

# Port Tarakohe Advisory Group Minutes

## Tasman District Council

**Date and Time:** Tuesday 5 March 2024 @12.30 pm – 2.30 pm

**Venue:** Takaka Service Centre

**Present:** Cr. Celia Butler (Chair), Roger Taylor (Enterprise Committee Representative), Dick Lamb (Recreational Boating Representative), Tom Lakes (Commodore Pohara Boat Club), Henry Dixon (Golden Bay Community Board Representative), Merv Solly (Sollys), Daniel Hames (Port Tarakohe Services), Allen Reid (Talleys).

**Present by Zoom:** Ned Wells (MFA), Cr Chris Hill, Hemi D Toia (Mara Moana)

**In attendance:** Nick Chin (Enterprise and Property Manager), Steve Tennant (Port Manager), Stephen Batt (Snr Enterprise Portfolio Officer), Mareena King (Enterprise Portfolio Officer), Kathy Ktori (Property Assets Officer).

Paul Duffy and Johnathan Rose (Contractors)

Meeting opened at 12:30 pm.

### 1. **Welcome and Opening Karakia**

The Chair welcomed everyone to the meeting, and Nick Chin opened the meeting with a Karakia.

### 2. **Apologies**

Apologies from Mike Holland (Clearwater Mussel Ltd), Martin Potter (Recreational Boating).

**That apologies be received.**

**Moved:** Dick Lamb

**Seconded:** Merv Solly

**CARRIED**

### 3. **Minutes of the last meeting**

That minutes from the 5 December 2023 be received as a true and correct record of the meeting.

**Moved:** Dick Lamb

**Seconded:** Merv Solly

**CARRIED**

#### **4. Action Items**

The Chair went through the action items, these were updated within the table at the end of this minutes.

#### **5. Managers' & Financial Report**

Mr Chin read the Manager's report.

- Financials - indicated that at a gross level Port Tarkohe is performing well. Harvest started late but financials are looking good. Net level not looking good due to debt level but there is a plan in place to get rid of the debt over a ten-year period.
- Health and safety matters - Wharf Edging – gap between wharf and fendering – this issue is still being addressed. This will be covered by Mr Tennant in his report. This must be addressed as it has been raised by users of the port as a potential risk.
- Parking, spacing around bollards, water supply and health and safety meetings will be addressed by Mr Tennant in his report.
- Water supply – conditional resource consent is required for water removal. In order to get the temporary resource consent, it requires online monitoring of the amount of water taken and the salinity. This is being worked on by Mr Tennant.
- Taylors rock contract is about to start and will be addressed by Mr Tennant.
- Welcome to Nigel Naisbitt as the new port assistant.
- Weighbridge is being re calibrated. The new weighbridge software has been difficult to install but will be operating by 1 May.
- Penguin fence lock has been sorted. There is a process around this on the TDC website. The gate is currently not locked as penguins have fledged but will be locked again mid-winter when they return for breeding.
- pontoons arrived last week and everything on track for the new large vessel berth and expect to be finished by end March.
- New office and ablution block – Comans builders and Simon Hall architect have been appointed following a select tender process. Timelines looking likely to complete March 2025.
- Sheet Pile Wharf – completed negotiations with Herons but need Council approval which is happening this month. Fendering completed and submitted a revised resource consent for sheet piled wharf which has been approved.

#### **6. Port Operations Update and Health and Safety Report**

Mr Tennant tabled a report and took it as read. He continued to outline the Operations and Health and Safety items for the Port which included:

##### **Health and Safety**

- Fendering / Wharf Gap – Issue for the mussel industry. Site visit was conducted with an independent risk assessor (Alan Owen) and stakeholders a few weeks earlier. A cage system was recommended allowing people to stand and work over the edge of

the operational wharf. A walkway to the wharf edge was not recommended as it would cause more trip / fall hazards. Mr Tennent will be putting a plan in place. He is seeking pricing from an engineering company for the cage design. Alan Owen will be providing a written hazard assessment report from the site visit. The size of tidal rise and fall and size of the boats using the wharf results in the workers needing to stand beyond the safety of the concrete wharf due to the blind spots. Potential design and location of the cages was discussed by members. Industry is in support.

- Ladder – ladders need to be painted yellow; a step platform is needed to get to the ladder and handrails to be extended with a better loop system. This has been costed with all curbing and bollards also need to be painted to industry standard.
- Defibrillator – located beside Admin Office. This has been alarmed in case of tampering.
- Water supply issues – port is only allowed 5 m<sup>3</sup> a day is not sufficient. Salinity testing and flow metering is required with a real time system. This telemetry needs to be sent to TDC and Government due to water being taken from a bore. Awaiting on equipment to fulfil resource consent conditions.
- Private vehicles – new card system; bulk training of port personnel and sub-contractors. This will reduce the issue with private vehicles.
- Oil spill kit – A new TDC regulatory team are investigating how to get Teir 2 (large spill kit) at the Port from Maritime NZ. Teir 1 – Alan Owen is setting up two Teir 1 spill kits beside the fuelling area.
- New integrity system – working well. This will eliminate people washing their boats down at the port who should not be at the port.
- Vehicle speeding & bottleneck at port gate – part of the wider roading issue. Mr Chin – meeting between Enterprise committee and upper management will be held at the port to discuss roading design and escalate. May need an independent road safety engineer to look at design. Mr Solly said that the issue needs to be

sorted, need to move forward. Mr Solly highlighted that the positioning of the weighbridge creates a health and safety issue due to queuing vehicles. Discussions around moving of weighbridge away from the gate. Mr Solly discussed different types of weighbridges and possible adoption of a new system.

- Taylors Contracting new rock contract at Lower Hutt Stopbank
- Discussions on Cronus barge and sheet pile wharf. TDC are working with Taylors contracting regarding different barge and costing options.
- Dust suppression – work in progress. A permanent solution will be proposed in the next few months.
- Ladders extensions down to the sea have been completed

### **Operations Update**

Mr Tennent read and discussed the operations report.

- Cr Celia discussed impression from community regarding them paying for the crane to be kept in place and would it be active. Mr Tennant indicated it was on a contract basis only paid for when in use.
- Mr Dixon indicated that members of public appreciated moving of the fence and new lighting in the area. New signage will also be put in place.
- Cr Bulter – had enquiries regarding wainui spat and asked if it was a Talleys issue and if the resource consent would expire at the end of the year. Mr Reid indicated he would find out about that. He was not aware. He will bring information to the next meeting.
- Cr Butler – Penguin fence – Mr Tennent indicated that there is signage to let everyone know the new process of accessing the area. This will also educate public on the penguin breeding area. Recreational fishing can still be conducted from the area.
- Cr Butler asked Mr Chin about the port debt. Mr Chin indicated that council had been provided with a financial plan for the port.
- A business case needs to be done for a temporary abluion block at the western arm for recreational users. Costs and access through construction needs a temporary solution at the eastern arm.
- Cr Butler advised the Policy arm of council have gone out for consultation a plan on the wider Port Tarohe area which includes the quarry. Primarily to do with zoning. It is not part of work of this committee.

## **7. General Business**

Discussion on the ramp being placed on the end the northern side of the sheet pile wharf with an expensive dolphin. Nick Chin suggested a meeting to discuss the plans on this.

Concern was raised regarding the recreational users costs being lumped in with the commercial users of the port. Clear separation with the operations of the port and the capital costs that are associated. Why are the recreational users playing equivalent share of the maintenance of the capital cost.

Nick discussed that the contribution by the recreational users is much less than the contribution than the commercial users going forward. The price increases will be via CPI charges. A meeting with the designer of the financial model, Robyn Curran, was suggested by Nick Chin.

It was questioned why there was no recycling facilities on the wharf. Mr Chin will investigate.

8. Presentation on design of new building and ablution block at Port Tarakohe was conducted by Comans builders and Simon Hall architects.

**The meeting closed at 1:35 pm.**

**Next meeting: – 3 July 2024**

**Closing Karakia by Nick Chin**

#### Action Log - March 2024

	Action	Status	Assigned to:
1.	Meeting to be arranged with Robyn Curran to discuss Financial Modelling for Port Tarakohe and discuss with MFA	In Progress	Nick Chin
2.	Consultant to provide recommendations for a traffic management plan for port entrance.	In Progress	Stephen Batt
3.	Report back on the design on sheet pile wharf. Respond to Merv Sollys questions on the ramp.	In Progress	Nick Chin
4.	Address H & S Concerns. Review report and recommendations on fendering design.	In Progress	Nick Chin
5.	Review terms of reference for two recreational representatives.	In Progress	Nick Chin
6.	Wainui spat and resource consent expiring. Allen Reid to check and report back at next meeting	In Progress	Allen Reid