

Minutes

Port Tarakohe Advisory Group

Date and Time: 30th November 2021, 12.30pm

Venue: Pohara Boat Club, Takaka

Present: Cr Celia Butler – Councillor (Chair) Tasman District Council
Mike Holland – Clearwater
Dan Hames – Port Tarakohe Services
Martin Potter – Tarakohe Marina Association
Merv Solly – Sollys
Mike Steven – Pohara Boat Club
Mark Laycock – Pohara Boat Club
Bob Butts - Port Tarakohe Ltd
Barney Thomas – MKM
Shane Bray - Sanford

Logged in remotely: Ned Wells – Marine Farming Association

Apologies: Dean Higgins – Kono
Cr Chris Hill - Councillor

In attendance: Nick Chin – Enterprise Portfolio Manager, Tasman District Council
Steve Tennant – Port Manager Tarakohe, Tasman District Council
Andrea Meldrum Enterprise Portfolio Officer, Tasman District Council (minutes)
Graham Rimmer - Tasman District Council (for first part of meeting)
Nigel Beatson – Stantec (for first part of meeting)

Meeting opened at 12.30pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Presentation by Nigel Beatson

Nigel discussed proposed repairs to the concrete wharf and fender system, extending the inner breakwater, building a resilience ramp and consent for dredging the whole port area. Nigel also briefly mentioned the port manager building/user facilities project. 65,000 cubic metres of dredging has been identified at this stage. Martin Potter expressed concerns about only extending one side of the breakwater and also says a grid on the ramp would be beneficial for vessel repairs. Nick Chin says Council will look into the grid or other ramp option. Barney asked about what might be on sea floor when dredged. Nigel says it's been tested but doesn't have an

answer yet. Celia asked re timeline schedule. Nick says most of this work is hoped to be done in next couple of years, more funding will be sought but most of the work can be done for \$4-5M with funding that Council have already. Celia asked if a business case will be needed. Nick says the health and safety aspects of the projects can be done straight away but papers will need to be written about the other facilities. Barney asked for cultural considerations to be taken into account. Shane asked about ship toilet waste. Graham Rimmer confirmed the new facilities will be able to deal with this waste. Nigel and Graham left the meeting at 1pm.

3. Apologies

Apologies from Dean Higgins and Chris Hill
 Moved: Celia Butler, seconded: Merv Solly

4. Minutes of previous meeting – 15 September 2021

That the minutes of the previous meeting are accepted as a true and correct record of the meeting.

Moved: Celia Butler, seconded Merv Solly

5. Action items from the previous meeting

Action Log – 15.9.21

Action	Assigned to:
Timeline for shifting fuel bowser	Nick Chin – waiting for NPD to sign contract, once done they're doing measuring up now – best guess early next year
Liaise with Chris Choat to communicate new info re barrier arm	Steve Tennant - done
Discuss alternative locations of resilience ramp	Merv and Nick - done
Site visit to be arranged with Com Com members	Nick Chin – to be done
Talk to Stantec and respond to PTAG	Nick Chin - done
Reminder about 3 knot speed limit within port	Steve Tennant - done
Recycling options for marina	Steve Tennant – still looking into that

6. Health and Safety Update

Clearwater staff is a close contact of covid case. Steve Tennant will send a reminder about covid procedures – information isn't clear, will be worked through soon. Mike Steven questioned the public toilet cleaning at the Boat Club and would like some guidance for what to do. Celia says there's a big risk of Covid entering Golden Bay via the port. Nick will send Mike Steven some guidance. Below are Steve's notes with latest updates in red.

1. Snapit camera and upper tower wiring yet to be completed because of new regulations working at heights. TDC taking over the Snapit system and upgrading, **Will fitted on new power lighting pole when electrified.**
2. Still working through an updated contractor induction system more appropriate for port operations. WIP First Draft with H&S. Once the final layout of the port is determined next admin project to be completed. **W.I.P.**
3. Attaining a Maritime NZ spill kit is still a priority. We have to fund ourselves!!?? Asking question of Maritime NZ why other ports are funded and this port isn't, Meeting with Ports of Marlborough postponed due to Covid. Rescheduled for early Oct. **Teams meeting to be arranged with McMurty to get conclusion**
4. Access system to be upgraded with total port on one set up. Initial hardware about to be implemented in the next week. **On hold Barrier arms hold up**
5. **Broken buffer beams being repaired**
6. Lighting Tower past it use by date and new lighting format has been devised and costing supplied. **Removed and off site.**
7. **Damage to plastic marina from vessel malfunction and storm surge. All repaired.**

7. Port operations update

1. Wait list for moorings, live aboard and nearly at capacity for Beamy work boats berths, tried adapting rear concrete berths for mussel boats. 20 berths 10 moorings on wait list more requests coming. **Busy Summer booking**
2. Port Tarkohe requires a Forecast of future mussels vessels expecting to come and operate in the bay. This is being submitted from users
3. Exceptional mussel crop across weighbridge up 1000% in this Financial year so far. **Still ongoing**
4. Working with Dive Services to plan mooring relocation for if the port upgrade is confirmed. Awaiting dive service to fit in with other work over here. Trial screw anchors have been drilled and worked awaiting plan to see if viable. Supply problems from overseas. Storm events have delayed Diving Services coming. **First Swing sea flex fitted and being monitored**
5. Barrier arm and operating system to be upgraded awaiting better system almost there tweaked system so we can add daily passes on card system. There will be no cash. Kiosk being built by Nelson alarms. **On Hold due key component supply.**
6. Power cable being repriced for up-grade. New pricing supplied, now awaiting supply of cable. Should be started in the next 2 weeks. **All cabling and ancillary services installed**

7. Temporary Toilet at boat ramp. **Staying there through the next summer at least.**
8. In discussions with Daniel Smith (Daniel Smith Industries) and Graeme Boon from Rakua Engineering for upgrading buffer system and Fuel refuelling end of wharf.
Graham Rimmer to advise

8. Financial update/Nick's report

Nick says revenue from mussels has picked up by 230%. Costs from last quarter were skewed by the annual insurance bill – the port is running about \$40,000 ahead of budget. Nick says we need to be prepared for an increase in mussel harvest and discussed options and said we're at a planning and pricing stage. Nick discussed the proposed penguin fence and plans going forward. There is a temporary gate for protecting penguins and Steve hasn't had any complaints since installing it. Lease negotiations with Pohara Boat Club are underway. Martin asked for clarification on how the fence will work, options were discussed but submission process will be upcoming.

9. General business

Nick wished Andrea all the best as she is leaving her role soon, this will be her last PTAG meeting.

Celia discussed Outstanding Natural Landscapes, she said Stephanie Styles (Boffa) could come and talk to this group about how we deal with the Port and maybe designate the Port as a Port zone. PTAG would like Stephanie to come and speak at the next meeting. Mike Steven thinks we might be overestimating the impact of ONL, he's more than happy to come along to the next meeting and has been an expert witness on ONL and Natural Characteristic issues.

A special general meeting is upcoming (likely next year) for Pohara Boat Club when a treasurer and commodore will be appointed.

Barney wanted to know if the port is keeping up with the development of mussel industry. Nick says he's improving the port in small increments and bigger projects will require funding which are being followed up.

Shane says the Marlborough Sounds are still a good location but they can do so much more in Golden Bay, it's currently very busy and the future will be busier.

Shane says it's easy to unload here and send product via truck. Celia says noise from boats hasn't been a complaint lately. Sanford can only operate 5am-10pm.

Merv says the rock contract is getting sodium tested and results back before Christmas.

Nick says it's been a good year and have a great Christmas and closed meeting with a karakia.

Meeting closed at 1.43pm

Next meeting TBC

Action Log – 30.11.21

Action	Assigned to:
Send Mike Steven guidance on toilet cleaning	Nick Chin