

Accessibility for All Forum Minutes
Monday 26 February 2024 – 10.00 am
Tasman Council Chambers, 189 Queen Street,
Richmond

Present: Councillor Campbell Rollo (Nelson City Council), Councillor Glen Daikee (Tasman District Council), Jane Murray (Transportation Planning Advisor, Tasman District Council), Joe Bywater (Project Manager - Tasman District Council) Kaye Halkett (Blind and Low Vision), Rodger Curry (Blind Low Vision NZ), Karen Wilson (Blind Citizens), Lynda Scott (Enabling Good Lives), Pam Coltman (Grey Power), Elizabeth Perrone (CCS Disability Action), Elizabeth Dooley (Living Streets Aotearoa Inc.), David Kemp (Independent), Sally Mottram (NCC Partnerships), Nic Gausel (NMDHB), Kate Malcom (NELSUST), Melanie Ellis (Tasman District Council), Chris Choat (Communications Manager, Tasman District Council)

Apologies: John Harwood, Amy Shattock, Mike Stevens, Marg Parfitt, Nic Brydon

1. Welcome, introductions and apologies

Councillor Rollo welcomed everyone to the meeting and asked that everyone introduce themselves and the organisation they represent.

2. Terms of Reference and Chair Review and elect Chair - Chair/Staff

Councillor Rollo suggested a subcommittee could be formed to discuss options for the review of the terms of reference. Councillor Daikee, K Wilson and M Ellis agreed to discuss the terms of reference and feedback to the forum.

Action: M Ellis to organise a meeting before the next A4A forum to feedback to the group.

Please forward any feedback to: melanie.ellis@tasman.govt.nz by Friday, 10 May and they will be included in the review discussion.

David Kemp thanked Malcolm for all his time and commitment to the Chair position.

Nominations for Chair were then asked for.

Councillor Daikee nominated Councillor Rollo.

Seconded Pam Coltman

CARRIED

The Chair moved that a Deputy Chair be appointed and nominated Councillor Daikee.

Seconded Karen Wilson

CARRIED

Councillor Rollo thanked the previous Chair, Malcolm Saunders, for his service and took the role of Chair.

The Chair thanked everyone for attending, noting that he is really looking forward to representing the community and bringing about further change in the Access for All space.

3. Streets for People Project – Joe Bywater, Project Manager

Mr Bywater gave an update on the Project on behalf of Ms Brydon. Please see presentation (attachment 1).

Action: Mr Bywater will pass comments on regarding seating for Richmond bus.

Action: Mr Bywater will follow-up about signage/paint on roads so all can see as it is hard to see on the side of the road.

Action: Mr Bywater will pass on that pedestrian crossings need to be related to the bus stops

Ms Halkett suggested that placement of pedestrian crossings in relation to bus stops for whole journeys be consideration to enable access.

Ms Dooley – signage needs to be improved where bike lanes finish abruptly - cyclists need directions from that point on.

4. Tasman District Council Update Transport - Update from Ms Murray and NCC email update tabled

Ms Murray shared a presentation – see attachment 2. Please also see Ms Parfitt's email, attachment 3.

Action: Ms Murray will follow-up about moving the timetable closer to the bus shelter.

Action: The Chair to follow up with NCC staff about staff on the end of the phone at NCC not trained in booking the Stoke-on-Demand service.

It was noted that bus drivers need to be trained about service dogs on busses, that is, that guide/assistance dogs do not require muzzles.

Action: Ms Murray will follow-up about bus drivers lowering the bus so people can get on, not tilting the bus then righting as passengers are still making their way to their seat.

Action: Mr Curry is liaising with the bus company directly about the Nelson depot not having an audio timetable for passengers who are missing the bus as they can't read the visual one.

NCC Streets for People, link here: [Streets for People | Shape Nelson](#) The project is currently up for tender, construction due to start around February 2024, to be completed by June. A new NCC representative, Brett Husband, will attend the forum.

5. General Business

Mr Kemp (Independent) - Seating plans

Please see attachment 3 showing a number of different seating images.

Councillor Daikee noted that there is a review of a seating policy at Tasman District Council this year and we will feed through this forum and circulate information.

The Chair noted that signage is being erected around Saxton field and they there is work being done to make it more accessible over the next few years.

Rodger Curry – Document accessibility

Mr Curry asked how we can get information into a readable format. Currently PDFs, powerpoint and many online documents are not readable.

Mr Choat is working with Newsline, our main vehicle of communication and noted there is now an e-reader accessible version on our webpage. This is available via the screen reader and should automatically give you access. However, it was noted that this may not work.

Action: Ms Wilson agreed to test this function and provide feedback.

Mr Choat noted development of our “Shape” pages NCC and TDC where Councils consult and seek opinions has new software and we are in the testing phase for e-readers.

Ms Wilson – has just signed up to receive Newsline however the link to the word was document incorrect. NVDA is the reader, this reads horizontally so can't read the columns.

Please note that submissions for any consultation will be accepted in any form. Librarians can help you get to a place where you can make your submission in whatever format you wish – e.g. video, audio, written online etc.

Ms Wilson suggested libraries large print Newsline and other documents, perhaps have a large print corner.

Action: Mr Choat will follow-up if Newsline's new format can do large print — A2 is preferred size.

Please see here for updates on Nelson's Transport choices and the residents survey: [Transport Choices | Shape Nelson](#)

The minutes for the previous meeting held on 4 December 2023 were confirmed as true and correct.

Moved Glen Daikee

Seconded Jane Murray

CARRIED

Kate Halkett – Pedestrian safety

Ms Halkett asked when there will be pedestrian crossings added to Berryfields, Oakwoods and Waimea Plains. There needs to be links at the bus stops and tactile warning tones. Bus service needs to consider the whole bus journey – a way to cross the street and link to bus stops as some people are unable to connect with the buses due to their being no link currently.

The Chair noted the Nelson Bridge Street 2026 plan has begun and will invite someone from NCC to come and talk to us. The Chair also noted that the Nelson CBD Project underway.

The 2024 A4A Forum dates are to be held on Mondays 10.00 am – 12.00 pm as follows:

10 June

26 August

25 November

Meeting closed at 12:02 pm.