

# Minutes

## Motueka Aerodrome Advisory Group

- Date and Time:** 29/9/2021, 1pm
- Venue:** Tasman District Council Service Centre, Hickmott Place, Motueka
- Present:** Greg Wood – Recreational User Representative  
Stuart Bean – Commercial User Representative  
Richard Horrell – Motueka Community Board Member (Chair)  
Kevin York – Independent Member
- Apologies:** Mark Lasenby – Independent Member  
Cr Barry Dowler – Tasman District Council (Chair)  
Cr David Ogilvie – Tasman District Council
- In attendance:** Nick Chin – Enterprise Portfolio Manager, Tasman District Council  
Andrea Meldrum – Enterprise Portfolio Officer, Tasman District Council  
(minutes)

Meeting opened at 1.03 pm

### 1. Welcome

The Chair welcomed everyone to the meeting.

### 2. Apologies

Mark Lasenby  
Barry Dowler  
David Ogilvie

**That apologies be received:**

**Moved: Greg Wood Seconded, Stu Bean**

**Carried**

### 3. Minutes of last meeting – 2 June 2021

**That the minutes of the 2 June 2021 meeting be accepted as a true and correct record.**

**Moved: Kevin York, Seconded, Stu Bean**

**Carried**

Kevin York suggested putting Mark Stagg's last name in the previous minutes

#### 4. Action items from the previous meeting

The action items were updated and the following items discussed:

##### Action Log – 2.6.21

Action	Assigned to:	Complete Y/N
Mark Johannsen will advise group of tenure of Nelmac contract	Mark Johannsen	Y
Nick Chin to talk with Rata Foundation	Nick Chin	Y
Nick Chin to report back on Nelmac maintenance	Nick Chin	Y
Report back on electricity supply quote	Barry Dowler	TBC
Andrea to make sure gutters are cleaned approach Bruce Broady, Aero Club and Alastair Hart	Andrea Meldrum	Y
Barry to talk with Jamie McPherson re road drainage	Barry Dowler	Y
Barry to talk to Marchwood Park re a better spot for their sign	Barry Dowler	Y
Make sure archived meeting minutes are uploaded to TDC website	Andrea Meldrum	Y

Nick and Andrea met with Nelmac, waiting for revised price which Nelmac haven't done yet. Nick would like to put the contract out to tender. Richard Horrell will talk to a local hedge trimmer and Kevin York will talk to the golf course for more info and expressions of interest in doing the aerodrome maintenance.

Nick Chin met with Rata Foundation, he said their requirements are that it benefits the community and council must make a contribution too.

Still potential to get power but at the moment there may be an issue with the supply feed not reaching our part of the aerodrome – Barry to update.

Gutters have been cleaned.

Andrea gave an update re the drainage issues on College Street. We're hoping the TDC roading team will fund a solution.

Marchwood Park sign has gone.

MAAG minutes are now uploaded to the TDC website, Andrea needs to double check all MAOS meeting minutes are also uploaded.

**5. Health and safety update**

No issues – not much activity at the moment.

**6. Aerodrome operations update**

**Aircraft movements' dashboard – August 2021**

Movements have been circulated. The landing numbers look too high. Andrea to approach AIMM for audited figures to validate amounts of landings.

**Development Plan/Management Plan**

Submissions have closed and there were 5 submitters. This group will meet again to collate a response to the submissions. Andrea will ask all leaseholders what their current sewage uses are.

**7. Financial update**

**Financial report – July 2020-June 2021**

A July 2020-June 2021 financial summary was circulated. Surplus of \$51,000 for last financial year.

**Moved: Kevin York, Seconded, Stu Bean**

**That the July 2020-June 2021 finance report be accepted.**

**Carried**

**8. General business**

Nick Chin asked if submissions should be given out to anyone that asks – group feels it should be confidential but we will double check our legal requirements.

**Action:** Check legal requirement to publicly publish submissions.

**Meeting closed at 2.17pm**

**Next meeting: Proposed 1 December 2021 at 12.30pm**

**Action Log – 29.09.21**

Action	Assigned to:
Contact AIMM for audited landing figures	Andrea Meldrum
Check that MAOS minutes are uploaded to website	Andrea Meldrum
Ask tenants what their current sewage uses are	Andrea Meldrum
Update group on electricity supply to Western boundary	Barry Dowler
Check legal requirement to publish submissions	Nick Chin

Confirmed