

# MINUTES

## Motueka Aerodrome Advisory Group

Wednesday 13 March 2024 – 12:30pm – 2:30pm

### Motueka Library

#### 1. Opening, Welcome

**Present:** Councillor Dowler (Chair), Councilor Walker  
Gregory Wood, Stuart Bean, Mark Stagg, Ian Palmer, David Armstrong

**In Attendance:** Stephen Batt (Senior Enterprise Portfolio Officer), Kathy Ktori (Property Assets Officer)

**Apologies:** Mark Lasenby, Nicolas Chin (Tasman District Council Aerodrome Operator)  
That the apologies be received by the Motueka Aerodrome Advisory Group.

**Moved:** Ian Palmer                      **Second:** Mark Stagg

2. That the minutes of the Motueka Aerodrome Advisory Group meeting held on Wednesday 11 October 2023, be confirmed as a true and correct record of the meeting.

**Moved:** Stuart Bean                      **Second:** Greg Wood

#### 3. Action items from the minutes of the previous meeting

N/A

#### 4. Managers' Report and Health & Safety and Financials

##### 4.1 Managers Update

Questions and discussion included:

- What will be the size of the new NZ post building? Stephen responded that it was going to be approx. 500sqm and that there will be a boundary fence between the reserve side and Inflight hanger and that the premises will be fenced.

##### 4.2 Health & Safety

- Stephen mentioned the need for all parties at the airport, being the PCBU, to have shared levels of reporting. An incident on the aerodrome needs to be communicated to all users because of potential risk.

##### 4.3 Noise

Questions and discussion included:

- Increase in the number of noise complaints.
- Cr Dowler and Stephen Batt to visit the Cliftons. There was discussion on the location of their home being in the flightpath therefore increasing their aircraft noise levels.

- To meet with Inflight directors this Friday 14<sup>th</sup> March to discuss options for introducing quieter aircraft.

#### 4.4 Financials

- Stephen informed the committee we are above budget for both revenue and costs.

### 5. AIMM's Reports

That the Motueka Aerodrome Advisory Group receives the Motueka Aerodrome Advisory Group Manager's Report, Financials and AIMMs Reports.

**Moved:** Ian Palmer      **Second:** Mark Stagg

#### Motueka Aerodrome Assessment Report

Cr Dowler (Chair) mentioned that Mark Woodhouse has proposed some changes to the AIP.

#### AIMM's Report

Questions and discussion included:

- AIMMS to provide the billing details to The Council going forward and it was questioned how will we make the decision if AIMMS will do the billing or provide council with the information to do it? It will be a cost benefit analysis at choosing the most effective solution.
- Annual fees are going to be transferred to being a per landing basis before putting the cost to the users of the airfield.
- It was questioned if it was reasonable to charge the airport operators and users the costs that are out of their control? Cr Dowler discussed the need for the member to provide a submission on this topic. The committee members questioned if they would receive notification of when they were able to make the submission. Stephen confirmed that he would inform them once submissions were open.
- The proposed pricing scheme will attempt to align cost more to use. It is acknowledged this will be a stepped approach introduced over time.

### 6. General Business

Questions and discussion included:

- The runway bearing strength report. The data will be updated in the AIP.
- Downer inspected the runway yesterday and will create a future maintenance program.
- Drag race being responsible for the cleaning of the runway after race days.
- Re-seal would just be the tar seal runway and it would be on a renewal program advised by Downer.
- The Committee discussed an update on Kohatu provided by John Gourdie. It appears the facility is dealing with an abatement notice regarding resource consent.
- Stephen mentioned that future hanger applications will be changed \$5,000 due to the cost and resources to perform this process. This expense will be credited back against their rent once the hanger has been built.

**8. Procedural motion to exclude the public to discuss recent correspondence to the council.**

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>(s7(2)(a)) (s7(2)(h)) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person; AND The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

**Moved:** Mark Stagg

**Second:** Stuart Bean

7. Closing Karakia

Meeting closed at 1:25pm

Confidential