

Minutes

Motueka Aerodrome Advisory Group

- Date and Time:** Monday 31 August 2020, 1.30 pm
Venue: Tasman District Council Service Centre, Hickmott Place, Motueka
- Present:** Cr Barry Dowler – Tasman District Council (Chair)
Stuart Bean – Commercial User Representative
Kevin York – Independent Member
Mark Stagg – Commercial User Representative
Mark Lasenby – Independent Member
Richard Horrell – Motueka Community Board Member
- In attendance:** Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
Jane Park – Administration Officer, Tasman District Council
Cr David Ogilvie – Tasman District Council

Meeting opened at 1.30 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Mark Johannsen – Property Services Manager, Tasman District Council
Greg Wood – Recreational User Representative

Moved: Richard Horrell / Stuart Bean

That apologies be received from Mark Johannsen and Greg Wood.

Carried

3. Minutes of last meeting – 11 March 2020

Moved: Stuart Bean / Mark Lasenby

That the minutes from the 11 March 2020 meeting be accepted as a true and correct record.

Carried

4. Action items from the previous meeting

The action items were updated and the following items discussed:

Development contributions: Included on the agenda under hangar development discount policy.

Hangar houses: Included on the agenda.

Health & safety: Dump site - Mark Johannsen still to advise. Ongoing issue with alarm, overflow etc. Camera appears to have been removed. The member suggested that a letter be drafted from the “Landlord” to the “Tenant” to encourage remedy of the issues.

Action: Andrew Ellis to follow up with Mark.

Drag racing: Andrew reviewed the post event reports supplied by Jim Maguire and all is in order. Resource consent is still in progress, interim extension of license has been processed for the 2020-21 four event season - Complete

5. Health and safety update

Andrew Ellis reported on three near misses that had been discussed at the Operations and Safety meeting. These have been investigated and are being used as learning opportunities. A meeting has been scheduled to discuss radio calls to ensure safer air procedures. The landing on the sand bar in the estuary was not within the aerodrome jurisdiction.

6. Hangar houses

Previous discussions resulted in the group deciding against endorsing hangar house development at the aerodrome. Cr Barry Dowler advised that Don Grant had met with him and the Mayor and that subsequently the mayor asked the group to revisit the request. If it was not revisited it might need to go to full council for review. Cr Dowler circulated a letter from North Shore Aero Club explaining the historic and current hangar house issues and resolution. He was led to believe that information of discord during this development was integral in the group being unsupportive of hangar house development at Motueka. Andrew Ellis explained it was just one piece of information that was shared and it was not the only reason for the unfavourable vote.

Cr Dowler has also reviewed the draft hangar house lease and was confident it could be defended legally if required. This was corroborated but noted that the aerodrome could still experience reverse sensitivity issues, and consequently may face significant legal costs and management time in order to enforce the provisions of any hangar house lease. Concern was raised that if the Management Plan was updated this would require public consultation which could impact badly on aerodrome operations. However, the requirement to update the Management Plan as a result of a decision to restrict hangar house development, was open to interpretation. Cr Dowler also mentioned that Don Grant was going to request judicial review if the decision was not reconsidered. Again, there was some doubt that a judicial review could be used to overturn what is essentially just a leasing decision by a landowner.

The Group discussed the issue at length. A vote was taken by the members, on whether the Group should amend its previous decision, and now recommend that hangar house be allowed in development area 3. The result of the vote was 1 abstained, 2 voted no, and 3 voted yes. Stuart Bean wanted it noted for the record that he was strongly opposed to hangar house development at the aerodrome. The change in the recommendation from the Group will now be referred back to the Property Services Manager, who has delegated authority for leasing decisions at the aerodrome. Based on the earlier support from the Commercial Committee for the previous recommendation not to allow hanger houses, the issue may need to be raised at Full Council to get a final decision.

Action: Andrew Ellis to advise the Property Services Manager of the change in the Group's recommendation on hangar houses, and to seek advice on the next steps.

7. Hangar development discount policy

The policy to encourage hangar development on the aerodrome has been amended based on feedback from the Leadership Team at Council. The amended policy was subsequently approved by the Commercial Committee last week. Andrew advised that the policy still needs Council approval, and he asked for any feedback. The Group were happy with the policy as written.

8. Aerodrome operations update:

Aircraft movements' dashboard – July 2020

Andrew updated the group. Movements in July were higher than last year. There is likely a "catch up" component in this from NAC aircraft. Due to COVID-19 shutdown the risk of exceeding the movements' threshold that triggers certification requirements has reduced this year.

9. Financial update:

Financial report – June 2020

Revenue for the full year was \$40K above budget, and EBITDA was \$50K above budget. This is despite some COVID-19 rent relief, which reduced the overall financial performance. The aerodrome received some general rates funding in the year, as the budget was set well in advance. However, due to the recent improvement in the financial position of the aerodrome, it is unlikely that the aerodrome will receive rates funding going forward. There is a reseal of the runway in the long term plan, so any surpluses over the next few years will be used to reduce the amount of loan funding required to pay for the reseal. There was a query about funded depreciation but this currently has minimal impact on the aerodrome.

Moved: Mark Lasenby / Kevin York

That the June 2020 finance report be accepted.

Carried

10. **General business**

The timing change of the meeting was queried. Due to several apologies and concerns about achieving a quorum, the meeting on the 19 August was rescheduled to 31, and the time was adjusted to allow as many members as possible to attend. It will revert to the normal time for the next meeting.

The A&P Association would like to use existing posts on the south-eastern boundary to display a sign for Marchwood Park. Mark Stagg, the owner of said posts had intended to remove these as no longer relevant. He has agreed to them taking ownership of them.

Action: Jane Park to contact A&P Association to give approval for sign.

Meeting closed at 3.08 pm

Next meeting: 4 November 2020 at 12.30pm

Confirmed

Action Log – 31 August 2020

Action	Assigned to:
<p>Health and safety Write to Engineering and Compliance regarding having security cameras installed that are not hidden, larger signage, better lighting, regular inspections and to have the site tidied regularly.</p>	Mark Johannsen
<p>Hangar houses Advise the Property Services Manager of the change in the Group’s recommendation on hangar houses, and to seek advice on the next steps.</p>	Andrew Ellis
<p>Marchwood Park sign Contact A&P Association to give approval for sign.</p>	Jane Park

Confirmed