities and agencies.
- Ensure the community recreation is included in development decisions and is kept up to date with the changing demographics needs.

MAJOR LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

- Ensure that the communities of the Tasman District are well served by and aware of the recreation, cultural and heritage opportunities available to them.
- Ensure that the community is aware of opportunities and able to participate in a range of relevant social, cultural and recreational activities that are part of the Tasman District's identity.

ISSUES

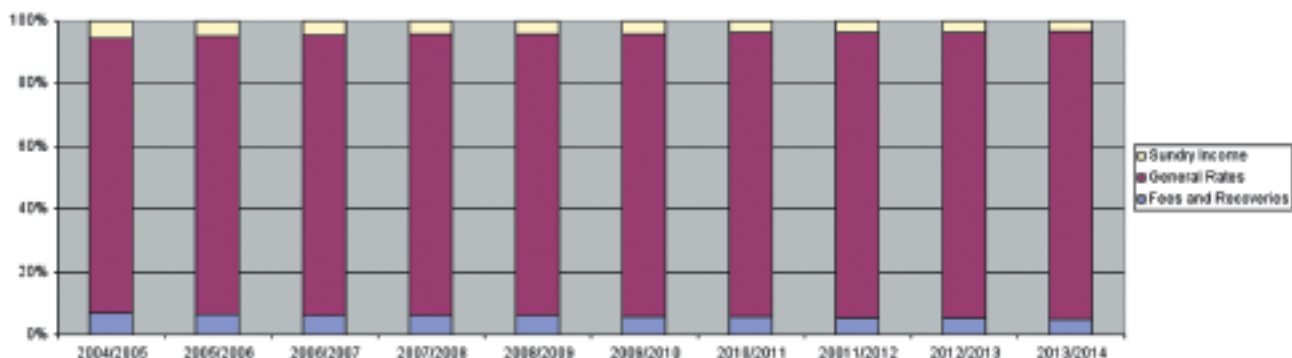
Selecting the best mix of service options to meet community needs.

ASSUMPTIONS AND UNCERTAINTIES

Partnership and funding with external agencies is subject to external agencies policy decisions.

WHERE THE MONEY COMES FROM

Under current Council policy approximately 90% of this activity is funded by general rate.



TEN YEAR FINANCIAL FORECAST

Community Recreation	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Community Advisory Service	239,107	239,107	278,875	298,609	308,300	314,875	322,246	333,107	343,851	355,260	367,078	379,076
Boredom Busters	25,592	25,592	26,783	27,910	28,972	30,072	31,273	32,507	33,737	35,061	36,411	37,792
School Swimming Pool Subsidies	53,535	53,535	53,792	53,968	56,051	58,216	60,541	62,939	65,360	67,941	70,587	73,308
Walk Tasman Booklets	5,000	14,003	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Depreciation	-	-	6,475	621	-	-	-	-	-	-	-	-
TOTAL OPERATING COST	323,234	332,237	373,425	388,608	400,823	410,663	421,560	436,053	450,448	465,762	481,576	497,676
INCOME												
Fees and Recoveries	30,500	40,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL INCOME	30,500	40,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
NET COST OF SERVICE (SURPLUS)	292,734	292,237	348,425	363,608	375,823	385,663	396,560	411,053	425,448	440,762	456,576	472,676
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	292,734	292,237	348,425	363,608	375,823	385,663	396,560	411,053	425,448	440,762	456,576	472,676
SOURCE OF FUNDS												
General Rates	274,195	274,195	321,095	344,122	357,471	367,830	378,727	393,220	407,615	422,929	438,743	454,843
Sundry Income	18,539	18,539	20,855	18,865	18,352	17,833	17,833	17,833	17,833	17,833	17,833	17,833
General Funds	-	-497	6,475	621	-	-	-	-	-	-	-	-
	292,734	292,237	348,425	363,608	375,823	385,663	396,560	411,053	425,448	440,762	456,576	472,676



CAMPING GROUNDS

WHAT WE DO

Council owns four camping grounds on Reserve land that are subject to leasing arrangements, namely: Collingwood Motor Camp, Motueka Top 10 Holiday Park, Pohara Beach Top 10 Holiday Park and Riverview Holiday Park.

WHY DO WE DO IT

Council is the owner of Reserves that have historically been used as Camping Grounds which is a permitted activity under the Reserves Act 1977. Council cannot easily alienate Reserve Land. Council recognises that operating camping grounds is not core business and consequently manages the activity by entering into long term leases which limit our involvement in this activity.

OUR GOAL

To ensure that council owned Camping Grounds contribute to the recreational and commercial value of the Council.

OUR LEVEL OF SERVICE

- Camping grounds to be kept clean, tidy and appropriately serviced and operated.
- Camping grounds to provide a secure and safe environment for users.

HOW WE MEASURE PROGRESS

Staff inspect camps on an annual basis to ensure that the lessees maintain the assets as defined in the lease agreements.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING AND IMPROVING SERVICES

- The leases of the Collingwood Motor Camp and Riverview Holiday Park campgrounds expire within this period and will be re-tendered.
- Upgrade of the Sewerage system at Riverview Campground will be completed.

MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

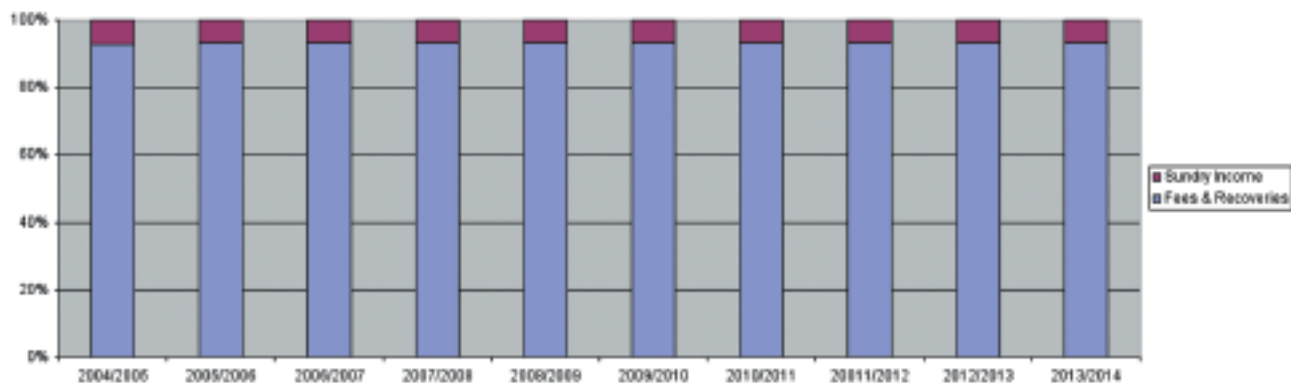
Continue with the management of the leases that will be in operation at the time.

ASSUMPTIONS AND UNCERTAINTIES

It is expected that Council will reduce its expenditure on capital items under the new leases.

WHERE THE MONEY COMES FROM

This activity is funded on user pays basis. There are no contributions from general rate for this activity.



TEN YEAR FINANCIAL FORECAST

Camping Grounds	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Motueka Top 10 Holiday park	5,814	7,500	16,537	16,689	16,761	16,834	16,972	17,104	17,174	17,299	17,400	17,479
Pohara Beach Top 10 Holiday park	21,621	30,000	38,514	22,584	22,711	22,841	23,088	23,317	23,442	23,665	23,842	23,981
Collingwood Motor Camp	23,128	20,000	26,334	26,476	16,241	16,308	16,437	16,558	16,622	16,739	16,830	16,904
Riverview Holiday park	27,921	22,000	23,079	23,183	12,434	12,483	12,581	12,671	12,720	12,807	12,877	12,931
General	22,846	15,000	23,529	24,056	24,355	21,264	21,338	21,761	22,017	22,407	22,751	23,031
Loan Interest	30,623	30,623	27,667	24,685	21,704	18,722	15,740	12,759	9,778	6,797	3,815	1,162
Depreciation	62,800	62,800	162,851	162,851	162,851	162,851	162,851	162,851	162,851	162,851	162,851	162,851
TOTAL OPERATING COST	194,753	187,923	318,511	300,524	277,057	271,303	269,007	267,021	264,604	262,565	260,366	258,339
INCOME												
Fees & Recoveries	207,000	210,000	243,500	253,500	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
TOTAL INCOME	207,000	210,000	243,500	253,500	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
NET COST OF SERVICE(SURPLUS)												
	-12,247	-22,077	75,011	47,024	27,057	21,303	19,007	17,021	14,604	12,565	10,366	8,339
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)												
Transfer to Parks & Reserves Account	80,000	80,000	80,000	80,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Capital	55,100	-	-	-	-	-	-	-	-	-	-	-
Loan Principal	35,953	35,953	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805
SOURCE OF FUNDS	158,806	93,876	191,816	163,829	163,862	158,108	155,812	153,826	151,409	149,370	147,171	137,048
Sundry Income	18,539	18,539	18,539	18,864	18,351	17,833	17,833	17,833	17,833	17,833	17,833	17,833
General Funds	140,267	75,337	173,277	144,965	145,511	140,275	137,979	135,993	133,576	131,537	129,338	119,215
	158,806	93,876	191,816	163,829	163,862	158,108	155,812	153,826	151,409	149,370	147,171	137,048

WHAT WE DO

This activity encompasses the provision of a range of open space and recreational facilities to help fulfil a number of community needs and contribute to the attractiveness and functioning of communities throughout the Tasman district. The activity includes the provision of:

- Cemeteries
- Public Conveniences
- Parks and Gardens
- Trees Plots & Verges
- Sports Grounds
- Rabbit Island
- Beach and Esplanade Reserves
- Walkways
- Miscellaneous
- Public Halls
- Special Purpose Committees (Halls and Reserves Management Committees)



WHY WE DO IT

Council is required by law and community expectation to manage the use, development and protection of land and natural resources in a way that protects environmental standards and promotes community well being.

OUR GOAL

We aim to provide parks and reserves to promote the physical, mental, environmental and social well being of communities.

OUR LEVEL OF SERVICE

- An appropriate number of community facilities will be provided.
- Community facilities will be clean, tidy, appropriately serviced and operated.
- Community facilities will be easy to maintain.
- Community facilities will provide secure and safe environments for users and occupants.
- All Council's legal and safety obligations will be met.
- Community facilities will be used to their maximum potential.
- Operating hours will suit the majority of users.
- Location and access will not unduly hinder use by segments of the population.
- Community facilities will be efficiently run.
- Community facilities provide services desired by the community.
- Ensure that areas of indigenous vegetation and wildlife habitat on reserves are protected.
- Enhance wherever possible the habitat values of reserves as part of reserve maintenance and development.

HOW WE MEASURE PROGRESS

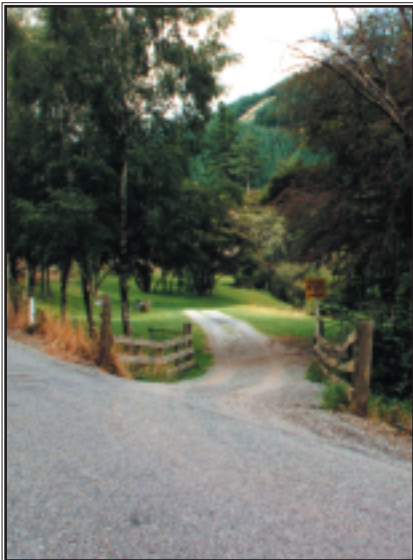
- Ratepayer satisfaction
- National benchmarks
- User satisfaction
- Site inspections
- Response times to complaints - complaint records analysis
- Asset condition
- Compliance with Building Act - Building Warrant of Fitness

- Maintenance costs
- Contractor feedback
- Accident and hazard report analysis
- Compliance with lease agreements
- Percent occupancy against targets
- Direct consultation
- Performance against funding policy
- Management compliance with contractual requirements.

MAJOR ACTIVITIES FOR THE NEXT TWO YEARS

MAINTAINING SERVICES 2004/2005

- Finalise the TDC Community Facilities and Parks & Reserves Draft Asset Management Plan 2003.
- Renew the playground at Eginton Park.
- Upgrade Thorp Bush playground.
- Seal Collingwood Cemetery Driveway.
- Takaka Memorial Gardens toilet alterations.
- Complete the upgrade of facilities and landscaping at Grossi Point Reserve.
- Upgrade the frontage of Mapua Recreation Park.
- Support Coast Care projects.
- Upgrade walkways throughout the District.
- Establish and protect native plants on reserves.



IMPROVING SERVICES 2004/2005

- Establish Avery Oval sports ground.
- Build Thorp Bush new toilet block.
- Establish Park Drive Reserve new playground.
- Establish new skate park in Wakefield Recreation Reserve.
- Establish new playground at Tata Beach.
- Seal driveway at Brightwater Recreation Park.
- Build new roadway and sails area at Rabbit Island.
- Build new roadway at White Gates Reserve.
- Add new car park to Mapua Recreation Park.
- Develop new walkways throughout the District.
- Develop Saxton Field with Nelson City Council.
- Commencement of Motueka Pool Complex development.
- Develop Rugby Park Grandstand.

IMPROVING SERVICES 2005/2006

- Completion of Motueka Pool Complex Development.
- Develop the Goodman Recreation Park car park.
- Develop Saxton Field with Nelson City Council.
- Extend Lord Rutherford Park.
- Commence the establishment of Moutere Hills Sports and Cultural Centre

MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

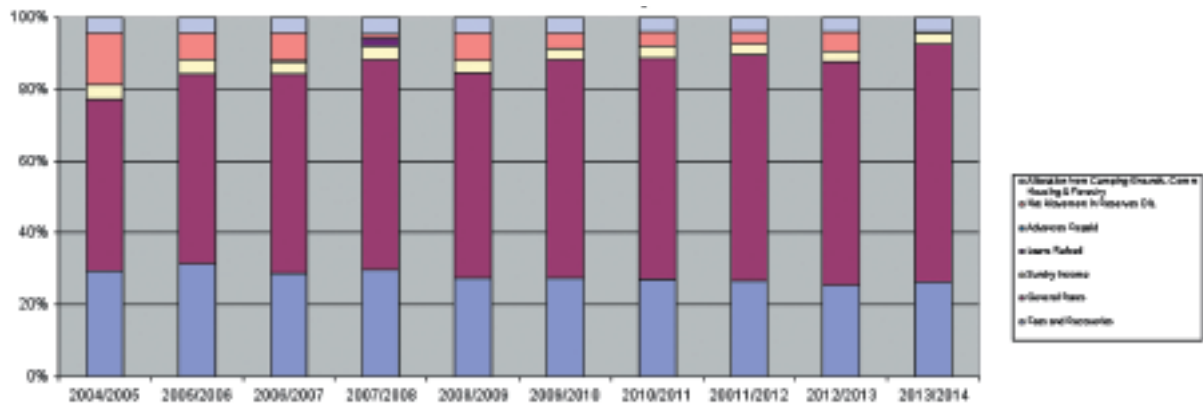
- Establish Murchison Sport Recreational and Cultural Centre.
- Develop new walkways throughout the District.
- As new reserves are established, they are developed in consultation with the local communities.
- Support Coast Care projects.

ASSUMPTIONS AND UNCERTAINTIES

Input from residents, community groups, developers influences the activity programme.

WHERE THE MONEY COMES FROM

Under current Council policy approximately 50% of this activity is funded by general rate. Further funding is received from fees paid by facility users and Reserve Development Impact Levies.



TEN YEAR FINANCIAL FORECAST

Parks and Reserves	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Cemeteries	170,021	170,021	199,747	207,826	235,849	244,182	253,132	262,372	271,693	281,625	291,815	302,300
Public Conveniences	311,063	311,063	383,986	398,405	442,791	457,739	473,739	490,270	507,007	524,787	543,052	561,874
Parks and Gardens	597,188	600,000	704,646	733,165	821,426	850,791	882,362	914,950	947,781	982,804	1,018,713	1,055,636
Trees Plots and Verges	129,635	110,000	139,131	139,540	154,946	160,562	166,575	172,788	179,073	185,754	192,616	199,686
Sports Grounds	275,309	275,309	320,315	336,492	364,552	382,412	391,282	405,582	419,953	435,317	451,052	467,211
Rabbit Island	163,162	163,162	196,452	197,328	222,037	226,430	231,306	236,778	242,152	247,970	253,898	259,928
Beach & Esplanade Reserves	203,626	203,626	248,479	258,509	288,561	299,005	310,152	321,674	333,374	345,776	358,534	371,695
Walkways	149,663	149,663	152,979	160,804	182,295	189,040	196,196	203,603	211,169	219,149	227,383	235,888
Miscellaneous	77,707	77,707	58,579	58,697	60,993	63,382	65,915	68,535	71,213	74,038	76,952	79,960
Asset Management	284,875	284,875	331,585	373,788	380,017	405,057	429,217	436,302	441,851	447,889	454,522	460,341
Special Purpose Committees	374,194	374,194	402,180	403,276	403,852	403,913	404,189	404,979	405,468	406,195	406,847	407,376
Loan Interest	118,766	118,766	276,223	259,337	242,452	230,700	218,686	201,272	183,863	166,449	149,039	132,399
Reserve DIL Maintenance Costs	1,084,950	1,000,000	737,208	640,019	747,075	696,815	738,260	655,423	771,658	758,723	815,439	711,802
Depreciation	380,000	380,000	412,799	477,039	548,269	611,465	676,284	713,921	727,325	736,298	722,800	714,020
TOTAL OPERATING COST	4,320,159	4,218,386	4,564,309	4,644,225	5,095,115	5,221,493	5,437,295	5,488,449	5,713,580	5,812,774	5,962,662	5,960,116
INCOME												
Fees and Recoveries	1,329,350	1,585,350	1,659,450	1,710,050	1,690,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050
TOTAL INCOME	1,329,350	1,585,350	1,659,450	1,710,050	1,690,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050	1,695,050
NET COST OF SERVICE (SURPLUS)	2,990,809	2,633,036	2,904,859	2,934,175	3,405,065	3,526,443	3,742,245	3,793,399	4,018,530	4,117,724	4,267,612	4,265,066
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	2,990,809	2,633,036	2,904,859	2,934,175	3,405,065	3,526,443	3,742,245	3,793,399	4,018,530	4,117,724	4,267,612	4,265,066
Capital	192,500	190,000	1,304,400	1,262,500	1,579,000	1,294,320	1,734,973	1,667,472	1,560,831	1,583,564	1,557,186	1,523,714
Loan Principal	100,511	100,511	226,764	226,764	226,764	230,014	233,264	233,264	233,264	233,264	233,264	214,193
SOURCE OF FUNDS	3,283,820	2,923,547	4,436,023	4,423,439	5,210,829	5,050,777	5,710,482	5,694,135	5,812,625	5,934,552	6,058,062	6,002,973
General Funds	380,000	19,727	483,701	717,180	999,073	1,077,855	1,193,528	1,178,625	1,213,750	1,261,539	1,105,340	1,272,207
General Rates	2,284,887	2,284,887	2,669,948	2,863,770	3,284,725	3,314,844	3,571,426	3,781,576	3,890,860	4,007,812	4,128,274	4,251,168
Loans Raised	130,000	130,000	-	-	-	130,000	-	-	-	-	-	-
Net Movement in Reserves DIL	177,186	177,186	804,924	387,107	457,314	64,116	481,566	269,972	244,053	201,239	360,486	15,636
Allocation from Camping Grounds, Comm Housing & Forestry	100,835	100,835	240,880	240,880	260,880	260,880	260,880	260,880	260,880	260,880	260,880	260,880
Sundry Income	205,212	205,212	230,870	208,802	203,137	197,382	197,382	197,382	197,382	197,382	197,382	197,382
Advances Repaid	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700
	3,283,820	2,923,547	4,436,023	4,423,439	5,210,829	5,050,777	5,710,482	5,694,135	5,812,625	5,934,552	6,058,062	6,002,973

ACTIVITIES

The Council activities within this group are:

- **COMMUNITY FACILITIES RATE**
- **EMERGENCY MANAGEMENT**
- **COMMUNITY HOUSING**
- **GOVERNANCE**

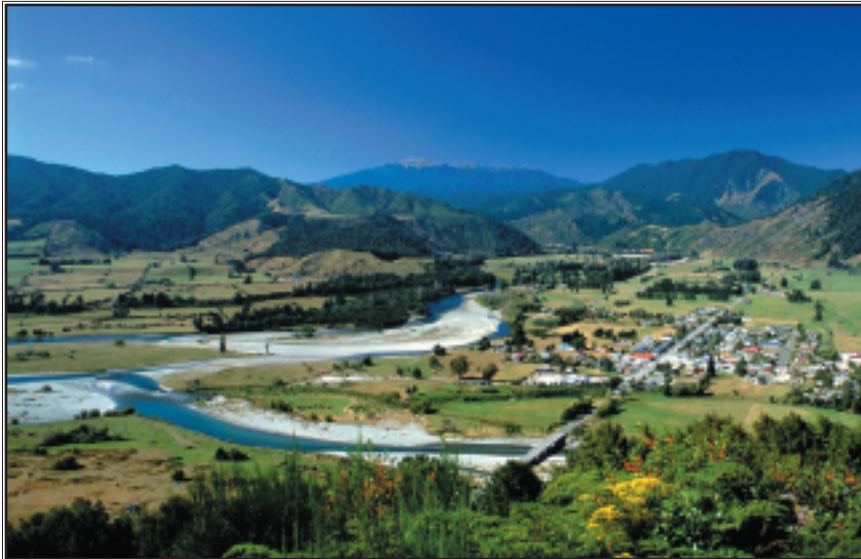
CONTRIBUTION OF ACTIVITIES TO INTERIM COMMUNITY OUTCOMES

This group of activities primarily contributes to the following outcomes:

- Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.
- Our community understands regional history, heritage and culture.
- Our diverse community enjoys access to a range of spiritual, cultural, social educational and recreational services.
- Our participatory community contributes to district decision making and development.
- Our built urban and rural environments are functional, pleasant and safe.

ASSETS REQUIRED BY THIS GROUP OF ACTIVITIES

The assets required for this group of activities primarily include skilled staff, emergency operating centres, radio equipment, centrally located land and buildings.



COMMUNITY FACILITIES RATE

WHAT WE DO

We provide a rating source to meet the costs associated with a wide range of community facilities that have been proposed by Council. A Community Facilities Rate was adopted following consideration of submissions to Council's draft 2003/2004 Annual Plan.

RATING RULES

The Community Facilities Rate is an annual charge levied uniformly on all rating units within Tasman District.

The Community Facilities Rate is operated as a closed account and managed by Council's Community Services Department, as part of its Development Impact Levies responsibilities.

CRITERIA

The following criteria are to be considered during the evaluation of any project proposed to be funded by Council's Community Facilities Rate.

- 1 The maximum Council contribution will be up to 80% of the capital cost of the project – the project cost will include land (if independent purchase is required), feasibility, planning and other preliminary costs associated with a significant project.
- 2 Council is to be satisfied that the community of interest supports the project and is able to contribute at least 20% of the project's cost.
- 3 The minimum size of the project funded by the Community Facilities Rate is to be \$250,000.
- 4 All projects are to be subject to the provisions of Council's Project Management Strategy. Regional projects are to be subject to the Regional Facilities Funding Forum Policies.
- 5 Council will be required to have some "ownership" of the project or "controlled security" as provided by any relevant statute.
- 6 Projects are to be identified and detailed in Council's draft LTCCP or Annual Plan. A five year project profile including funding, is to be prepared.
- 7 Projects are to be notified to Council no later than 30 November each year, in order that appropriate Council personnel may undertake feasibility and evaluation work required by either the Project Management Strategy or Regional Facilities Funding Forum.
- 8 Projects selected must be expected to commence construction in the year they are notified in Council's Annual Plan.
- 9 Operating and maintenance costs of any project will not be funded by the Community Facilities Rate. Promoters of a project will need to demonstrate that operating costs, ongoing maintenance, financial viability and community support are fully covered in the proposal.
- 10 This policy and criteria for projects funded by the Community Facilities Rate are to be reviewed annually as part of the draft LTCCP or Annual Plan consultation procedure.

WHY WE DO IT

The objective of this rating source is to provide a fund to assist with the construction of those facilities that would not normally be included within the bounds of Council's general activities.

OUR GOAL

The Community Facilities Rate is levied to meet part of the costs of capital funding for new, large, community, recreational, sporting or cultural District or Regional projects which have met the relevant criteria and which will provide benefit to the citizens of Tasman District.

HOW WE MEASURE PROGRESS

The Triennial National Research Bureau Communitrak Survey indicates that ratepayers are satisfied with the overall level of service.

CURRENT PROJECTS

During the 2003/2004 financial year, the Lake Rotoiti Community Hall and the ASB Bank Aquatic Centre have been funded under the Community Facilities Rate programme.

ACTIVITIES FOR THE NEXT THREE YEARS

Council's Facilities Rate Subcommittee met in December 2003 to consider those proposed Community Facilities Rate projects that it had received for inclusion in our 2004/2005 LTCCP. Details of these projects and their current status are as follows:

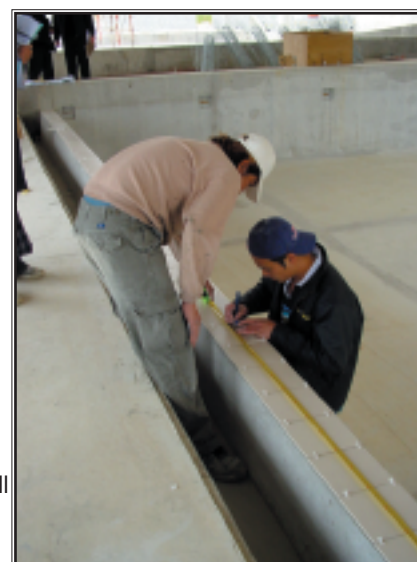
BISHOP SUTER ART GALLERY

The Trustees for the Bishop Suter Art Gallery have requested a one-off capital contribution of \$260,000 towards gallery enhancements. It is proposed that the refurbishment of this facility will commence towards the end of the 2004 calendar year.

RUGBY PARK GRANDSTAND, MOTUEKA

Current users of Rugby Park in Motueka are concerned at the inadequacy of present facilities. It is proposed to build a new grandstand that will have those required amenities to cater for spectators in all weather conditions. Plans have now been completed and the quantity surveyors report indicates that the cost of this project will be \$1.3 million including tar sealing of car parking, access road and provision of utilities. The Committee advocating this project are currently awaiting responses from funding applications made to external bodies.

Following Council approval of the plans and an allocation of loan funds for the construction of the project, tenders will be called. It is anticipated that this project will be commenced in the 2004/2005 financial year.



MURCHISON SPORT RECREATIONAL AND CULTURAL CENTRE

A local committee has been working with Council staff and representatives of Sport Tasman in pursuit of a sporting and recreational complex to be established in Murchison.

The anticipated cost of this project will be in the vicinity of \$2 million to \$2.6 million. A separate rating area of approximately 800 properties has been established for operating costs associated with this project. Responses to a recent community survey indicate that further consideration be given to the proposed facility and its associated construction and operating costs.

MOTUEKA POOL COMPLEX

In December 2003, a newsletter was forwarded to all properties within the Motueka Ward identifying the process being followed in regard to this project. The anticipated cost of this project is in the vicinity of \$3 million.

A separate rating area of approximately 4,850 properties has been identified as the area against which operating costs associated with the complex will be levied, albeit that this rate will not be levied until the pool has been officially opened for use.

Council is currently engaged in a feasibility study of appropriate sites for the complex.

It is anticipated that construction on this complex will commence in November 2004, with a scheduled opening date during the second part of the 2005 calendar year.

MOUTERE HILLS SPORT AND CULTURAL CENTRE

A separate rating area of approximately 600 homes has been identified for operating costs associated with this complex. A quantity survey based on initial designs suggest a cost of \$2.1 million will be required for construction of this complex.

Responses to an information brochure recently circulated in the defined area, indicate community support for this project. Currently final plans for the Centre are being prepared. Following Council consideration of these plans and an allocation of loan funds for the construction of the Centre, tenders for construction will be called.

It is anticipated that this project will commence during the 2004/2005 financial year, so that it can be completed in time for the local rugby club's centennial in 2005.

GOLDEN BAY ARTS CENTRE

Council has received a proposal for a Golden Bay Arts Council Showcase to be established adjacent to the Visitor Information Centre at the entrance to Takaka Township. This gateway building to Golden Bay will comprise an information centre, small events space and a gallery primarily, but not exclusively for art. It is anticipated that the capital cost of this project will be approximately \$500,000. Council staff are currently working with promoters of the project in order to finalise design and to establish more specific construction costs and operational costs.

If this project is approved for funding under the Community Facilities Rate, it is anticipated that construction will commence in the 2005/2006 financial year.

TASMAN TENNIS CENTRE

The purpose of an upgraded Tasman Tennis Centre is to bring existing facilities up to tournament standard. To do this, the Tasman Tennis Club as promoter of the project will have to upgrade existing asphalt courts to green surface and to build another three courts.

The work is programmed over three years, with the initial upgrade costing \$190,000, scheduled for 2004/2005. The new courts also costing \$190,000 scheduled for 2005/2006 and the upgraded clubrooms costing \$120,000 scheduled for 2006/2007.

SAXTON FIELD LAND DEVELOPMENT

In conjunction with Nelson City Council, we have completed the Saxton Field development plan which has been adopted by both Councils with work commencing in 2004/2005. The Council's share of this work for 2004/2005 is \$489,000. In the subsequent nine years, an amount of \$1.875 million is Tasman District Council's share of this project. Council is committed to the acquisition of land to assist with this development in 2005 at a cost of \$150,000.

NELSON HOCKEY ASSOCIATION

The Regional Facilities Committee have recommended to each Council that the water-based hockey field proposed to be established on Saxton Field, be funded in the 2004/2005 financial year. The total cost of this project is \$1 million, of which the Council's share under the agreed Regional Facilities funding formula would be \$230,000.

The second stage of the project which is the building of a pavilion to be shared between hockey and softball is scheduled for the year 2006/2007 and should Tasman District Council assist with this, its share would be \$180,000.

The Regional Facilities Committee have considered an application from the Netball Association for an indoor stadium to be built on Saxton Field. This is scheduled for 2006/2007 at an estimated total cost of \$4,000,000. Under the Regional Facilities funding formula, it is estimated that Council's share of this cost will be \$912,000.

NELSON PERFORMING ARTS CENTRE

The Regional Facilities Committee have considered an application for the performing arts centre and have recommended that this be programmed for the 2009/2010 financial year, at a total cost of \$24.6 million. The Council's share based on the Regional Funding formula would be \$4.75 million.

ISSUES

Council will continue to receive requests to consider further projects under the funding source provided by the Community Facilities Rate.

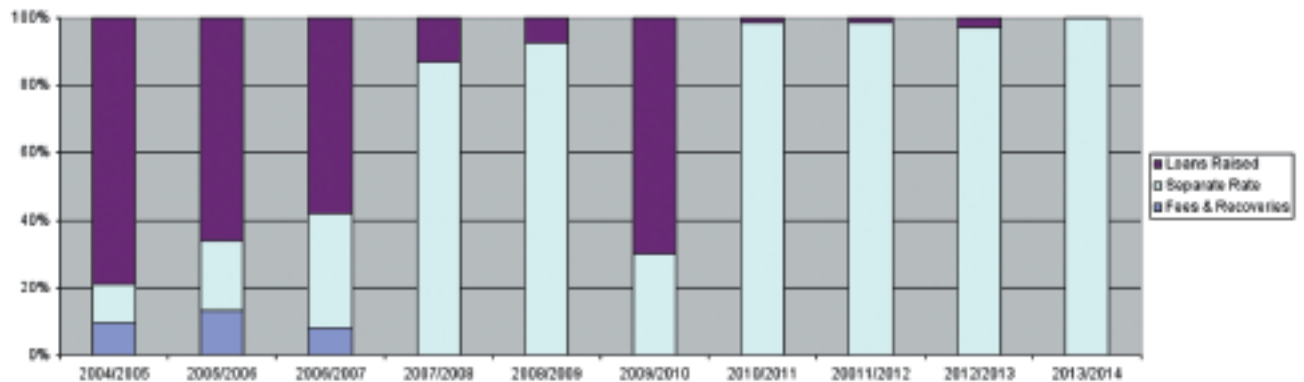
ASSUMPTIONS AND UNCERTAINTIES

The continued affordability of the Community Facilities Rate as the number of projects funded by this facility may perceivably increase.

The continued support by the respective communities of interest for projects being constructed using the Community Facilities Rate as a primary funding source is uncertain.

WHERE THE MONEY COMES FROM

A Community Facilities Rate of \$35 is levied on all rateable properties within Tasman District to meet the cost of loans raised to assist with the construction of community facilities.



TEN YEAR FINANCIAL FORECAST

Community Facilities	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Operational Expenses	238,000	-	2,290,000	900,000	180,000	-	-	4,750,000	-	-	-	-
Loan Interest	496,923	80,000	529,393	878,615	1,112,139	1,184,070	1,142,811	1,282,853	1,408,274	1,331,853	1,256,643	1,180,009
Depreciation	-	-	137,417	198,833	280,833	330,833	330,833	330,833	330,833	300,833	270,833	270,833
TOTAL OPERATING COST	734,923	80,000	2,956,810	1,977,448	1,572,972	1,514,903	1,473,644	6,363,686	1,739,107	1,632,686	1,527,476	1,450,842
INCOME												
Separate Rate	593,673	669,000	777,522	1,261,337	1,673,876	1,831,322	1,807,928	2,081,160	2,336,971	2,269,465	2,204,020	2,136,376
Fees & Recoveries	1,335,000	700,000	640,000	800,000	400,000	-	-	-	-	-	-	-
TOTAL INCOME	1,928,673	1,369,000	1,417,522	2,061,337	2,073,876	1,831,322	1,807,928	2,081,160	2,336,971	2,269,465	2,204,020	2,136,376
NET COST OF SERVICE (SURPLUS)	-1,193,750	-1,289,000	1,539,288	-83,889	-500,904	-316,419	-334,284	4,282,526	-597,864	-636,779	-676,544	-685,534
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	-1,193,750	-1,289,000	1,539,288	-83,889	-500,904	-316,419	-334,284	4,282,526	-597,864	-636,779	-676,544	-685,534
Capital	9,800,000	3,054,240	3,489,000	3,727,000	2,952,000	277,000	146,000	140,000	34,000	31,000	68,000	-
Loan Principal	217,750	50,000	232,600	465,625	637,350	715,575	726,150	882,050	975,150	976,775	979,250	980,950
Advances Given	400,000	-	190,000	190,000	120,000	-	-	-	-	-	-	-
	9,224,000	1,815,240	5,450,888	4,298,736	3,208,446	676,156	537,866	5,274,576	411,286	370,996	370,706	295,416
SOURCE OF FUNDS												
General Funds	-	-284,760	146,888	281,736	356,446	399,156	391,866	384,576	377,286	339,996	302,706	295,416
Reserves Applied	514,000	-	-	-	-	-	-	-	-	-	-	-
Loans Raised	8,710,000	2,100,000	5,304,000	4,017,000	2,852,000	277,000	146,000	4,890,000	34,000	31,000	68,000	-
	9,224,000	1,815,240	5,450,888	4,298,736	3,208,446	676,156	537,866	5,274,576	411,286	370,996	370,706	295,416

WHAT WE DO

This activity involves the delivery of comprehensive emergency management by the Tasman District Council with the Nelson City Council as a joint standing committee under the Local Government Act and as the legally constituted Nelson Tasman Civil Defence Emergency Management Group (CDEMG) through:

- Implementation of the provisions of the Nelson Tasman Civil Defence Emergency Management Group Plan of 2002 (the Plan); and
- The establishment of a jointly funded Emergency Management Office.

WHY WE DO IT

The Civil Defence Emergency Act 2002 dictates that both Councils provide individually and jointly for their emergency management responsibilities.

OUR GOAL

We aim to building resilient communities within the Nelson Tasman area by encouraging communities to understand their hazards and risks to enable them to provide for their own safety and well-being and developing a CDEM Group that enables the community to respond to and recover from emergency events in a timely and integrated manner.

OUR LEVEL OF SERVICE

Delivery of comprehensive emergency management to the standard required by the Act and as set out in the current Plan and as per the stated goals and objectives.

HOW WE MEASURE PROGRESS

- Running regular group exercises to test the existing operational systems and Management plan.
- Annual review of the Plan.
- Customer satisfaction with the service provided.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING SERVICES

- Redrafting of the Plan as legally required (2004/2005).
- Implementation and annual review of the Plan.
- Re-establishment and maintenance of the Civil Defence Emergency Management Welfare services within the group area.

IMPROVING SERVICES

Improve group output in the area of public information and public education, particularly in the areas of community hazard and risk awareness, self and family self reliance and preparedness both prior, during and recovering from an emergency.



MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

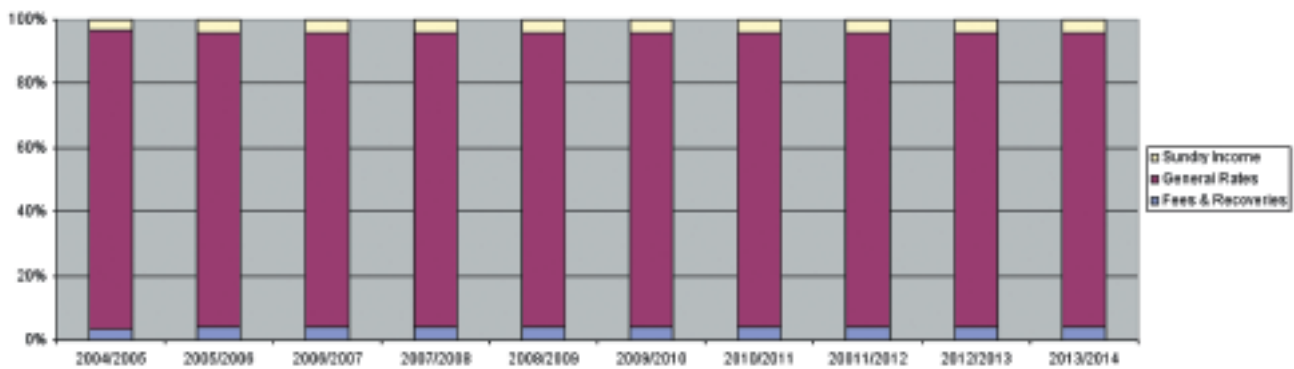
- Annual review of the Plan.
- Ongoing maintenance of the communications and equipment network.
- Redraft of the Plan in 2010.

ASSUMPTIONS AND UNCERTAINTIES

Nelson Tasman is an area which is subject to many natural hazards such as flooding, earthquakes, land slips, storm surge, plus other technological and biosecurity hazards.

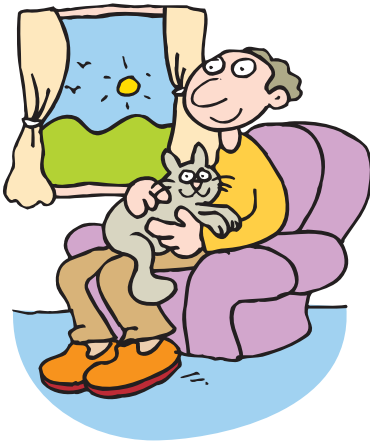
WHERE THE MONEY COMES FROM

Under current Council policy this activity is primarily funded by general rate.



TEN YEAR FINANCIAL FORECAST

Emergency Management	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
District Emergency Management	59,260	59,260	52,199	53,086	53,659	53,014	52,569	53,231	53,680	54,267	54,838	55,316
Joint Emergency Management	56,500	56,500	151,500	88,800	88,800	88,800	88,800	88,800	88,800	88,800	88,800	88,800
Depreciation	-	-	2,757	2,757	2,757	2,757	1,945	807	657	202	202	202
TOTAL OPERATING COST	115,760	115,760	206,456	144,643	145,216	144,571	143,314	142,838	143,137	143,269	143,840	144,318
INCOME												
Fees & Recoveries	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL INCOME	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
NET COST OF SERVICE (SURPLUS)	114,760	114,760	205,456	143,643	144,216	143,571	142,314	141,838	142,137	142,269	142,840	143,318
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	-	114,760	205,456	143,643	144,216	143,571	142,314	141,838	142,137	142,269	142,840	143,318
SOURCE OF FUNDS												
General Funds	-	-988	2,757	2,757	2,757	2,757	1,945	807	657	202	202	202
Sundry Income	6,180	7,168	6,953	6,288	6,117	6,117	6,117	6,117	6,117	6,117	6,117	6,117
General Rates	108,580	108,580	195,746	134,598	135,342	134,697	134,252	134,914	135,363	135,950	136,521	136,999
	114,760	114,760	205,456	143,643	144,216	143,571	142,314	141,838	142,137	142,269	142,840	143,318



COMMUNITY HOUSING

WHAT WE DO

This activity involves providing housing for the predominantly elderly and disabled within the Tasman District by providing for rental 30 cottages in Richmond, 7 cottages in Brightwater and Wakefield, 45 cottages in Motueka, 4 in Takaka and 4 in Murchison.

Previous housing allocation was carried out as per the policy of the New Zealand Housing Corporation being that the person/s most in need at the time was allocated the cottage. This policy also set income and asset limits and eligibility criteria. Council is presently developing a housing policy.

WHY WE DO IT

Prior to 1992 Government provided subsidies and low interest loans to local authorities to provide housing for the elderly. When these subsidies ceased Council resolved to continue with the provision of housing for the predominantly elderly and disabled.

OUR GOAL

To provide an environment for elderly and disabled persons that is affordable, accessible and appropriate.

OUR LEVEL OF SERVICE

- Provide a service that meets the needs of the elderly and disabled requiring housing.
- Ensure re-tenanting of houses within four weeks.

HOW WE MEASURE PROGRESS

- Numbers of complaints from tenants.
- Number of requests for redecoration.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING AND IMPROVING SERVICES

- Develop Council Housing Policy (2004/2005).
- To raise community housing rentals by an average of \$2 per week per unit (2004/2005).
- Maintain service at a level to ensure rental charges cover costs (excluding depreciation).
- Maintain the housing stock at its current high standard.
- Upgrade or replace older units particularly the bedsit units as finances allow.
- To provide loan facilities of up to \$400,000 for the proposed Abbeyfield project in Golden Bay.

MAJOR ONGOING AND LONG TERM ACTIVITIES

Housing Policy will guide future activities.

ISSUES

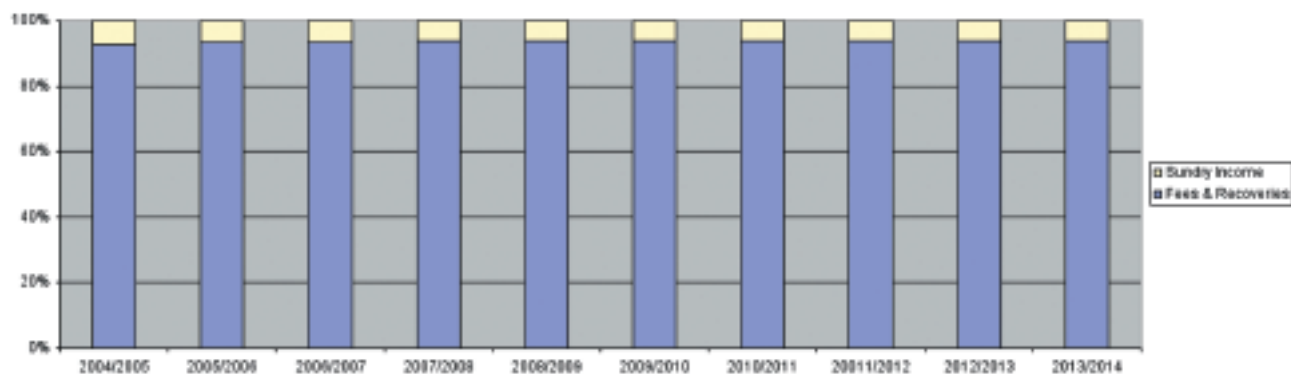
Council may consider increasing the number of cottages it holds in a cost neutral way. Currently Council is receiving enquiries from elderly people who cannot afford to continue living in their own homes, but do not qualify for Council housing.

ASSUMPTIONS AND UNCERTAINTIES

The information that is being gathered to develop the Housing Policy will help predict future growth in the elderly population and will enable Council to assess the requirement for affordable housing within Tasman District.

WHERE THE MONEY COMES FROM

This activity is primarily funded on a user pays basis. There are no general rate requirements for this activity.



TEN YEAR FINANCIAL FORECAST

	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
Community Housing												
OPERATING COSTS												
General	296,688	296,688	317,665	320,912	335,001	334,322	334,505	336,679	338,025	340,033	341,826	343,282
Loan Interest	57,171	57,171	50,090	45,797	49,467	52,809	47,862	42,938	46,045	48,875	48,433	38,035
Depreciation	146,200	146,200	260,855	258,730	247,116	243,679	240,158	240,158	240,158	240,158	240,158	240,158
TOTAL OPERATING COST	500,059	500,059	628,610	625,439	631,584	630,810	622,525	619,775	624,228	629,066	625,417	621,475
INCOME												
Fees & Recoveries	417,182	417,182	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680
TOTAL INCOME	417,182	417,182	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680	417,680
NET COST OF SERVICE (SURPLUS)	82,877	82,877	210,930	207,759	213,904	213,130	204,845	202,095	206,548	211,386	207,737	203,795
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	82,877	82,877	210,930	207,759	213,904	213,130	204,845	202,095	206,548	211,386	207,737	203,795
Capital	-	-	-	-	200,000	-	-	-	200,000	-	-	-
Transfer to Parks & Reserves Account	20,835	20,835	20,880	20,880	20,880	20,880	20,880	20,880	20,880	20,880	20,880	20,880
Loan Principal	38,651	38,651	53,023	53,023	56,384	61,079	61,079	60,469	62,854	67,209	67,209	66,087
SOURCE OF FUNDS	142,363	142,363	284,833	281,662	491,168	295,089	286,804	283,444	490,282	299,475	295,826	290,762
Sundry Income	28,984	28,984	32,606	29,486	28,688	27,872	27,872	27,872	27,872	27,872	27,872	27,872
General Funds	113,379	113,379	252,227	252,176	462,480	267,217	258,932	255,572	462,410	271,603	267,954	262,890
	142,363	142,363	284,833	281,662	491,168	295,089	286,804	283,444	490,282	299,475	295,826	290,762

WHAT WE DO

This activity involves running the electoral process to provide the District with a democratically elected Mayor, Council and Community Boards and the governance of the District by its elected representatives.

ELECTORAL PROCESS

Tasman District is divided into five electoral wards - Golden Bay, Lakes/Murchison, Motueka, Moutere/Waimea and Richmond. Councillors are elected from within these wards. The Mayor is elected from the district at large.

Elections are held every three years under the Local Electoral Act 2001.

The Local Electoral Act 2001 gives Council the ability to establish separate wards for Maori electors. Council currently does not have separate Maori wards. Council acknowledges the need to develop and maintain a positive working relationship with tangata whenua. Council is currently working with iwi and the outcome of this effort will be included in the Governance Statement when it is completed and has been ratified by both parties.

COMMUNITY BOARDS

Council has two community boards, Golden Bay and Motueka, which were constituted under Section 49 of the Local Government Act 2002.

COUNCIL GOVERNANCE

The functions of Council are administered under delegated authority to the four standing committees - Engineering Services Committee, Community Services Committee, Resource Management Policy Committee and Corporate Services Committee. These Committees meet on a six weekly basis. Their membership is designed to ensure that each ward of Council has at least one elected member on the respective committee.

These standing committees are supported by a number of special purpose subcommittees which have specific delegated powers. They meet on an "as required" basis and their function is to examine specific areas of Council operations and make recommendations to the appropriate committee of to full Council.

Council is required to establish and maintain a number of local bylaws. These bylaws are detailed in Council's publication Handbook to Paradise and copies of the relevant bylaws are available for public inspection at Council's main office in Richmond.

FRIENDLY TOWNS

Tasman District currently enjoys close links with two Japanese cities. They are Motueka and Kiyosato and Richmond and Fujimi machi. Motueka and Kiyosato have enjoyed a friendship since 1990. There are regular exchanges of students and adults between the towns. Richmond and Fujimi machi also have an exchange programme in place. Early in 2004, residents and Councillors of Richmond visited Fujimi machi. Council has recently signed a friendly town agreement with Grootegaast in Holland and is looking to encourage economic and cultural relations between our Districts.

WHY WE DO IT

Tasman District Council as a Unitary Authority has a wide range of functions and responsibilities under a number of statutes and associated regulations. These statutes define what we are required to do and in many cases, how we must carry out these duties and responsibilities. The principal statutes governing the responsibilities of Council are set out in an Appendix to volume 2 of this plan.

OUR GOAL

Our goal is to enable democratic local decision making and to promote the social economic environmental and cultural wellbeing of the Tasman District, in the present and in the future.

OUR LEVEL OF SERVICE

This is dictated by the requirements of those statutes which Council is required to administer and by the outcomes of public consultation processes.

HOW WE MEASURE PROGRESS

In its Long Term Council Community Plan or Annual Plan, Council identifies those activities it intends to undertake during the year and the level of service it proposes to provide to the community.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING AND IMPROVING SERVICES

- A review of electoral boundaries and levels of representation is undertaken by Council in consultation with the public, prior to electoral dates.
- Council will hold elections in October 2004 for the Mayor, Councillors and Community Board members.
- Council will carry out a full representation review in 2006 for the 2007 elections.

MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

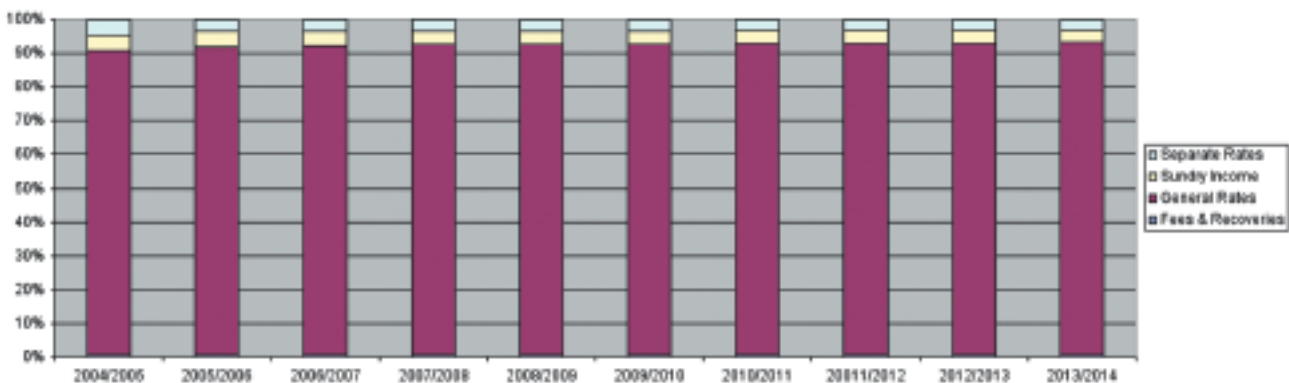
The manner in which this activity is operated is dictated by the statutory review process, which will include levels of representation, areas of representation and current statute.

ASSUMPTIONS AND UNCERTAINTIES

The outcomes to the proposed representation review in 2006 and the electoral review in 2008, coupled with any changes to either the Local Government Act or the Local Government Electoral Act are factors that may alter the operation of this activity and the involvement of the public in determining how this activity will continue to be performed.

WHERE THE MONEY COMES FROM

Under current Council policy this activity is primarily funded by general rate.



TEN YEAR FINANCIAL FORECAST

Governance	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Council	1,856,345	1,875,000	2,228,272	2,236,644	2,277,770	2,310,838	2,351,306	2,399,431	2,435,754	2,475,131	2,517,891	2,554,183
Community Assistance	433,386	405,000	261,569	243,189	243,189	243,189	243,189	243,189	243,189	243,189	243,189	243,189
Elections	14,000	14,000	80,339	19,727	19,727	78,027	19,727	19,727	78,027	19,727	19,727	78,027
Statutory Compliance	141,640	90,000	191,814	191,814	191,814	191,814	191,814	191,814	191,814	191,814	191,814	191,814
Economic development	120,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Depreciation	53,300	53,000	13,628	11,305	10,115	13,805	9,589	8,945	8,945	8,945	8,865	8,865
TOTAL OPERATING COST	2,618,671	2,477,000	2,815,622	2,742,679	2,782,615	2,877,673	2,855,625	2,903,106	2,997,729	2,978,806	3,021,486	3,116,078
INCOME												
Separate Rates	-	-	126,317	99,651	99,651	99,651	99,651	99,651	99,651	99,651	99,651	99,651
Fees & Recoveries	25,000	34,614	21,500	20,000	20,000	21,500	20,000	20,000	21,500	20,000	20,000	21,500
TOTAL INCOME	25,000	34,614	147,817	119,651	119,651	121,151	119,651	119,651	121,151	119,651	119,651	121,151
NET COST OF SERVICE (SURPLUS)	2,593,671	2,442,386	2,667,805	2,623,028	2,662,964	2,756,522	2,735,974	2,783,455	2,876,578	2,859,155	2,901,835	2,994,927
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	2,593,671	2,442,386	2,667,805	2,623,028	2,662,964	2,756,522	2,735,974	2,783,455	2,876,578	2,859,155	2,901,835	2,994,927
Capital	3,000	2,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
SOURCE OF FUNDS												
General Funds	53,300	-98,485	13,628	11,305	10,115	4,216	-	-	-	-	-	-
General Rates	2,424,250	2,424,250	2,525,161	2,495,518	2,539,931	2,642,730	2,626,398	2,673,879	2,767,002	2,749,579	2,792,259	2,885,351
Sundry Income	119,121	119,121	134,016	121,205	117,918	114,576	114,576	114,576	114,576	114,576	114,576	114,576
	2,596,671	2,444,886	2,672,805	2,628,028	2,667,964	2,761,522	2,740,974	2,788,455	2,881,578	2,864,155	2,906,835	2,999,927

COUNCIL ENTERPRISES

ACTIVITIES

The Council activities within this group are:

- **FORESTRY**
- **PROPERTY**
- **COUNCIL CONTROLLED ORGANISATIONS**

CONTRIBUTION OF ACTIVITIES TO INTERIM COMMUNITY OUTCOMES

This group of activities primarily contributes to the following outcomes:

- Our growing & sustainable economy provides opportunities for us all.
- Our vibrant community is safe, well, enjoys an excellent quality of life and supports those with special needs.
- Our community understands regional history, heritage and culture.

ASSETS REQUIRED BY THIS GROUP OF ACTIVITIES

The assets required for this group of activities primarily include forests, land, log markets, professional management, property and shares. Council property assets are detailed in Council's Property Asset Management Plan.



WHAT WE DO

This activity involves the management of approximately 2800 stocked hectares of commercial plantations. Council forests are managed by an external company, currently PF Olsen and Company Forestry Services Ltd.

WHY WE DO IT

To provide a steady income stream to off-set rates and to provide recreational opportunities.

OUR GOAL

Council aims to provide a commercial forestry operation that will contribute towards the enhancement of Council's recreational assets and maximise net returns on a sustainable basis to provide a contribution to rates.

OUR LEVEL OF SERVICE

The five year Forestry Management Plan details the required levels of service.

HOW WE MEASURE PROGRESS

An annual budget is set and regularly reviewed at quarterly Council forestry committee meetings.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING SERVICES

- Review of the current forestry management contract (2004/05).
- The major forestry targets for the next three years are as follows:

OPERATION	2004/2005	2005/2006	2006/2007
LAND PREPARATION & RE-PLANTING: All operations are at Rabbit Island forest	40 ha	40 ha	55 ha
PRUNING: Sherry, Rabbit Is, Tunnicliff	112 ha	120 ha	17 ha
THINNING: Rabbit Is, Borlase, Tunnicliff	98 ha	65 ha	103 ha
FERTILISING: Howard, Rabbit Island	60 ha	295 ha	315 ha
HARVESTING: Rabbit Island	30,000t	23,000t	21,000t

MAJOR ONGOING & LONG TERM ACTIVITIES

MAINTAINING SERVICES

- Sustain the target of 21-30,000 tonne per year annual harvest and subsequent replanting and tending.

ISSUES

Forestry income is dependent on marketing prices, international demand, international exchange rates and the location of forests being logged.

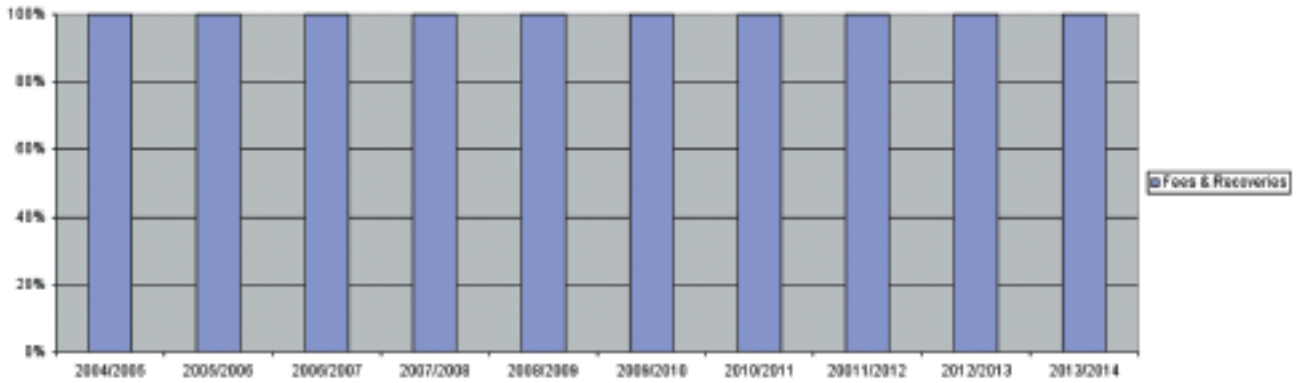


ASSUMPTIONS AND UNCERTAINTIES

The risk of real log price reductions over time may mean financial targets not achieved.

WHERE THE MONEY COMES FROM

This activity provides funds for Councils general rate annually, together with contributions towards Council overheads and general maintenance at Rabbit Island.



TEN YEAR FINANCIAL FORECAST

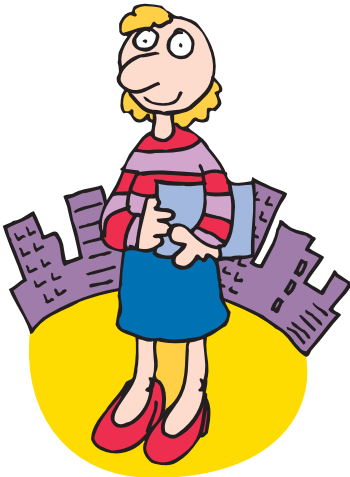
Forestry	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Rabbit Island	1,105,859	1,105,859	887,685	164,191	193,443	169,248	192,224	187,334	207,572	204,692	211,054	224,861
Borlase Forest	271,193	271,193	80,428	119,874	82,708	69,132	93,898	92,764	108,598	132,652	87,748	58,996
Tunnickliff Forest	65,370	65,370	89,700	90,175	20,939	13,681	9,352	9,352	9,352	11,242	9,352	9,352
Eves Valley	5,840	5,840	3,750	-	-	-	-	-	-	-	-	-
Howard Valley	274,709	274,709	138,693	137,550	52,428	48,702	104,982	50,760	45,426	45,426	46,938	45,426
Sherry River	154,944	154,944	127,880	34,967	57,287	34,967	48,799	46,217	56,261	55,745	34,967	34,967
Kingsland	31,146	31,146	35,370	11,271	11,367	11,196	26,221	46,801	10,569	10,596	14,377	9,771
General	212,494	212,494	181,660	186,374	188,649	190,629	194,629	198,639	200,827	204,718	207,828	210,264
TOTAL OPERATING COST	2,121,555	2,121,555	1,545,166	744,402	606,821	537,555	670,105	631,867	638,605	665,071	612,264	593,637
INCOME												
Fees & Recoveries												
TOTAL INCOME	2,147,900	2,147,900	1,511,510	1,253,945	1,199,206	1,237,646	892,095	1,466,775	16,725	1,368,229	1,606,599	1,805,867
NET COST OF SERVICE (SURPLUS)	-26,345	-26,345	33,656	-509,543	-592,385	-700,091	-221,990	-834,908	621,880	-703,158	-994,335	-1,212,230
TOTAL FUNDS REQUIRED												
NET COST OF SERVICE (SURPLUS)	-26,345	-26,345	33,656	-509,543	-592,385	-700,091	-221,990	-834,908	621,880	-703,158	-994,335	-1,212,230
Capital		1,709										
Transfer to Parks & Reserves Account	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000
General Rates Contribution	600,000	600,000	700,000	400,000	400,000	400,000	400,000	-	-	500,000	500,000	800,000
	713,655	715,364	873,656	30,457	-52,385	-160,091	318,010	-694,908	761,880	-63,158	-354,335	-272,230
SOURCE OF FUNDS	713,655	715,364	873,656	30,457	-52,385	-160,091	318,010	-694,908	761,880	-63,158	-354,335	-272,230
General Fund Contribution	713,655	715,364	873,656	30,457	-52,385	-160,091	318,010	-694,908	761,880	-63,158	-354,335	-272,230
	713,655	715,364	873,656	30,457	-52,385	-160,091	318,010	-694,908	761,880	-63,158	-354,335	-272,230

PROPERTY

WHAT WE DO

This activity encompasses the provision of property related services for the Council. This includes:

- The provision of facilities for Council's operational properties (libraries and administration offices), their management, maintenance and development.
- The acquisition and disposal of property for the Council other than property for Reserve purposes acquired through land subdivision.
- The management, maintenance and development of the Council's commercial property portfolio.
- The provision of property services to other activities of the Council including lease and rental services, property valuation services, property advisory services and the provision and maintenance of a Council property register.
- Property associated with infrastructural assets.



WHY WE DO IT

The Council is the owner or custodian of a substantial property portfolio and has identified the need for quality property services and professional expertise within Council to meet its on-going property requirements.

OUR GOAL

We aim to provide quality and timely services for Council and Council operational facilities which satisfy community needs and expectations.

OUR LEVEL OF SERVICE

To render the most appropriate use and value of property on consideration of the requirements of Council and the public.

HOW WE MEASURE PROGRESS

Financial - through the Council's reporting and monitoring processes.

Timeliness - by providing services within agreed time frames.

MAJOR ACTIVITIES FOR THE NEXT THREE YEARS

MAINTAINING SERVICES 2004/2005

- Replace roof on the Tapawera Emergency Service Centre.
- Subdivide and develop property adjacent to ASB Bank Aquatic Centre.
- Subdivide and sell Pakawau Property.
- Internal repaint of Motueka Service Centre.

IMPROVING SERVICES 2004/2005

- Refurbishment of administration offices in Richmond.
- Complete concept and costings for new library in Rielly Street, Takaka.
- Review accommodation requirements for Murchison Service Centre.
- Install air conditioning for Murchison Service Centre.

MAINTAINING SERVICES 2005/2006

- Replace roof at the Murchison Service Centre Library.
- Reseal staff car park at the Golden Bay Service Centre.
- Repair the Motueka Recreation Centre Roof

IMPROVING SERVICES 2005/2006

- Review accommodation requirements for Motueka Service Centre.
- Review development options for Richmond Library.

MAJOR ONGOING AND LONG TERM ACTIVITIES

MAINTAINING AND IMPROVING SERVICES

- The sale or free holding of endowment property.
- Continue to identify and dispose of property surplus to Council requirements.
- Review all operational Property requirements.
- Review contracts for Cleaning/Security/Painting when due.
- Internal renovations and decoration of property as required.
- Repaint properties where due.
- Development of extensions to Richmond Library.
- Unplanned strategic property purchases.

ISSUES

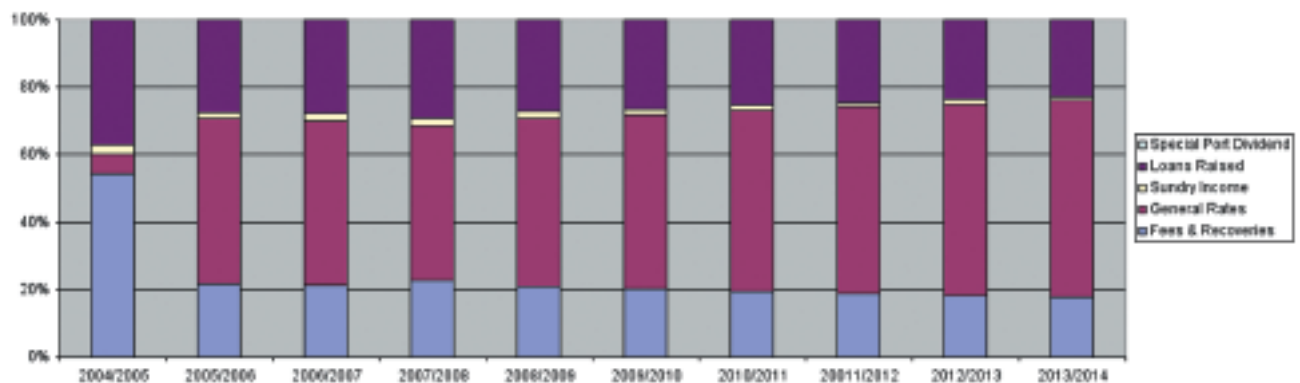
From time to time unexpected opportunities arise for Council to acquire land and properties of strategic value. These opportunities are difficult to plan for. Council will consider and possibly approve such unplanned and unbudgeted purchases and sales.

ASSUMPTIONS AND UNCERTAINTIES

- Property service provision will continue to be provided in house.
- Council will continue to own its operational property.

WHERE THE MONEY COMES FROM

Under current Council policy approximately 10% of this activity is funded by general rate. This contribution may be varied as a result of future building projects.



TEN YEAR FINANCIAL FORECAST

Property	2003/2004 Budget \$	2003/2004 Proj \$	2004/2005 Budget \$	2005/2006 Budget \$	2006/2007 Budget \$	2007/2008 Budget \$	2008/2009 Budget \$	2009/2010 Budget \$	2010/2011 Budget \$	2011/2012 Budget \$	2012/2013 Budget \$	2013/2014 Budget \$
OPERATING COSTS												
Operational Property	279,760	280,000	350,937	347,649	344,627	350,433	389,686	397,512	405,422	413,754	422,397	431,259
Commercial Property	184,463	185,000	254,442	258,424	264,791	296,676	328,409	336,325	343,387	351,086	359,138	366,866
Loan Interest	31,518	31,518	90,319	124,680	157,015	187,325	215,609	241,870	266,105	288,315	308,662	327,226
Depreciation	53,100	53,110	36,460	36,460	36,460	36,460	36,460	34,533	27,682	24,941	23,901	23,901
TOTAL OPERATING COST	548,841	549,628	732,158	767,213	802,893	870,894	970,164	1,010,240	1,042,596	1,078,096	1,114,098	1,149,252
INCOME												
Fees & Recoveries	468,750	470,000	737,000	397,000	387,000	387,000	387,000	387,000	387,000	387,000	387,000	387,000
Special Port Dividend	-	3,000,000	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	468,750	3,470,000	737,000	397,000	387,000	387,000	387,000	387,000	387,000	387,000	387,000	387,000
NET COST OF SERVICE (SURPLUS)												
	80,091	-2,920,372	-4,842	370,213	415,893	483,894	583,164	623,240	655,596	691,096	727,098	762,252
TOTAL FUNDS REQUIRED	80,091	-2,920,372	-4,842	370,213	415,893	483,894	583,164	623,240	655,596	691,096	727,098	762,252
NET COST OF SERVICE (SURPLUS)												
Capital	388,000	390,000	3,580,000	1,000,000	908,000	716,320	724,973	733,972	743,331	753,064	763,186	773,714
Loan Principal	22,953	23,000	63,303	88,303	113,303	138,303	163,303	188,303	213,303	238,303	259,284	282,350
	491,044	-2,507,372	3,638,461	1,458,516	1,437,196	1,338,517	1,471,440	1,545,515	1,612,230	1,682,463	1,749,568	1,818,316
SOURCE OF FUNDS												
Sundry Income	22,161	22,161	24,934	22,550	21,939	21,316	21,316	21,316	21,316	21,316	21,316	21,316
General Funds	53,100	-3,272,316	36,460	36,460	36,460	36,460	36,460	34,533	27,682	24,941	23,901	23,901
Restricted Reserves Applied	-	-	3,000,000	-	-	-	-	-	-	-	-	-
Loans Raised	370,000	697,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
General Rates	45,783	45,783	77,067	899,506	878,797	780,741	913,664	989,666	1,063,232	1,136,206	1,204,351	1,273,099
	491,044	-2,507,372	3,638,461	1,458,516	1,437,196	1,338,517	1,471,440	1,545,515	1,612,230	1,682,463	1,749,568	1,818,316

WHAT WE DO

Council invests in the following Council Controlled Organisations (CCOs) to assist it to achieve its objectives. These CCOs independently manage facilities, deliver services and undertake developments on behalf of Council:

- Nelson Airport Ltd
- Nelson Regional Sewerage Business Unit
- Port Nelson Ltd
- Tasman Bays Heritage Trust
- Tourism Nelson Tasman Ltd

HOW WE MEASURE PROGRESS

The CCOs' Annual Statements of Intent detail the Companies' key performance targets and measures. The Statements of Intent also contain financial information for the current and following two years, dividend policy and reporting requirements to the shareholders. These Statements of Intent are statutory documents which must be prepared annually for consideration and adoption by the Companies' shareholders. The Statements of Intent are considered by Council in public meeting. Copies of the Statements of Intent are available for inspection at Council's offices.

NELSON AIRPORT LTD

NATURE OF THE CCO

This Company was established as the successor to the Nelson Regional Airport Authority. The Company provides for the efficient and economic management of Nelson Airport, which is acknowledged as the fourth busiest commuter airport in New Zealand.

OUR INVESTMENT IN THE CCO

The Tasman District Council holds 50% of the shares in this entity. Nelson City Council holds the other 50%. The current dividend policy of the Company is that a dividend equal to 50% of net profit after tax will be returned to shareholders annually. Under this policy, Council has budgeted to receive \$80,000 this financial year.

In June 2004, Council received a special dividend of \$200,000 from Nelson Airport Ltd.

Council makes no financial contribution to Nelson Airport Ltd

The value of Council's shareholding in Nelson Airport Ltd at 30 June 2003 was \$1.54 million.

Currently, five Directors sit on the Board of Nelson Airport Ltd. Council is represented on the Board by Mayor J C Hurley.

WHY WE HOLD THE INVESTMENT

Council intends to maintain its 50% investment in Nelson Airport Ltd, to ensure the retention of effective local body control of this strategic regional asset.

Council considers that any risks associated with its investment in this Company are limited.

NELSON REGIONAL SEWERAGE BUSINESS UNIT

NATURE OF THE CCO

This entity provides bulk sewage (including trade waste) conveyance and treatment facilities to the Tahuna and Stoke areas of Nelson City and the Richmond, Waimea Basin and Mapua areas of Tasman District, in a safe, efficient and cost effective manner.

OUR INVESTMENT IN THE CCO

The Tasman District Council owns 50% of the net assets of this entity. Nelson City Council owns the other 50%. Council's financial contribution to the operation of the Unit during the next financial year is budgeted to be \$2,500,000.

The Unit is currently concluding discussions with industrial contributors on the establishment of an equitable cost contribution policy. The Board of the Unit is also in the process of evaluating a number of enhancements to the facilities currently operated by the entity. This process involves consideration of the growth of the district, the condition of existing infrastructure and potential changes to the treatment processes being undertaken by the major industrial contributors.

There will be a significant increase in the financial contribution that Tasman District Council will need to make to the entity on an annual basis. It is currently anticipated that by 2011 this Council's contribution towards the Unit will reach \$3.46 million annually. The impact of these costs will be incorporated into the annual plan charge payable by those properties using the Unit's infrastructure.

The Council is contracted to provide the treasury management services for the Unit.

The value of Council's investment in the Nelson Regional Sewerage Business Unit at 30 June 2003 was \$4.84 million.

The Unit has five board members. Council is represented on the Board by Crs J C Rogers and D J Ogilvie.

WHY WE HOLD THE INVESTMENT

Council's rationale for owning and controlling the Unit is to ensure continuity of service and a well maintained asset base for this essential community infrastructural network.

PORT NELSON LTD

NATURE OF THE CCO

Port Nelson Ltd provides for the efficient and economic passage of cargo through Port Nelson and acknowledges its part in maintaining and improving the economic prosperity of the Nelson Tasman Region.

OUR INVESTMENT IN THE CCO

Tasman District Council holds 50% of the shares in this entity. Nelson City Council holds the other 50%.

The current dividend policy of the Company is that a dividend of at least 50% of net profit after tax will be returned to shareholders annually. Under this policy, Council has budgeted to receive \$1.5 million this financial year.

In June 2004 Council received a special dividend of \$3 million from Port Nelson Ltd. This income has been provisionally allocated for funding of the proposed refurbishment of Council's administration offices in Richmond.

Council makes no financial contribution to Port Nelson Ltd

The value of Council's shareholding in Port Nelson Ltd at 30 June 2003 was \$49.1 million.

Currently the Port Nelson Board has six Directors. Council is represented on the Board by Mr R G Dickinson.

WHY WE HOLD THE INVESTMENT

Council intends to maintain its 50% investment in Port Nelson Ltd, to ensure the retention of effective local body control of this strategic regional asset.

Council considers that any risks associated with its investment in this Company are limited.

TASMAN BAYS HERITAGE TRUST

NATURE OF THE CCO

The Tasman Bays Heritage Trust provides for a high quality preservation, educational and research facility emphasising the history of our region, from the Nelson Provincial Museum.

OUR INVESTMENT IN THE CCO

Tasman District Council holds 50% of the shares in this entity. Nelson City Council holds the other 50%.

Council has made a grant of \$600,000 to the Tasman Bays Heritage Trust. The purpose of this grant was to assist with the realignment of existing debt associated with the current Nelson Provincial Museum building in Isele Park, Stoke.

The Trust has completed a feasibility study and will shortly let tenders for the construction of a new museum facility in Trafalgar Street, Nelson. Current estimates indicate that the cost of this project will be \$9 million. The shareholder Councils anticipate making a financial contribution of \$1.8 million each to assist with the completion of this project. Tasman District Council's contribution will be funded by a 20 year loan which will be raised during the 2005 calendar year.

This financial year, Council will make a financial contribution of \$315,600 to assist with the operation of the Nelson Provincial Museum. This contribution will also support the retention of storage facilities at the current museum site in Isele Park, Stoke.

The value of Council's investment in Tasman Bays Heritage Trust at 30 June 2003 was \$4.92 million.

Currently the Trust has seven Trustees. Council is represented on the Trust by Cr Patricia O'Shea who is currently acting as the Trust Chairperson.

WHY WE HOLD THE INVESTMENT

Council holds this investment to ensure the public ownership and control of the history and heritage of our district.

TOURISM NELSON TASMAN LTD.

NATURE OF THE CCO

This Company was established on 1 July 1994 for the purposes of promoting and marketing tourism activities of this district to the potential tourism market throughout New Zealand, the Pacific Basin and the global tourism market.

OUR INVESTMENT IN THE CCO

Tasman District Council holds 50% of the shares in this entity. Nelson City Council holds the other 50%.

Council's financial contribution towards the administration and operation of the Company and the five visitor information centres within Tasman District will amount to \$204,000 during this financial year. This contribution level will increase in accordance with the cost of living adjustment annually, through each of the next ten years. The Company is shortly to establish a new administration and retail building in Millers Acre Car Park, Nelson. As a shareholder, this Council will contribute during this financial year a one-off payment of \$90,000 to assist with relocation to this new building. Council receives no dividend from this Company.

There are currently four Directors of Tourism Nelson Tasman Ltd. Two of these Directors are representatives of the shareholder Councils and two are representatives of the tourism industry.

WHY WE HOLD THE INVESTMENT

Council's shareholding in Tourism Nelson Tasman Ltd is based on the need to provide a professional, district-wide approach to the promotion and marketing of tourism activities that exist within our district. Prior to 1994, Council assumed some level of direct responsibility for this activity.

ISSUES

The Council has ownership interests in a number of substantial assets, which are either stand alone commercial businesses, or infrastructure/ community assets, which derive a significant proportion of third party revenue. The majority of these assets are also "strategic assets" with historical governance structures within the Council itself. In addition, due to proximity and historical reasons, many of these assets are also owned jointly with Nelson City Council. The size and strategic importance of the Council's commercial assets suggests that a commercial asset-owning structure and commercial disciplines to optimise the management of those assets may be appropriate. Council is considering the opportunities and benefits that a holding company model may provide.