

Form 6A

Memorandum from Licensed Building Practitioner – Record of Building Work

Section 88, Building Act 2004

Please ensure all fields are completed in full. Licensed Building Practitioners (LBPs) must provide a Records of Building Work for all aspects of restricted building work carried out or supervised by each LBP

Building Consent Information	
Building consent number:	
Full site address:	

Owner			
Owner's name:		Phone number:	
Address:			
Email address:			

Record of work that is restricted building work				
Tick if the work is RBW	Description of RBW	Carried out	Supervised	
Primary structure: B1				
	Foundations and subfloor framing			
	Walls			
	Roof			
	Columns and beams			
	Bracing			
	Other			

External Moisture Management Systems – E2

	Damp proofing			
	Roof cladding or roof cladding system			
	Ventilation system <i>(e.g. subfloor cavity)</i>			
	Wall cladding or wall cladding system			
	Waterproofing			
	Other			

Issued by

Name:		Company:	
Licensing class/role:		LBP or registration number:	
Phone number:		Mobile number:	
Email:			
Website:		Fax number:	
Street address/registered office:			
Mailing address: <i>(If different from the above)</i>			

Declaration

The information you have provided on this form is required so that the building consent it relates to can be processed under the Building Act 2004. Tasman District Council collates statistics relating to building work and has a statutory obligation to provide information to third parties. The information is stored on a public register, which must be supplied to whoever requests the information. Under the Privacy Act 2020, you have the right to see and correct personal information Tasman District Council hold about you.

All the information contained in the application is, to the best of my knowledge, true and correct.

	I carried out or supervised the restricted building work recorded on this form.		
Name:		Date:	
Signature:			