

Motueka Aerodrome Advisory Group

Tasman District Council

Date and Time: 1 June 2022 12.30 pm

Venue: Motueka Library

Present: Cr Barry Dowler (Chair)
 Mark Stagg, Kevin York, Mark Lasenby and Richard Horrell.

Present by Zoom: James Meldrum

In attendance: Nick Chin (Property and Enterprise Manager), Christina Ewing (Enterprise Portfolio Officer).

Meeting opened at 12.34 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Moved: Kevin York Seconded: Mark Lasenby

That apologies be received from Greg Wood, Richard Horrell and Stuart Bean

Carried

3. Minutes of last meeting – 2 March 2022

Moved: Kevin York Seconded: Mark Stagg

That the minutes from the 2 March 2022 meeting be accepted as a true and correct record.

Carried

4. Action items from the previous meeting

The action items were updated, and the following items discussed:

	Action	Status	Assigned to:
1	Create a table of tenants' current sewage uses and distribute them. Christina will continue to attain this information. <i>Christina will touch base with the users again, if</i>	Ongoing	Christina Ewing

	this information is not supplied then Council may need to do hangar inspections.		
2	Send out the public minutes of the December 2021, Commercial Committee. (These are also on the TDC website).	Completed	Christina Ewing
3	Dump station fence and planting- Enterprise will follow up with Jeff Cuthbertson who led this project.	Ongoing	Nick Chin
4	Sealing the parking area outside Aero Club and drainage issues. – Enterprise will check with our roading department as to the progress.	Ongoing	Nick Chin

Action 1 – No southern hangars have toilets. Extra connections are needed for Power, water and sewage for the southern facilities. Chorus has laid down fibre cables. Mr Stagg did say he had responded to Andrea.

Action 4 - A discussion occurred regarding the last action of sealing the parking area outside the Aero Club and some drainage issues. A user has put containers there to stop flooding, however, it has obscured the 60 km speed sign. Truck and Trailers are also parking in the area overnight.

5. Operations and Safety Issues

Health & Safety induction for new contractors – Mr Chin advised that the new mowing contractor Tasman Bay Contracting, has been through a safety induction programme that was designed by Nelson Aviation College. He stated he would like all new contractors on the Takaka and Motueka Aerodrome to go through a process like this.

An incident was mentioned how an aeroplane was wanting to land at the time that the mowing tractor was using the grass runway. Several steps have been taken to avoid this happening in the future. It was discussed and decided that closing the Aerodrome for mowing was not practical; however, it was outlined that:

- The mowing operator would be given a headset to make communication clearer and mow around runways as early as possible in the morning.
- NOTAMS will clarify that pilots should make contact on the aerodrome frequency and communicate with the mowing operator directly making their intentions clear before landing.
- The mowing operator shall ensure that the tractor has visible lights and when notified a pilot would like to land, he will then move the tractor and any men 50m from the runway.

NDRA – Mr Chin outlined that the NDRA have submitted the following dates for their upcoming events.

1. Saturday 12th November 2022
2. Saturday 7th January 2023
3. Saturday 4th February 2023 – Rain date Sunday 5th February
4. Saturday 8th April 2023 - Rain date Sunday 9th April

Laser Bird Scarer: - The Committee was updated as to a bird scarer laser that is being use near the Aerodrome. Kono have been contacted who stated that the bird lasers were only utilised horizontally, so as not to interfere with airport operations. Users would continue to monitor this.

A bird scarer was also discussed that one of the users had put out. One user believing it was in the path of planes taxing off and on the runway. Other people suggested that the bird-scarers be left in its current position, as it had been for some time. A kite, flag or light could be added to the bird scarer machine to make it more noticeable.

A question was raised by users if a permit could be obtained to cull birds, since there were too many on the airfield. The Police would be contacted to see if this were possible. Staff would let users know if an exemption was granted.

6. **Motueka Aerodrome Report and Financials**

Motueka Aerodrome is \$6,000 ahead of EBIDTA budget March 2022 despite less revenue. Overall revenue for YTD is \$109,000, slightly below budget, reflecting Covid-19 rent relief to several tenants. Costs are \$16,000 below budget primarily due to lower general operating and overhead costs. EBITDA for YTD is \$6,000 ahead of budget due to slightly higher revenue and lower costs.

A new mowing contractor has been hired to maintain the aerodrome grounds, Tasman Bay Contracting (TBC) has received their safety induction and started in May 2022. A one off thorough clean-up will need to take place and TBC have been advised that mowing will need to happen one week before any drags.

Going forward, haymaking will cease, and the entire Aerodrome will be mown regularly. There will be drag racing on the 12 November and regional competitions on the 19 November, making it a busy time.

Mr. Chin discussed how he is looking into a consistent hangar development concept plan for the Aerodrome. It was acknowledged that airfield lease fees are among the highest in the country, and that there is a lack of consistency in hangar designs. The Motueka Aerodrome Management Plan (MAMP) will be considered. Several ideas came from the Committee:

- An information folder for potential new tenants
- Development contributions (DC's) could be a deterrent.
- Strategy to have a standard design that is cheap and cheerful to house aeroplanes.
- One pole shed could be considered.

The MAMP was further discussed. Mr Chin would like to bring the concept plan back to the Committee by the end of the year.

The group was advised of a new aviation college in New Zealand. The New Zealand Aviation College was being established at Nelson Airport. Students were expected to arrive in the country shortly. There was concern that they might use Motueka Aerodrome as part of their training grounds, causing the Aerodrome to become extremely congested.

Power Update to the western boundary: Ducting has been put in place and a transformer will need to be installed to which the hangars will draw their power from. Mr Chin will need to write a business case, which will go to the Enterprise Committee.

That the Committee receives the Motueka Aerodrome User Group Report and Financials.

Moved: Mark Stagg **Seconded:** Mark Lasenby

7. General Business

- Area 5: The helicopter plate has been removed on the western boundary, page 54 of the MAMP, this needs to go back into the plan.
- A fence is down on College Street outside the Hart hangar.

Action Log – 1 June 2022

Action	Status	Assigned to:
Contact tenants' regarding their current sewage uses	Ongoing	Christina Ewing
Dump station fence and planting.	Ongoing	Nick Chin
Sealing the parking area outside Aero Club and drainage issues.	Raised at June meeting	Christina Ewing
Trim flax and scrubs on corner College Street & Queen Victoria.	Raised at June meeting	Christina Ewing

8. Procedural motion to exclude the public:

Moved: Mark Stagg **Seconded:** Kevin York

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.2 AIMM Reports March and April 2022

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	(s7(2)(a)) (s7(2)(h)) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person; AND The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

Confirmed