

Takaka Aerodrome User Group

Tasman District Council

Date and Time: 3 March 2023 at 3 pm

Venue: Takaka Aerodrome Aero Club

Present: Ian Orange (Chair)
Richard Molloy, Murray Bensemann

In attendance: Cr Chris Hill, Nick Chin (Property and Enterprise Manager), (Stephen Batt Senior Enterprise Portfolio Officer).

Meeting opened at 3 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

That apologies be received from Mit Brereton and Shane Fleming.

Moved: Ian Orange **Seconded:** Murray Bensemann

Carried

3. Minutes of last meeting – 29 November 2022

That the minutes from the 29th November 2022 meeting be accepted as a true and correct record.

Moved: Ian Orange **Seconded:** Murray Bensemann

Carried

4. Action items from the previous meeting

The action items were updated, and the following items discussed:

Action	Status	Assigned to:
Straighten the fences when the weather is drier	Ongoing	Luke Jacobson

Liaise with Jim Frater re emergency exercise scenario- Agreed to change this to an onsite walk through of entry and exit points, runways and emergency facilities on site (extinguishers, first aid etc.) with ambulance and FENZ, and NZ Police.	Ongoing	Stephen Batt
Update AIP	Completed – for removal	Stephen Batt

5. General Business to be discussed

Discussed the arrival on a small aircraft when Sollys were on site and the aerodrome was closed. Tail number started with PYG. Enterprise Team to find tail number and notify CAA of incident.

Fence from entrance gate to aero club was discussed. Stephen Batt agreed to provide a Purchase Order and fund materials if Aero Club could rally volunteers to replace fence.

Trees to the South – The growth of the trees was discussed, and it was agreed that IO and SB would meet to approach the owner and request permission to trim accordingly.

Mit's departure and the availability of the residential house at the aerodrome was discussed. It was agreed that a suitable person associated with the aerodrome would be preferred.

OLS Re-survey and CAA notification of changes since 1992 – the CAA visit and the implications to the aerodrome were discussed. Perry Gilbert, Surveyor, from Marlborough will be completing full OLS surveys of Takaka and Motueka Aerodromes.

AIMMS – The requirement that the aerodrome operator records accurate traffic movements was discussed. It was acknowledged that the cost was expensive at approx. \$650 per month but the need to be compliant justifies the extra cost. Stephen Batt to organise.

Spraying – it was agreed to proceed with the Outback Spraying quote and to engage Think Delta for backpack spraying. Stephen Batt to organise.

RM raised that they would like to see the weather monitoring equipment expanded to include a service by NZ Meteorological society. It was agreed that better weather information would make flying safer for all pilots and to proceed with approval to see if they are prepared to supply a service.

6. Runway Works

The recent application of FXG to the runway intersection was discussed and the feedback was positive. IO would attempt to clear side of runway with a slasher and report back as to how the ground are looking. IO to action and report back.

Meeting closed at 4.30 pm.

Next meeting: – 30 August 2022

Action Log – 3 March 2023

Action	Assigned to:
Straighten out the fences when the weather is drier	Luke Jacobson
Organise Emergency Services walkthrough with users	Stephen Batt
Send Map of drainage system to members and Council	Luke Jacobson
Report pilot for landing during closed aerodrome NOTAM	Christina Ewing
Grass slash and report on ground condition – cross wind runway	Ian Orange
AIMMS Setup – Discuss with Aeroclub and get installed computer and communication aerials.	Stephen Batt
Fencing Materials – Estimate and costings from ITM	Murray Bensemann